



HARTNELL COMMUNITY COLLEGE DISTRICT DISTANCE EDUCATION COMMITTEE

Distance Education Committee Summary

Academic Year: 2020-2021

Committee Mission Statement

In responding to the learning needs of its expanding communities, Hartnell College supports innovative applications of technology and methodology to create accessible, inspiring, and measurably effective learning opportunities for an increasingly diverse student population. The mission of the Hartnell College Distance Education Committee is to address the changing educational environment and students' needs by growing and enhancing the Hartnell College Distance Education Program.

This year the Distance Education Committee has worked on initiatives and policies at the local and statewide level to support the mission statement of the committee. Below are the specific initiatives completed or in process at this point in time.

Completed:

- With the transition to a fully online modality for all services, the Distance Education Committee saw an increase in percentage of faculty engagement, with 135 completing the Professional Development Center's (PDC) training courses and 300+ attending zoom webinars through the PDC.
- During the 2019-2020 Academic year, five Peer Online Course Review (POCR) Team members were hired to maintain the status as a Consortium school and as a first step in aligning online courses to the CVC-OEI Quality Course Design Rubric. These five POCR Team members were funded through Hartnell's READY | SET | GO Grant.
 - As a part of the hiring process, the POCR Team member completed the @One's 4-week POCR Training course
- As of the end of December 2020, Hartnell College had six courses that had successfully gone through the alignment process and were aligned with the CVC-OEI Quality Course Design Rubric.
- Online DE Faculty Support Drop-In Office Hours provided by five faculty peer members who were available to help with questions, troubleshooting, or assisting in developing new online communication and delivery skills for the online courses throughout the end of the fall 2020 semester. These began during the 9th week of the Fall semester and continued through the remainder of fall, which enhanced the PDC's ongoing Drop-In Office Hours for faculty.
- Through the READY | SET | GO Grant in conjunction with the PDC, DE Academy was created. This academy included a two-week training to teach online, an Introduction to Course Design Rubric, a lived or authentic experience (mirroring their students' learning), and mentorship with course design.

- After READY | SET | GO Grant the number of Zero-Cost Textbooks (ZTC) or low-cost textbooks (LCT) increased from 72 course sections in Spring 2020 to 119 course sections in Spring 2021.

Recommendations and items in Process:

- April 2021 a Faculty Pedagogy Liaison for Distance Education/Online Instruction was hired with an anticipated end date of the position for June 30, 2022. There is still a need for a full-time DE Faculty Coordinator and an additional Instructional Technologies to advocate, support, and inform faculty.
- As part of the READY | SET | GO Grant and PDC's creation of the DE Academy, the Distance Education Committee hopes to expand the DE Academy to occur prior to every academic semester.
- Securing the funding for the continuation of the POQR Team to support the expansion of course alignment through the CVC-OEI Quality Course Design Rubric.
- Currently have 3 courses pending approval through @ONE's alignment and badging process.