



Academic Senate Minutes

04/09/2019

3:00-5:00 PM

Faculty Resource Center Training Room, A-116

NAME	POSITION	PRESENT	ABSENT
Lisa Storm	President	X	
Cheryl O'Donnell	First Vice President	X	
Melissa Hornstein	Second Vice President		X
Nancy Shur-Beymer	Secretary	X	
Tony Anderson	Member at Large	X	
Andrew Soto	Senator	X	
Ashley Gabriel	Senator	X	
Liz Estrella	Senator	X	
Jennifer Moorhouse	Senator	X	
Cynthia Ainsworth	Senator	X	
Carol King	Senator	X	
Valerie Maturino	Senator	X	
Jason Hough	Senator	X	
Emily Gutierrez	Senator		X
Elizabeth Cabiles	Senator	X	
Isabel Ferraris	Senator	X	
Carol Kimbrough	Senator	X	
Christine Svendsen	Ex-officio	X	
Kelly Locke	Guest	X	
Brian Lofman	Guest	X	
Hetty Yelland	Guest	X	
Laurencia Walker	Guest	X	
Matthew Trengove	Guest	X	
Peter Calvert	Guest	X	

1) Call to Order and Welcome

Meeting was called to order at 3:03 PM

2) Public Comments: ten minutes (3-minute maximum per person) are set aside to receive comments on agenda items or items not on the agenda but within the authority (10+1) of the Senate.

3) Action Items

a) Adopt Agenda

Lisa Storm

MSC: (King/Moorhouse) to adopt April 9, 2019 agenda.

b) Consider Approval of Minutes: March 11, 2019 meeting

Lisa Storm

MSC: (Ainsworth/King) to approve the March 11, 2019 minutes with suggested changes.

c) Committee Appointments**Lisa Storm**

MSC: (Ainsworth/Ferraris) to accept the slate for CHM and NRN hiring committee.

CHM: Michael McCarthy, Lawrence Yee, and Sunita Lanka

NRN: Janeen Witmore, Emily Brandt, and Alex Edens

MSC: (Hough/Estrella) to have in-discipline faculty, Jaime Pedroza as part of the PE Hiring Committee.

MSC: (Hough/Ferraris) to appoint Larry Adams and Valerie Maturino to the PE Hiring Committee.

Candidates:

1. **Larry Adams:** (11-Storm, Hough, Moorhouse, O'Donnell, Soto, Gabriel, Cabiles, Ainsworth, Maturino, Estrella, King)
2. **Valerie Maturino:** (12-Storm, Hough, Moorhouse, O'Donnell, Soto, Ferraris, Gabriel, Cabiles, Ainsworth, Maturino, Estrella, King)
3. Janeen Whitmore: (1-Ferraris)
4. Tony Anderson:

d) Approval of AP 7120, AP 7125, BP 7120**Lisa Storm**

MSC: (Ferraris/Hough) to approve AP 7125, BP 7120.

MSC: (Hough/Estrella) to approve AP7120 with the changes.

No: Shur-Beymer (edit #2)

Abstain: Kimbrough (edit #3)

1. Hough suggested that sexual orientation should be added to the, "Screening and Interview Committee" (page 4), to say "Consistent with Title 5, section 53024, all screening and interview committees should have diverse membership, considering such factors as gender, race, ethnicity, age, sexual orientation, and experience."
2. Add the word "sequential" to the "Identification of Positions to Hire" (page 10) 3rd paragraph to say, "The following sequential procedures will be used for the identification and filling of regular faculty positions:"

3. Additional sentence be added to the last paragraph of the, "Identification of Positions to Hire" (page 10) to say, "*If the Superintendent/President wishes to change the decision of the full-time faculty hiring committee a rationale should be given to the academic senate.*"

4) Discussion and Information Items

a) Noncredit Implementation Plan

Kelly Locke

Locke presented to the senate the work that the noncredit task force has been doing since the passing of the resolution to have effective practices in noncredit education.

A task force was formed with wide-representation (IT, Counseling, Admissions and Records, Enrollment Services, faculty, administrators) to take charge of providing college-wide planning recommendations for an effective noncredit program that is integrated with other efforts of the college and leads to increased student success.

The task force has identified top priorities and set together an implementation plan starting with a philosophy statement, (Philosophy Statement: The philosophy statement will guide the college in making decisions about the types of noncredit to prioritize the mix of noncredit and credit offerings, and the support to be provided to students). The philosophy statement will come forward through the academic senate for approval within the next few months.

Locke mentioned that a lot of work is yet to be done and encouraged interested faculty to join the task force.

b) General Education Review Process

Kelly Locke

Locke shared with the senate the work that the general education (GE) sub-committee has been doing to review GE requirements as new courses come in. The sub-committee is in the process of creating a rubric to evaluate when courses are submitted for GE status. Once the rubric is complete and approved, it will be shared so all faculty have the information they need to meet the requirements. The sub-committee will review the courses that are currently on the GE list and make necessary recommendations according the established rubric.

The GE sub-committee will also recommend establishing a process to add courses to the GE list. Locke encouraged faculty to be part of the GE sub-committee.

c) Academic Honesty Policy

Melissa Hornstein

Melissa Hornstein was not present, item moved to next meeting.

Storm invited senate to review the information that has already been provided.

d) Operational and Strategic Plans

Brian Lofman

Dr. Lofman presented the draft outline, and metrics for the Strategic Plan 2019-24, these metrics are aligned with System-wide Vision for Student Success. He reported he shared the outline with cabinet and other groups.

Matt Trengove shared the college data on the last 3 years along with 5-year targets that are of minimum expectation, attainable and aspirational.

Hetty Yelland shared with the senate that in October 2018, the IPRE office held a Strategic Planning Event that everyone at the College was invited to attend. During the event College stakeholders decided upon strategies for the College to work on for the next few years. At the November 2018 Operational Planning Event, College Re-Design teams and others at the College were invited to create action items for the 2019-2020 year. These strategies and action items have been entered into the Nuventive integrated planning software along with other College plans such as the CI task force plans and plans pertaining to AB705. There the plans can be viewed separately or they can be viewed together by date. All action items from all plans due to be completed during the 2019-2020 year will be part of the College's first Operational Plan.

e) Dual Enrollment

Laurencia Walker

Laurencia Walker, Director of Student Affairs, College Readiness, presented to the senate on the Dual Enrollment Program, and what the college is doing to fulfill AB 288 which is recent legislation that allows the college to enter into a partnership with local school districts. Walker shared with the senate the section offerings, retention and success rates for each of the high schools which Hartnell partnered with. The program is a great vehicle to introduce high school students to other programs like, Salinas Valley Promise along with other programs that are available to them. The senate asked questions in regards to how will we be capturing these students as future Hartnell students, if the course rigor remained equal to courses offered on our campus, how can we capture students with IEP's and 504 plans, and if the college has considered the course offerings to be transferrable into the student major or as an elective. Walker reviewed the next steps for dual enrollment to ensure that we identify dual enrollment pathways, identify faculty that are interested/meet min. quals to teach in these pathways, and develop school-level implementation teams.

f) Reallocation of Release Time

Lisa Storm

Storm presented the current allocation of release time and how this is the time to decide how the senate wants to allocate the release time for next year. Storm will send an email on release time and will bring it back for discussion at the next meeting.

g) Umoja

Tony Anderson

Anderson brought to the council the possibility of establishing UMOJA Program Scholars program at Hartnell College to develop an exposure to a network of Historical Black colleges and help with admissions and transfer procedures for interested students. This program would give us an

opportunity to provide field-trips, classes and resources to help the students stay in school and be successful. Anderson is currently working on developing the program, once established a faculty member will be given 20% release time to run the program along with a coordinator within special programs.

5) President's Report

6) Announcements (Senators): Updates on Standing Committees/Governance Councils/Task Forces/ASCCC Events.

7) Adjournment

Motion to adjourn Hough, 2nd Kimbrough – meeting adjourned at 5:03 p.m.