



Academic Senate Highlights

March 11, 2008

Public Comments: Alejandra Gutierrez and Carol King requested that ESL be considered as more than developmental education/basic skills in the reorganization. It is language acquisition and the Language Acquisition lab should be a function of the ESL department and not a separate entity. Janet Pessagno presented the same opinion from the English faculty. It does more than provide basic skills and shouldn't be housed in a Basic Skills or Developmental Education department. Similarly to ESL, the English department would like the Reading and Writing Lab to be a function of the English department, run through the English Department. It would provide continuity of offerings and integration of the classroom and supporting lab instruction. Kelly Locke reported that Math faculty have similar views. Separating math into Basic Skills and transfer level would not serve our students. Faculty who teach at all levels are good for our students. Also, the Math Lab had better success and attendance when full time faculty other than Jim Riley taught NIC or load in the Math Lab. Integration of the Math Lab with the department is important. It was reported that Cheryl O'Donnell feels the same way about the need for the computer lab to be a function of the Business and CSS departments, rather than a separate entity.

Presentations:

Paulette Bumbalough – King City Master Plan

Paulette reported that there is no King City Master Plan but she was pleased to provide information about South County to the Senate. Spring '08 there are 1277 enrollments (this is not FTES—e. g. one student taking 2 classes counts twice in the enrollment numbers). South County had 307 FTES in '06-'07. The availability of faculty limits the number of day classes offered in King City. She tries to offer classes based on the GE patterns for Hartnell, CSU and IGETC, ensuring that there is something in nearly every category. In the future the college could consider offering courses to the 3000+ staff in corrections. Senators suggested offering more online courses—e.g. online ADJ to corrections staff and using Eluminate software to teach online using via desktop teleconference. Senators also suggested that South County planning be part of our program plans and the overall Educational Master Plan.

Scott Johnson – Astra software

Scott demonstrated the software that is being used for scheduling rooms efficiently. First use will be for summer schedule. It connects live to Datatel and automatically schedules courses in rooms based on rules and criteria that are being created. It also allows for looking up a room schedule or scheduling room use for events/meetings. Presentations are being made to the divisions at division and department meetings and training will be available.

Discussion Items:

Cesar Chavez Day Flex Activities

Leti Contreras, Hermelinda Rocha-Tabera and Daniel Perez have volunteered to work on the program. Anyone interested in helping should contact them. There will be multiple activities to choose from, including speakers, films w/discussion, book discussion, etc.

Academic Senate Standing Committees

HCAS standing committees need to be implemented. We have the functions, members, etc. determined, but we need determine actual implementation of the committees. SLO and Curriculum are already implemented. The others are Faculty Tenure Committee, Faculty Development Committee, Full time

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Faculty Hiring Committee, and Sabbatical Committee. Some of the work needs to be in conjunction with the Union (e.g. Tenure/ Sabbatical/Flex are negotiable as well as academic matters). Senators were asked to volunteer to chair the implementation efforts for the Senate's standing committees. Appointments will occur next meeting.

Distance Education

Senate expressed concern in past meeting that the DE Pilot Committee was working outside of its scope. The DE Pilot Committee is a contractually defined group with limited responsibility. See contract article 22.B (<http://www.hartnell.edu/hr/forms/ctac.pdf>) The Senate is also concerned that the work of the previous DE governance committee needs to be used. They wrote a Best Practices document that is being used at other colleges, it needs to be implemented here at Hartnell!

http://www.hartnell.edu/academic_senate/documents/disedfinalreport03.pdf

Senate members should review the document. Resolution to implement the identified "Best Practices" will be on next Senate agenda.

Reorganization

Board has approved the new management and deleted management positions. Next step is that the new positions are available for hiring from within. They will be open to anyone from the campus, those who have been displaced as well as other employees. A letter will be going out to the campus on March 14 with timelines and process. The reorganization committee will be acting as a hiring committee, recommending applicants from within. If no suitable candidate, an outside hiring process will begin. Concern was expressed about the need for position descriptions if people will be applying. Also, Senate and other constituent groups should be part of the discussion about culture change and how to lead the change.

Action Items: The proposal for the Program Planning and Assessment Pilot Year was adopted. A timeline for future years ('08-'12) was presented and will be an action item next week. To view it go to the R drive (R:\Curriculum\PPA\In approval process) and look at "Program Planning and Assessment Process Timeline" or see the Senate webpage later this week.