



## Academic Senate Highlights November 11, 2008

### **Presentation:**

Mary Dominguez presented the draft registration procedures for Spring 2009 to the Senate. The add/drop period will be January 24-February 1 (Week 1) and the new procedures apply to this add/drop period only. **Students can add sections with open seats without the instructor's signature until 12 pm January 31.** If the class is closed, they will need an instructor's signature. Classes that meet only one night per week may add students during the second week of classes with an instructor's signature. If you have questions or comments about this draft procedure, please contact Mary.

### **Discussion Items:**

This meeting consisted of a work session/discussion session for two items, the draft Tenure Review Proposal and Intensive Courses.

**The Senate and many interested guests held a thoughtful discussion about standards and process for tenure review.** Without repeating the discussion here, the theme of many of the comments was that the process should allow for evaluators to look at a rich collection of data that shows the depth and breadth of a candidate's abilities in all aspects of their work. The process should be useful for the candidate in developing as a faculty member, as well as being useful for the institution to evaluate performance.

Another important point was that the process include training for evaluators and provide evaluators with effective tools (e.g. revised forms, new rubrics). Information/opinions gathered will be used by the tenure/evaluation work group as they complete the tenure review proposal. The work group is meeting Tuesday November 18 at 3:00 in the training room. Interested faculty are invited to join in work group—there is much work to be done in evaluation. After the Tenure Review process we will be working on evaluation for adjuncts and post tenure review, in that order of priority. Current members are Kelly Locke, Alison Paul, Nancy Schur, Debra Kaczmar, Sharon Radel, Pimol Moth and Carol King. Contact Kelly if you would like to attend so you can get a copy of the current draft proposal.

**The Senate and many interested guests also discussed scheduling courses for intensive terms (e.g. intersession or any shortened term).** Faculty spoke about the need for discipline faculty to make informed decisions about what length of time is appropriate for the pedagogy of a particular course. Curriculum Committee certifies that a course has the appropriate content for the number of units based on 48 hours (total in and out of class) for each unit. This is required by Title 5. Intensive courses need to require the same amount of work. Faculty in each disciplines have the expertise to determine whether this is possible and to provide evidence to the Curriculum Committee. The Senate will have a resolution on the next agenda regarding the process that should take place to ensure that the Curriculum Committee determines the appropriateness of intensive courses based on the recommendation of the discipline faculty.