

ACADEMIC SENATE MEETING
February 10, 2009

PRESENT

Larry Adams, Peter Calvert, Alejandra Gutierrez, Debra Kaczmar, David Kopp, Stelvio Locci, Kelly Locke, Peggy Mayfield, Cathy Noble, Sharon Radel, Heidi Ramirez, Yvonne Reid, Ann DeJesus Riley, Nancy Schur, Steven Triano, Mary Young

ABSENT

Barbara Durham, Melissa Stave,

GUESTS

Liz Estrella, Alison Paul, Barbara Ristrim, Mark Roberts

CALL TO ORDER

Kelly Locked called the meeting to order at 3 p.m.

ADOPT AGENDA

The agenda was adopted with two additional items—(1) Accreditation Report and (2) the mural project. It was MSC unanimously, no abstentions (Calvert/Locci)

Motion

**PUBLIC
COMMENTS**

Hetty Yelland asked that the Senate Committee table the Tenure Review process. She felt there was a lot wrong with it yet, and would like more time to be taken to make the changes. She would like to help with the development and wants be part of the process to contribute to the system.

**PRESIDENT'S
REPORT**

Basic Skills
Initiative Plan

Kelly reported that over the break and early semester, she reviewed the Basic Skills Initiative Plan and signed the time sensitive report because it was due to the Chancellor's office. Copies were then passed around. She asked if Liz Estrella wanted to make any comments about the report. Liz added that she followed the budget that was set aside for last year. The items that were not include were those that were covered by other grants or programs on campus. She is going to try to get the committee to meet soon. Kelly asked who was on the committee—Heidi Ramirez, Maria De Leon, Alejandra Gutierrez, Kathy Sproles, James Fitch, Kathleen Rose.

Construction
Hiring
Committee

Kelly reported that in the same expedited manner, there were committee appointments for the Construction Hiring Committee. The position was prioritized and did go through the hiring process last year. The full-time construction position was also approved by the Board last year and is now being advertised and hired this year. The faculty that were appointed by the Steering Committee and those who will be serving on the committee are Joe Welch, Neil Ledford, Nancy Schur, and Jose Truillo.

Measuring
Process--Basic
Skills & ESL
Courses

Kelly talked about the measuring progress through basic skills and ESL courses. Last fall she told them about the ARC report (accountability report) and most importantly how it measures the progress of students through ESL and basic skills courses. She talked about the problem that the state ran into measuring the student progress. She talked about the levels, 1-2-3, below transfer, but there were also more levels below 3, for example at San Francisco City college. She stated if we are to be accountable, we need to be able to measure better. The State Senate is working on it and the rubric for determining how to code each basic skills and ESL course. They are asking feedback from the field and sent an English, math, and ESL survey on line. They are looking for as much feedback as possible.

CID Project
Nominations

Another State level project is the CID (California ID # project). This is a replacement for the CAN system. If you have a course that has a CAN number, it means that it is equivalent to similar courses at other places at the UC, CSU. CAN numbers have gone away and are being replaced with CID project. They are gathering faculty together to come up with descriptors. We have two faculty that have volunteered to be on this project—Ann Jesus Riley for History and Jorge Sanchez for Geography.

Disciplines List
Proposal

The disciplines list is our list for minimum qualifications for each discipline. It identifies what minimum qualifications are required to teach in a particular discipline. It is a two year cycle to make changes to the disciplines list. About a year and a half ago, there was a call for proposals to change disciplines, the definitions, and the minimum qualifications. The changes usually come from emerging disciplines, things that really were not being taught before, or come from changes in names of degrees and so you have people trying to be hired for example to teach ESL and their degree is not called ESL, it is called something else since they have three or four different names to their ESL Degree. Those are the kind of examples of the changes that are being proposed to keep up with with changes in degrees name, changes in emerging fields, and so on. Every college has the opportunity, every Senate, CIO, and individual faculty can make proposals. You can see the list of proposals on the Senate website and review what the proposed changes are.

**DISCUSSION
ITEMS**

Textbook

The Senate discussed local concerns and solutions regarding textbooks. Concerns that were expressed were wrong ISBN numbers used, books not on shelf, books not ordered, not enough textbooks ordered, etc. The questions were asked about what were Follet's contractual responsibilities and what were Hartnell College restraints and responsibilities. A lengthy discussion ensued regarding the problems and solutions such as the bookstore decreased the order; instructor getting a free copy and putting it in the library; students not buying the book if placed in the library; EOPS and financial aid students being affected; students buying textbooks online; an example given that another school did not not have the books ordered or not enough books ordered, but had it on the shelf within 3 days; sending a letter to Follet and meeting with them, turning in textbooks order earlier so books can be bought back, making sure the students know what the books are by putting the ISBN number on their syllabus, and possibly reviewing the contract and setting up a sub-committee to review policies.

John's Mural
Proposal

The John Cerny mural proposal was brought up for discussion. Kelly Locke had a picture of his sketch which was shown. Heidi was informed it would be positioned outside of Merrill Hall. Beverly Grova is working with the foundation and the people who are donating the money for this project. Heidi Ramirez expressed concern that it did not fit our student body now. There have been some proposed changes, but she would like it looked at more before it is put up. The initial response of concerns were a religious symbol that went with the missions, the ships looked like slave ships to someone, a figure that they weren't sure if it was referenced to an Indian, images that could be misinterpreted. Heidi Ramirez informed what changes were suggested and made -- the cross was taken out; mission was kept; research done on ships and Tallow ships replaced the original ones; too many items on the picture in which they were not clear what they were were removed and they may put landscapes of the region in. They wanted to see students in the picture, but Mrs. Moser does not want students in it. Ann Jesus Riley expressed that this was not Hartnell College legacy, and it was a false history of the college.

Motion

A motion was made to add this item to action in two weeks. That will allow time to negotiate further. MSC unanimously, no abstention (Adams, Locci)

It was noted that Stelvio Locci will take mural proposal to the student senate.

ACTION ITEMS

Motion

A motion was made to table the Tenure Review Process and Timeline. MSC unanimously, no abstention. (Locci/Ramirez)

Committee
Appointments

Motion

There were so many DE volunteer responses that we need to figure out how to select them. We already have 4 members who are Lisa Storm (Occ Ed), Joe Welch (Occ Ed), Rhea Mendoza (Eng), Lindsey Bertomen (Occ. Ed) and they need 3 more.

Larry Adams made a motion that one representative from each discipline is represented, appoint Ann Jesus Riley & Peggy Mayfield (Senators), Maria Teutsch who teaches on-line, and it is up to the unrepresented disciplines to choose their candidate. Nursing and Math & Science would have to decide as a department to determine their candidates and return it to the Senate. Also there would be no additional appointment made in the Occupational Education area. It was MSC unanimously, no abstentions. (Adams/Triano)

Motion

There is another committee that needed appointments. The Associate Vice-President of Career & Economic selection committee got selected last year, but the compositions has been revised slightly. A motion was made to appoint the four faculty Kathy Mendelsohn, Joe Welch, Alex Edens, and Hermelinda Rocha-Tabera. MSC unanimously, no abstentions. (Triano,Radel)

Accreditation
Report

Kelly announced that she needed to let the Senate know that the draft Accreditation Report is out and will be sent out before our next meeting. You have the opportunity as individuals to look at it and now you have the opportunity to look at another draft. There is a very small time window to make any changes. If you have any comments or input, please e-mail her or Kathleen Rose within this week. The final edit, then published, and then it will be sent to the Commission that needs to receive it by March 1st.

**ITEMS FOR
NEXT AGENDA**

Ann Jesus Riley wanted to add a couple of things for the next agenda. We had Curriculum approved by the Curriculum Committee that was never approved by the discipline and in the absence of the discipline, it was approved without department approval. Also she would like to talk about the Management of Digital Bridge.

ADJOURNMENT

Motion

There was a motion to adjourn. MSC unanimously, no abstentions. (Young/Kopp)