

## Academic Senate Minutes



February 13, 2007  
3:00 PM

**I. Call to Order:** The meeting was called to order.

**II. Adoption of the Agenda:** The Agenda was adopted.

**III. Approval of the Minutes:** Minutes from Jan.30, 2007 meeting were approved.

**IV. Public Comments:** None.

**V. President's Report:** Jennifer met with the Enrollment Management Team. The members of this group voted that they wanted to become a shared governance committee (over the objections of Dr. Valeau). Jennifer will work with them to develop the committee description, role, membership, etc. that will go in the Committee Handbook.

Work to update the Committee Handbook is continuing. There is now a website linked to the Senate website (see header) that lists committee membership. It is being updated as she gains information. It has been difficult to get this information from the chairs and only a few committees have submitted updated information for the handbook despite repeated requests over the past two years. There are four committees for which she has no membership information or meeting records at all--Diversity, Program Review, Staff Development, and Sabbatical Leave.

**VI. First Vice President's Report** None.

**VII. Student Senate Report** None.

**VIII. Classified Senate Report** None.

**IX. HCFA President's Report** None.

### **X. Committee Reports** **Curriculum Committee**

The Curriculum Committee (in reviewing its structure for the Handbook update) will be discussing whether there is still a need for the Tech Review Sub-Committee. Speak with Kathy Mendelsohn if you have any opinions about this.

Nursing curriculum issues are being addressed and there is an expectation that they will have all the curriculum problems fixed by fall. After that point, nursing will operate under the curriculum process just as all other disciplines do with no emergency measures taken as "band-aids."

The committee will also be addressing the Drug and Alcohol Specialist program. As currently written it doesn't meet any certification requirements. It either needs to be revised or discontinued. With no full time faculty to revise it or help the program grow, it is likely to be discontinued.

Finally, a subcommittee of Curriculum will be working on an implementation plan for the new Math 123 AA degree requirement. This requirement will impact all AA and AS degrees for students starting in Fall 2009. Students who started before then and DO NOT have a break in enrollment will be under the old requirements.

## **XI. Discussion/Information Items**

**Instructional Planning and Growth** Ignacio brought materials to the Senate that he has also sent to Dr. Valeau and Dr. Hoffman. His handouts included data about spring enrollments ([http://www.hartnell.edu/academic\\_senate/dr\\_pando\\_enrollment.htm](http://www.hartnell.edu/academic_senate/dr_pando_enrollment.htm)) which are down by over 1000 students, ads from several colleges for multiple faculty positions, and some questions that he believes should be discussed. Chief among the questions posed were:

- Why are most colleges in enrollment growth when Hartnell is declining?
- Why are other colleges hiring more faculty when Hartnell is not only not hiring new faculty but not replacing those who leave (even in high need disciplines like English, Biology, and Physics)
- Are faculty aware of the Educational and Facilities Master Plan that was updated in 2004? Why, although it documents plans and goals for each department, is this document not being used for instructional planning?

He brought forward the recommendation that the Academic Senate take a leadership role by meeting with BOTH the administration and the Board of Trustees to assess the Master Plan and then actually work on implementing it. The senate also discussed the Senate's role in enrollment management in light of Ignacio's presentation. The state Senate has a paper on this issue with recommendations for local senates.

([http://www.hartnell.edu/academic\\_senate/enrollment\\_management.htm](http://www.hartnell.edu/academic_senate/enrollment_management.htm))

**CSU Support Resolution**—A resolution supporting the CSU faculty in their labor dispute and impending strike was reviewed and will be an action item on the next agenda.

## **XII. Action Items**

Melissa Stave and Yvonne Reid were appointed to the Equivalency Committee for the PE instructor/Head Football Coach position.

Mary Cousineau was appointed to the Tech Review subcommittee of Curriculum.

The Senate Goals for 2007 were adopted.

[http://www.hartnell.edu/academic\\_senate/goals.html](http://www.hartnell.edu/academic_senate/goals.html)

## **XIII. The meeting was adjourned.**