

Academic Senate Minutes



September 25, 2007
3:00 PM,

1. Call to Order:

Senators & Officers Present: Larry Adams, Phil Adams, Peter Calvert, Jennifer Fellguth, Susan Hovde, Stelvio Locci, Kelly Locke, Cathy Noble, Ignacio Pando, Sharon Radel, Yvonne Reid, Nancy Schur, Joe Welch, Jeff Roth

Guests Present: Liz Estrella, Lisa Miller, Christine Zavala (ASHC), Lourdes Sanchez (CSEA)

2. Adoption of the Agenda: adopted

3. Approval of the Minutes: September 11, 2007

4. Public Comments:

Larry Adams announced the Hartnell College Trustee Candidate's Forum October 2

5. Presentation: Basic Skills Initiative--Liz Estrella and Lisa Miller

They presented about the Basic Skills Initiative and a workshop that they attended. A document with more details is available on the Academic Senate website. The document includes effective practices supported by the literature. The college is being asked to assess, and create a plan in order to be eligible for Basic Skills funding in next years budget.

The college should plan to invest funding for skills needed to be successful in college level work. Document categorizes effective practices by category—administrative practices, institutional practices, counseling practices, etc.

How should we use this document and these results? Liz proposes a group of interested faculty to take this on as a project and form a Senate Task Force which will make proposals about what to spend the funding on. She presented data from the Equity for All report and proposed using this to shape the project.

6. Action Items

A. Receive constitution amendments ballot results: The vote to change the wording of the constitution to reflect our current organizational structure passed. The vote to change the voting requirements for constitutional amendments failed.

B. Committee Appointments The following committee appointments were approved.

- a. Enrollment Management Team
 1. Liz Estrella, Counseling
 2. Larry Mankins, Physical Education/Athletics
- b. Technology Master Planning Team
 1. Jennifer Fellguth, Counseling/Library
 2. Jerri Nemiro, Fine Arts/Social Science/Language Arts
 3. Ann Wright, Math/Science/Health Sciences
 4. Joe Welch, Occupational Education
- c. Program Review Committee
 1. Heidi Ramirez, Fine Arts/Social Science/Language Arts
 2. Carol Kimbrough, Fine Arts/Social Science/Language Arts
 3. Peggy Mayfield, Counseling/Library
 4. Barbara Durham, Math/Science/Health Sciences
- d. Institutional Planning Committee
 1. Carol Kimbrough, Fine Arts/Social Science/Language Arts
 2. Jerry Nobel, Physical Education/Athletics
 3. Parvis Entekhabi, Occupational Education
- e. Student Learning Outcomes
 1. Letty Contreras, Math/Science/Health Sciences

C. Adopt General Education/Institutional Outcomes (Resolution 11.07)

The Senate adopted the resolution defining the Institutional Level Student Learning Outcomes as presented by the SLO Committee.

7. Discussion/Information Items

A. Shared Governance Task Force findings: Ignacio Pando

The Board will be voting (10-9) on a new board policy that requires the board to “rely primarily” on the Academic Senate rather than “reach mutual agreement.” The Task Force has finished its investigation and recommendations and have now begun working on a functional model of a revised committee structure. It includes fewer committees, makes those that are the purview of the Senate into Senate sub-committees, and works toward connecting budget, planning and program review processes in a way that hasn’t occurred before.

Next step: After presenting to the Senate it will be presented to Interim President, and the other Senates for comment/collaboration. (Some collaboration with other senates has already occurred, starting this past summer.) Then it will be back to the Senate as an action item and finally, presented to the board. In addition, the three senates have been asked to draft a resolution affirming commitment to governance and stating that decision should be made closer to those who are affected.

B. Faculty Internships tabled

C. SLOA Retreat

Oct. 18th 8:30-12:30 subs will be provided if needed. Work with the dean.

D. Senate Goals:

There will be a web survey to solicit comments and we will address this at a future meeting.

8. President's Report: As part of the guaranteed schedule system the college will be working on a scheduling system for electives, determining the percentage of courses that are electives and the percentage that are required courses.

The draft spring schedule is on the website for review. Ask your students to review it and send an online comment form with any comments/concerns.

The new Recycling Committee is working on a plan for bins and maps detailing the location of recycling bins. There will be a campus clean-up day in the future.

A survey will be distributed (online) about the desired characteristics for Hartnell President. The input will be used to create the job announcement.

9. Student Senate Report: Students are reviewing the schedule draft for conflicts.

10. Classified Senate Report: They are working on the desirable qualifications for a president and learning about their role in SLOs.

11. HCFA Report: The academic calendar for '08-'09 and possible '09-'10 is being developed. There will be a survey requesting faculty feedback.

12. Committee Reports: Hiring committee is developing a form that the deans will use to present. Currently the college is over its Full Time Faculty Obligation (FTFO). This is the minimum number of faculty that the college must have. Senators noted that the minimum should not be our goal and being over the minimum should not be used as a reason to have no faculty hires this year.

13. Announcements: Try to get copies of textbooks on reserve in the library for students.

There is some interest in trying to revive college hour. Email Jennifer with suggestions about how to do this.

XI. Adjournment: Meeting adjourned at 5:00.