

HARTNELL COMMUNITY COLLEGE DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES

A G E N D A  
August 11, 2009

**TIME/PLACE:**

411 Central Avenue  
Salinas, California  
Board Room, CAB112  
5:00 p.m. – Open Session  
5:15 p.m. – Closed Session  
6:15 p.m. – Reconvene Open Session

Board of Trustees

*Patricia Donohue, President*

*Kevin Healy, Vice President*

*Bill Freeman, Elia Gonzalez-Castro*

*John Martinez, Ray Montemayor, Brad Rice*

*Armando Cortes, Student Trustee*

*Dr. Phoebe Helm, Superintendent/President, Secretary to the Board*

The Board of Trustees welcomes you to its meetings, scheduled on the first Tuesday of each month, unless otherwise noted.

The agenda is as follows:

- A. CONSENT AGENDA:** These matters include routine administrative and financial actions and are usually approved by a single majority vote.
- B. REGULAR AGENDA:** **Action Items:** These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.  
**Information Items:** These items include presentations to the Board and items for discussion prior to Board action, which is usually taken at the next meeting.
- C. CLOSED SESSION:** In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

**INDIVIDUALS DESIRING TO ADDRESS THE BOARD:** Any member of the audience desiring to address the Board should complete and submit to the Superintendent prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Following public comment, the Board President will limit discussion to the Board only.

**MISSION STATEMENT:** Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

**I. OPEN SESSION, CALL TO ORDER – 5:00 P.M.**

**A. ROLL CALL**

**Action B. ADOPT AGENDA**

**C. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION, AS FOLLOWS:**

Items discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

1. Disposition of Lawsuit: Lawrence/Culver
2. Side Letters with:
  - a. Faculty Association
    - Health Insurance Option I to Option III
  - b. Non-bargained groups (Confidentials, Supervisors, and Administration)
    - Health Insurance Option I to Option III
    - 5% Salary Reduction/Furlough
  - c. Superintendent/President
    - 10% Salary Reduction

**D. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS**

Fifteen minutes set aside for public comment regarding closed session items.  
Maximum three minutes each.

**II. MOVE TO CLOSED SESSION**

The Board of Trustees of Hartnell Community College District will meet in Closed Session to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

**III. RECONVENE TO OPEN SESSION**

*Pledge of Allegiance*

**A. REPORT OUT FROM CLOSED SESSION**

**B. PUBLIC COMMENTS REGARDING OPEN SESSION ITEMS**

Fifteen minutes set aside for public comments regarding open session items.  
Maximum three minutes each.

**IV. PRESENTATIONS AND BOARD DEVELOPMENT**

**A. STUDENT PRESENTATION – ANIMAL HEALTH TECHNOLOGY PROGRAM**

*Karen Ivey*

**B. PROGRESS REPORT ON RECOMMENDED REDUCTIONS**

*Dr. Ann Wright and members of the RFC Committee*

**C. BOND OVERSIGHT COMMITTEE UPDATE**

*Damon Felice, Felice Consulting Services*

**V. CONSENT ACTION ITEMS**

**A. MINUTES**

Approve Minutes of Meeting of July 7, 2009.

**B. DISBURSEMENTS**

Ratify the disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

**C. APPROVE TRANSFER OF NON-CASH DONATIONS**

Approve transfer of non-cash donations from the Hartnell College Foundation.

**D. APPROVE MEMORANDUM OF UNDERSTANDING – FIRST 5 MONTEREY COUNTY – SPECIAL NEEDS PROJECT**

Approve the memorandum of understanding between First 5 Monterey County (Special Needs Project) and Hartnell College for academic year 2009-10 to provide services to the families of enrolled children at Hartnell College Child Development Center – Alisal Campus, starting August 17, 2009.

**E. APPROVE MEMORANDUM OF UNDERSTANDING – CALIFORNIA MINI CORP PROGRAM**

Approve the memorandum of understanding between California Mini Corp Program and Hartnell College to provide eligible students from Hartnell College an opportunity to work with migrant children in a classroom setting, effective August 20, 2009 to August 31, 2010.

**F. APPROVE MEMORANDUM OF UNDERSTANDING AND LICENSURE AGREEMENT**

Approve memorandum of understanding and licensure agreement with King City Town Square, LLC for property located at the King City Education Center, effective August 12, 2009.

**G. APPROVE CONTRACT WITH GRANT WRITER, M. J. JOHNSON**

Approve contract with M. J. Johnson, grant writer, for the development of grants, effective August 12, 2009 through June 30, 2010, not to exceed \$30,000.

**H. TERMINATION OF FACILITIES LEASE AGREEMENT – COUNTY OF MONTEREY, NATIVIDAD MEDICAL CENTER**

Ratify the recommendation of the President and the Resource Allocation Committee to give Natividad Medical Center the required 90-day notice of intent to cancel its lease of facilities housing the nursing program. The effective date would be November 4, 2009. This move will result in a savings to the general fund of \$250,000 annually.

**I. APPROVE CONTRACT FOR RETENTION SPECIALIST – NURSING PROGRAM**

Approve the contract for Retention Specialist, Marianne Hultgren to provide a retention program for students enrolled in the nursing program. The cost for these services is not to exceed \$103,000 and funded through the Remediation Grant, California Community College Chancellors Office.

**J. PERSONNEL ACTIONS**

Approve and/or ratify personnel actions. (Included in packet)

**K. AMEND 2009-2010 ACADEMIC CALENDAR**

Amend the previously approved 2009-2010 Academic Calendar to observe Lincoln's Holiday on February 12, 2010 (instead of February 5<sup>th</sup>) as mandated by the State.

**VI. ACTION ITEMS**

Roll-call

**A. APPROVE BUDGET REVISIONS**

Approve budget revisions numbered 8409 to 8448.

- Roll-call**    **B. REVIEW AND ACCEPT REQUIRED STATE REPORT: QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q) FOR THE QUARTER ENDED ON JUNE 30, 2009**  
Review and accept required State Report: Quarterly Financial Status Report (CCFS-311Q) for quarter ended June 30, 2009.
- Roll-call**    **C. ADOPT RESOLUTION NO. 09:18, CERTIFYING THE AUTHORIZATION OF DESIGNATED PERSONNEL**  
Adopt Resolution No. 09:18, Certifying the Authorization of Designated Personnel to sign contract documents for the Hartnell College State Preschool Child Development Center as required by the Department of Education.
- Action**      **D. RECONSIDERATION OF THE DECISION TO DISCONTINUE THE ANIMAL HEALTH TECHNOLOGY PROGRAM**  
Reconsider the decision to discontinue the Animal Health Technology Program.
- Action**      **E. ADOPT INITIAL COLLECTIVE BARGAINING PROPOSALS BETWEEN HARTNELL COMMUNITY COLLEGE DISTRICT AND INTERNATIONAL UNION OF OPERATING ENGINEERS STATIONARY LOCAL NO. 39 (L-39)**  
Adopt initial collective bargaining proposals between Hartnell Community College District and International Union of Operating Engineers Stationary Local 39 (L-39).
- Action**      **F. ADOPT INITIAL COLLECTIVE BARGAINING PROPOSALS BETWEEN HARTNELL COMMUNITY COLLEGE DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 470**  
Adopt initial collective bargaining proposals between Hartnell Community College District and California School Employees Association, Chapter 470.

**VII. INFORMATION ITEMS**

**A. REPORTS FROM SENATES**

Reports from Student, Classified, and Academic Senates

**B. PRESIDENT'S REPORT**

Report from the Superintendent/President

**C. BOARD OF TRUSTEES**

1. **Administrative Reductions 2007 through 2010**
2. Monterey County School Board Association Training Interests Survey – *Trustee Donohue*
3. Report from Trustee Montemayor regarding the Academic Learning Center
4. Trustee reports on matters of interest to the college

**VIII. FUTURE AGENDA ITEMS**

(Items placed on future agendas will be determined in consultation and preparation under the auspices with Superintendent/President and Board President.)

**IX. ADJOURNMENT**

- Action**      Adjourn the meeting.

**NEXT REGULARLY SCHEDULED MEETING**

September 1, 2009, 5:00 p.m., Hartnell College Board Room (CAB112)