

**HARTNELL COMMUNITY COLLEGE DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**A G E N D A
June 2, 2009**

TIME/PLACE:

411 Central Avenue
Salinas, California
Board Room, CAB112
5:00 p.m. – Open Session
5:15 p.m. – Closed Session
6:15 p.m. – Reconvene Open Session

Board of Trustees

Patricia Donohue, President
Kevin Healy, Vice President
Bill Freeman, Elia Gonzalez-Castro
John Martinez, Ray Montemayor, Brad Rice
Armando Cortes, Student Trustee
Dr. Phoebe Helm, Superintendent/President, Secretary to the Board

The Board of Trustees welcomes you to its meetings, scheduled on the first Tuesday of each month, unless otherwise noted.

The agenda is as follows:

- A. CONSENT AGENDA:** These matters include routine administrative and financial actions classified by departmental areas and are usually approved by a single majority vote.
- B. REGULAR AGENDA:** **Action Items:** These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.
Information Items: These items include presentations to the Board and items for discussion prior to Board action, which is usually taken at the next meeting.
- C. CLOSED SESSION:** In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: Any member of the audience desiring to address the Board should complete and submit to the Superintendent prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. Members of the public shall be able to address the Governing Board regarding items on the agenda as such items are taken up. The Board President may limit the time of presentation to three minutes per speaker, per subject, and a maximum of twenty minutes for each subject matter. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

I. OPEN SESSION, CALL TO ORDER – 5:00 P.M.

A. ROLL CALL

Action B. ADOPT AGENDA

C. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION, AS FOLLOWS:

Items discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

1. Update on litigation, Lawrence/Culver v. Hartnell College
2. Acquisition of Property with Bond Funds
- POSTPONED** 3. Declaration of financial emergency and its impact on personnel, labor, and/or contract matters.
– **POSTPONED TO JUNE 8, 2009, 5:00 P.M.**
4. Recommendation to consider 30-day suspension without pay of an academic employee (1 case)

D. HEARING OF DISCIPLINARY CHARGES AT REQUEST OF AFFECTED EMPLOYEE PURSUANT TO GOVERNMENT CODE SECTION 54957

E. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS

Fifteen minutes set aside for public comment regarding closed session items.
Maximum three minutes each.

II. MOVE TO CLOSED SESSION

The Board of Trustees of Hartnell Community College District will meet in Closed Session to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

III. RECONVENE TO OPEN SESSION

Pledge of Allegiance

A. REPORT OUT FROM CLOSED SESSION

B. PUBLIC COMMENTS REGARDING OPEN SESSION ITEMS

Fifteen minutes set aside for public comments regarding open session items.
Maximum three minutes each.

**PUBLIC
HEARING**

C. COURSE SEQUENCING ACTIVITIES – MISSION TRAILS REGIONAL OCCUPATIONAL PROGRAM, SALINAS UNION HIGH SCHOOL DISTRICT

Presented by Mr. Randy Bangs, Director

IV. PRESENTATIONS AND BOARD DEVELOPMENT

A. STUDENT RECOGNITIONS

1. Digital Bridge Academy Students
2. Poetic Student Awards (2)
3. 2008-09 Student Senate

B. ACKNOWLEDGE OUT-GOING STUDENT TRUSTEE

Armando Cortes

C. BOND OVERSIGHT COMMITTEE UPDATE

Damon Felice, Felice Consulting Services

D. DISCUSSION OF READING ASSIGNMENT

California Community College League Publication: Board Focus, Budget Basics

V. CONSENT ACTION ITEMS

A. MINUTES

Approve Minutes of Meeting of May 5, 2009.

B. DISBURSEMENTS

Ratify the disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. RATIFY THE RECOMMENDATIONS OF THE CURRICULUM COMMITTEE

Ratify the recommendations of the Curriculum Committee.

D. APPROVE FINAL READING OF REVISED BOARD POLICIES

3155, Fund-Raising/Solicitations on Campus
3160, Posting of Announcements
3170, Counseling Program
3175, Extended Opportunity Programs and Services
3180, Disabled Students/Programs and Services
3185, Financial Aid
3195, Tutorial Center

E. APPROVE SITE LICENSE AGREEMENT WITH FOUNDATION FOR COMMUNITY COLLEGES

Approve the site license agreement with the Foundation for Community Colleges for State Smog Referee and Student Technician Training Program effective July 1, 2009 to June 30, 2010. Hartnell College will receive \$1,000 per month in revenue.

F. APPROVE CONTRACT WITH COUNTY OF MONTEREY TO PROVIDE SUMMER WORKPLACE READINESS PROGRAM

Approve the contract with the County of Monterey to provide a Summer Workplace Readiness Program starting June 15 to July 31, 2009. The County of Monterey, Office of Employment Training, will fund the program.

G. APPROVE AGREEMENT WITH COUNTY OF MONTEREY, WORKFORCE INVESTMENT BOARD FOR A CALIFORNIA GREEN JOB CORPS PROGRAM

Approve an agreement with the County of Monterey, Workforce Investment Board, for the California Green Jobs Corp, which will allow Hartnell's Center for Sustainable Construction to hire and train Salinas Valley at-risk youth and prepare them for careers in green construction, effective June 2009 through January 2011. The Monterey County Workforce Investment Board, through the American Recovery and Reinvestment and Workforce Investment Acts, will fund the program.

H. APPROVE SUBMITTAL OF THE SCIENCE BUILDING FINAL PROJECT PROPOSAL TO THE CALIFORNIA COMMUNITY COLLEGE SYSTEMS OFFICE

Approve the submittal of the Science Building Final Project Proposal to the California Community College Systems Office.

I. APPROVE FIVE-YEAR CAPITAL CONSTRUCTION PLAN FOR 2011-2015

Approve the submittal of the 2011-2015 Five-Year Capital Construction Plan to the California Community College Systems Office.

J. ACCEPT GRANT FROM CALIFORNIA COMMUNITY COLLEGE CHANCELLOR'S OFFICE

Accept grant award from the California Community College Chancellor's Office for creation of an Environmental Management/Sustainable Design Program. The award amount is \$350,000 over a two-year period.

K. RATIFY GRANT APPLICATION AND ACCEPT FUNDS, IF AWARDED, FOR FIRST 5 MONTEREY COUNTY – COMMUNITY GRANT MAKING, TECHNICAL ASSISTANCE PROJECTS FOR CHILD CARE CENTERS

Ratify the grant application, and accept funds, if awarded, for the First 5 Monterey County – Community Grant Making, Technical Assistance Projects for Child Care Centers. If awarded, the grant term will be for one year and up to \$40,000.

L. RATIFY GRANT APPLICATION, AND ACCEPT FUNDS, IF AWARDED, TO THE NATIONAL SCIENCE FOUNDATION COLLABORATIVE GRANT – COURSE CURRICULUM AND LABORATORY IMPROVEMENT

Ratify the grant application, and accept funds, if awarded, to the National Science Foundation in collaboration with the University of California, Santa Cruz. The grant amount, if awarded, is \$50,000 over a two-year period.

M. APPROVE FACILITIES LEASE AGREEMENT WITH COMMUNITY ACTION PARTNERSHIP

Approve the facilities lease agreement between Hartnell College and Community Action Partnership for use of their Primavera Migrant Seasonal Head Start Center to operate an Early Childhood Education course in summer 2009. The term of the agreement is June 15 to July 31, 2009 and there is no cost to the District.

N. PERSONNEL ACTIONS

Approve and/or ratify personnel actions. (Included in packet)

VI. ACTION ITEMS

POSTPONED A. APPROVE TENTATIVE BUDGET 2009-2010, SET DATE AND TIME FOR PUBLIC HEARING AND SET DATE TO ADOPT FINAL BUDGET FOR 2009-2010 – POSTPONED TO JUNE 8, 2009, 5:00 p.m.

California Code of Regulation, Title V, Section 58305, requires that the District develop a tentative budget and forward to the Monterey County Office of Education for validation on or before July 1 of each year.

1. Approve the 2009-2010 tentative budget, required on or before July 1 of each year.
2. Set September 1, 2009 at 5:00 p.m. as the date and time to conduct a public hearing on the 2009-2010 budget.
3. Set September 1, 2009 as the date to adopt the 2009-2020 budget.

- Roll-call **B. APPROVE BUDGET REVISIONS**
Approve budget revisions numbered 8264 to 8329.
- Roll-call **C. ADOPT RESOLUTION 09:14, BUDGET TRANSFER FISCAL YEAR 2008-2009**
Adopt Resolution 09:14, Budget Transfer for fiscal year 2008-2009.
- Roll-call **D. ADOPT RESOLUTION 09:15, CALLING THE NOVEMBER 3, 2009 ELECTION**
Adopt Resolution 09:15, Calling the November 3, 2009 Election of Trustee Areas 5, 6, and 7.
- Roll-call **E. ADOPT RESOLUTION 09:16, TO CHANGE THIRD PARTY ADMINISTRATOR FOR 403(b) AND 457 PLANS**
Adopt Resolution 09:16, To Change Third Party Administrator for 403(b) and 457 Plans.
- Roll-call **F. APPROVE AMENDMENT TO RESOLUTION 09:06 AND RESOLUTION 09:7**
Approve Amendment to Resolution 06:09, Golden Handshake and Resolution 09:7, Early Retirement Incentive for Classified Employees of the Hartnell Community College District.

VII. INFORMATION ITEMS

A. REVIEW AND ACCEPT FINANCIAL STATEMENTS

Review and accept financial statements for the period ending April 30, 2009.

B. REVIEW PROPERTY TAX SHORTFALL ESTIMATES

Review Property Tax Shortfall Estimates for 2008-2009 and 2009-2010.

C. RECEIVE SUBMITTAL OF HEALTH SCIENCES BUILDING INITIAL PROJECT PROPOSAL

Receive submittal of Health Sciences Building Initial Project Proposal to the California Community College Systems Office.

D. REPORTS FROM SENATES

Receive reports Student, Classified, and Academic Senates.

E. PRESIDENT'S REPORT

Receive report on matters of interest to the college.

VIII. BOARD OF TRUSTEES

Receive reports on matters of interest to the college.

IX. FUTURE AGENDA ITEMS

(Items placed on future agendas will be determined in consultation and preparation under the auspices with Superintendent/President and Board President.)

X. ADJOURNMENT

Action Adjourn the meeting.

**NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES:
July 7, 2009, 5:00 p.m.**