

HARTNELL COMMUNITY COLLEGE DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES

A G E N D A

February 3, 2009

TIME/PLACE:

5:00 p.m. – OPEN SESSION

5:10 p.m. – CLOSED SESSION

6:15 p.m. – RECONVENE OPEN SESSION

411 Central Avenue, Salinas

Board Room – CAB112

Board of Trustees

Patricia Donohue, President

Kevin Healy, Vice President

Bill Freeman, Elia Gonzalez-Castro

John Martinez, Brad Rice

Armando Cortes, Student Trustee

Dr. Phoebe Helm, Superintendent/President, Secretary to the Board

The Board of Trustees welcomes you to its meetings, which are regularly scheduled on the first Tuesday of each month, unless otherwise noted.

The agenda is divided as follows:

- A. CONSENT AGENDA:** These matters include routine administrative and financial actions classified by departmental areas and are usually approved by a single majority vote.
- B. REGULAR AGENDA: Action Items:** These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.
Information Items: These items include presentations to the Board and items for discussion prior to Board action, which is usually taken at the next meeting.
- C. CLOSED SESSION:** In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: Any member of the audience desiring to address the Board should complete and submit to the Superintendent prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. Members of the public shall be able to address the Governing Board regarding items on the agenda as such items are taken up. The Board President may limit the time of presentation to three minutes per speaker, per subject, and a maximum of twenty minutes for each subject matter. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

I. OPEN SESSION, CALL TO ORDER

A. ROLL CALL

Action

B. ADOPT AGENDA

C. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION, AS FOLLOWS:

Items discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

1. Update on litigations (1 case)
2. Update on negotiation (1 case)

D. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS

Fifteen minutes set aside for public comment on closed session items. Maximum three minutes each.

II. MOVE TO CLOSED SESSION

The Board of Trustees of Hartnell Community College District will meet in Closed Session to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

III. RECONVENE TO OPEN SESSION

Pledge of Allegiance

A. REPORT OUT FROM CLOSED SESSION

B. PUBLIC COMMENTS

Fifteen minutes set aside for public comments on closed session items.
Maximum three minutes each.

IV. PUBLIC HEARING – NOTICE OF INTENT TO PROPOSE CHANGES TO CONFLICT OF INTEREST CODE

Open Public Hearing: Notice of Intent to propose changes to Conflict of Interest Code to include new titles for college administrators and delete old ones.

V. PRESENTATIONS AND BOARD DEVELOPMENT

A. BOND OVERSIGHT COMMITTEE UPDATE

Damon Felice, Felice Consulting Services

B. BOARD DEVELOPMENT

Review of Board Policies 3100 to 3150

C. BOARD'S GOALS FOR THE COLLEGE

1. Accreditation
2. Finances
3. Communication

VI. CONSENT ACTION ITEMS

A. MINUTES

Approve Minutes of Meeting of January 13, 2009.

B. DISBURSEMENTS

Ratify disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. APPROVE SECOND AND FINAL READING OF BOARD POLICIES

Approve second and final reading:

3000, Admission Policy

3005, Open Enrollment and Registration

3010, Readmission of Academically Dismissed College Students

3030, Admission of International Students (F-1 Visa)

3035, Special Admission Policy

3040, Attendance Policy

3045, Audit Policy

D. ACCEPT GRANT SUB-AWARD FROM FOUNDATION OF CALIFORNIA STATE UNIVERSITY, MONTEREY BAY

Accept the sub-award grant from the Foundation of California State University, Monterey Bay from the College Cost Reduction and Access Act (CCRAA), a Hispanic Serving Institution Grant. The objective is to increase the number of transfer students to California State University, Monterey Bay from Hartnell College in the science, technology, engineering, and math majors. The amount awarded is \$100,000.

E. ACCEPT YOUTH ENTREPRENEURSHIP PROGRAM CONTRACT AWARD

Accept an award from the Chancellors Office, California Community Colleges Career Pathways Projects program to implement a Hartnell College Youth Entrepreneurship program through its Business Assistance Center (formerly known as the Small Business Development Center). The term is December 1, 2008 to January 31, 2010 and is in the amount of \$50,000.

F. APPROVAL RENEWAL OF PROPERTY MANAGEMENT AGREEMENT BETWEEN BAY PROPERTY MANAGEMENT AND HARTNELL COLLEGE FOR RENTAL PROPERTIES FOR 2009-10

Approve a renewal agreement between Bay Property Management and Hartnell College for rental properties effective February 4, 2009 through February 5, 2010. Cost of services provided equals 10% of total rent collected each month.

G. RATIFY RECOMMENDED CURRICULUM COMMITTEE ACTIONS

Ratify recommended Curriculum Committee Actions.

H. APPROVE FACILITIES USE AGREEMENT WITH ALISAL UNION SCHOOL DISTRICT

Approve the facilities use agreement with the Alisal Union School District for a pilot non-credit ESL class for adults at Bardin Elementary School. The term of the agreement is February 15, 2009 to June 4, 2009. There is no cost to the district.

I. PERSONNEL ACTIONS

Approve and/or ratify Personnel Actions (included in packet).

VII. ACTION ITEMS

Action/Roll-call A. APPROVE BUDGET REVISIONS

Approve budget revisions numbered 8007 to 8064.

Action B. ACCREDITATION PROGRESS REPORT

Review and approve the March 1, 2009 Accreditation Progress Report as required by the Western Association of Schools and College – Accrediting Commission for Community and Junior Colleges.

Action/Roll-call C. REVIEW AND ACCEPT REQUIRED STATE REPORT: QUARTERLY FINANCIAL STATUS REPORT (CCFS 311Q) FOR THE QUARTER ENDED ON DECEMBER 31, 2008

Review and accept required State Report: Quarterly Financial Status Report (CCFS311Q) for quarter ended December 31, 2008.

VIII. INFORMATION ITEMS

A. FINANCIAL STATEMENTS

Receive Financial Statements for period ending December 31, 2008.

B. RECEIVE REPORTS FROM SENATES

1. Student Senate
2. Classified Senate
3. Academic Senate

C. PRESIDENT'S REPORT

Receive report on matters of interest to the college.

IX. BOARD OF TRUSTEES COMMUNICATIONS/CONFERENCE REPORTS

X. FUTURE AGENDA ITEMS

(Items placed on future agendas will be determined in consultation and preparation under the auspices with Superintendent/President and Board President.)

XI. ADJOURNMENT

Action

Adjourn the meeting.

**The next regular Board of Trustees Meeting scheduled
March 10, 2009 – 5:00 p.m.
Hartnell College (CAB112) – Board Room
411 Central Avenue
Salinas, California**