

HARTNELL COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
OF THE BOARD OF TRUSTEES
A G E N D A

January 13, 2009

TIME/PLACE:

5:00 p.m. – OPEN SESSION

5:10 p.m. – CLOSED SESSION

6:15 p.m. – RECONVENE OPEN SESSION

411 Central Avenue, Salinas

Board Room – CAB112

Board of Trustees

Patricia Donohue, President

Kevin Healy, Vice President

Bill Freeman, Elia Gonzalez-Castro

John Martinez, Brad Rice,

Armando Cortes, Student Trustee

Dr. Phoebe Helm, Superintendent/President, Secretary to the Board

The Board of Trustees welcomes you to its meetings, which are regularly scheduled on the first Tuesday of each month, unless otherwise noted.

The agenda is divided as follows:

- A. CONSENT AGENDA:** These matters include routine administrative and financial actions classified by departmental areas and are usually approved by a single majority vote.

- B. REGULAR AGENDA:** **Action Items:** These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.
Information Items: These items include presentations to the Board and items for discussion prior to Board action, which is usually taken at the next meeting.

- C. CLOSED SESSION:** In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: Any member of the audience desiring to address the Board should complete and submit to the Superintendent prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. Members of the public shall be able to address the Governing Board regarding items on the agenda as such items are taken up. The Board President may limit the time of presentation to three minutes per speaker, per subject, and a maximum of twenty minutes for each subject matter. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

I. OPEN SESSION, CALL TO ORDER

A. ROLL CALL

Action

B. ADOPT AGENDA

C. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION, AS FOLLOWS:

Items discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

1. Personnel: Arbitration decisions (2 cases) and update on litigation (2 cases)
2. Contracts: Construction

D. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS

Fifteen minutes set aside for public comment on closed session items. Maximum three minutes each.

II. MOVE TO CLOSED SESSION

The Board of Trustees of Hartnell Community College District will meet in Closed Session to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

III. RECONVENE TO OPEN SESSION

Pledge of Allegiance

A. REPORT OUT FROM CLOSED SESSION

B. PUBLIC COMMENTS

Fifteen minutes set aside for public comments on closed session items.
Maximum three minutes each.

IV. PUBLIC HEARING – NOTICE OF INTENT TO PROPOSE CHANGES TO CONFLICT OF INTEREST CODE

Open Public Hearing: Notice of Intent to propose changes to Conflict of Interest Code.

V. PRESENTATIONS AND BOARD DEVELOPMENT

A. BOND OVERSIGHT COMMITTEE UPDATE

Damon Felice, Felice Consulting Services

B. BOARD DEVELOPMENT

Review of Board Policies 3100 to 3150

C. BOARD'S GOALS FOR THE COLLEGE

1. Accreditation
2. Finances
3. Communication

VI. CONSENT ACTION ITEMS

A. MINUTES

Approve Minutes of Annual Organization and Regular Meeting of December 2, 2008.

B. DISBURSEMENTS

Ratify disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. APPROVE SECOND AND FINAL READING OF BOARD POLICIES

Approve second and final reading:

1030, Student Member of the Governing Board

2315, Operation and Maintenance of Buildings and Grounds

2335, Prohibition of Dogs, Bicycles, Skateboards, Roller-skates, and Golfing on Campus

2340, Smoking/Use of Tobacco Policy

Recommend to delete Board Policy:

2355, Western Stage Auxiliary Corporation

D. RATIFY CALIFORNIA STATE PRESCHOOL PROGRAM INSTRUCTIONAL MATERIALS CONTRACT FOR 2008-2009

Ratify California State Preschool Program Instructional Materials Contract for 2008-2009. This contract will provide \$1,997 for materials and supplies for the Hartnell College Child Development Preschool Program.

E. CURRICULUM COMMITTEE ACTIONS

Approve Curriculum Committee actions for the period of November 6, 2008 to December 4, 2008.

F. ADOPT NON-RESIDENT AND FOREIGN STUDENT TUITION FEES FOR 2009-10

Adopt the Non-Resident and Foreign Student Tuition Fees of \$193 per unit for the 2009-10 academic year.

G. APPROVE AMENDMENT#1 TO CONTRACT WITH THE DEPARTMENT OF EDUCATION FOR THE HARTNELL COLLEGE PRESCHOOL CHILD DEVELOPMENT CENTER

Approve amendment #1 to the contract with the Department of Education for the Hartnell College Preschool Child Development Center. The contract will amend the 2008-2009 reimbursable amount to \$569,542, an increase of \$4,781.

H. PERSONNEL ACTIONS

Approve and/or ratify Personnel Actions (included in packet).

VII. ACTION ITEMS

Action/Roll-call

A. APPROVE BUDGET REVISIONS

Approve budget revisions numbered 7987 to 8030.

Action

B. FIRST READING – BOARD POLICIES

Review first reading of revised Board Policies:

3000, Admission Policy

3005, Open Enrollment and Registration

3010, Readmission of Academically Dismissed College Students

3030, Admission of International Students (F-1 Visa)

3035, Special Admission Policy

3040, Attendance Policy

3045, Audit Policy

Action

C. AWARD CONTRACT TO ARCHITECTURAL SERVICES TO LIONAKIS FOR THE SCIENCE CENTER PROJECT FPP AND ARCHITECTURAL SERVICES

Award the contract for Architectural Services with Lionakis for the Science Center Project FPP and Architectural Services.

Action

D. APPROVE FUNDING AGREEMENT WITH CITY OF SALINAS/SALINAS MUNICIPAL AIRPORT

Approve Funding Agreement with City of Salinas/Salinas Municipal Airport to facilitate land exchange between the City and Hartnell College, effective January 14, 2009. The cost to facilitate this land exchange is not to exceed \$33,250 and will be paid from Measure H funds.

VIII. INFORMATION ITEMS

A. RECEIVE REPORTS FROM SENATES

1. Student Senate

2. Classified Senate

3. Academic Senate

B. PRESIDENT’S REPORT

Receive report on matters of interest to the college.

IX. BOARD OF TRUSTEES COMMUNICATIONS/CONFERENCE REPORTS

X. FUTURE AGENDA ITEMS

(Items placed on future agendas will be determined in consultation and preparation under the auspices with Superintendent/President and Board President.)

XI. ADJOURNMENT

Action

Adjourn the meeting.

**The next regular Board of Trustees Meeting scheduled
February 3, 2009 – 5:00 p.m.
Hartnell College (CAB112) – Board Room
411 Central Avenue
Salinas, California**