

HARTNELL COMMUNITY COLLEGE DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES

A G E N D A
January 19, 2010

Board Room, CAB-112
411 Central Avenue
Salinas, California

5:00 p.m. – Public Session
5:15 p.m. – Closed Session
6:15 p.m. – Reconvene Open Session

Board of Trustees

Patricia Donohue, President

Kevin Healy, Vice President

Candi DePauw, Bill Freeman, Elia Gonzalez-Castro

Ray Montemayor, Erica Padilla-Chavez

Armando Cortes, Student Trustee

Dr. Phoebe Helm, Superintendent/President, Secretary to the Board

The Board of Trustees welcomes you to its meetings, scheduled on the first Tuesday of each month, unless otherwise noted.

Typically, the agenda consists of the following:

- A. CONSENT AGENDA:** These matters include routine administrative and financial actions and normally approved by a single majority vote.
- B. REGULAR AGENDA:** **Action Items:** These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.
Information Items: These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.
- C. CLOSED SESSION:** In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: Any member of the audience desiring to address the Board should complete and submit to the Superintendent prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

I. OPEN SESSION, CALL TO ORDER – 5:00 P.M.

A. ROLL CALL

Action **B. ADOPT AGENDA**

C. PRESENTATION – IMPACT ON SUMMER SESSION 2010

Representatives – Resource Allocation Committee

D. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION, AS FOLLOWS:

Items discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957, and/or 54957.6.

1. Local 39, Employee Concessions
2. Side Letter Agreement, California Schools Employee Association

E. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS

Fifteen minutes set aside for public comment regarding closed session items.
Maximum three minutes each.

II. MOVE TO CLOSED SESSION

The Board of Trustees of Hartnell Community College District will meet in Closed Session to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

III. RECONVENE TO OPEN SESSION

Pledge of Allegiance

A. REPORT OUT FROM CLOSED SESSION

B. PUBLIC COMMENTS ON OPEN SESSION ITEMS AND ITEMS NOT ON THE AGENDA

Twenty minutes set aside to receive public comments on open session agenda items or items not on the open session agenda, but within the jurisdiction of the Board. Maximum three minutes each.

1. Receive public comments on items on the open session agenda
2. Receive public comments on items not on the open session agenda

C. CEASE FIRE PROGRAM PRESENTATION

Representatives of the City of Salinas

D. BOND OVERSIGHT COMMITTEE UPDATE – See Information Item VI. A.

Damon Felice, Felice Consulting Services

IV. CONSENT ACTION ITEMS

A. MINUTES

Approve Minutes of Regular Meeting of December 1, 2009.

B. DISBURSEMENTS

Ratify the disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. CURRICULUM COMMITTEE

Ratify the recommendations of the Curriculum Committee.

D. RATIFY APPLICATION FOR STUDENT SUPPORT SERVICES/TRIO GRANT AND ACCEPT FUNDS, IF AWARDED

Ratify the application for Student Support Services/TRIO Grant, and accept funds, if awarded. If awarded, the term of the grant is for five years, effective September 2010. The college would receive \$226,600 for five years, totaling \$1,133,000.

E. RATIFY FACILITIES RENOVATION AND REPAIR APPLICATION AND ACCEPT FUNDS, IF AWARDED

Ratify the Facilities Renovation and Repair Application, and accept funds, if awarded. The funds would support maintaining both the main and Alisal Campus Child Development Preschool Centers. The college would receive up to \$20,000, with a required match from the general fund of up to \$800.

F. RATIFY 2010-11 FUNDING APPLICATION FOR STATE PRESCHOOL PROGRAM

Ratify the Funding Application for State preschool services at Hartnell College for 2010-2011. The funds would support the Hartnell College Child Development Center preschool programs and would provide a lab program for early childhood development students and other child development related coursework. The term of the funding would be for one year, effective July 1, 2010 and the college could receive up to \$658,666.

G. AWARD CONTRACT FOR KING CITY EDUCATION CENTER ENERGY-EFFICIENT ROOF

Award a contract to King's Roofing, the lowest responsive bidder, for an energy efficient roof for the King City Education Center. The budgeted amount is \$60,341 and paid with the Measure H bond funds.

H. ADOPT NON-RESIDENT AND FOREIGN STUDENT TUITION FEES FOR 2010-11

Adopt the Non-Resident and Foreign Student Tuition Fees of \$189 per unit for the 2010-2011 academic year.

I. APPROVE AGREEMENT WITH SYMMETRY DESIGN

Approve an agreement with Symmetry Design to update campus wide space documents, putting them in AutoCAD form. The cost for these services will not exceed \$10,000 and is paid from Measure H bond funds.

J. PERSONNEL ACTION

Approve and/or ratify personnel actions. (Included in packet)

K. RATIFY AGREEMENT WITH BUTTE-GLENN COMMUNITY COLLEGE DISTRICT

Ratify an agreement with Butte-Glenn Community College District to provide two 24-hour sessions of Electric Hybrid Vehicle Maintenance Trainings, effective January 12, 2010 through June 30, 2010.

V. ACTION ITEMS

- Roll-call **A. BUDGET REVISIONS**
Approve budget revisions numbered 8514 to 8531
- Action **B. APPROVE RECOMMENDATION – SUMMER SCHOOL SESSION 2010**
Approve the recommendation regarding Summer School Session 2010.
- Roll-call **C. ADOPT RESOLUTION 10:1**
Adopt Resolution 10:1, Designation of New Representatives to Various Community Colleges Joint Powers Authorities (JPAs).
- Roll-call **D. ADOPT RESOLUTION 10:2**
Adopt Resolution 10:2, Approving Entering into a Design-Build Contract for the Design and Construction of the College Administration Building (CAB) Remodel Project.

VI. INFORMATION ITEMS

- A. BOND OVERSIGHT REPORT**
Receive written report from Bond Oversight Committee
- B. FINANCIAL STATEMENTS**
Receive and accept financial statements for month ending November 30, 2009.
- C. CALIFORNIA COMMUNITY COLLEGE TRUSTEES BOARD OF DIRECTORS ANNUAL ELECTION**
Receive election information on the 2010 California Community College Trustee Board of Directors.
- D. REPORTS FROM SENATES**
Reports from Student, Classified, and Academic Senates
- E. PRESIDENT'S REPORT**
Report from the Superintendent/President
- F. BOARD OF TRUSTEES COMMUNICATION**
Trustee reports on matters of interest to the college

VII. ADJOURNMENT

- Action Adjourn the meeting

The agenda is set by the President of the Board in consultation with the Superintendent/President. To add future items, contact the board chair or the Superintendent/President.

NEXT MEETING: February 2, 2010, 5:00 p.m., CAB-112, Hartnell College Board Room