

HARTNELL COMMUNITY COLLEGE DISTRICT

Board of Trustees – Regular Meeting Agenda

January 18, 2011

TIME/PLACE:

411 Central Avenue, Salinas

CALL Building, Room 208

5:00 p.m. – OPEN SESSION
CLOSED SESSION TO FOLLOW

Board of Trustees

Erica Padilla-Chavez, President

Kevin Healy, Vice President

Candi DePauw, Patricia Donohue, Bill Freeman,

Elia Gonzalez-Castro, Ray Montemayor

Shaundra Taylor, Student Trustee

Dr. Phoebe Helm, Superintendent/President, Secretary to the Board

The Board of Trustees welcomes you to its meetings.

The agenda and accompanying documents are on the college's website at www.hartnell.edu/board. Contracts requiring approval of the Board on this agenda are available to view in the President's Office. Typically, the agenda consists of the following:

- A. CONSENT AGENDA:** These matters include routine administrative and financial actions and normally approved by a single majority vote.
- B. REGULAR AGENDA:** **Action Items:** These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item. **Information Items:** These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.
- C. CLOSED SESSION:** In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: Any member of the audience desiring to address the Board should complete and submit to the Superintendent prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

I. OPEN SESSION, CALL TO ORDER – 5:00 P.M.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PUBLIC COMMENT

Fifteen minutes (three-minute maximum per person) set aside to receive public comments on closed session and public session, or items not on the public session agenda, but within the jurisdiction of the Board.

Action **E. TABLED ACTION FROM PRIOR MEETING – ELECTION OF BOARD VICE PRESIDENT**

II. CONSENT ITEMS

A. MINUTES

Approve minutes of Annual Organizational and Regular Meeting of December 7, 2010.

B. DISBURSEMENTS

Ratify disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. NON-RESIDENT AND FOREIGN STUDENT TUITION FEES FOR 2011-2012

Adopt the Non-Resident and Foreign Student Tuition Fees of \$150 per unit for academic year 2011-2012.

D. CURRICULUM COMMITTEE

Ratify Curriculum Committee actions.

E. AWARD BID AND AUTHORIZE ADMINISTRATION TO ENTER INTO AN AGREEMENT

Award a bid and authorize the administration to enter into an agreement with Bay Property Management for property management services. The cost of services provided equal 10% of total rent collected each month.

F. AUTHORIZE THE ADMINISTRATION TO ENTER INTO AN AGREEMENT TO ACCEPT FUNDS

Authorize the administration to enter into an agreement to accept funds (year two) from the University Corporation (Foundation), California State University, Monterey Bay (CSUMB) as a sub recipient of a grant from the National Science Foundation. The sub-award amount is \$40,358 over the next eight (8) months, January 2011 to August 2011. The purpose of the sub-award is to recruit, outreach and develop summer courses in computer science for women and underrepresented students and develop an internship program.

G. AUTHORIZE THE ADMINISTRATION TO ENTER INTO AGREEMENTS FOR FIELD EXPERIENCE

Authorize the administration to enter into agreements for field experience with healthcare providers. The agreements would allow students in their final semester of the Alcohol and Other Drug Program to develop the skills and abilities needed to work as chemical dependency counselors. In addition, the field experience would meet required practicum experience for the California Association of Alcoholism and Drug Abuse Counselors/California Certification Board

of Alcohol and Drug Counselors. There would be no cost to the district and the agreements would be ongoing, with a 90-day termination clause, mutually agreed by both parties.

H. AUTHORIZE ADMINISTRATION TO ENTER INTO AN AGREEMENT FOR DEMOGRAPHIC REDISTRICTING SERVICES

Authorize the administration to enter into an agreement with Lapkoff and Gobalet Demographic Research, Inc. for demographic redistricting services. The basic cost is \$50,000 plus \$6,000 for two meetings. Additional meetings and/or plans will increase the costs, as will an attorney's review. The estimated total cost is \$75,000 paid from the general fund.

I. PERSONNEL ACTIONS

Approve and/or ratify Personnel Actions (included in packet).

III. ACTION ITEMS

Action **A. APPROVE BUDGET REVISIONS**

Approve budget revisions numbered 9054 to 9077.

Roll-call **B. ADOPT RESOLUTION 11:1**

Adopt Resolution 11:1, Redeposit Payroll. This resolution, required by CalSTRS, will allow the employees' purchase of additional service credit to gain the pre-tax treatment of these funds.

IV. INFORMATION ITEMS

A. UPDATE ON CURRENT CONSTRUCTION PROJECTS

Receive oral and written report on current construction projects.

Damon Felice, Felice Consulting Services / Joseph Reyes, Director, Maintenance

B. FINANCIAL STATEMENTS

Receive and accept financial statements for month ending November 30, 2010.

C. REPORTS FROM SENATES

Receive oral reports from College Senates on matters of interest to the college.

1. Stephanie Blancas, Student Senate
2. Nancy Schur, Academic Senate
3. Classified Senate

V. CLOSED SESSION

Items discussed in Closed Session will include legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957, and/or 54957.6.

1. Labor Negotiations Update with Hartnell College Faculty Association

VI. RECONVENE PUBLIC SESSION

A. REPORT OUT ACTION TAKEN BY THE BOARD, IF ANY

VII. NEXT MEETINGS

Regular Meeting – February 8, 2011, 5 p.m., 411 Central Avenue, Salinas, CALL Room 208

VIII. ADJOURNMENT

Adjourn the meeting.