

HARTNELL COMMUNITY COLLEGE DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES

A G E N D A - REVISED
November 10, 2009

TIME/PLACE:

411 Central Avenue
Salinas, California
Board Room, CAB112
5:00 p.m. – Open Session
5:15 p.m. – Closed Session
6:15 p.m. – Reconvene Open Session

Board of Trustees

Patricia Donohue, President
Kevin Healy, Vice President
Bill Freeman, Elia Gonzalez-Castro
John Martinez, Ray Montemayor, Brad Rice
Armando Cortes, Student Trustee
Dr. Phoebe Helm, Superintendent/President, Secretary to the Board

The Board of Trustees welcomes you to its meetings, scheduled on the first Tuesday of each month, unless otherwise noted.

The agenda is as follows:

- A. CONSENT AGENDA:** These matters include routine administrative and financial actions and are usually approved by a single majority vote.

- B. REGULAR AGENDA:** **Action Items:** These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.
Information Items: These items include presentations to the Board and items for discussion prior to Board action, which is usually taken at the next meeting.

- C. CLOSED SESSION:** In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: Any member of the audience desiring to address the Board should complete and submit to the Superintendent prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

I. OPEN SESSION, CALL TO ORDER – 5:00 P.M.

A. ROLL CALL

Action B. ADOPT AGENDA

C. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION, AS FOLLOWS:

Items discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957, and/or 54957.6.

1. Update on Lawrence/Culver Case
2. Reduction of two academic employees
3. Appointment of Vice President, Support Operations and **appointment of Vice President, Academic Affairs and Accreditation**

D. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS

Fifteen minutes set aside for public comment regarding closed session items.
Maximum three minutes each.

II. MOVE TO CLOSED SESSION

The Board of Trustees of Hartnell Community College District will meet in Closed Session to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

III. RECONVENE TO OPEN SESSION

Pledge of Allegiance

A. REPORT OUT FROM CLOSED SESSION

B. PUBLIC COMMENTS REGARDING OPEN SESSION ITEMS

Fifteen minutes set aside for public comments regarding open session items.
Maximum three minutes each.

IV. PUBLIC HEARING – REALLOCATION OF CATEGORICAL FUNDING

A. PRESENTATION ON ESTABLISHING RELOCATION OF CATEGORICAL FUNDING

Dr. Greg Peterson, Associate Vice President, Service Affairs

B. PUBLIC COMMENTS

Receive public comments

V. PRESENTATIONS

A. BOND OVERSIGHT COMMITTEE UPDATE – See Information Item VIII. A.

Damon Felice, Felice Consulting Services

VI. CONSENT ACTION ITEMS

A. MINUTES

Approve Minutes of Regular Meeting of October 6, 2009.

Approve Minutes of Special Meeting October 20, 2009 – Public Hearing and Adoption of the 2009-10 Annual Budget.

B. DISBURSEMENTS

Ratify the disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. CURRICULUM COMMITTEE

Ratify Curriculum Committee actions.

D. AMENDMENT TO MEMORANDUM OF UNDERSTANDING KING CITY TOWN SQUARE, LLC

Approve an amendment to the Memorandum of Understanding between King City Town Square and Hartnell Community College District. The amendment includes an annual increase of \$1,500 for landscaping, grounds maintenance, pruning, and hauling services.

E. ACCEPT WITHDRAWAL OF BID AND AWARD CONTRACT TO LOWEST RESPONSIVE BIDDER

Accept the bid withdrawal of Menghetti Construction and award a contract to the lowest responsive bidder, DMC Construction, for the Student Center Renovation Project for \$3,975,000, paid with Measure H funds.

F. GRANT APPLICATION TO DEPARTMENT OF LABOR, EMPLOYMENT, AND TRAINING ADMINISTRATION

Ratify grant application to the United States Department of Labor, Employment, and Training Administration for the Pathways Out of Poverty Program, and accept funds, if awarded. The grant amount, if awarded could be up to \$2,896,586 for January 2010 to December 2011.

G. ACCEPT GRANT FUNDS – UNITED STATES DEPARTMENT OF EDUCATION, CHILD CARE ACCESS MEANS TO PARENTS IN SCHOOL

Accept funds from the United States Department of Education for the Child Care Access Means to Parents in School grant. The grant provides funding to expand free childcare services (at the main campus) on Saturdays, winter intersession, and summer session. The college will receive \$147,888 over the next three years.

H. RATIFY AMENDMENT TO 2009-10 CONTRACT FOR CONTINUED FUNDING – CALIFORNIA STATE PRESCHOOL PROGRAM

Ratify amendment to 2009-10 Contract for Continued Funding, California State Preschool Program. The amendment increases funding amount by \$89,124. Increased funding will provide additional free preschool services for approximately 24 children.

I. RATIFY RENEWAL OF INSTRUCTIONAL AGREEMENT WITH CALIFORNIA CHILD DEVELOPMENT TRAINING CONSORTIUM

Ratify the renewal of the instructional agreement with California Child Development Training Consortium between Yosemite Community College District/Child Development Training Consortium and Hartnell College for academic year 2009-10. The funds received by the college would be up to \$10,000 to support approximately 107 students, currently employed as caregivers, teacher assistants, and teachers in licensed Early Childhood Education programs with enrollment fees, books, supplies, and instructional materials.

J. APPROVE ISSUING REQUEST FOR QUALIFICATION/PROPOSAL PROCESS FOR DESIGN SERVICES

Approve issuing Request for Qualification/Proposal Process for Design Services for the CAB Remodel Project. The estimated budgeted amount for these services is at a minimum of \$2,500,000 and will be paid with Measure H funds.

K. APPROVE CONTRACT WITH SKYLINE ENGINEERING

Approve a contract with Skyline Engineering for the development of plans and specifications for the replacement of roof for the King City Education Center. The cost is not to exceed \$11,000.

L. PERSONNEL ACTION

Approve and/or ratify personnel actions. (Included in packet)

VII. ACTION ITEMS

Roll-call A. BUDGET REVISIONS

Approve budget revisions numbered 8480 to 8491.

Roll-call B. REVIEW AND ACCEPT REQUIRED STATE REPORT: QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q) FOR THE QUARTER ENDED ON SEPTEMBER 30, 2009

Review and accept required State Report: Quarterly Financial Status Report (CCFS-311Q) for quarter ended September 30, 2009.

Roll-call C. ADOPT RESOLUTION 09:23, ESTABLISHING REALLOCATION OF CATEGORICAL FUNDING

Adopt Resolution 09:23, Establishing Reallocation of Categorical Funding 2009-10.

VIII. INFORMATION ITEMS

A. BOND OVERSIGHT REPORT

Receive written report from Bond Oversight Committee

B. FINANCIAL STATEMENTS

Receive and accept financial statements for month ending September 30, 2009.

C. SEATING OF NEW BOARD MEMBERS

D. REPORTS FROM SENATES

Reports from Student, Classified, and Academic Senates

E. PRESIDENT'S REPORT

Report from the Superintendent/President

F. BOARD OF TRUSTEES COMMUNICATION

Trustee reports on matters of interest to the college

IX. FUTURE AGENDA ITEMS

(Items placed on future agendas will be determined in consultation and preparation under the auspices with Superintendent/President and Board President.)

Action X. ADJOURNMENT

Adjourn the meeting

NEXT REGULARLY SCHEDULED MEETING

December 1, 2009, 5:00 p.m.

Hartnell College Board Room (CAB112)