

HARTNELL COMMUNITY COLLEGE DISTRICT

Board of Trustees
Public Hearing on Annual Budget and Regular Meeting Agenda
September 13, 2011

TIME/PLACE

411 Central Avenue, Salinas
CALL Building, Room 208

5:00 p.m. –PUBLIC HEARING ON 2011-2012 ANNUAL BUDGET
PUBLIC MEETING AND CLOSED SESSION TO FOLLOW

Board of Trustees

Erica Padilla-Chavez, President

Kevin Healy, Vice President

Candi DePauw, Patricia Donohue, Bill Freeman,

Elia Gonzalez-Castro, Ray Montemayor

Juan M. Gutierrez, Student Trustee

Dr. Phoebe Helm, Superintendent/President, Secretary to the Board

The Board of Trustees welcomes you to its meetings. The agenda and supporting documents are on the college's website at www.hartnell.edu/board. Contracts requiring approval of the Board on this agenda are available to view in the President's Office. Typically, the agenda consists of the following:

- A. **CONSENT AGENDA:** These matters include routine administrative and financial actions and normally approved by a single majority vote.
- B. **REGULAR AGENDA:** Action Items: These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.
Information Items: These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.
- C. **CLOSED SESSION:** In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: Any member of the audience desiring to address the Board should complete and submit to the Clerk prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Pursuant to Board Policy 1025, members of the public shall also be able to address the Governing Board regarding items on the agenda as those items are taken up. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

ACCOMMODATIONS: All meeting locations are wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the Thursday before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes; assistive listening devices. Please contact, the Office of the President at (831) 755-6900, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.

I. PUBLIC HEARING ON THE ANNUAL BUDGET FOR FISCAL YEAR 2011-2012

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. OPEN PUBLIC HEARING
- E. PRESENTATION ON ANNUAL BUDGET
- F. PUBLIC COMMENTS ON ANNUAL BUDGET (three minutes maximum per person)
- G. CLOSE PUBLIC HEARING

Action

- H. ADOPT ANNUAL BUDGET
Adopt the annual budget for fiscal year 2011-2012.

II. REGULAR SESSION

PUBLIC COMMENTS

Fifteen minutes (three-minute maximum per person) set aside to receive public comments on closed session and public session, or items not on the public session agenda, but within the jurisdiction of the Board.

III. CONSENT AGENDA

- A. MINUTES
Adopt minutes of Regular Meeting of August 16, 2011 and Session of August 23, 2011.
- B. DISBURSEMENTS
Ratify disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.
- C. PROPERTY SURPLUS
Declare the property as surplus and authorizes its disposal by the Administration.
- D. GRANT APPLICATION – U.S. DEPT OF EDUCATION – MIGRANT EDUCATION FOR HIGH SCHOOL EQUIVALENCY PROGRAM GRANT
Ratify grant application for the High School Equivalency Program grant for \$2.3 million, accept the funds, and authorize the administration to enter into agreements to execute the work per the grant application. The term of this grant is five years, July 1, 2011 through June 30, 2016.

- E. **GRANT APPLICATION – EMPLOYMENT DEVELOPMENT DEPARTMENT, WORKFORCE INVESTMENT ACT – YOUTH CAREER TECHNICAL EDUCATION**
Ratify the grant application for the Employment Development Department Workforce Investment Act Youth Career Technical Education Program, accept the funds, and authorize the administration to enter into agreements to execute the work per the grant application. The grant award is \$499,950 effective October 2011 through March 2013. The funds will support comprehensive training for entry-level jobs in agricultural industrial and green construction technologies for 16-24 year-old youth.

- F. **AGREEMENT TO ACCEPT FUNDS FROM RANCHO CIELO AS A SUB-RECIPIENT**
Approve to accept funds from Rancho Cielo as a sub recipient of the U.S. Department of Labor YouthBuild Grant and authorize the administration to enter into agreements to execute the work per the grant application. The college will receive \$153,156 to support courses in sustainable construction for students enrolled in the Academy for College Excellence program effective September 14, 2011 through June 30, 2013.

- G. **EXTENDED CAMPUS AGREEMENT – SAN GERARDO COOPERATIVE**
Authorize the administration to enter into an extended campus agreement with the San Gerardo Cooperative for limited use of the Gerardo Community Hall, effective September 14, 2011 through November 2, 2011. There is no cost for use of this facility.

- H. **EXTENDED CAMPUS AGREEMENT FOR CLINICAL EXPERIENCE – OB/GYN ASSOCIATES CENTRAL COAST**
Authorize the administration to enter into an extended campus agreement with OB/GYN Associates Central Coast for clinical experience for the Nursing Program effective September 19, 2011 with a 6 month written notice termination clause by either party. There is no cost for use of this facility.

- I. **RATIFY AGREEMENT BETWEEN HARTNELL COMMUNITY COLLEGE DISTRICT AND G. G. FINANCIAL SERVICES**
Ratify the agreement between Hartnell Community College District and G. G. Financial Services for the services of Gracie Gast as Interim Vice President, Support Operations.

- J. **PERSONNEL ACTIONS**
Approve and/or ratify Personnel Actions (included in packet).

IV. ACTION ITEMS

- Action A. **BUDGET REVISIONS**
Approve the budget revisions numbered 9396 to 9418.

- Action B. **REDISTRICTING ADVISORY COMMITTEE**
Ratify the appointment of one member to the Redistricting Advisory Committee to represent Area and the withdrawal of another member in Trustee Area one.

- Action C. **SECOND READING OF REVISED BOARD POLICY 1110, HEALTH BENEFITS FOR MEMBERS OF THE GOVERNING BOARD**
Approve second and final reading of revised Board Policy 1110, Health Benefits for Members of the Governing Board.

- Roll-call
- D. RESOLUTION 11:9, TO CHANGE THIRD PARTY PLAN ADMINISTRATORS
Adopt Resolution 11:9, To Change Third Party Plan Administrator for 403(b) and 457 Voluntary Retirement Plans. Annual fees of less than \$24 are applied to actively contributing participants, only.

V. INFORMATION ITEMS

- A. UPDATE ON CURRENT CONSTRUCTION PROJECTS
Receive the written report on current construction projects.
Joseph Reyes, Director, Maintenance
- B. MONTEREY COUNTY TREASURER'S INVESTMENT REPORT
Receive Monterey County Treasurer's Investment Report for quarter ending June 30, 2011.
- C. FIRST READING OF BOARD POLICIES
Review first reading of instructional policies
1. Revised 4100, Standards of Scholarship
 2. Revised 4120, Academic Freedom
 3. Revised 4130 Pre-Co-requisites
 4. Delete 4020, Food and Wine Service
- D. REPORTS FROM SENATES
Receive oral reports from Student, Academic, and Classified Senates on matters of interest to the college.
- E. REPORT FROM SUPERINTENDENT/PRESIDENT
- F. REPORTS FROM BOARD OF TRUSTEES

VI. CLOSED SESSION

Items discussed in Closed Session may include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957, and/or 54957.6.

1. Conference with Legal Counsel - Anticipated Litigation. Initiation of litigation pursuant to Section 54956.9(c): One potential case.
2. Management Personnel – two positions

VII. RECONVENE PUBLIC SESSION

- A. REPORT OUT FROM CLOSED SESSION, IF ANY
- B. ANNOUNCEMENT OF NEXT MEETINGS
1. Board Retreat – September 14, 5-9:30 p.m., Distance Learning Room
 2. Board Workshop – School/College Partnership, Hartnell College/Salinas Union High School District, September 20, 2011, 5 p.m.
 3. Regular Meeting – October 4, 5 p.m., CALL, Room 208

VIII. ADJOURNMENT

Adjourn the meeting.