

HARTNELL COMMUNITY COLLEGE DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES

A G E N D A
September 9, 2008

5:00 p.m. – OPEN SESSION
5:10 p.m. – CLOSED SESSION
6:15 p.m. – RECONVENE OPEN SESSION

Board Room – CAB112
411 Central Avenue, Salinas

Board of Trustees

Patricia Donohue, President

Bill Freeman, Elia Gonzalez-Castro, Kevin Healy,

Celia Perez Martinez, John Martinez, Brad Rice,

Armando Cortes, Student Trustee

Dr. Phoebe Helm, Superintendent/President, Secretary to the Board

The Board of Trustees welcomes you to its meetings, which are regularly scheduled on the first Tuesday of each month, unless otherwise noted.

The agenda is divided as follows:

- A. CONSENT AGENDA:** These matters include routine administrative and financial actions classified by departmental areas and are usually approved by a single majority vote.
- B. REGULAR AGENDA: Action Items:** These items include significant administrative and financial actions classified by departmental areas and are approved by majority vote for each item.
Information Items: These items include presentations to the Board and items for discussion prior to Board action, which is usually taken at the next meeting.
- C. CLOSED SESSION:** In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: Any member of the audience desiring to address the Board should complete and submit to the Superintendent prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. Members of the public shall be able to address the Governing Board regarding items on the agenda as such items are taken up. The Board President may limit the time of presentation to three minutes per speaker, per subject, and a maximum of twenty minutes for each subject matter. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

I. OPEN SESSION, CALL TO ORDER

A. ROLL CALL

Action

B. ADOPT AGENDA

C. SWEARING IN OF TRUSTEE

Administer Oath of Office to recently appointed Trustee.

D. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION, AS FOLLOWS:

Items discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

1. Arbitration – 2 faculty
2. Charge notice – 1 faculty
3. Update on Dismissal Process – 2 employees
4. Settlement Agreement – 1 employee
5. Claim of Breach of Contract – 1 employee
6. Update on litigation – Lawrence/Culver v. Hartnell Community College District

E. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS

Fifteen minutes set aside for public comment on closed session items.
Maximum three minutes each.

II. MOVE TO CLOSED SESSION

The Board of Trustees of Hartnell Community College District will meet in Closed Session to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

III. RECONVENE TO OPEN SESSION

Pledge of Allegiance

A. REPORT OUT FROM CLOSED SESSION

B. PUBLIC COMMENTS REGARDING OPEN SESSION ITEMS

Twenty minutes set aside to receive public comment on open session items.
Maximum three minutes each.

C. PRESENTATIONS AND BOARD DEVELOPMENT

1. GUANAJUATO VISIT – 10 Minutes
2. DIGITAL BRIDGE ACADEMY – 10 Minutes

3. BOND OVERSIGHT COMMITTEE UPDATE – 10 Minutes

Damon Felice, Townsend Management, Inc.

4. BOARD DEVELOPMENT

- a. Review of Board Policies 2200 to 2235

5. BOARD'S GOALS FOR THE COLLEGE

- a. Accreditation
- b. Finances
- c. Communication

IV. CONSENT ACTION ITEMS

A. MINUTES

1. Approve Minutes of Board of Trustees Special Meeting of August 5, 2008
2. Approve Minutes of Board of Trustees Regular Meeting of August 5, 2008

B. DISBURSEMENTS

Ratify disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. DECLARE PROPERTY AS SURPLUS AND AUTHORIZE PRIVATE SALE

Declare property as surplus and authorize private sale in accordance with Education Code, Article 9, Section 814652(a).

D. APPROVE ESTABLISHMENT OF A SEPARATE FUND

Approve establishment of a separate fund called "Hartnell Community College District Retiree Health Benefits Fund." The purpose of this action is to bring Hartnell Community College District's accounting in line with guidelines set forth in the California Community Colleges Budget and Accounting Manual.

E. APPROVE MEMORANDUM OF UNDERSTANDING WITH THE SALINAS UNION HIGH SCHOOL DISTRICT

Approve Memorandum of Understanding with the Salinas Union High School District for the Hartnell College East Salinas Gaining Early Awareness and Readiness for Undergraduate Program (GEAR UP) grant. The term of the MOU is September 9, 2008 to July 1, 2012. The grant amount is approximately \$4,428,656 over the next year years.

F. RATIFY CALIFORNIA MINI-CORP AGREEMENT WITH HARTNELL COLLEGE

Ratify the California Mini-Corp Agreement with Hartnell College to provide students and opportunity to prepare for a teaching career. The term of the agreement is August 20, 2008 through August 31, 2009.

G. RATIFY AGREEMENT BETWEEN SALINAS CITY SCHOOL DISTRICT AND HARTNELL COLLEGE

Ratify the agreement between Salinas City School District and Hartnell College to provide clinical experience for nursing students for the 2008-09 academic year. The term of the agreement is August 18, 2008 to June 30, 2009.

H. RATIFY AGREEMENT BETWEEN COASTAL KIDS HOME AND HARTNELL COLLEGE

Ratify the agreement between Coastal Kids Home and Hartnell College to provide clinical experience for nursing students for the 2008-09 academic year. The term of the agreement is August 18, 2008 to June 30, 2009.

I. RATIFY AGREEMENT BETWEEN SOLEDAD HEALTH CARE DISTRICT AND HARTNELL COLLEGE

Ratify the agreement between Soledad Health Care District (Eden Valley Care Center) and Hartnell College to provide clinical experience for nursing students for the 2008-09 academic year. The term of the agreement is August 18, 2008 to June 30, 2009.

J. RATIFY AGREEMENT WITH MONTEREY BAY ONCOLOGY AND HARTNELL COLLEGE

Ratify the agreement between with Monterey Bay Oncology and Hartnell College to provide clinical experience and use of clinical facilities for nursing students for the 2008-09 academic year. The term of the agreement is August 18, 2008 to June 30, 2009.

K. RATIFY CONTRACT WITH PHIL RODRIGUEZ FOR FISCAL YEAR END CLOSE

Ratify contract with Phil Rodriguez for fiscal year end close. The term of the agreement is August 21, 2008 to September 30, 2008 and will not exceed \$15,600.

L. PERSONNEL ACTIONS

Approve and/or ratify Personnel Actions (included in packet).

V. ACTION ITEMS

Action/Roll-call

A. APPROVE BUDGET REVISIONS FOR 2007-08 AND 2008-09

Approve budget revisions numbered 7753 to 7815 for 2007-08 and 2008-09.

Action/Roll-call

B. ADOPT RESOLUTION 08:12, APPROVING ASSIGNMENT OF DELINQUENT TAX RECEIVABLES TO THE MONTEREY COUNTY EDUCATIONAL DELINQUENT TAX FINANCE AUTHORITY AND AUTHORIZING EXECUTION AND DELIVERY OF RELATED DOCUMENTS AND ACTION

Adopt Resolution 08:12, Approving Assignment of Delinquent Tax Receivables to the Monterey County Educational Delinquent Tax Finance Authority and Authorizing Execution and Delivery of Related Documents and Action.

C. APPROVE AGREEMENT BETWEEN APPLIED DEVELOPMENT RESOURCES FOR SERVICES AS INTERIM ASSOCIATE VICE PRESIDENT FOR CAREER AND ECONOMIC DEVELOPMENT

Approve the agreement between Applied Development Resources for Dr. Esteban Soriano as Interim Associate Vice President for Career and Economic Development.

D. RATIFY AGREEMENT WITH JESSE CUDE, DOING BUSINESS AS JLC SERVICES

Ratify the agreement with Jesse Cude, Doing Business as JLC Services to assist in the establishment of the Hartnell College Science and Math Institute. The cost is \$27,000, and will be funded by the Hartnell College National Science Foundation Science Talent Expansion Project grant. The term of the agreement is August 18, 2008 to December 19, 2008.

Action/Roll Call

E. ADOPT RESOLUTION 08:13, TO WIND UP AND DISSOLVE THE WESTERN STAGE AUXILIARY CORPORATION

Adopt Resolution 08:13, to wind up and dissolve The Western Stage Auxiliary Corporation, and distribute the assets in accordance with the Bylaws of the Corporation by December 31, 2008.

VI. INFORMATION ITEMS

A. RECEIVE REPORTS FROM SENATES

1. Student Senate
2. Classified Senate
3. Academic Senate

B. PRESIDENT'S REPORT

Receive report on matters of interest to the college.

VII. BOARD OF TRUSTEES

A. BOARD OF TRUSTEES COMMUNICATIONS/CONFERENCE REPORTS

Receive brief reports on matters of interest to the college and/or conference reports.

Action

B. BOARD OF TRUSTEES TRAVEL REQUESTS

Approve requests for Board travel.

VIII. FUTURE AGENDA ITEMS

(Items placed on future agendas will be determined in consultation and preparation under the auspices with Superintendent/President and Board President.)

IX. ADJOURNMENT

Action

Adjourn the September 9, 2008 Board of Trustees meeting.

**The next regular Board of Trustees Meeting scheduled
October 7, 2008 – 5:00 p.m.
Hartnell College (CAB112) – Board Room
411 Central Avenue
Salinas, California**