



HARTNELL COMMUNITY COLLEGE DISTRICT

DEADLINE EXTENDED - AUGUST 1, 2008 - 4 P.M.

Thank you for your interest in serving as an appointed member of the Board of Trustees of the Hartnell Community College District. The appointee will serve until the next regularly scheduled election, which is November 2009.

We have enclosed a schedule that outlines the steps in the selection process. To be considered for appointment to the vacant position, all application materials must be received in the Superintendent/President Office no later than **August 1, 2008, at 4:00 p.m.**

Application materials include the following:

- A letter of interest addressed to:
Patricia Donohue, Vice President, Board of Trustees
Hartnell Community College District
Office of Superintendent/President
411 Central Avenue
Salinas, CA 93901
- A completed application (form enclosed)
- A completed applicant questionnaire (form enclosed)

These materials will be considered by members of the Board of Trustees in determining who will be invited to an interview and presentation at a public board meeting on August 5, 2008. Further information will be provided to those candidates about the board meeting and interview process.

The interview process will include a three-minute presentation by the candidate on one of these three topics:

- Alisal Campus
- Accreditation
- Salinas Valley Vision 2020

Additionally, the Board will ask the candidates a series of questions.

The Board encourages you to review publications that outline Governing Board responsibilities and expectations of Trustees at www.hartnell.edu/board/appointment. You also may visit the Board of Trustees' section of the Hartnell College website at www.hartnell.edu/board.

In addition, you are encouraged to schedule a meeting with the Superintendent/President and/or with Patricia Donohue, Vice President, Board of Trustees, about the district, the appointment process, and governing board responsibilities. Information about the District is also available at www.hartnell.edu.

Please contact Lucy Serrano at 831-755-6900 if you have any questions about the position or the selection process.

Revised: July 25, 2008



HARTNELL COMMUNITY COLLEGE DISTRICT
TIMELINE FOR BOARD OF TRUSTEES APPOINTMENT

Application Period July 2 – August 1, 2008, 4:00 p.m.
Deadline to submit Application Material..... **August 1, 2008, 4:00 p.m.**
Review of Application/Materials August 2 – August 4, 2008
Notification of Interviews August 4, 2008
Interviews and Presentations..... August 5, 2008*
Announcement of Appointment..... No later than August 14, 2008

*If necessary, an additional date may be scheduled

Revised: July 25, 2008



HARTNELL COMMUNITY COLLEGE DISTRICT

APPLICATION FOR BOARD OF TRUSTEES APPOINTMENT

Name _____

Home Address _____

City, State, Zip _____

Phone: Home _____ Business _____

E-mail address _____

Occupation _____

Company _____

Business Address _____

City, State, Zip _____

Please complete the following: (A resume may also be included)

Education (List degrees or highest year completed and the college or school)

Employment History (last 10 years)

Public and Community Service _____

(Check if applicable) I am related to a current employee of the district. If yes, name of employee and your relationship _____

I understand that I may not be an employee of the district and serve as a member of the board.

I certify that I meet all eligibility requirements. (Note: To be eligible, an individual must be at least 18 years old; must be a resident Area 5, Hartnell Community College District, must be a registered voter, and must not be disqualified from holding civil office by the Constitution or any law of the state.)

Signature: _____ Date: _____

Attach a candidate questionnaire and return no later than **August 1, 2008, 4:00 p.m.** to:
Hartnell College
Office of Superintendent/President
411 Central Avenue, Salinas, CA 93901
Attn: Lucy Serrano



HARTNELL COMMUNITY COLLEGE DISTRICT

QUESTIONNAIRE FOR BOARD OF TRUSTEES APPOINTMENT

Please state why you are seeking appointment to the Hartnell Community College District Board of Trustees.

What skills, abilities, and experiences would you bring back to the work of the Board of Trustees?

Describe your background and community involvement that would contribute to the work of the Board?