

HARTNELL COMMUNITY COLLEGE DISTRICT

MINUTES

Regular Meeting of the Board of Trustees
King City Education Center
117 North Second Street
King City, California

April 14, 2009

OPEN SESSION

Trustee Donohue called the meeting of Board of Trustees of Hartnell Community College District to order at 5:00 p.m. in Rooms 108AB, King City Education Center.

ROLL CALL

Patricia Donohue, President
Kevin Healy, Vice President
Bill Freeman (arrived at 5:30 p.m.)
Elia Gonzalez-Castro
Juan Martinez
Ray Montemayor
Brad Rice
Phoebe K. Helm, Superintendent-President/Board Secretary
Armando Cortes, Student Trustee (advisory vote per Board Policy 1030)

ADOPTED AMENDED AGENDA

On a motion by Trustee Rice, seconded by Trustee Martinez, vote of 7-0, and advisory vote of Aye (Cortes), the Board approved the agenda as amended.

Dr. Helm asked to amend the closed session agenda to include:

1. Update on Litigation – Lawrence/Culver
2. Northeast Landscape Project Contract

In addition, as stated on the agenda, the Board received Resolution 09:6, Early Retirement Incentive for Full-time Faculty.

DISCLOSURE OF CLOSED SESSION ITEMS

Trustee Donohue disclosed items for Closed Session as authorized per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6:

1. Negotiated terms for reconsideration of tenure – Dr. Hetty Yelland
2. Northeast Landscape Project Contract
3. Update on Litigation – Lawrence/Culver

PUBLIC COMMENTS REGARDING CLOSED SESSION

None

MOVED TO CLOSED SESSION

The Board of Trustees of Hartnell Community College District, and Superintendent/President, Dr. Phoebe K. Helm adjourned to closed session at 5:05 p.m. to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6. Terri Pyer, Interim Director, Human Resources, and Damon Felice, Project Management Consultant joined the Board to discuss personnel and contract matters.

RECONVENED OPEN SESSION

Trustee Donohue reconvened the meeting at 6:32 p.m.

PLEDGE OF ALLEGIANCE

Trustee Rice led the Pledge of Allegiance.

REPORT OUT FROM CLOSED SESSION

Trustee Donohue reported out a motion by Trustee Rice, seconded by Trustee Martinez to approve a Memorandum of Understanding with the Hartnell College Faculty Association regarding Dr. Hetty Yelland.

PUBLIC COMMENTS ON OPEN SESSION ITEMS

The following individuals made public comments urging the Board not to approve the delay in admission of students to the Animal Health Technology Program (AHT) while the program was under review:

- Sharon Radel, Director, Faculty
- Cindy D. Finney, Student
- Diane Blokker, Community Member
- Linda Neely, Community Member
- Cynthia Cruz-Acevedo, Student
- Erin Jones, Student
- Carol Kimbrough, Faculty
- Karen Ivey, Monterey County 4-H
- Frank Kosher, Monterey Bay Veterinary Association

Trustee Donohue called for a point of order and asked Dr. Helm to comment about what the review process involves and the reason for the delay of admissions. Dr. Helm explained the Board approved the Discontinuance Process in 2001. Although titled discontinuance, the process is actually a program review process. Dr. Helm identified the criteria under which a program would undergo this process. In the case of AHT, the point of the review is to make a recommendation to the Board. The issue is, if the college accepts new students and they are continuously enrolled, the college is obligated to see them through the program for the next two years. Approving the delay does not change the application date of May 1st; it simply delays the college’s response to the applicants. Ideally, the review would be completed by June. The process could start as early as tomorrow, and requires the Academic Senate to appoint faculty to the review.

Bond Oversight Committee

Damon Felice, Felice Consulting Services, presented a design of the Northeast landscape project. In addition, he gave an update on the college’s current construction projects. The full report can be found at: http://www.hartnell.edu/board/packets/BP_04_14_2009.pdf.

BOARD DEVELOPMENT

Review of Board Policies

As defined in their development plan, and at their regular meetings, the Board will review, discuss, and revise Board Policies, as necessary. This not only provides an opportunity for the Board to revisit these policies for currency and accuracy, but also provides the public an opportunity to become familiar with board policy.

The Board reviewed Board Policies 3155 through 3195. Suggested changes were submitted to the Board and Trustee Donohue asked the Board to review the changes before the May meeting, at which time, the Board will review the first reading.

BOARD'S GOALS FOR THE COLLEGE

Accreditation Finances

Accreditation: Dr. Helm reported the site visit is scheduled on April 21-22, 2009. She reminded the Board that this visit is critical because the college needs to have fully resolved all of the recommendations and accreditation commission concerns.

Finances Dr. Helm reported that State Revenues continue to fall below budget projections in three major areas: 1) the proposed addition to the gas tax, which accounted for 12% of the additional revenue growth; 2) sales tax; and, 3) property tax. Additionally, if the measures slated for the May 19 special election, including the sale of a portion of the lottery, do not pass the revenue stream will further worsen. Therefore, she has recommended to the finance committee that they reduce the revenue projections for 2009-2010 by \$2.3 - \$2.4 million with a comparable cut in expenses to avoid the reserves dropping below the 3% level required by the state. And, while the college has the highest FTES (unaudited) in its history, there is no assurance that we will be paid at a 100% rate. As of now it appears that the college has enough cash to make it through June 30, 2009 without borrowing, despite the delay in the state's reimbursement. However, a TRAN is included in the agenda tonight to authorize borrowing for next year.

CONSENT ACTION ITEMS

Further discussion and/or separate vote:

Pulled for further discussion and/or separate vote were Consent Action Items: A (Freeman), K (Freeman and Montemayor), L (Freeman) and M (Martinez)

On a motion by Trustee Healy, seconded by Trustee Rice, vote of 7-0 and advisory vote of Aye (Cortes), the Board approved Consent Action Items A through J and M. Trustee Donohue recused herself from Consent Action Item M, IV.5, Special Projects and Stipends, due to a personal conflict and voted Aye for the remaining items.

A. MINUTES

Approved the Minutes of March 10, 2009 as amended. The wording, "pointed out the importance of the Academic Learning Lab" was added under Board Communication for Trustee Freeman.

B. DISBURSEMENTS

Ratified disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

- C. MOU – TITLE V GRANT WRITERS** Approved the memorandum of understanding and work agreement with Alpert/McKee Company, Consultant for the development and submission of a United States Department of Education Strengthening Hispanic Serving Institution (HIS Title V) application. The grant request is valued at 2.5 million. If awarded, the cost for these services will be 6% of awarded funds in years one and two, 5% in year three and 4% in years four and five.
- D. EXCLUSIVE BEVERAGE SUPPLIER CONTRACT** Approved the contract with The Pepsi Bottling Group, as an exclusive beverage supplier for the next three years. Yearly revenue for this contract will be approximately \$22,000. Cost savings, as a result of having an exclusive contract, will be approximately \$16,000.
- E. BRIGHTROOM PHOTOGRAPHER AGREEMENT** Approved an agreement with Brightroom, Inc., a professional event photographer, to photograph 2009 graduates. Brightroom agrees to donate 15% of the gross proceeds from photo and product sales to the college foundation for the Associated Students of Hartnell College to support their clubs and activities.
- F. FITNESS VOLUNTARY PROGRAM – AGREEMENT WITH PROBATION DEPARTMENT** Approved an agreement with the County of Monterey, Probation Department for a Voluntary Fitness Incentive Program for its employees. The term of the agreement is April 15, 2009 to August 1, 2009. Yearly revenue for this agreement will be up to \$1,335.
- G. AMENDMENT TO AGREEMENT - MISA** Approved an amendment to the contract between Hartnell Community College District and Monterey Institute for Social Architecture to continue to develop the Hartnell College Sustainable Construction Program. The amendment extends the contract from January 1, 2009 to June 30, 2009, \$10,000 per month to be paid from grant funds awarded by the Chancellor's Office.
- H. CURRICULUM COMMITTEE ACTIONS** Ratified the recommendations of the Curriculum Committee.
- I. OUT OF COUNTRY TRAVEL – BORONDA STUDY GROUP** Approved out-of-country travel for Dr. Carl Christensen, faculty, and Sylvia A. Rios, coordinator, 2009 Boronda Study Group from June 5 through June 20, 2009. This year's program includes a two-week study tour of Spain. All costs are paid from the Boronda Scholarship Endowment through the Hartnell College Foundation.
- J. OUT OF COUNTRY TRAVEL – INTERDISCIPLINARY STUDIES PROGRAM** Approved out of country travel for Gary Smith, faculty, and 2009 Interdisciplinary Studies Program from June 5 through June 20, 2009. This year's program includes a two-week study tour of Italy. All costs will be paid by the participants.
- K. DELAY IN ADMISSION Animal Health Technology** This item was pulled for further discussion and separate vote by both Trustees Freeman and Montemayor.

Trustee Freeman stated that he did not want to see any programs eliminated and Trustee Montemayor stated that it was his belief that a change would affect persons involved with the program and that he did not want to see that happen. Trustee Martinez urged the students to recruit new students into the program and requested that the review include graduation completion rates. Trustee Donohue requested the review be thorough and expeditious, and that the review committee investigate the options of a full-time veterinarian within the program and the implications.

On a motion by Trustee Healy, seconded by Trustee Gonzalez-Castro, vote of 4-3(Freeman, Martinez, Montemayor) and advisory vote of Aye (Cortes), the Board approved the delay in the admission of students to the Animal Health Technology Program in order to conduct a Program Review as required by the Discontinuance Process.

**L. DELAY IN ADMISSION –
Electronics Program**

Trustee Freeman pulled this item for further discussion and separate vote stating that the college could make this program work by involving the trades community.

On a motion by Trustee Healy, seconded by Trustee Rice, vote of 6-1 (Freeman) and advisory vote of Aye (Cortes), the Board approved to delay in admitting the first year of the Electronics Program in order to conduct a Program Review as required by the Discontinuance Process.

M. PERSONNEL ACTIONS

Approved and/or ratified personnel actions. (Appendix A)

Trustee Martinez thanked Ms. Pyer for the detailed information under this item, and asked for clarification on the number of hours being approved for a short-term hourly employee.

ACTION ITEMS

**A. REJECT ALL BIDS
NORTH EAST
LANDSCAPE PROJECT**

Trustee Donohue read aloud the following statement:

On March 6, 2009, Hartnell Community College District received bids for construction of the Northeast Landscape Project. Pursuant to the District's authority to reject all bids pursuant to Public Contract Code section 20651(b), motion is hereby made to reject all bids for the Northeast Landscape.

On a motion by Trustee Gonzalez-Castro, seconded by Trustee Healy, roll-call vote of 7-0, and advisory vote of Aye (Cortes), the Board rejected all bids from the March 6, 2009 Hartnell College Northeast Landscape Project.

**B. FOR NORTHEAST
LANDSCAPE PROJECT
AWARD CONTRACT**

On a motion by Trustee Rice, seconded by Trustee Martinez, roll-call vote of 7-0, and advisory vote of Aye (Cortes), the Board acknowledged and awarded the contract to Monterey Peninsula Engineering, the lowest responsive bidder for the Hartnell College Northeast Landscape Project.

- C. BUDGET REVISIONS** On a motion by Trustee Healy, seconded by Trustee Gonzalez-Castro, roll-call vote of 7-0, and advisory vote of Aye (Cortes), the Board approved budget revisions numbered 8140 to 8206.
- D. ADOPTED RESOLUTION 09:4 TRANS 2009-2010** On a motion by Trustee Martinez, seconded by Trustee Gonzalez-Castro, roll-call vote of 7-0, and advisory vote of Aye (Cortes), the Board adopted Resolution 09:4, Tax and Revenue Anticipation Notes (TRANS) for 2009-2010.
- E. ADOPTED RESOLUTION 09:5** On a motion by Trustee Gonzalez-Castro, seconded by Trustee Healy, roll-call vote of 7-0, and advisory vote of Aye (Cortes), the Board adopted Resolution 09:5, Designating New Representatives to various Community College Joint Powers Authorities (JPAs).
- F. ADOPTED RESOLUTION 09:6** On a motion by Trustee Healy, seconded by Trustee Gonzalez-Castro, roll-call vote of 7-0, and advisory vote of Aye (Cortes), the Board adopted Resolution 09:6, Early Retirement Incentive for Full time Faculty.
- G. ADOPTED RESOLUTION 09:7** On a motion by Trustee Montemayor, seconded by Trustee Gonzalez-Castro, roll-call vote of 7-0, and advisory vote of Aye (Cortes), the Board adopted Resolution 09:7, Early Retirement Incentive for Classified Employees.
- H. BOARD POLICY REVISIONS** On a motion by Trustee Healy, seconded by Trustee Gonzalez-Castro, vote of 7-0, and advisory vote of Aye (Cortes), the Board approved the first reading of Board Policies 3100, 3105, 3110, 3115, 3120, 3125, 3135, 3140, and 3145 as revised. There were additional revisions to 3105 and 3110.

INFORMATION ITEMS

FINANCIAL STATEMENTS The Board received the Financial Statements for period ending February 28, 2009.

LONG RANGE ENROLLMENT AND WEEKLY STUDENT CONTACT HOURS (WSCH) Dr. Helm reviewed the Long Range Enrollment and Weekly Student Contact Hours (WSCH) Forecast, 2008 to 2017 provided by the Chancellor's Office, Research and Planning Unit. The data provided in this chart is used by the State to determine the college's square footage and capital funding needs. Dr. Helm reminded the Board that the work Gary Hughes, Mary Dominguez, and other staff did to review and clean up the enrollment codes within the course sections changed our standing enough that it justified an additional lab in the science building that is being considered and made a significant change in our ranking for qualifying for state capital funds.

SENATE REPORTS There were no senate reports.

PRESIDENT'S REPORT Dr. Helm reported the SIFE Club won their regional competition for the 3rd year in a row; second week of May they will now compete at a national level; the students and Mr. Maffei will present to the Board in May.

**AWARD 2009
DISTINGUISHED
ALUMNUS AWARD**

Trustee Healy reported that he, Trustees Gonzalez-Castro, and Cortes independently reviewed the nominations and each recommended Mr. Joe Pezzini as the 2009 Distinguished Alumnus.

On a motion by Trustee Healy, seconded by Trustee Martinez, vote of 6-1 (Freeman), and advisory of Aye (Cortes), the Board named Joe Pezzini as the 2009 Distinguished Alumni.

**CCCT BOARD OF
DIRECTORS ELECTION**

On a motion by Trustee Donohue, seconded by Trustee Rice, vote of 7-0, and advisory vote of Aye (Cortes), the Board voted for Trustees from the following community college districts: Peralta, Barstow, Long Beach, North County Orange County, West Valley-Mission, Pasadena Area, and Allan Hancock Joint.

Trustee Gonzalez-Castro

Trustee Gonzalez-Castro reported she is excited and proud of the new stage that is being built by Hartnell College construction students at the Alisal Center for Fine Arts.

Trustee Healy

As the Board's representative to the Sunrise House Executive Board, Trustee Healy reported he continues to attend their meetings and receives positive comments about Hartnell College students and that the Sunrise House is doing well, in spite of the economic down trend.

Trustee Freeman

Trustee Freeman commended the AHT students for coming to the meeting; that the Board received 400 signatures from students supporting the ALC, and he has talked to students who want the lab open during the summer; that his nomination of his sister and brother-in-law for the 2009 Distinguished Alumnus Award was based on what they have done for the past 24 years (coordinate an annual holiday celebration for special children) and not because they were his relatives; that he attended the Ed Adams invitational, and that he has been attending baseball games.

Trustee Martinez

Trustee Martinez asked if Hartnell was participating in an agriculture awards ceremony at the Steinbeck Center on Thursday in honor of Mr. Taylor, and that he would like to see board meetings held in Soledad because they continue to show interest in Hartnell.

FUTURE AGENDA ITEMS

Freeman: Consider naming the track for Gary Shaw.

ADJOURNMENT

On a motion by Trustee Rice, seconded by Trustee Healy, vote of 7-0, and advisory vote of Aye (Cortes), the Board adjourned the meeting at 8:32 p.m.

NEXT MEETING

The next regular Board of Trustees Meeting is scheduled on May 5, 2009, 5:00 p.m., Hartnell College, CAB1112, Board Room.

Patricia Donohue
Board of Trustees President

Phoebe K. Helm
Board Secretary

THE FOLLOWING PERSONNEL ACTIONS WERE APPROVED AND/OR RATIFIED AT THE APRIL 14, 2009 BOARD MEETING:

I. Retirements, resignations, releases, and leave requests

A. Ratify retirement of regular personnel:

1. Revision to previously approved Board item: Cicely McCreight, Counseling Director (#A-29), **effective June 16, 2009.**

B. Approve release of regular personnel:

1. Juanita Silva, Offset Equipment Operator (#CC-4), Support Services, effective June 30, 2009, due to layoff, and placement on 39-month re-employment list in accordance with Education Code §88117.
2. Jaime Villarreal, Reprographics Supervisor (#S-4), Support Services, effective June 30, 2009, due to layoff.

II. Request for new position/change to existing position

A. Approve request for new full-time tenure track faculty positions. These are currently one-year temporary faculty positions.

1. Learning Skills Specialist – Nursing Lab
2. Speech Instructor

III. Appointments

A. Ratify appointment of regular CSEA classified position:

1. Elizabeth Stern, full-time, 40 hours per week, 12 months per year, Division Administrative Assistant, Career and Economic Development (#CC-44), Step C, effective March 23, 2009.

B. Ratify interim assignments to management positions:

1. Paulette Bumbalough, Interim Director of the Business Assistance Center, (#A-39), effective April 1, 2009. This assignment is in addition to Ms. Bumbalough's current position of Director of Educational Services, South County (#A-17), and reflects no change in pay.
2. Ignacio Pando, Interim Associate Vice President of Career and Economic Development (#A-42), Step E, effective April 13, 2009.

C. Ratify appointment of part-time instructors for spring semester 2009:

1. Wendy Angel, Art
2. Tammie Attaway, Psychology
3. Olga Blomgren, English
4. Michael L. Clearwater, English
5. Katherine C. Gonzales, Art
6. Richard D. Green, Photography

7. Andrew S. Gruttadauro, Economics
 8. Deborah A. Harris, English
 9. Frank Henderson, Instructional Aide
 10. Carolyn L. Jensen, Mathematics
 11. Robin McKee-Williams, Theater Arts
 12. Peter Noble, Physical Education
 13. William J. Ntow, Chemistry
 14. Carla Pantoja, Theater Arts. Appointment based on equivalency as follows:
coursework and extensive professional résumé of acting, directing, musical
direction, design, and technical assignments.
 15. Michael Parker, Administration of Justice
 16. Robbie A. Reed, Mathematics
 17. Carlos Rodriguez, Psychology
 18. Sandra Rudo, Music
 19. Phyllis A. Sanchez, Psychology
 20. Jeffrey Smith, Anthropology
 21. Sue Sedrak, Math
 22. Michael Wheeler, Drafting
- D. Ratify appointment of part-time donated instructors for spring semester 2009:
1. Shirley Gutierrez, Nursing
 2. Erlinda M. Rodriguez, Nursing
- E. Ratify appointment of short-term classified employees:
1. Alejandra Sanchez, Data Technician, \$13.92/hr, Counseling Department, March 3, 2009 to June 30, 2009.
- F. Ratify appointment of substitute classified employees:
1. Eva Diaz, Title V Administrative Assistant, \$14.99/hr, 40 hrs/week, Library Services/Title V Grant, March 9, 2009 to May 1, 2009.
 2. Torin Pyer-Pereira, Clerical Assistant, \$13.59/hr, 40 hrs/week, Physical Education Department, January 5, 2009 to March 12, 2009.
- G. Ratify appointment of professional experts:
1. Diana Bergado, to provide executive assistance in risk and grant management, \$ 28.28/hr, not to exceed 40 hrs/week, Title V and Support Operations, January 12, 2009 to February 27, 2009.
 2. Rosa Maria Cabrera, to provide instructional support, \$12.02/hr, 20 hrs/week, High School Equivalency Program (HEP), March 18, 2009 to May 4, 2009.
 3. Monica Castillo Martinez, to provide assistance to the sign language instructor in relaying instruction, lectures, and interpreting, \$12.75/hr, 10 hrs/week, Academic Learning Center, January 26, 2009 to June 4, 2009.
 4. Martha Cervantes, to provide instructional support, \$12.02/hr, 20 hrs/week, High School Equivalency Program (HEP), March 4, 2009 to June 4, 2009.

5. David Dunn, to provide supplemental instruction for Biology 5 & 11, \$11.92/hr, 40 hrs/week, Academic Learning Center, January 26, 2009 to June 4, 2009.
6. Leonor Galimba, to provide close-out of The Western Stage Auxiliary Corp. accounts and set-up of new accounts and procedures for 2009 season productions, \$3524.00/mo, The Western Stage, January 1, 2009 to March 13, 2009.
7. Denise Gant, to provide Web design, power point creations, faculty assistance, video editing, and technology investigations, \$17.39/hr, 13 hrs/week, Science & Math Institute, February 23, 2009 to June 30, 2009.
8. Kim Khanh Vu, to provide supplemental instruction for math, \$14.42/hr, 20 hrs/week, Academic Learning Center, February 17, 2009 to June 4, 2009.
9. Patricia Killough, to provide sign language interpreting services, \$25/hr, (up to 8 hrs/week as needed), DSP&S, February 14, 2009 to June 4, 2009.
10. Belen Macias, to provide TEAM training and social worker assistance, \$40/hr, (up to 3 hrs/week as needed), Foster and Kinship Care Education, January 5, 2009 to June 10, 2009.
11. Maria Ochoa, to provide supplemental instruction for English as a Second Language, \$14.42/hr, 30 hrs/week, Academic Learning Center, January 26, 2009 to June 4, 2009.
12. Brenda Powers, to provide supplemental instruction for chemistry, \$12.75/hr, 10 hrs/week, Chemistry Department, January 26, 2009 to June 4, 2009.
13. Emily Rose Neff, to provide childcare activities for potential and existing resource families, \$13/hr, (up to 20 hrs/week as needed), Department of Social Services (DSES), Career and Economic Development, January 11, 2009 to June 20, 2009.
14. Emily Rose Neff, to provide lead childcare activities for potential and existing resource families, \$16/hr, (up to 10 hrs/week as needed), Department of Social and Employment Services (DSES), Career and Economic Development, January 11, 2009 to June 20, 2009.
15. Sarah Reitmayer, to provide supplemental instruction for English, \$14.42/hr, 23 hrs/week, Academic Learning Center, January 26, 2009 to June 4, 2009.
16. Franca Rossi, to provide childcare activities for potential and existing resource families, \$13/hr, (up to 8 hrs/week as needed), Department of Social and Employment Services (DSES), Career and Economic Development, January 11, 2009 to June 20, 2009.
17. Franca Rossi, to provide lead childcare activities for potential and existing resource families, \$16/hr, (up to 8 hrs/week as needed), Department of Social and Employment Services (DSES), Career and Economic Development, January 11, 2009 to June 20, 2009.
18. Monica Elaine Roth, to provide supplemental instruction for biology, \$12.75/hr, 40 hrs/week, Academic Learning Center and MESA, January 26, 2009 to June 4, 2009.
19. Barbara Vella, to provide accompaniment services, \$20/hr, 10 hrs/week, Music Department, January 26, 2009 to June 4, 2009.

20. Claire Vincent, to provide accompaniment services, \$20/hr, 10 hrs/week, Music Department, January 26, 2009 to June 4, 2009.
21. Penelope Welsh, to provide specialized care trainings, \$100/hr, (up to 3 hrs/week as needed), \$100/hr, Department of Social and Employment Services (DSES), Career and Economic Development, January 11, 2009 to June 20, 2009.
22. Miguel Zuñiga, to provide supplemental instruction for math, \$14.42/hr, 10 hrs/week, Academic Learning Center and MESA, January 26, 2009 to June 4, 2009.

H. Ratify appointment of student workers for spring semester 2009:

1. Maricela Aboytes, Business Assistance Center, Student Worker II
2. Maricela Aboytes, High School Equivalency Program, Student Worker I
3. Isidro Arroyo, Developmental Education, Student Worker II
4. Deonna Barth, Academic Affairs, Student Worker I
5. Michaela Ballesteros, Academic Affairs, Student Worker I
6. Allison Bostwick, DSP&S, Student Worker III
7. Brianna Bostwick, DSP&S, Student Worker III
8. Jessica Chavez, Developmental Education, Student Worker I
9. Mayra Corral, Advancement & Development, Student Worker I
10. Briana Garcia, Developmental Education, Student Worker II
11. Juan Garcia, Academic Affairs, Student Worker I
12. Vivianna Garcia, Admissions & Records, Student Worker I
13. Leidy Hernandez, Library, Student Worker I
14. Salvador Hernandez, Developmental Education, Student Worker I
15. Misty Hillenga, Reprographics, Student Worker I
16. Juan Ledesma, Developmental Education, Student Worker II
17. Adriana Marquez, East Salinas GEAR Up Grant, Student Worker III
18. Masaya Nakamura, Academic Affairs, Student Worker I
19. Diego Ortega, TRIO/Student Support Services Program, Student Worker II
20. Ankit Patel, Developmental Education, Student Worker II
21. Joab Perez, Developmental Education, Student Worker II
22. Emmy Sanchez, Developmental Education, Student Worker I
23. Aleksandra Shabanova, Developmental Education, Student Worker I
24. XuLiang Tan, Academic Affairs, Student Worker I
25. Chi Hao Wang, Academic Affairs, Student Worker I
26. ZhaoTeng Yang, Academic Affairs, Student Worker I

IV. Special projects and stipends

A. Ratify special project agreement payments:

1. Carl Christensen, \$1,155.78, for participation in pre-curriculum meetings, assisting

- instructors with creating and revising curriculum through CurricUNET, and advising on predetermined curriculum, August 18, 2008-December 19, 2008.
2. John Hubbard, \$60.07/hr, (1 hr/week not to exceed \$1,021.19), to provide lead discussion in collaboration with lecture instruction, CCRAA Grant, February 2, 2009 to May 29, 2009.
 3. Jeff Hughey, \$1,155.78, for participation in pre-curriculum meetings, assisting instructors with creating and revising curriculum through CurricUNET, and advising on predetermined curriculum, August 18, 2008-December 19, 2008.
 4. William Kauffman, \$57.75/hr, (1 hr/week not to exceed \$981.75), to provide lead discussion development in collaboration with lecture instructions, CCRAA Grant, February 2, 2009 to May 29, 2009.
 5. Carol Kimbrough, \$1,155.78, for participation in pre-curriculum meetings, assisting instructors with creating and revising curriculum through CurricUNET, and advising on predetermined curriculum, August 18, 2008-December 19, 2008.
 6. Paula Lin, \$57.75/hr, (2 hrs/week not to exceed \$1,963.50), to provide lead discussion in collaboration with lecture instruction, CCRAA Grant, February 2, 2009 to May 29, 2009.
 7. Rhea Mendoza-Lewis, \$220.20, a non-precedent setting agreement to enable English faculty to develop Directed Learning Activities (DLA's) for English 253 (Fundamentals of Composition and Reading) for Fall 2009 in coordination with the Academic Learning Center, June 10, 2008 – August 17, 2008, grant funded.
 8. Robert Perkins, \$1,500, for revision of AGR-91 curriculum, and to create content for an online version of the course, January 26, 2009 to March 27, 2009.
 9. Janet Pessagno, \$220.20, a non-precedent setting agreement to enable English faculty to develop Directed Learning Activities (DLA's) for English 253 (Fundamentals of Composition and Reading) for Fall 2009 in coordination with the Academic Learning Center, June 10, 2008 – August 17, 2008, grant funded.
 10. Heidi Ramirez, \$220.20, a non-precedent setting agreement to enable English faculty to develop Directed Learning Activities (DLA's) for English 253 (Fundamentals of Composition and Reading) for Fall 2009 in coordination with the Academic Learning Center, June 10, 2008 – August 17, 2008, grant funded.
 11. Catalina Reyes, \$57.75/hr, (1 hr/week not to exceed \$981.75), to provide lead discussion development in collaboration with lecture instructions, CCRAA Grant, February 2, 2009 to May 29, 2009.
 12. Sean Senechal, \$60.07/hr, (2 hrs/week not to exceed \$2,042.38), to provide lead discussion in collaboration with lecture instruction, CCRAA Grant, February 2, 2009 to May 29, 2009.
 13. Melissa Stave, \$1,155.78, for participation in pre-curriculum meetings, assisting instructors with creating and revising curriculum through CurricUNET, and advising on predetermined curriculum, August 18, 2008-December 19, 2008.
 14. Steve Triano, \$250, for construction course revision and creation for Spring 2009, in coordination with Mike Thomas and Kathy Mendelsohn, October 23, 2008-October 29, 2008, grant funded.

15. Jon Walsh, \$57.75/hr, (2 hrs/week not to exceed \$1,963.50), to provide lead discussion in collaboration with lecture instruction, CCRAA Grant, February 2, 2009 to May 29, 2009.