

Adopted - Revised

HARTNELL COMMUNITY COLLEGE DISTRICT

MINUTES

Regular Meeting of the Board of Trustees
Hartnell College Board Room – CAB112
411 Central Avenue
Salinas, California

August 11, 2009

OPEN SESSION

Trustee Donohue called the meeting of the Board of Trustees of Hartnell Community College District to order at 5:00 p.m. at the Hartnell College Board Room, CAB112.

ROLL CALL

Patricia Donohue, President
Kevin Healy, Vice President
Bill Freeman
Elia Gonzalez-Castro
Juan Martinez
Ray Montemayor
Brad Rice
Armando Cortes, Student Trustee (advisory vote per Board Policy 1030)
Phoebe K. Helm, Superintendent-President/Board Secretary

**ADOPTED AMENDED
AGENDA**

Since the publication of the agenda, it was amended to include the following items:

Consent – J., Amend 2009-2010 Academic Calendar
Information – VII. C.1, Administrative Reductions 2007-2010

Trustee Freeman requested to add an item to address the behavior of a trustee. Dr. Helm explained that, in accordance with Board policy, the process first requires a meeting, in this case, with the vice-chair and the college president to determine if a violation has occurred. Trustee Donohue read aloud a portion of Board Policy 1055 and since this step has not been taken, the item was not added.

On a motion by Trustee Healy, second by Trustee Rice, vote of 6-1, and advisory vote of Aye (Cortes), the Board adopted the agenda as amended.

(No: Freeman)

**DISCLOSURE OF
CLOSED SESSION
ITEMS**

Trustee Donohue disclosed items for Closed Session as authorized per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6:

1. Disposition of Lawsuit: Lawrence/Culver
2. Side letter with Faculty Association – Voluntary move from Health Insurance Option I to Option III
3. Voluntary reductions by:
 - a. Non-bargained groups
(Confidentials, Supervisors, and Administration)

- Health Insurance Option I to Option III
 - 5% Salary Reduction/Furlough
- b. Superintendent/President
- Voluntary 10% Salary Reduction and continued waiver on health benefits

PUBLIC COMMENTS REGARDING CLOSED SESSION

Demetrio Pruneda, Coalition, addressed his public records request and asked why he has not received the information. Dr. Helm acknowledged the request and that Mr. Pruneda has not completed the appropriate form as required by the procedure. Also, she stated that she has no problem providing him with a copy of her employment contract.

David Serena, Coalition, urged the Board to consider cutting the Superintendent/President's salary by 20% due to the current economic times.

MOVED TO CLOSED SESSION

The Board of Trustees of Hartnell Community College District, Superintendent/President, Dr. Phoebe K. Helm, and Terri Pyer, Interim Director, Human Resources adjourned to closed session at 5:14 p.m. to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

RECONVENED OPEN SESSION

Trustee Donohue reconvened the meeting at 6:44 p.m.

PLEDGE OF ALLEGIANCE

Trustee Healy led the Pledge of Allegiance.

REPORT OUT FROM CLOSED SESSION

Trustee Donohue reported out the following from closed session:

- The Board was updated on the Lawrence/Culver lawsuit which was resolved with the court finding in the College's favor.
- On a motion by Trustee Healy, second by Trustee Gonzalez-Castro, vote of 6-1, the Board approved to accept the faculty and non-bargaining groups agreement. Non-bargaining groups voluntarily agreed to reduce their salaries by 5% and health benefits from Option I to Option III for 2009-2010. Faculty voluntarily agreed to move health benefits from Option I to Option III. (No: Freeman)
- On a motion by Trustee Healy, second by Trustee Rice, vote of 4-2-1, the Board approved the Superintendent/President's request to voluntarily reduce her salary by 10% for the 2009-10 fiscal year. Dr. Helm has always waived all health benefits. (No: Freeman, Martinez; Abstain: Montemayor)
- A motion was made by Trustee Martinez, second by Trustee Freeman, vote of 3-4 to reduce the Superintendent/President's salary by 20%, but the motion failed. (No: Healy, Gonzalez-Castro, Donohue, Rice).

PUBLIC COMMENTS

Faye Griffin, adjunct faculty, spoke in support of Academic Learning Center and stressed how important it is for students’ success in mathematics.

Linda Neely and Jessica Gavlick, students, addressed the cost to lease the trailers used to house the Animal Health Technology Program stating the monies used are from fund 45 and not the general fund.

The following individuals spoke in support of the Animal Health Technology Program and urged the Board to keep the program: Yolanda Busby, Animal Health Technician, Monterey County Animal Services; Dr. Ila Davis, Monterey County Animal Services, and students Jayne Camic; and Jackie Tortolani.

Mary Young-Breuleux, nursing faculty and member of the discontinuance committee, spoke in support of the discontinuance process. She said that the process was followed, that the decision was thoughtful, extremely difficult, and urged the Board to allow the process to work.

PRESENTATIONS

Animal Health Technology

At her request, Ms. Karen Ivey, representative of Animal Health Technology (AHT), compared the current employment opportunities for police officers and nurses vs. animal health technicians, stating that AHT employment opportunities are more readily available in Monterey County than police officers and nurses. In addition, she described what students study while in the program; she stated the college’s educational and facilities master plan addresses permanent housing for the program. In closing, she urged the Board to continue the program.

Budget Reduction Recommendations

Dr. Ann Wright (Faculty Association), Dr. Greg Peterson (Administration), Nancy Schur (Academic Senate), and Langston Johnson (Classified) presented the recommended budget reductions expanding on those presented at last month’s board meeting. Dr. Wright stated the process has been a shared governance process. Dr. Peterson addressed course reductions/additions and the impact of categorical funding cuts in student services. Nancy Schur reviewed the cost savings from the Academic Learning Center redesign; freezing unfilled positions; moving from health benefits option I to option III; relocating the nursing program back to main campus; and the re-negotiating of professional contracts. Langston Johnson stated the Board’s decision to suspend all board member’s compensation (stipends, health benefits, and mileage) have contributed to more than \$100,000. Also, he identified additional costs for 2009-10 in the amount of \$400,000. These costs include the November election, implementation of the golden handshake, vacation leave payouts for retirees, and loss of interest income from the Monterey County Office of Education due to bank failures.

Dr. Wright reported that faculty, administrative, confidential, and supervisory groups have all agreed to move from option I to III for health benefits. Employee groups, CSEA and Local-39, continue to negotiate their proposed cuts. In addition, she stated there is still work to be done, and that the college should expect a mid-year cut. She spoke about how the college plans to use its reserves to cover the gap; that restricted funds identify how they can be spent; and that the Resource Allocation Committee recommends the college hold off on spending any restricted accounts (bookstore, cafeteria) until it absolutely has to because they expect additional cuts from the State in November. A discussion ensued where Trustees asked questions and they were answered by the appropriate individuals. Questions surrounded the relocation of the nursing program (why it's being moved and the cost associated for that move); course reductions/additions; consultant contracts, Academic Learning Center, employee salaries provided in a form of a pie chart, courses for disabled students (DSP&S) and Spanish-speaking students. For clarification, Dr. Peterson stated two DSP&S sections were cut. Both, Dr. Peterson and Dr. Helm stated that the college is meeting those needs – that the services are being met through other avenues.

Also, several of the Trustees and Dr. Helm thanked the RFC committee for of their countless hours of hard work, encouraged them to keep the momentum, and that they appreciated the shared governance process. Dr. Helm reminded the Board that the college has a \$4.9 funding gap of which \$1.6 would come from the reserves and the remaining \$3.3 from the general fund. (Appendix A)

Bond Oversight Committee

Damon Felice, Felice Consulting Services, gave an update on the college's current construction projects. The full report can be found at: http://www.hartnell.edu/board/packets/August_2009_packet.pdf.

CONSENT ACTION

The following items were pulled as stated:

- Item A (discussion) H (separate vote) - Freeman
- Item F (discussion) I (separate vote) – Martinez
- Item J, (separate vote) – Montemayor

A motion was made by Trustee Gonzalez-Castro, second by Trustee Rice, vote of 6-0-1(item B only – Martinez) and advisory vote of Aye (Cortes), to approve Consent Items A through K (excluding G and J). The motion passed, but did not include the correct items and the motion was amended as follows:

On a motion by Trustee Healy, second by Gonzalez-Castro, vote of 6-0-1, and advisory vote of Aye (Cortes), the Board approved items A, B, C, D, E, F, and G. (Abstain: Martinez – Item B)

- A. MINUTES** Approved the Minutes of Regular Meeting of July 7, 2009 as submitted. However, Trustee Freeman stated the minutes do not state his belief; that the college cannot cut classes for disabled students; that it hurts the community by cutting the learning labs and Spanish courses for Spanish-speaking students.
- B. DISBURSEMENTS** Approved disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.
- C. NON-CASH DONATIONS** Approved the transfer of non-cash donations from the Hartnell College Foundation.
- D. MOU – FIRST 5 MONTEREY COUNTY** Approved the memorandum of understanding between First 5 Monterey County (Special Needs Project) and Hartnell College for academic year 2009-10 to provide services to the families of enrolled children at Hartnell College Child Development Center – Alisal Campus, starting August 17, 2009.
- E. MOU – MINI CORP** Approved the memorandum of understanding between California Mini Corp Program and Hartnell College to provide eligible students from Hartnell College an opportunity to work with migrant children in a classroom setting, effective August 20, 2009 to August 31, 2010.
- F. MOU/LICENSURE AGREEMENT – KING CITY TOWN SQUARE** Approved the memorandum of understanding and licensure agreement with King City Town Square, LLC for property located at the King City Education Center, effective August 12, 2009.
- Trustee Martinez wanted to ensure that the students had first priority in using the parking lot and he believes the contract is too long (20 years). Dr. Helm stated the parking lot is used for staff parking and that it would only be used by others when not being used by the King City Education Center and that the Board approved an MOU last month related to the maintenance of the facility.
- G. M. J. JOHNSON CONTRACT** Approved the contract with M. J. Johnson, grant writer, for the development of grants, effective August 12, 2009 through June 30, 2010, not to exceed \$30,000.
- H. TERMINATE LEASE AGREEMENT – NATIVIDAD MEDICAL CENTER** Trustee Freeman stated he believes the nursing students are better served being housed at a hospital; that the college could negotiate a better rate with the County. Trustee Martinez reiterated his concern over moving the nursing program into the CALL building. Dr. Helm stated that she and Dr. Ryan met with the CEO of Natividad Medical Center regarding the termination and the bond did not specify what types of labs were to be housed in the building.

On a motion by Trustee Healy, second by Trustee Rice, vote of 6-1, and advisory vote of Aye (Cortes), the Board ratified the recommendation of the President and the Resource Allocation Committee to give Natividad Medical Center the required 90-day notice of intent to cancel its lease of facilities housing the nursing program. The effective date would be November 4, 2009. This move will result in a savings to the general fund of \$250,000 annually.

(No: Freeman)

**I. CONTRACT –
RETENTION
SPECIALIST -
HULTGREN**

Trustee Martinez asked if this contract went out for bid and what process was used, if any. Dr. Helm responded that this contract is an extension from last year paid by grant funds, Chancellors Office, Retention and Remediation, and professional service contracts of this nature are not typically sent out for bid.

On a motion by Trustee Healy, second by Trustee Martinez, vote of 6-0, advisory vote of Aye (Cortes), the Board approved the contract for Retention Specialist, Marianne Hultgren to provide a retention program for students enrolled in the nursing program. The cost for these services is not to exceed \$103,000 and funded through the Remediation Grant, California Community College Chancellors Office.

NOTE: Trustee Freeman temporarily stepped away from the table and did not vote for this item.

**J. PERSONNEL
ACTIONS**

Dr. Helm announced that Dr. Catherine Ryan, Assistant Dean and Director of Nursing and Health Sciences, resigned her position effective the end of August and that she would be working with faculty to fill the position. Dr. Helm thanked and commended Dr. Ryan for all of her leadership.

With regard to C. S. E. A. reductions, Trustee Montemayor asked if the administration turned every stone and looked at every option before deciding to lay off employees. Trustee Freeman stated he could not support laying anyone off – that it hurts the students. Trustee Gonzalez-Castro stated it saddens her and it is difficult to see employees laid off. Trustee Donohue wanted to ensure that employees being laid off have the first opportunity when jobs become available and she thanked the Human Resources office for being diligent in this effort. Trustee Martinez asked questions regarding bumping rights, hiring student workers and professional experts, and the pay for a reclassification of Mary Dominguez to which Dr. Helm responded. Trustee Donohue complimented Human Resources for providing detailed information to the Board.

On a motion by Trustee Healy, second by Rice, vote of 4-3 and advisory vote of Aye (Cortes), the Board approved and/or ratified personnel actions – Appendix B.

(No: Freeman, Martinez, Montemayor)

K. 2009-2010 ACADEMIC CALENDAR

Amended the previously approved 2009-2010 Academic Calendar to observe Lincoln's Holiday on February 12, 2010 (instead of February 5th) as mandated by the State.

ACTION ITEMS

A. BUDGET REVISIONS

On a motion by Trustee Gonzalez-Castro, second by Trustee Cortes, roll-call vote of 7-0, and advisory vote of Aye (Cortes), the Board approved budget revisions numbered 8409 to 8448.

B. CCFS-311Q ENDING JUNE 30, 2009

Trustee Healy asked for clarification on J.2, Other Outgo and Dr. Helm responded that she would follow up and report back to the Board via e-mail.

On a motion by Trustee Rice, second by Trustee Gonzalez-Castro, roll-call vote of 6-0, and advisory vote of Aye (Cortes), the Board reviewed and accepted the required State Report: Quarterly Financial Status Report (CCFS-311Q) for quarter ended June 30, 2009.

(No: Martinez)

C. RESOLUTION 09:18

On a motion by Trustee Healy, second by Trustee Rice, roll-call vote of 7-0, and advisory vote of Aye (Cortes), the Board adopted Resolution No. 09:18, Certifying the Authorization of Designated Personnel to sign contract documents for the Hartnell College State Preschool Child Development Center as required by the Department of Education.

D.1. RECONSIDERATION OF DECISION TO DISCONTINUE ANIMAL HEALTH TECHNOLOGY PROGRAM

On a motion by Trustee Donohue, second by Trustee Healy, vote of 7-0, and advisory vote of Aye (Cortes), the Board moved to reconsider the decision to discontinue the AHT Program.

Trustee Donohue explained that this is a two-step process and the first action allows the Board to vote to bring the discussion back to the table.

D.2. RECOMMENDATION TO DISCONTINUE THE ANIMAL HEALTH PROGRAM

On a motion by Trustee Freeman, second by Trustee Gonzalez-Castro, vote of 4-3, and advisory vote of Aye (Cortes), the Board moved to approve the President's recommendation to discontinue the Animal Health Technology Program.

(No: Freeman, Martinez, Montemayor)

At the July meeting, Trustee Martinez requested a report on the process that took place when determining to discontinue the Animal Health Technology program. Dr. Helm distributed a handout on the discontinuance process and reminded the Board that the data used to make this recommendation came from the Employee Development Department of California.

Student representative, Julian Garcia, was present and read aloud a statement which described his experience with the process. He stated the decision was not made lightly by anyone on the committee. As a student representative, he had a difficult time making the decision, but he

represents all students and believes it would not be in the use of the college's resources, especially during these times, to maintain the program, and urged the Board to recognize statements made earlier as taken out of context and consider them with a grain of salt.

Trustee Healy thanked Ms. Ivey, Ms. Radel, and student, Jackie Tortolani for helping him clarify his decision. Trustee Freeman stated he supports maintaining the program. Trustee Donohue stated she appreciates the students' passion for the program, but also appreciates the discontinuance process, the work of the academic senate, and she suspects that the Board may consider future recommendations. Trustee Martinez stated he believes the college has failed to recruit students and believes the college has an opportunity to help the program.

**E. HCCD-L39
CONTRACT
RE-OPENER**

On a motion by Trustee Rice, second by Trustee Cortes, vote of 7-0, and advisory vote of Aye (Cortes), the Board adopted the recommendation to re-open collective bargaining proposals between Hartnell Community College District and International Union of Operating Engineers Stationary Local 39 (L-39).

**F. HCCD-CSEA
CONTRACT
RE-OPENER**

On a motion by Trustee Rice, second by Trustee Gonzalez-Castro, vote of 7-0, and advisory vote of Aye (Cortes), the Board adopted the recommendation to re-open collective bargaining proposals between Hartnell Community College District and California School Employees Association, Chapter 470.

**INFORMATION ITEMS
SENATE REPORTS**

There were no reports. However, students from the Senate were present and Julian Garcia, Executive Vice President, Maria de la Gama, Vice President for Communications and Public Relations, and Evangelina Quiorz, Senator, were introduced.

PRESIDENT'S REPORT

Dr. Helm reported on the successful Summer Undergraduate Math and Science (SUMS) program where 29 high school graduates participated; she introduce Dr. Carole Bogue-Feinour, Interim Associate Vice President for Academic Affairs – the college is currently recruiting for a Vice President position, and she reported that the college is a participant in a grant funded project, through the University of Texas, that tracks student success. The Board will continue to receive reports on this project.

**ADMINISTRATIVE
REDUCTIONS 2007-2010**

The Board received a summary of administrative reductions for 2007-2010.

**SCHOOL BOARD
ASSOCIATION
TRAINING INTERESTS**

Trustee Donohue asked that the Board review and complete the Monterey County School Board Association training topics of interest survey and give to Lucy Serrano.

**REPORT ON
ACADEMIC LEARNING
CENTER**

Trustee Montemayor read aloud an argument he wrote in support of the Academic Learning Center and stated that it is important for the Board to fully consider its decision. He agreed to provide a copy to the Board.

**BOARD
COMMUNICATION**

Trustee Healy thanked Trustee Gonzalez-Castro for attending the Sunrise House Board Meeting as his alternate and for voting him in as the newly elected Vice President of that board. Also, he announced that on Thursday, 10 a.m., Sunrise House, Assemblyman Tom Torlakson will speak. Assemblyman Torlakson is running for State Superintendent of Public Instruction.

Trustee Donohue reported that she attended an international board meeting of a women’s service organization where it was pointed out that as board members, they represent the entire organization and not just their respective areas. She asked the board to consider this statement in relation to their role as a board member because she thought it was important. Also, she reported that she and Dr. Helm just returned from the first CLASS meeting supported by Hewlett Irvine Foundations, and the University of Texas, and that one of the required readings was authored by our own, Dr. Greg Peterson. Hartnell College is one of 12 colleges participating and the focus is student success/student access and she looks forward to future discussions with the Board and faculty.

FUTURE ITEMS

Trustee Freeman: Renaming the track and field and Academic Learning Center.

Trustee Martinez: Disciplinary action against board chair. Trustee Donohue stated the item would be placed on the agenda as soon as the meeting is held in accordance with board policy. Mr. Freeman requested the item be placed on the agenda and discussed in open session because board members are not public employees. Also, he stated for the record, that if this item is not on the next agenda, it would be an issue and someone would pay. Trustee Rice asked if this was a threat. Trustee Freeman responded, “It’s a promise.” Trustee Dr. Helm reminded Trustee Freeman of the policy (that he needed to start with step one and not at step five). Mr. Freeman said he understood the policy, but that he wants the item on the next agenda.

ADJOURNMENT

On a motion by Trustee Rice, second by Trustee Healy, and unanimously carried, the Board adjourned the meeting adjourned at 9:45 p.m.

NEXT MEETING

The next regular Board of Trustees meeting is scheduled September 1, 2009, 5:00 p.m., Hartnell College, CAB112, Board Room.

Patricia Donohue
Board of Trustees President

Phoebe K. Helm
Board Secretary

2009-2010 Budget Cut Proposals

Shared Governance Presentation

Board of Trustees Meeting

August 11, 2009



Shared Governance Process

- Resource Allocation Committee
- Financial Information Subcommittee
- Human Resources, Facilities and Technology
- Multiple Subcommittees composed of Staff, Faculty & Administrators, Cabinet, & Other Volunteers
- **Commitment: Finding solutions together to realign budget**

Fall Schedule Section Reductions

RECOMMENDATION:

- Use Priority System for Entire Schedule
 - Cut 93 Sections
 - Added Back **63** High-Demand Sections
-

RESULTS:

- Cost Savings to General Fund: \$ 130,000
- Opened 40 Shadows & 24 Lab Sections
- Up 9% from Fall 2008; 71% of FTES Goal as of 8/9/2009

Student Services Categorical Programs

(16-32% reduction in funding by state)

RECOMMENDATION:

- **Management:** 1 Position Eliminated
- **Faculty:** Freeze PT Counseling, 2 Counselors will teach full loads in fall and spring
- **Classified:** 1 Position Impacted
- **Programs:** More Coordination among EOPS, DSPS, & TRIO

RESULTS:

- Cost Savings to General Fund: \$ 1 1 5 , 0 0 0
- Reduction in Direct Student Funding: \$ 0

Student Services Redesign

RECOMMENDATION:

- **Management:** 1 Position Eliminated
 - **Faculty:** 1 Counselor Reassigned to Full-Time Teaching
 - **Classified:** New Career Ladder, Adjustment in Positions
 - **Programs:** Built on Entire Year of SS Division Workshops
-

RESULTS:

- Cost Savings to General Fund: \$33,000
- Reduction in Direct Student Funding: \$0

Academic Learning Center

RECOMMENDATION:

- Keep Math Lab Open for Returning Students for Fall 2009
 - Keep Computer Lab Open to Offer Degree/Certificate Requirements for Fall 2009
 - Close Reading & Writing Lab for Fall 2009; Redesign Curriculum for Spring 2010
 - Faculty & Classified Staff Positions Impacted
-

RESULTS:

- Cost Savings to General Fund: \$ 311,000
- Provides Transition per Redesign Team Recommendations

Frozen Positions

RECOMMENDATION:

- Hold 11 Positions (Includes Classified, Faculty & Management)
 - Redirect Some Funds to Cover Critical Functions
-

RESULTS:

- Net Savings to General Fund: \$900,000

Health Benefits

RECOMMENDATION:

- District pays 100% of premium for Option III for 2009-2010
 - Forward to Employee Groups for Negotiation
-

RESULTS:

- Possible Cost Savings to General Fund: \$833,000

Contracts/Operating Expenses

RECOMMENDATION:

- Movement of Nursing Program from Natividad to Main Campus
- Reduction of Public Safety Training Consortium FTES Purchased
- Elimination of Workforce & Community Development Program
- Reduction of Independent Contract Obligations

RESULTS:

- Cost Savings to General Fund: \$586,000

Board of Trustees Contributions

ACTION FOR 2009-2010:

- Suspended Stipends
 - Suspended Travel
 - Suspended Health Benefits
-

RESULTS:

- Cost Savings to General Fund: \$100,000

Additional Costs for 2009-10

- Cost of November Board Election
 - Cost of Implementation of “Golden Handshake”
 - Vacation Leave Payout for Retirees
 - Additional Loss of Interest Income from MCOE
-

RESULT:

- Additional Cost to General Fund: **-\$400,000**

Overall Summary To Date 7-11-09

- Fall Schedule Reductions \$ 130,000
- Academic Learning Center \$ 311,000
- Student Services Categoricals \$ 115,000
- Student Services Redesign \$ 33,000
- Frozen Positions \$ 900,000
- Health Benefits* \$ 833,000
- Contracts/Operating Expenses \$ 586,000
- Board of Trustees Contributions \$ 100,000
- Additional Costs for 2009-10 \$ (400,000)

TOTAL: \$ 2,608,000

Remaining: (\$692,000)

*Negotiable Items in process

- Goal: Identify budget cost savings of \$1.5M
 - 833K health benefits + 692K remaining
- Managers, confidentials, and supervisors have agreed to concessions in health benefit and furlough days
- Faculty have agreed to concessions in health benefits
- CSEA has agreed to concessions in benefits and furlough days
- L39 is progressing through negotiations

Budget Impacts 2009-2010

- State of California worsening credit rating
 - Affects HC interest rates
- State of California payment schedule
 - Cash flow issues pushed to college
- Chancellor's Office anticipates mid-year cuts
 - Re-evaluation of revenue from property taxes
- Recommendation:
 - Maintain restricted reserves

THE FOLLOWING PERSONNEL ACTIONS WERE APPROVED/RATIFIED AT THE AUGUST 11, 2009 REGULAR MEETING OF THE BOARD OF TRUSTEES:

Appendix B

- I. Retirements, resignations, releases, and leave requests
 - A. Rescind release of regular personnel presented at June 2, 2009 Board Meeting: Esmeralda Carranco, Secretary (#CC-149), High School Equivalency Program (HEP). This is a grant funded position whose funding has been renewed by the granting agency effective October 1, 2009.
 - B. Rescind release of regular personnel presented at June 2, 2009 Board Meeting: Julia Mena, Student Services Technician (#CC-156), High School Equivalency Program (HEP). This is a grant funded position whose funding has been renewed by the granting agency effective October 1, 2009.
 - C. Approve release of regular personnel:
 1. Mercedes Quintero, Student Services Technician, Extended Opportunity Program Services (EOPS) (#CC-158), effective September 25, 2009, due to layoff, and placement on 39-month re-employment list in accordance with Education Code §88117.
 2. Cesar Perales, Instructional Specialist, Academic Learning Center, (#CC-52), effective September 25, 2009, due to layoff, and placement on 39-month re-employment list in accordance with Education Code §88117.
 3. Jose Ponce, Instructional Specialist, Academic Learning Center, (#CC-51), effective September 25, 2009, due to layoff, and placement on 39-month re-employment list in accordance with Education Code §88117.
 4. Laura Cannon, Instructional Specialist, Academic Learning Center, (#CC-53), effective September 25, 2009, due to layoff, and placement on 39-month re-employment list in accordance with Education Code §88117.
 5. Yvonne Carreon, Instructional Specialist, Academic Learning Center, (#CC-54), effective September 25, 2009, due to layoff, and placement on 39-month re-employment list in accordance with Education Code §88117.
- II. Approve elimination of the following vacant positions:
 - A. Offset Equipment Operator, Reprographics (#CC-4)
 - B. Print Shop Supervisor, Reprographics (#S-4)
 - C. Workforce & Community Development Coordinator (#CC-43)
- III. Classification and Compensation
 - A. Ratify reclassification for Mary Dominguez from Director, Enrollment Services to Dean of Student Affairs, Range III, Step B, effective August 12, 2009. Reclassification addresses the Student Services redesign.
- IV. Appointments
 - A. Ratify assignment to Confidential position:
 1. Lucy Serrano, Senior Executive Assistant (#CF-6), President's Office, Step D, effective August 12, 2009.
 - B. Ratify interim assignment to Management position:
 1. Dr. Carole Bogue-Feinour, Vice President of Academic Affairs and Accreditation (#A-47), Step E, effective August 3, 2009, a 30-day rolling

THE FOLLOWING PERSONNEL ACTIONS WERE APPROVED/RATIFIED AT THE
AUGUST 11, 2009 REGULAR MEETING OF THE BOARD OF TRUSTEES:

Appendix B

contract, expected not to exceed three months.

- C. Ratify appointment of part-time instructors for summer session 2009:
1. Patrizia Ahlers, Psychology
 2. Tom Alejo, Auto Collision Repair
 3. Gerardo Aleu, Mathematics
 4. Wendy Angel, Art
 5. Lorenzo Aragon, Theater Arts
 6. Youssef Arbab, English as a Second Language
 7. Ed Barber, Physical Education
 8. Daniel Beavers, Mathematics
 9. Emilia Benavente, Physical Education
 10. Laura Berger, Library
 11. Lovevasia Bey, Nursing
 12. Ronald Bird, Chemistry
 13. Olga Blomgren, English
 14. Olga Blomgren, Ethnic Studies. Appointment based on equivalency as follows: BA in Comparative Literature with a minor in Ethnic Studies, consisting of 12 units lower-division and 27 upper-division units; MA in Comparative Literature.
 15. Chris Boyles, Physical Education
 16. Gabriel S. Bravo, Counseling
 17. Michael Branstetter, Mathematics
 18. Catherine M. Bruno, Psychology
 19. Susanne L. Burns, Theater Arts
 20. Susan Cable, Theater Arts
 21. Fernando Cabrera, Spanish
 22. Karen Carmon, Nursing
 23. Denise Castro, Physical Education
 24. Liz Cecchi-Ewing, Library
 25. Carlos Chavez, Counseling
 26. Sung H. Choi, Psychology
 27. Allison C. Clark, Psychology
 28. Philip M. Collins, Music
 29. Cecil T. Costilow, English
 30. Yvonne Crane, Theater Arts
 31. Heather L. Crimson, Psychology. Appointment based on equivalency as follows: MS degree in Counseling; licensed Marriage and Family Therapist; 18+ units of psychology between BA and MS.
 32. Jesus Cuevas, Physical Education
 33. Gloria Curtis, Library
 34. Catherine R. Dacosta, Mathematics
 35. Don Dally, Theater Arts
 36. Theodore Dolas, Theater Arts
 37. Javier R. Dorantes, Automotive Technology & Welding
 38. Derek Duarte, Theater Arts
 39. Thu Mong Duong, Library

THE FOLLOWING PERSONNEL ACTIONS WERE APPROVED/RATIFIED AT THE
AUGUST 11, 2009 REGULAR MEETING OF THE BOARD OF TRUSTEES:

Appendix B

40. Mark Ellis, Drafting
41. Katera Estrada, Administration of Justice
42. Sewan Fan, Physics
43. Donna Federico, Theater Arts
44. Kimie Garcia, Physical Education
45. Richard Givens, Counseling
46. Richard Gray, Administration of Justice
47. Lothea L. Griffin, English
48. Kevin G. Griffith, English as a Second Language
49. Andrew S. Gruttadauro, Economics
50. Wanda M. Guibert, English
51. Elvia Guzman, Counseling
52. Deborah A. Harris, English
53. Philip M. Henderson, Astronomy
54. Pat Henrickson, Early Childhood Education
55. Jeffrey T. Heyer, Theater Arts
56. Gloria V. Hill, English
57. John S. Himelright, Philosophy
58. Kristy Holland, History
59. Jonathan P. Hubbard, Biology
60. Robin A. Jensen, History
61. Ruben Jimenez, Spanish
62. Daniel M. Kaplan, Biology
63. William B. Kauffman, Biology
64. Reggie Kenyon, Physical Education
65. Kim A. Kiest, Biology
66. Rhonda Kirkpatrick, Theater Arts
67. David C. Kopp, English
68. Kendon A. Kraska, Psychology
69. Pamela J. Johnson, Physical Education
70. Harvey Landa, Theater Arts
71. Sylvia Langland, Family & Consumer Studies
72. Jeffrey D. Lewis, Political Science
73. Joseph Martinez, Counseling
74. Pat McCarty, Physical Education
75. Robin McKee-Williams, Theater Arts
76. Cicely McCreight, Psychology
77. Jeff McGrath, Theater Arts
78. Rosalinda McNamara, Library
79. Roberto E. Melendez, English
80. Ann Merville, Anthropology
81. Ernest Mercuri, Political Science
82. Victor Morales, Auto Collision Repair
83. Pamela S. Murakami, Art
84. William Musselman, Automotive Technology
85. Martin Need, English
86. Juan Oliverez, History

THE FOLLOWING PERSONNEL ACTIONS WERE APPROVED/RATIFIED AT THE
AUGUST 11, 2009 REGULAR MEETING OF THE BOARD OF TRUSTEES:

Appendix B

87. Samuel Pacheco, Ethnic Studies & History
88. Jennifer Pagliaro, Art
89. Martha Pantoja, Counseling
90. David Parker, Theater Arts
91. Ayaz S. Pirani, English
92. Linda Plummer, Library
93. Raylene Potter, Mathematics
94. Elizabeth Ramirez, Counseling
95. Victor M. Ramos, Mathematics
96. Catalina E. Reyes, Biology
97. Andrew Richardson, Biology
98. Mark Roberts, English
99. Everett Rodriguez, Physical Education
100. Wendy R. Roscher, English
101. Sean N. Ryan, English
102. Toshio Sakai, Japanese. Appointment based on equivalency as follows:
BA in Literature from Meiji Gakuin University; secondary credential in
Japanese Language; has taught Japanese at several colleges including
DLI; MA in religion.
103. Soad N. Sedrak, Mathematics
104. Sean Senechal, Biology
105. Criselia G. Serrano, Spanish
106. Steve Seymour, Physical Education
107. Mark C. Shilstone, Speech
108. Sungtack Shin, Mathematics. Appointment based on equivalency as
follows: Ph.D. in Nuclear Engineering, which included significant
graduate and undergraduate coursework in developmental and transfer
level math.
109. Steven M. Shore, History
110. Jeffrey A. Smith, Anthropology
111. David A. Sorensen, Mathematics
112. Eric P. Strayer, Sociology
113. Deborah Sturt, Speech. Appointment based on equivalency as follows: BA
in Communication/Speech, Theater and Dance; 20+
Communication/Speech graduate hours in MA Education.
114. Patricia T. Sullivan, Photography. Appointment based on equivalency as
follows: undergraduate coursework in design and visual arts; 19 graduate
credits in Fine Arts.
115. Amy G. Taketomo, Chemistry
116. Afshin Tiraie, Mathematics
117. Mary Ann Toney, Physical Education
118. Jose Trujillo, Administration of Justice
119. Sabina Trumble, Anthropology
120. Paula Tyler, Physical Education
121. Gemma Uribe-Cruz, Counseling
122. Maria Villarreal, English
123. Noshir C. Wadia, Mathematics

THE FOLLOWING PERSONNEL ACTIONS WERE APPROVED/RATIFIED AT THE AUGUST 11, 2009 REGULAR MEETING OF THE BOARD OF TRUSTEES:

Appendix B

124. Jonathan Walsh, Biology. Appointment based on equivalency as follows: Bachelor's degree in Biology with 51 upper division and graduate units in the discipline.
 125. Jamie L. Weiler, Physical Education
 126. Prince Williams, Physical Education
 127. Theo Windham, Physical Education
 128. Karen D. Wisdom, English
 129. Neil E. Withers, Mathematics. Appointment based on equivalency as follows: undergraduate degree in mathematics and 30+ graduate level units in discipline.
 130. Daphne S. Young, English
 131. Paul Yun, English
 132. Bushra H. Zaidi, English as a Second Language
 133. Chris Zepeda, Physical Education
 134. Emilia Zuniga, Counseling
- D. Ratify appointment of part-time donated instructors for summer session 2009:
1. Rita Whiteford, Health Services
- E. Ratify appointment of substitute classified employee:
1. Carlos Garnica, Clerical Assistant, TRIO-Student Services, July 1 – 31, 2009. This is a recall from the 39-month list.
- F. Ratify appointment of professional experts:
- a. Summer Health Institute is a yearly summer program for talented, qualified high school students sponsored by a nursing grant provided by Salinas Valley Memorial Hospital and other partners, June 22-26, 2009. Professional experts mentor students in basic nursing laboratory skills:
 1. Eva Denisse Abendano, \$15/hr (40 hrs/week).
 2. Lisa Bowling, \$15/hr (40 hrs/week).
 3. Lisa Dominguez, \$15/hr (40 hrs/week).
 4. Mario Flores, \$15/hr (40 hrs/week).
 5. Amy Folck, \$15/hr (40 hrs/week).
 6. Irma Hidalgo, \$15/hr (40 hrs/week).
 7. Hyang R. Ko, \$15/hr (40 hrs/week).
 8. Matthew Scott Merrill, \$15/hr (40 hrs/week).
 9. Anabel Moran Pereira, \$15/hr (40 hrs/week).
 10. Jimmy Parks, \$15/hr (40 hrs/week).
 11. Rachanaben Patel, \$15/hr (40 hrs/week).
 12. Maria Lizet Rodriguez, \$15/hr (40 hrs/week).
 13. Melissa Romero, \$15/hr (40 hrs/week).
 - b. Summer Readiness Program was a three-week summer program supported by a grant to the Career and Economic Development area for youth from 16 to 24 years of age to help prepare them for careers and further study in construction, agriculture and health services. Professional experts provided mentorship to students in particular career areas, June 15 – July 2, 2009:

THE FOLLOWING PERSONNEL ACTIONS WERE APPROVED/RATIFIED AT THE AUGUST 11, 2009 REGULAR MEETING OF THE BOARD OF TRUSTEES:

Appendix B

14. Gabriel Almanza, \$550, mentorship for health care participants.
15. Juan Huerta, \$550, mentorship for construction participants.
16. Blanca Medrano, \$550, mentorship for health care participants.
17. Jose Orozco, \$550, mentorship for health care participants.
18. Miguel Vidauri, \$550, mentorship for agriculture participants.
- c. Hartnell's summer internship programs with partner education and research institutions provide students and alumni with summer research opportunities. The Science, Technology, Engineering and Math (STEM) Internship Program at the Naval Postgraduate School is part of the Mathematics, Science, Engineering Achievement (MESA) grant at Hartnell. Internships run June 15-August 7, 2009:
 19. Alan Galarza, \$11.92/hr (40 hrs/wk), engineering internship.
 20. Leonel Medrano, \$12.75/hr (40 hrs/week), engineering internship.
 21. Genaro Sanchez, \$12.75/hr (40 hrs/week), engineering internship.
- d. The Foster Kinship Care Education Program (FKCE) provides advanced training for current and prospective foster, relative, and non-related extended family member caregivers, adoptive parents, and local agency employees; and support for foster home recruitment activities. This grant funded program is a joint effort of the California Community College Chancellor's Office and the Department of Social and Employment Services (DSES). Assignments include orientation leaders, trainers, childcare and activity providers, and program coordination, and run through June 10, 2011:
 22. Juana Cano, \$22/hr (6 hrs/week), orientation leader.
 23. Juana Cano, \$40/hr, (6 hrs/week), TEAM trainer.
 24. Karen Clampitt, \$45/hr, (6 hrs/week), TEAM trainer.
 25. Mike Davis, \$13/hr (8 hrs/week), childcare and activity provider.
 26. Mike Davis, \$16/hr (8 hrs/week), lead childcare and activity provider; program coordination.
 27. Jason Herrier, \$13/hr (8 hrs/week), childcare and activity provider.
 28. Jason Herrier, \$16/hr (8 hrs/week), lead childcare and activity provider; program coordination.
 29. Genoveva Jimenez, \$13/hr (8 hrs/week), childcare and activity provider.
 30. Genoveva Jimenez, \$16/hr (8 hrs/week), lead childcare and activity provider; program coordination.
 31. Mariana Jimenez, \$13/hr (8 hrs/week), childcare and activity provider.
 32. Mariana Jimenez, \$16/hr (8 hrs/week), lead childcare and activity provider; program coordination.
 33. Belen Macias, \$40/hr (3 hrs/week), TEAM trainer.
 34. Alejandra Sanchez, \$13/hr (8 hrs/week), childcare and activity provider.
 35. Alejandra Sanchez, \$16/hr (8 hrs/week), lead childcare and activity provider; program coordination.
 36. Alejandra Sanchez, \$17/hr (8 hrs/week), coordinator for childcare, activities, scheduling and training.
 37. Patricia Sanchez, \$13/hr (8 hrs/week), childcare and activity provider.
 38. Patricia Sanchez, \$16.00/hr (8 hrs/week), lead childcare and activity

THE FOLLOWING PERSONNEL ACTIONS WERE APPROVED/RATIFIED AT THE AUGUST 11, 2009 REGULAR MEETING OF THE BOARD OF TRUSTEES:

Appendix B

39. Norma Smith, \$45/hr (6 hrs/week), TEAM trainer.
 40. Alice Talavera, \$45/hr, (6 hrs/week), TEAM trainer.
 41. Charles Tremetozzi, \$22/hr (6 hrs/week), orientation leader.
 42. Charles Trementozzi, \$40/hr (6 hrs/week), TEAM trainer.
 43. Donna Trementozzi, \$22/hr (6 hrs/week), orientation leader.
 44. Donna Trementozzi, \$40/hr (6 hrs/week), TEAM trainer.
 45. Penelope Welsh, \$40/hr (6 hrs/week), TEAM, ROOTS trainer
 - e. Hartnell's theater arts program/The Western Stage (TWS) provides students the opportunity to learn their craft within a professional context. The Young Company (YC) exposes young people to theater arts. TWS' current season runs through December 4, 2009:
 46. Susanne Burns, \$1,000 per project (not to exceed \$7,000), coordinator for Young Company (YC) programs.
 47. Maria Elena Cordero, \$1,000 per project (not to exceed \$7,000), casting and auditions.
 48. Joseph Niesen, \$4,000, choreographer for Bye Bye Birdie production.
 - f. The Nursing and Health Sciences Department comprises four programs: Registered Nursing, Vocational Nursing, Emergency Medical Technician (EMT), and Certified Nursing Assistant. Lab instruction assistants are required to meet Board of Registered Nursing (BRN) requirements for specific student-to-certified-instructor ratios. Assignment runs June 22 – December 18, 2010:
 49. Ashley Lauren McDermott, \$30/hr (35 hrs/week), lab instruction assistant for CPR course.
 - g. Supplemental Instruction (SI) is a peer-led academic support program that helps students enrolled in certain historically challenging courses. SI leaders in the Tutorial Center facilitate student learning through out-of-class discussion and study skills support. The grant-funded summer program runs June 17 – July 31, 2009:
 50. Pyeongsug Kim, \$12.75/hr (35 hrs/week), SI leader, Biology.
 51. Monica Elaine Roth, \$12.75/hr (35 hrs/week), SI leader, Biology.
- G. Ratify appointment of student workers for summer session 2009:
1. Norma Armenta, Child Development Center, Student Worker I
 2. Isidro Arroyo, Developmental Education, Student Worker II
 3. Maria Andrade, EOPS, Student Worker II
 4. Samantha Barnhouse, Developmental Education, Student Worker II
 5. Christan Bravo, EOPS, Student Worker II
 6. Isaac Benavidez, Developmental Education, Student Worker I
 7. Elida Campos, Child Development Center, Student Worker II
 8. Hiuman Chan, Developmental Education, Student Worker II
 9. David Collins, EOPS, Student Worker II
 10. Jean Dankenbring, Developmental Education, Student Worker II
 11. Joshua Ferroni, MESA, Student Worker I
 12. Jose Flores, MESA, Student Worker IV
 13. Brandon Foster, Information Systems, Student Worker III

THE FOLLOWING PERSONNEL ACTIONS WERE APPROVED/RATIFIED AT THE
AUGUST 11, 2009 REGULAR MEETING OF THE BOARD OF TRUSTEES:

Appendix B

14. Timothy Fuller, MESA, Student Worker IV
15. Nancy Galindo, Developmental Education, Student Worker II
16. Rita Garcia, Developmental Education, Student Worker I
17. Vivianna Garcia, Admissions & Records, Student Worker I
18. Maria Guerrero, HEP, Student Worker II
19. Galdino Guijosa, Information Systems, Student Worker III
20. Christopher Halcon, MESA, Student Worker IV
21. Leidy Hernandez, Library, Student Worker I
22. Leidy Hernandez, Developmental Education, Student Worker II
23. Salvador Hernandez, Developmental Education, Student Worker II
24. Salvador Hernandez, East Salinas GEAR Up, Student Worker III
25. Erin Jones, MESA, Student Worker IV
26. Miriam Juarez, Admissions & Records, Student Worker I
27. Monica Lara, Child Development Center, Student Worker I
28. Pedro Lara, Cafeteria, Student Worker I
29. Juan Ledesma, MESA, Student Worker IV
30. Timothy Lincoln, MESA, Student Worker IV
31. Hilario Lopez, Career & Economic Development, Student Worker I
32. Robert Luna, Information Systems, Student Worker III
33. Christina Marquez, Admissions & Records, Student Worker I
34. Christina Marquez, Child Development Center, Student Worker I
35. Marlene Marquez, Child Development Center, Student Worker I
36. Maritza Martin, East Salinas GEAR Up, Student Worker III
37. Stacy Mauzey, MESA, Student Worker IV
38. Florence McAtee, Student Services, Student Worker II
39. April Medina, MESA, Student Worker IV
40. Yesenia Mendez, Developmental Education, Student Worker II
41. Jorge Mendoza, MESA, Student Worker IV
42. Vanessa Montano, TRIO, Student Worker I
43. Masay Nakamura, Art, Student Worker I
44. Monica Navarro, Cafeteria, Student Worker I
45. Dinhtruong Nguyenduong, Information Systems, Student Worker III
46. Federico Pacheco, Developmental Education, Student Worker I
47. Diana Palacios, Construction Technology, Student Worker III
48. Ankit Patel, Developmental Education, Student Worker II
49. Mihir Patel, Developmental Education, Student Worker II
50. Mrugesh Patel, Developmental Education, Student Worker II
51. Nancy Pinedo, Developmental Education, Student Worker II
52. Andrew Pfeiffer, Information Systems, Student Worker III
53. Brenda Powers, MESA, Student Worker IV
54. Jose Quezada, MESA, Student Worker IV
55. Sarah Reitmayer, Developmental Education, Student Worker III
56. Kyle Ritchie, Library, Student Worker I
57. Rodrigo Sanchez, MESA, Student Worker IV
58. Christine Savala, East Salinas GEAR Up, Student Worker III
59. Christina Savala, Developmental Education, Student Worker III
60. Riqui Schwamm, MESA, Student Worker IV

THE FOLLOWING PERSONNEL ACTIONS WERE APPROVED/RATIFIED AT THE AUGUST 11, 2009 REGULAR MEETING OF THE BOARD OF TRUSTEES:

Appendix B

61. Erica Soler, Child Development Center, Student Worker I
62. Natasha Sinkler, MESA, Student Worker IV
63. Christopher Smith, DSP&S, Student Worker III
64. Tiffany Tachibana, MESA, Student Worker IV
65. Jacquie Tortolani, MESA, Student Worker IV
66. Anabel Trujillo, EOPS, Student Worker II
67. Jose Valiente, Library, Student Worker I
68. Esther Vargas, Developmental Education, Student Worker I
69. Mayra Verduzco, EOPS, Student Worker II
70. Sarah Weaghtington, Information Systems, Student Worker IV

V. Special projects and stipends

A. Ratify special project agreement payments:

- a. Summer Readiness Program was a three-week summer program supported by a grant to the Career and Economic Development area for youth from 16 to 24 years of age to help prepare them for careers and further study in construction, agriculture, and health services. The grant-funded, special project agreements, compensated faculty for curriculum development prior to the start of the program or instruction during all or part of the program, June 1 –July 2, 2009:
 1. John Anderson, \$1,100, instructor.
 2. Martha Pantoja, \$1,800, instructor.
 3. Daniel Perez, \$1,900, instructor.
 4. Elizabeth Ramirez, \$700, curriculum development.
 5. Barbara Ristrim, \$1,900, instructor.
 6. Hermelinda Rocha-Tabera, \$500, curriculum development.
 7. Aron Szamos, \$700, curriculum development.
 8. Steven Triano, \$1,024, instructor.
 9. Janeen Whitmore, \$1,800, instructor.
- b. To address accreditation issues regarding curriculum, curriculum leaders were established to assist instructors with creating and revising curriculum and in using CurricUNET, to review and to advise on curriculum prior to moving it through CurricUNET's flow process, and to participate in pre-curriculum meetings and the Catalog Committee. These assignments are for the spring semester, January 26 – June 4, 2009:
 10. Carl Christensen, \$3,315, curriculum leader.
 11. Jeff Hughey, \$3,315, curriculum leader.
 12. Carol Kimbrough, \$3,315, curriculum leader.
 13. Melissa Stave, \$3,315, curriculum leader.
- c. The Assisting Computer Engineering Computer Science Electrical Engineering Student Success (ACCESS) Program was established to increase the number of underrepresented students in biomedical research through the UCSC Summer Research Institute (SRI), to increase transfer rates of, and to serve as a bridge to, underrepresented students from Hartnell to four-year colleges. These grant-funded faculty projects ran from August 18, 2008 – June 6, 2009:
 14. Alex Edens, \$1,000, ACCESS instructor.
 15. Susan Hovde, \$1,000, ACCESS instructor.

THE FOLLOWING PERSONNEL ACTIONS WERE APPROVED/RATIFIED AT THE AUGUST 11, 2009 REGULAR MEETING OF THE BOARD OF TRUSTEES:

Appendix B

16. Lawrence Yee, \$1,000, ACCESS instructor.
- d. The Science, Technology, Engineering and Math (STEM) Internship Preparation Course is funded by the CCRAA grant at CSUMB:
 17. Alex Edens, \$300, to participate in the STEM Internship Preparation Course Instructional Activity, April 21, 28 & May 5, 2009.
 18. Pimol Moth, \$300, to participate in the STEM Internship Preparation Course Instructional Activity, April 14, 15 & May 12, 2009.
- e. These special projects are as described below:
 19. Williams Jones, \$47.86/hr (not to exceed \$1,914.40), skills lab assistant in nursing learning lab, providing instructor and student support for clinical nursing practice during certification process hours, May 19 – June 4, 2009.
 20. Jerri Nemiro, \$1,500, to develop a digital media faculty support program including one pilot project, January 26 – June 30, 2009, grant funded.
 21. Barbara Durham, \$64.21/hr for 6 hours (total \$385.26), to instruct the National Council Licensure Examination (NCLEX) Review Course for LVN students, June 9 – 11, 2009.
 22. Mary Young-Breuleux, \$64.21/hr for 15 hours (total \$963.15), to coordinate, prepare and instruct the NCLEX Review Course for LVN students, June 5 - 11, 2009.
 23. Mary Young-Breuleux, \$64.21/hr for 65 hours (total \$4,173.65), to coordinate clinical placements for LVN and RN students, June 5 - August 14, 2009.