

Adopted

HARTNELL COMMUNITY COLLEGE DISTRICT

Regular Meeting of the Board of Trustees

March 6, 2007

CALL TO ORDER The Regular Meeting of the Board of Trustees of Hartnell Community College District was called to order at 4:00 p.m. in the Board Room by President, Aaron Johnson.

PRESENT Trustees in attendance at the Call to Order: Aaron Johnson, Steve McShane, Berna Maya, Bill Freeman and Kari Valdés

CONSENSUS TO REFLECT LATE ARRIVALS TO MEETINGS By Consensus of those Board Members in attendance at the Call to Order, the Board Members agreed that any Trustees arriving after the Call to Order will be so noted in the Minutes along with the time of their arrival.

Trustees arriving after the Call to Order: Brad Rice – 4:07 p.m.; John Martinez – 4:40 p.m.

Student Trustee: Patric Aledo, Absent

REQUEST TO BIFURCATE CLOSED SESSION Aaron Johnson, Board Chair, requested for this Board Meeting, that the Board of Trustees bifurcate the Closed Session in the event the Closed Session takes a longer amount of time than anticipated. He suggested that the Closed Session be adjourned at approximately 5:00 p.m to allow the Board to reconvene into Open Session to complete the regular business of the Board of Trustees. After that, the Board will then reconvene into Closed Session to complete Closed Session business. Any announcements from Closed Session will be made in a brief Open Session prior to adjournment of the March Board Meeting.

ADOPT AGENDA **On motion of Steve McShane, seconded by Berna Maya, and carried, the Board adopted the agenda noting that the Closed Session for this March 6, 2007 Board of Trustees Meeting may be bifurcated to allow more time for discussion. Any announcements from Closed Session will be made in Open Session prior to adjournment.**

The Board adjourned to Closed Session at 4:15 p.m.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

None.

CLOSED SESSION The Board members, Edward J. Valeau, Superintendent/President, Larry Carrier and Tamberly Petrovich adjourned to Closed Session to consider matters authorized for Closed Session in accordance with Government Code Sections 3549.1, 54957, 54956.9 and/or 54957.6.

OPEN SESSION Board President, Steve McShane convened the meeting at 5:11 p.m.

PRESENT In addition to those present at the Call to Order were the following:

Management Staff: Larry Carrier, Vice President, Administrative Services/Asst. Superintendent
Dr. Allan Hoffman, Vice President of Instruction;
Dr. Celia Barberena, Vice President of Student Services
Tamberly Petrovich, Director, Human Resources

- Academic Senate: Absent
- Classified Senate: Margie Wiebusch, President
- Student Senate: Absent

The Pledge of Allegiance was recited.

CLOSED SESSION REPORTING

Trustee Johnson announced that the Closed Session was bifurcated and will reconvene after the regular business of the meeting. Any announcements from the bifurcated Closed Session will be made in Open Session prior to adjournment of the Board Meeting.

CLOSE PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

- 1. Alejandra Huerta, Student, spoke in support of a full-time position for a Physics Instructor at Hartnell.
- 2. Ann Wright, spoke in support of a position for a full-time Physics Instructor at Hartnell College.

PRESENTATIONS

- 1. **Math/Science Department Update:** Presented by Dr. Kathleen Schrader, Dean-Math/Science. Dr. Schrader presented a brief update regarding the Math/Science/Nursing Departments.
- 2. **King City Education Center Update:** Presented by Paulette Bumbalough, Director, South County Education Services who provided a brief update regarding enrollment, classes available and future prospects for the King City Education Center.

Bond Oversight Committee Report

Received information.

***CONSENT ACTION ITEMS (Listed Below)**

- 1. Items C.1, C.2, for a separate vote
- 2. Items C.7 and C.5 for discussion

BOARD ACTION: (On Balance of Agenda)

Upon motion by Brad Rice, seconded by Kari Valdés, and carried, the Board approved Consent Action Items C.3 through C.9 as presented. Motion Carried

****BOARD ACTION:**

Upon motion by Kari Valdes, seconded by Berna Maya, the Board approved Consent Action Item C.1 as presented; and further, that beginning in March, the minutes will list topics (only) of commentary for each Board member under the Board of Trustees Communications/Conference section of the Agenda.

Ayes: Maya, Valdés, Freeman, Martinez, McShane, Johnson Noes: Brad Rice Absent: None Abstain: None Motion Carried.

BOARD ACTION:

Upon motion by Kari Valdés, seconded by John Martinez, the Board approved Consent Action Item C.2, as presented. Ayes: Maya, Rice, McShane, Johnson, Valdés, Martinez Noes: Freeman Abstain: None Absent: None Motion Carried.

***CONSENT AGENDA ITEMS**

- 1. ****ADOPTED MINUTES**

Adopted minutes of the Regular Board meeting of February 6, 2007.

2. DISBURSEMENTS

Ratify disbursements from college accounts: General Cafeteria, Child Development, Capital Outlay Restricted, Property Acquisition Restricted and Deferred Maintenance Funds, Revolving, Bookstore, Scholarship & Loan, Athletic, Associated Student Body.

3. APPROVED CURRICULUM COMMITTEE RECOMMENDATIONS

Approved the recommendations from the Curriculum Committee.

4. APPROVED AMENDMENT TO THE CALIFORNIA DEPARTMENT OF EDUCATION LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES TO REFLECT INCREASE IN REVENUE RECEIVED

Approved Amendment to the California Department of Education Local Agreement for Child Development Services to reflect the increase in revenue received. This year, the Hartnell College Child Development Center received an augmentation in its per diem reimbursement from \$19.17 to \$20.30 with its Agreement with the State of California dated July 1, 2006 reflecting an overall increase in the contract from \$514, 407 to \$544,860.00.

5. RATIFIED GRANT APPLICATION TO THE CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE FOR A SMALL BUSINESS DEVELOPMENT CENTER

Ratified this grant application to the California Community Colleges Chancellor's Office for a Small Business Development Center.

6. APPROVED ISSUING REQUEST FOR QUALIFICATIONS/PROPOSAL PROCESS (RFQ/Ps) FOR ARCHITECTURAL/ENGINEERING SERVICES FOR THE EAST CAMPUS CENTER FOR APPLIED TECHNOLOGY.

Approved issuing Request for Qualifications/Proposal process (RFQ/Ps) for Architectural/Engineering services for the East Campus Center for Applied Technology.

7. RATIFIED ACKNOWLEDGMENT AND AWARD OF CONTRACT FOR LANDSCAPE ARCHITECTURAL SERVICES FOR THE COLLEGE CENTER RENOVATION PROJECT

Ratified the award of the professional service contracts for Architectural Services to BFGC for the College Center Renovation Project.

8. APPROVED AGREEMENT WITH COUNTY OF MONTEREY, VOLUNTARY FITNESS INCENTIVE PROGRAM

Approved the Agreement with the County of Monterey, Voluntary Fitness Incentive Program for the 2006-07 school year.

9. RATIFIED AND APPROVED PERSONNEL MATTERS

Ratified and approved personnel matters. *(See Attached Appendix to these Minutes).*

ADMINISTRATIVE SERVICES

Approved 1. BUDGET REVISIONS

Approved Budget Revisions numbered 6767 to 6805.

BOARD ACTION: Upon motion by John Martinez, seconded by Kari Valdés, the Board approved Budget Revisions numbered 6767 – 6805. Ayes: Maya, Martinez, Rice, McShane, Johnson, Valdés, Freeman Abstain: None Absent: None Motion Carried.

INFORMATION ITEMS

1. RECEIVED FINANCIAL STATEMENTS

Received Received the Financial Statements for the period ending January 31,2007.

Received 2. RECEIVED THE 2007 ACTUARIAL STUDY OF RETIREE HEALTH LIABILITIES

Received the 2007 Actuarial Study of Retiree Health Liabilities

COLLEGE SENATES

Student Senate

No report.

Academic Senate

No report

Received Classified Senate

Received report from Margie Wiebusch, President, Classified Senate

OFFICE OF SUPERINTENDENT/PRESIDENT

President's Report

1. Received Report - Admissions & Records – Number of Degrees and Certificates awarded by Area Fall 2004-Fall 2006
2. Received Report - Senate Bill 707 –Pell Grant Equity Act of 2007 re suspending tuition sensitivity
3. Received Report - Accreditation Team Visit
4. Received Reports – Managers
5. Received Report - Audio Digital research progress.
6. Received Report - Library Article
7. Received Report - Update – Indemnity/Memorandum of Understanding with National Park Service
8. Commended staff and Board re Memorandum of Understanding with University of Guanajuato, MX

BOARD OF TRUSTEES

1. Communications/Conference Reports

Trustee Maya - Received Communication - LVN/RN program

Trustee McShane – None
Trustee Freeman: Received Communications – Guanajuato Visit; Physics Instructor; Basketball
Trustee Valdés – Advertising Hartnell College
Trustee Johnson – None
Trustee Rice – None
Trustee Martinez – Cost of packet delivery ~~taken under advisement~~

2. Travel Requests

None.

HUMAN RESOURCES AND EQUAL EMPLOYMENT OPPORTUNITY

1. None

FUTURE AGENDA ITEMS

Received.

NEXT MEETING

1) Regular Board of Trustees Meeting, April 3, 2007, Location to be announced.

ADJOURNMENT – BIFURCATED CLOSED SESSION

The meeting adjourned to the bifurcated Closed Session at 8:14 p.m.

RECONVENE TO OPEN SESSION

The meeting reconvened to Open Session at 9:08 p.m.

CLOSED SESSION REPORT -

Board Chair Aaron Johnson announced that the board reached consensus regarding the transition of the college Superintendent/President, subject to developing a formal agreement to be voted upon and approved at a future Board of Trustees meeting/Closed Session between the Superintendent/President and the Board of Trustees.

ADJOURNMENT

The meeting was adjourned.

BOARD ACTION: Upon motion by Steve McShane, seconded by Kari Valdés and carried, the meeting was adjourned at 9:11 p.m.

Aaron Johnson
Board of Trustees President

Dr. Edward J. Valeau
President/Superintendent