

## Adopted

### HARTNELL COMMUNITY COLLEGE DISTRICT REGULAR MEETING OF THE BOARD OF TRUSTEES

July 10, 2007

- CALL TO ORDER** The Regular Meeting of the Board of Trustees of Hartnell Community College District was called to order in the Board Room at 4:03 p.m., by Board President Aaron Johnson.
- PRESENT** Board of Trustees: Aaron Johnson, President; Berna Maya, Vice-President; Bill Freeman; John Martinez, Brad Rice; Kari Lee Valdés; Dr. Phoebe Helm, Interim Superintendent/President and Board of Trustees Secretary
- ALSO PRESENT** Student Trustee: Lorena Moreno
- ABSENT** Steve McShane
- ADOPT AMENDED AGENDA** On a motion by Berna Maya, seconded by John Martinez, and unanimously carried, the Board moved to adopt the amended agenda. Pulled from the agenda was Consent Action Item 3, Ratify Hartnell College 2007-08 Schedule of Classes. Pulled for further discussion and separate vote were Consent Actions Item 1, Minutes of April 3, 2007 and Consent Action Item 11, Ratify Amendment #3 to the Agreement with Creative Nursing Solutions.
- PUBLIC COMMENT ON CLOSED SESSION ITEMS** There were no public comments on Closed Session Items.
- CLOSED SESSION** The Board Members, Phoebe K. Helm, Interim Superintendent/President, and Tamberly Petrovich adjourned to Closed Session at 4:13 p.m. to consider in legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.
- OPEN SESSION** Board President, Aaron Johnson reconvened the meeting at 5:25 p.m.
- PRESENT** In addition to those present at the Call to Order, were the following:
- Management Staff: Celia Barberena, Vice President, Student Services; Larry Carrier, Vice President, Administrative Services; Allan Hoffman, Vice President, Instruction; Tamberly Petrovich, Director, Human Resources/Equal Employment Opportunity
- Academic Senate: Jennifer Lagier Fellguth, President  
Hartnell College Faculty Association: Ann Wright, President
- Classified Senate: Tammy Sharp de Avalos, President
- C.S.E.A: Margie Wiebusch, President
- Student Senate: Lorena Moreno, President
- The Pledge of Allegiance was recited.*
- REPORT OUT FROM CLOSED SESSION** Board President, Aaron Johnson reported out the following closed session items.
- Personnel – On a motion by Bill Freeman, seconded by Kari Valdés, the Board moved to authorized \$70,000 for the purpose of administrative assignments and expenses related to meeting accreditation Western Association for Schools and College recommendations and requirements.

- PUBLIC COMMENTS** Joseph Aliotti, representative of Community Help Around Monterey Peninsula (Certified Farmer Marketplaces) spoke about a proposal he was submitting to create the Hartnell Certified Farmers Marketplace.
- Sam Downing, CEO, Salinas Valley Healthcare Systems spoke of their support for the Hartnell College Nursing Program.
- BOND OVERSIGHT** Damon Felice, Townsend Management, Inc. reported on the status of construction projects and Bond Oversight Committee activities. He provided the Board with a written report.
- CONSENT ACTION** On a motion by Berna Maya, seconded by Kari Valdés and unanimously carried, the Board moved to approve Consent Action Items 2, 4, 5, 6, 7, 8, 9, 10, 12, 13 as presented.
- MINUTES**
1. Approved minutes May 1, 2007, June 5, 2007 and Special Board Meeting of June 26, 2007.
- The minutes of April 3, 2007 was pulled for discussion and separate vote. On a motion by Kari Valdés, seconded by John Martinez and unanimously carried, the Board moved to approve the April 3, 2007 minutes with the revision noting that Dr. Edward J. Valeau, Superintendent/President was not present at the meeting as stated in the minutes.
- RATIFIED DISBURSEMENTS**
2. Ratified disbursements from college accounts: General Cafeteria, Child Development, Capital Outlay Restricted, Property Acquisition Restricted and Deferred Maintenance Funds, Revolving, Bookstore, Scholarship & Loan, Athletic, Associated Student Body.
- FALL SCHEDULE OF CLASSES –ITEM PULLED**
3. Consent Action Item pulled from the Agenda and withdrawn by the Interim Superintendent/President explaining that the Board should approve curricular changes (the addition/reduction of courses and programs) not class schedules. Thus, only actions recommended by the Curriculum Committee would come to the Board in the future.
- HARTNELL COLLEGE CDC STATE PRESCHOOL CONTRACT**
4. Approved 2007-08 Child Development Contract to provide continued services for the Hartnell College Child Development Center Preschool Programs funded by the California Department of Education at the maximum reimbursable rate of \$544,860.
- AGREEMENT WITH CLEARWIRE FOR LEASE OF SPACE**
5. Approved the agreement with Clearwire for lease of space to install equipment for radio frequency transmitter/receiver. Projected lease revenue to the district is \$14,400 annually.
- DATA MANAGEMENT CONTACT/ 2006-07 THRU 2011-12 WITH COBRO CONSULTING**
6. Ratified the data management contract for fiscal year 2006-07 through fiscal year 2011-12 between Hartnell College and CoBro Consulting, LLC., required to maintain the GEAR UP grant comprehensive data management program. No cost to the general fund. Contract cost is \$33,000 over six (6) years (\$5,500 per year) covered by the six year East Salinas GEAR UP grant.
- WATSONVILLE COMMUNITY HOSPITAL AGREEMENT**
7. Ratified agreement with Watsonville Community Hospital for clinical experience and use of clinical facilities.
- WINDSOR GARDENS REHABILITATION CENTER AGREEMENT**
8. Ratified agreement with Windsor Gardens Rehabilitation Center to provide clinical experience and use of clinical facilities.

**KEENAN AND ASSOCIATES AGREEMENT RUN-OFF CLAIMS**

9. Ratified agreement with Keenan for the administration of Workers' Compensation run-off claims. At the June 3, 2003 meeting, the Board of Trustees passed a resolution declaring membership in the Protected Insurance Program for Schools Joint Powers Authority (JPA) for the purpose of minimizing cost increases for Workers' Compensation Insurance. Cost of the service is \$19,900 and is budgeted in the General Fund.

**DMC CONSTRUCTION CONTRACT**

10. Ratified contract with DMC Construction for the marquee and campus directory sign project. Budget for the above-referenced project is \$143,711 and will be paid with local bond funds.

**CREATIVE NURSING SOLUTIONS – AMENDMENT #3**

11. This item was pulled for further discussion and separate vote. Bill Freeman stated that while he does not like the idea of having both a director and consultant, he does appreciate the support of Salinas Valley Memorial Healthcare System.

On a motion by Kari Valdés, seconded by Berna Maya, and carried, the Board moved to ratify Amendment #3 to the Agreement with Creative Nursing Solutions, LLC.

Ayes: Johnson, Martinez, Maya, Rice, Valdés. Noes: Freeman. Motion carried.

**LEASE AGRMT FOLLETT HIGHER ED GROUP, INC.**

12. Approved Amendment to the District Bookstore Lease Agreement with Follett Higher Education Group., Inc.

**PERSONNEL MATTERS**

13. Ratified and/or approve current personnel items.

**ADMINISTRATIVE SERVICES**

**BUDGET REVISIONS**

On a motion by Berna Maya, seconded by Kari Valdés, and unanimously carried, the Board moved to approved Budget Revisions numbered 6952 to 7096.

**INFORMATION ITEMS**

**FINANCIAL STATEMENTS**

Received Financial Statements of District funds for the period ending May 31, 2007.

**2007-08 INSTITUTIONAL PLANNING/BUDGET**

Received 2007-08 Institutional Planning and Budget Augmentation Priorities.

**COLLEGE SENATES**

Received reports from Student, Academic and Classified Senate Presidents on matters concerning the College.

**PRESIDENT'S REPORT**

1. Accreditation deadlines and requirements.
2. Board retreats scheduled for July 21 – “Goal Setting” and July 28 – “Ethics including Sanctions” and extended Board’s invitation to senate leaders and candidates for the Board to attend the workshop as observers.

Dr. Helm thanked the Board for allocating \$70,000 for an “administrative work around” and indicated additional funds to support faculty release time/stipends would be needed to meet accreditation deadlines. She further requested that accreditation become a standing agenda item. The Board was then given a form and asked to evaluate the Board meetings as part of their “self-improvement plan”.

**BOARD OF TRUSTEES  
COMMUNICATION**

Received reports from Board Members on matters related to the College and/or conferences.

**TRAVEL  
STUDENT TRUSTEE  
WORKSHOP / ANNUAL  
ACCT CONFERENCE**

On a motion by Brad Rice, seconded by Kari Valdés, and unanimously carried the Board moved to approve travel for Lorena Moreno to attend Student Trustee Workshop, Santa Clara, California on August 10-12, 2007 and for members to attend the Association of Community College Trustees Annual Conference, San Diego California, September 26-29, 2007.

**EMPLOYMENT  
AGREEMENT WITH  
PHOEBE K. HELM**

On a motion of Berna Maya, seconded by Bill Freeman, unanimously carried, the Board moved to ratify the employment agreement between Dr. Phoebe Knight Helm and the Board of Trustees of Hartnell Community College District.

**CREDIT FOR ABSENCE**

Due to the lack of a second, a motion failed to approve Board Member, Steve McShane Credit for Absence for the July 10, 2007 Governing Board Meeting.

**HUMAN RESOURCES AND EQUAL EMPLOYMENT OPPORTUNITY**

None

**FUTURE AGENDA ITEMS**

Science fairs for high school students  
Student leaders as high school recruiters  
Security on campus

**NEXT MEETING**

The next Board of Trustees Meeting is scheduled for August 7, 2007, 4:00 p.m. in the Hartnell College Board Room, 156 Homestead Avenue, Salinas, CA.

**ADJOURNMENT**

On motion of Kari Valdés, seconded by Bill Freeman and unanimously carried, the meeting was adjourned at 6:25 p.m.

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Aaron Johnson  
Board of Trustees President

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Dr. Phoebe K. Helm  
Interim Superintendent/President; Secretary  
Board of Trustees