

Adopted

HARTNELL COMMUNITY COLLEGE DISTRICT

MINUTES

Regular Meeting of the Board of Trustees
CALL 208, Training Room
411 Central Avenue
Salinas, California

June 7, 2011

OPEN SESSION Meeting called to order at 5:06 p.m. by Trustee Padilla-Chavez.

PLEDGE OF ALLEGIANCE Trustee Taylor led the Pledge of Allegiance.

ROLL CALL Erica Padilla Chavez, President
Kevin Healy, Vice President
Candi DePauw
Patricia Donohue
Bill Freeman
Elia Gonzalez-Castro
Ray Montemayor
Shaundra Taylor, Student Trustee – (advisory vote per Board Policy 1030)

Phoebe K. Helm, Board Secretary

Immediately after roll-call, Trustee Freeman stated that he had sent a letter to Trustee Padilla-Chavez requesting to add an item to the Closed Session agenda: 1) the future of the Superintendent/President and the college's attorney. Trustee Padilla-Chavez responded that she did not receive a letter from Trustee Freeman; and because the item was not on the published agenda, the item would not be discussed.

Trustee Padilla-Chavez stated that the Board has a number of recognitions and celebrations, as well as some significant action items that the public wants to address. Further, she stated that the Board would hear public comments after the recognitions and celebrations.

PRESENTATIONS Dan Teresa, Athletic Director, thanked the Board for providing the opportunity to recognize the athletes. He reported that the college has twelve sports, 6 men and 6 women. Outstanding accomplishments this year include: 1) Football – eight players received athletic scholarships; 2) Volleyball – ranked 23rd in the State; 3) Men's Soccer – ranked 7th in the Nation; 4) Cross Country – Men's Coast Conference Team Champions and individual champions; 5) Women's Cross Country – Nor Cal Champions and individual champions; 6) Basketball – qualified for the Northern California Playoffs; 7) Softball – ranked 20th in Northern California; 8) Baseball – two players going to USC, one All American, and one player drafted to the Chicago Cubs; 9) Track – Men's Team Champions in Coast Conference –Seven individuals; One All American; 10) Track – Women 1st ever State Champions in the Hammer Throw and three individual champions.

**Student Athletes
Academic and Athletic
Achievements**

Also, 95 athletes were either on the Dean's or President's list. Twenty-five athletes have received scholarship and he fully expects more this summer.

Coaches Matt Collins (Football), Andy Watt (Softball), Daniel Ortega (Soccer), Andy Vasher (Basketball), and Chris Zepeda (Track and Field) were in attendance. Student athletes were introduced and accomplishments highlighted by their coaches. After introductions, group pictures were taken with Board President Padilla-Chavez, Trustee Freeman, and Kent Stephens, Vice President of Support Operations.

The Board congratulated the coaches and athletes and thanked them for coming to the meeting and sharing their accomplishments. (See Information Item IV. C. for a list of names).

**OUTGOING
STUDENT SENATE
OFFICERS**

Trustee Padilla-Chavez, Trustee Taylor, and Mercedes Quintero, Student Life Coordinator, presented a certificate of appreciation to each of the outgoing Student Senate Officers for academic year 2010-2011. Outgoing officers include: Shaundra B. Taylor (President); Karina Rey (Executive VP); Alexander Sigala (VP, Program and Services); Sequoia Lewis (VP, Finance); and Senators Renise Mar, Michele Scheuermann, Nathan Velez, Keith Sylvester, James B. House, Anahi Alcibar, and Amerika Veach.

**OUTGOING
STUDENT TRUSTEE**

Trustee Padilla-Chavez read aloud and presented Shaundra B. Taylor, outgoing Student Trustee, with a Board Resolution acknowledging her outstanding and faithful service to the Board and college community since March 2010.

**FIRST
GRADUATING
STUDENT – ACE
PROGRAM**

Cheryl O'Donnell, Faculty, Academy for College Excellence (ACE) Program introduced Patricia Blizzard as the first student in the ACE Program (since its inception at Hartnell in Spring 2009) to have earned an Associates Degree. Patricia graduated with honors and will attend San Jose State in the fall.

**INCOMING
STUDENT SENATE
OFFICERS**

Mercedes Quintero, Student Life Coordinator, introduced the 2011-2012 Student Senate Officers. They include: President: Francisco Estrada; Executive VP: Sequoia Lewis; VP of Programs & Services: Anahi Alcibar; VP of Finance: Monica Garnica; VP of Communications & Public Relations: Keith Sylvester; and Senators: Penny Mejia, Daisy Regalado, Renise Mar, Michele Scheuermann, Kimberly Heflin, Aurelio Lopez, Beatriz Barron, Olga Lida, and Pena-Fuentes.

**PUBLIC
COMMENTS**

Trustee Padilla-Chavez announced that she had several requests for public comments. She asked those who wished to speak about the Auto Collision Program to wait until after the presentation on that topic. All other speakers were invited up to the podium.

Ann Wright, Faculty Union President, stated her concerns about two issues: 1) relocating offices for the President and Foundation to the Learning Resource Center (not on the agenda), and 2) changing the limit for informal bidding (an action item on the agenda). In addition, Peggy Mayfield, Librarian, stated her concerns about issue (1) above.

Community Members Ken Dursa, Margaret Serna Bonetti, and David Serena, expressed their dissatisfaction with Resolution 11:6, an action item before the Board this evening, to reprimand Trustees Freeman and Montemayor. In addition, the Board received a copy of a resolution adopted by the Monterey County Board of Education supporting the Week of Action, May 9-13, 2011. The community members urged the Board to not adopt this Resolution because they believed advocating education is the business of school board members.

Juan Gutierrez urged the Board to keep vocational programs alive to help the community achieve their goals.

A member of the audience who chose not to give his name spoke about Government Code 54953.3 and urged students to know their rights as stated in this code.

Larry Mankins, PE Faculty, stated he was extremely proud of Clarrisa Hernandez, first ever State Champion in the hammer throw and stated that she is a wonderful young lady and stated that the weight training course is the largest class on campus.

Demetrio Pruneda, representing the Coalition Fairness, Equality, and Justice urged the Board to create a better form of communication to the community.

SWEARING IN NEW STUDENT TRUSTEE

Juan M. Gutierrez was sworn in as the 2011-2012 Student Trustee by Assemblyman Luis Alejo.

There was a question regarding when Student Trustee Gutierrez would begin his duties. This caused some disorder and the Board recessed for ten minutes (6:20 p.m.) Initially, the Board believed Student Trustee Taylor would remain through the duration of the meeting, but after the recess Trustee Padilla-Chavez acknowledged the correction and thanked Shaundra Taylor for her service as Student Trustee and Trustee Juan Gutierrez joined the table.

Trustee Padilla-Chavez announced that the Board needed to continue with the business of the college and if the Board could not deliberate, she would recess the meeting to another time that is convenient for the Board. She asked that everyone be respectful.

AUTO BODY COLLISION (AUC) PROGRAM

The Board held a public study session on Monday, June 6, 2011 to discuss two items: 1) Tentative Budget for 2011-2012 and 2) Auto Collision Program. The purpose of the study session was to allow the Board and the public an opportunity to hear presentations and enter into a dialogue before the Board took action.

At the June 6, 2011 study session and again at this meeting, Dr. Suzanne Flannigan, Vice President, Academic Affairs/Accreditation reviewed the Statewide Program Discontinuance Process adopted by the Academic Senate and approved by the Board April, 2001. Specifically, she clarified, that this process was used to review the auto collision program only and not other auto programs such as auto mechanics, auto technology, shop management, or alternative fuels. Following her presentation, Dr. Esteban Soriano, Applied Development Resources, explained the Labor Market Data

provided by the Center for Excellence for the Chancellors Office showing the lack of jobs in Auto Collision. He then reviewed the analysis of student data demonstrating that there were six graduates in five years (3 certificates, 3 degrees). Of the sixty three student attendees interviewed none hold or had ever held a job in the Auto Collision Industry. Dr. Flannigan then stated that based on the facts presented, the Discontinuance Committee made a unanimous recommendation to the Superintendent/President that the Auto Collision program be discontinued. (Appendix A)

Trustee Freeman stated that he recommends that the college keep the program available and suggested the college work with the Airport similar to how San Jose City College does. Trustee Gutierrez asked for the statistics for other programs. Dean Dominguez referred him to Data Mart, an on line database maintained by the Chancellors Office as well as data maintained in her office.

**PUBLIC COMMENTS
ON AUTO COLLISION
PROGRAM**

Several members of the audience urged the Board not to approve the recommendation to discontinue the Auto Collision Program. Those who spoke included: Assembly member Luis Alejo, Tomas Alejo, Tom Alejo (who had served as part time faculty in the program), Jenn Laskin, Antonio Nunez, Jim Gilbert, Jesse Madrigal, Andrew Taylor, Geraro Cruz, Manuel Morales, Joseph Frausto, James Morgan, Margaret Serna Bonetti, Karen Araujo, David Serena, Jose Castaneda, Juan Martinez, and Gustavo Rivera.

CONSENT AGENDA

On a motion by Trustee Donohue, seconded by Trustee Gonzalez-Castro, by vote of 7-0, and by advisory vote of Aye (Gutierrez), the Board moved to approve consent action items A, C, D, F, G, H, I, K, L, M, N, and P.

Consent Items B, E, J (Freeman) and O (Healy) were pulled for discussion and separate vote.

The Board received a revised item for Consent Item P, Personnel Actions. The revision included the hiring of four full time faculty, one classified employee, and the revised retirement date for one counselor.

A. MINUTES

Adopted minutes of Regular Meeting of May 3, 2011 and minutes of Board Retreat of May 17, 2011.

B. DISBURSEMENTS

Trustee Freeman pulled this item to question an expense that was not among those disbursements requiring approval this evening. When asked to identify which disbursement he questioned, Trustee Freeman could not identify any and began to address a matter not related to disbursements. Board President Padilla-Chavez and Alison Neufeld, legal counsel, asked Trustee Freeman to stop because his statements were not appropriate. Trustee Padilla-Chavez and legal counsel were not successful and the Board declared a 10 minute recess at 8:10 p.m.

**RECESSED
MEETING**

The Board reconvened at 8: 20 p.m.

**RECONVENED
MEETING**

On a motion by Trustee Healy, seconded by Trustee DePauw, by vote of 6-1 (No: Freeman), and by advisory vote of Aye, the Board moved to approve disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

- C. CURRICULUM COMMITTEE Ratified the Curriculum Committee actions.
- D. BOND OVERSIGHT COMMITTEE APPOINTMENT Appointed Anahi Alcibar as Student Representative to the Independent Citizens' Bond Oversight Committee effective June 8, 2011 through June 1, 2013.
- E. AGREEMENT – APPLIED DEVELOPMENT RESOURCE Trustee Freeman stated that he would prefer to see the college hire someone who understands our students and community.
On a motion by Trustee DePauw, seconded by Trustee Gonzalez-Castro, vote of 5-2 (No: Freeman, Montemayor), and by advisory vote of Aye (Gutierrez), the Board moved to ratify the agreement between Hartnell Community College District and Applied Development Resource for the services of Dr. Esteban Soriano as Interim Vice President, Student Affairs.
- F. AGREEMENT – CITY OF SALINAS Ratified an amended agreement with the City of Salinas to extend the lease ten years for city property, Salinas Municipal Airport, effective July 1, 2011.
- G. AGREEMENT – TADCO SUPPLY Approved to extend the agreement with Tadco Supply, Inc. for custodial paper products and dispenser maintenance at Main, Alisal and South County campuses. The extension is for one year effective, July 1, 2011.
- H. AGREEMENT – MONTEREY COUNTY FOSTER CARE TRAINING Approved the agreement between Hartnell Community College District and the County of Monterey, Department of Social and Employment Services to pay the College \$362,302 to provide foster care training. The terms of the agreement for these services are effective July 1, 2011 to June 30, 2012.
- I. AGREEMENT – DILBECK AND SONS ALISAL ENTRANCE SIGN Approved and authorized the administration to enter into an agreement with Dilbeck and Sons, lowest responsive bidder, for the Alisal Campus Entrance Sign. The budget for this project is \$21,087 and paid by Measure H funds.
- J. AGREEMENT – DON CHAPIN CITY SIDEWALK PROJECT PHASE II Trustee Freeman asked if The Don Chapin Company is a union company. Joseph Reyes responded that The Don Chapin Company is not a union company, but does pay prevailing wage.
On a motion by Trustee DePauw, seconded by Trustee Gonzalez-Castro, by vote of 6-1 (No: Freeman), and by advisory vote of Aye (Gutierrez) the Board moved to approve and authorize the administration to enter into an agreement with The Don Chapin Company, lowest responsive bidder, for the City Sidewalk Project, Phase II. Streets included in this project are Central and Homestead Avenues. In addition, work will include the removal and replacement of a number of trees. The budget for this project is \$75,460 and paid by Measure H funds.

- K. AGREEMENT – LYLE MECHANICAL CAB BOILER/CHILLER Approved and authorized the administration to enter into an agreement with Lyle Mechanical, lowest responsive bidder, for the CAB Boiler/Chiller Project. The budget for this project is \$227,300 and paid by Measure H funds.
- L. AGREEMENT – PROGRESSIVE ROOFING CAB ROOF PROJECT Approved and authorized the administration to enter into an agreement with Progressive Roofing, lowest responsive bidder, for the CAB Energy Efficient Roof Project. The budget for this project is \$174,768 and paid by Measure H funds.
- M. GRANT – US DEPT. – HIS – STEM TITLE V COLLABORATIVE Ratified grant application to the U.S. Department of Education – Hispanic Serving Institutions STEM Regional Collaborative Title V Grant for \$6,000,000, and if awarded, accepts the funds and authorizes the administration to enter into agreements to implement the grant and complete the work.
- N. GRANT – US DEPT HIS – STEM TITLE V INDIVIDUAL Ratified grant application to the U.S. Department of Education – Hispanic Serving Institution STEM Individual Title V Grant for \$4,300,000, and if awarded, accepts the funds and authorizes the administration to enter into agreements to implement the grant and complete the work.
- O. EQUIVALENCY REVIEW Trustee Healy asked what the difference is between this document and the one the Board approved last month. Dr. Suzanne Flannigan, Vice President, Academic Affairs responded that the changes were not substantive and Dr. Helm explained that the Board inadvertently received the wrong document last month and that the revisions were reviewed at the May meeting by Nancy Schur, Academic Senate President. This action would correct the error that occurred last month.
- On a motion by Trustee Healy, seconded by Trustee Donohue, by vote of 7-0, and by advisory vote of Aye (Gutierrez) the Board moved to approve the Equivalency Process for determining faculty qualifications as recommended by the Academic Senate and the Superintendent/President.
- M. PERSONNEL ACTIONS Approved and/or ratified Personnel Actions. (Appendix B)
- The Board received a revised item for Personnel Actions. The revision included the hiring of four full time faculty, one classified employee, and the revised retirement date for one counselor.

ACTION ITEMS

- BUDGET REVISIONS On a motion by Trustee Healy, seconded by Trustee DePauw by vote of 7-0, and by advisory vote of Aye (Gutierrez), the Board moved to approve budget revisions numbered 9231 to 9290.
- RESOLUTION 11:5 On a motion by Trustee Donohue, seconded by Trustee Healy and by roll call vote of 7-0, the Board moved to adopt Resolution 11:5, Budget Revisions 2010-2011. Trustee Gutierrez abstained.

AUTO COLLISION PROGRAM

Prior to any motion, Trustee Padilla-Chavez opened the floor for Board comments.

Trustee Healy stated that he appreciates everyone who expressed their passion for the Program and that this is not an easy decision to make.

Trustee Montemayor stated he was leaning towards modifying the program because he has heard that proposals have been made to do this.

Trustee Freeman stated that Hartnell is a community college and is here to serve our community and that the reality is that not everyone wants to receive a degree. He believes the college should keep the program because it serves a purpose.

Trustee DePauw thanked everyone who have consistently attended the meetings and addressed the Board on this issue—it has been helpful. She stated that she conducted several employer interviews on her own and the results were not flattering and that she has serious doubts about the program as it stands today. She asked that individuals not assume how the Board will vote on an issue – she takes her responsibility seriously and has seriously considered this particular issue. She questioned what has been done in the past to help improve this program.

Trustee Padilla-Chavez stated that she has done her own analysis because this is what she believes public officials should do. She stated that the role of the community college has shifted and that the system has a difficult task before them given the cuts that community colleges have endured. Yet, the decision before the Board this evening is not a budgetary concern – the data clearly shows the program is not working. She talked about how she understands the importance of the community college because of the role a community college played in her own personal life and she stated that she would support suspending the program so that it could be restructured.

Trustee Gutierrez thanked everyone who spoke under public comments and stated the reason he is still at Hartnell is because program courses are supposed to be offered every two years, but that this is not the reality and believes this may be the part of the problem. He believes hobbies do get people off the street and the Board should do a further investigation before discontinuing the program.

Trustee Gonzalez-Castro thanked everyone for coming this evening and thanked those who have personally discussed this item with her – she takes this matter very seriously. What she has heard this evening is that the program is not working. And, she believes the responsibility of the college is to help students move on – to help improve their lives and not be stuck at Hartnell. She believes the auto collision program is lacking structure and needs to be updated and she would consider suspending the program.

Dr. Helm explained she has two concerns: 1) that AB1725 and Board Policy 2005 both state that the Board will rely primarily on the recommendations of the faculty with regard to academic and professional matters and that program discontinuance is clearly an academic matter; and, 2) that Accreditation standards and the just approved Federal legislation (Gainful Employment) require that vocational programs lead to completions and gainful employment. Failure to do so can lead to the loss of Financial Aid for all students at the College. Dr. Helm stated that the data provided

to the Board of Trustees tells a compelling story as to the lack of jobs, lack of course completion, lack of retention and program completions. She suggested that we ask ourselves why Gavilan, Cabrillo and other colleges dropped their AUC programs. Additionally, she pointed out that AUC was the fourth program to be recommended for discontinuance. The three that were discontinued earlier were Medical Laboratory Technology, Animal Health Technology, and Electronics.

In response to the question about demolition of the old Technology Building, she explained that there were two ways to secure State capital dollars for community college buildings: 1) growth in FTES demonstrating demand for additional square footage, or 2) replacement square footage. Replacement square footage is frequently used when an existing building is not up to code and replacement is more reasonable than remodeling. Hartnell College had been declining in enrollment in those years and thus, had no choice but to pursue the replacement square footage approach to secure \$14,000,000 from state to build the Center for Advanced Technology at the Alisal Campus. Demolition of the old vocational technology building met the college's obligation to the State.

Trustee DePauw made a motion to suspend the program pending further investigation of alternatives and information about what had been done in the past to try and improve the program. Trustee Gonzalez-Castro seconded the motion, but Trustee DePauw withdrew her motion after Dr. Helm explained that there was not a category for "program suspension" and that discontinuance did not prevent the program from being brought back when the labor market demand justified doing so.

On a motion by Trustee Padilla Chavez, seconded by Trustee DePauw, by vote of 6-1 (No: Donohue) and by advisory vote of Aye (Gutierrez) the Board moved to table this item.

GOALS FOR 2011-2012

The Board received revised wording for the 2011-2012 Goals.

On a motion by Trustee Healy, seconded by Trustee Gonzalez-Castro, by vote of 7-0 and by advisory vote of Aye (Gutierrez), the Board moved to table this item until the Board has had an opportunity to further review at a Study Session.

Trustee Padilla-Chavez asked that the Board engage in suggesting terminology that would be acceptable by all. The goals will be discussed at the next Study Session.

TENTATIVE BUDGET 2011-2012

On a motion by Trustee Donohue, seconded by Trustee Healy, by vote of 7-0 and by advisory vote of Aye (Gutierrez), the Board moved to approve the tentative budget for 2011-2012, set September 13, 2011, 5 p.m. as the date and time for public hearing, and set September 13, 2011 as the date to adopt the final budget for 2011-2012.

SIDE WALK CONTRACT-PHASE I

On a motion by Trustee Donohue, seconded by Trustee DePauw, by vote of 5-2 (No: Gonzalez-Castro, Healy) and by advisory vote of Aye (Gutierrez), the Board moved to amend the Sidewalk Contract (843006) to increase the "not-to-exceed" budget by \$12,000.

FIVE YEAR CAPITAL CONSTRUCTION PLAN

On a motion by Trustee Healy, seconded by Trustee DePauw, by vote of 7-0 and by advisory vote of Aye (Gutierrez), the Board moved to table submittal of the Five-Year Capital Construction Plan to allow more time to review the document.

CHANGE ORDERS On a motion by Trustee Donohue, seconded by Trustee DePauw, by vote of 6-1 (No: Freeman) and by advisory vote of Aye (Gutierrez), the Board ratified the change orders during the period of April 18, 2011 to May 23, 2011.

Trustee Padilla Chavez stated that she was glad to see that the new Board Policy and Administrative Procedures were being implemented.

RESOLUTION 11:6 Trustee DePauw stated that she believed that the word “reprimand” was too harsh and believed a warning was more appropriate.

Trustee Freeman read aloud a statement saying that neither he nor Trustee Montemayor did anything illegal or unlawful – that the Resolution serves no purpose. Further, he and Trustee Montemayor were acting as individual trustees and that he believes all Trustees should stand up for education and that this is what this memorandum was all about. Also, he stated that other trustees have made endorsements of candidates and they were not reprimanded.

Trustee Montemayor stated that he believes his due process rights were violated. He asked who made the recommendation to reprimand and who requested the item be placed on the agenda. He questioned who the attorney represented because he believed there may be a conflict of interest. He was told that the attorney represents the Board.

Trustee Healy called the question, twice and the Board voted.

On a motion by Trustee DePauw, seconded by Trustee Donohue, by roll call vote of 5-1-1 (No: Freeman) (Abstained: Montemayor) and by advisory vote Nay (Gutierrez), the Board moved to revise the resolution from reprimand to warning and adopted Resolution 11:6, Warning of Trustees Ray Montemayor and Bill Freeman for violation of Board Policy 1055.

RESOLUTION 11:7 On a motion by Trustee Donohue, seconded by Trustee DePauw, by roll call vote of 4-1-2 (No: Freeman) (Abstained: Gonzalez-Castro, Montemayor), the Board moved to adopt Resolution 11:7, Adopting Uniform Public Construction Cost Accounting Procedure and Information Bidding Ordinance. Trustee Gutierrez abstained.

Dr. Helm explained that this action would allow the District to seek qualified persons in each of the areas of construction and develop a pre-qualified list to be used when bidding for smaller projects. There was discussion suggesting local companies might be pleased with this process and questioned what the burden might be on the accounting and facilities staff in using cost accounting.

INFORMATION ITEMS

CONSTRUCTION PROJECTS – UPDATE The Board received an updated, written report on the current construction projects. The report is on Page 224 of the June 7, 2011 Meeting Agenda Packet housed at: http://www.hartnell.edu/board/packets/June_2011_Reg_Mtg_Packet.pdf Trustee Healy asked about the completion of the city sidewalk project to which Mr.

Joseph Reyes responded.

FINANCIAL STATEMENTS

The Board received the financial statements for the period ending April 30, 2011.

SENATE REPORT Student Senate

Amerika Veach, 2010-2011 Senator, stated that the Senate had a really good year and that they wish the incoming Senate good luck. The Senate approved \$30,349 from their reserves for an MST Contract for a free fare zone (Line 20 and Line 23). Timothy Miguel, 2010-11 Senator, stated that this project started last July and that he is pleased to see it come to a reality. He said he is thankful to the Senate for all of their efforts in this project. Mr. Miguel explained that the free fare is a 50% cut to fares and explained how the process would work. The Board thanked Timothy for his leadership in this project. While the Senate has approved the funding for this year, Mr. Miguel asked the administration to form a task force to address how this project can be funded in future years.

Academic Senate

Larry Adams reported out on the 2010-11 Senate accomplishments. These include: 1) the approval of a Faculty Development Committee, 2) revised Equivalency Process, 3) development of an adjunct faculty evaluation process, and 4) improved Senate communication with constituents. Mr. Adams announced the 2011-2012 Senate Officers. They are: Nancy Schur, President, Larry Adams, 1st Vice President, Tony Anderson, 2nd Vice President, Sunita Lanka, Secretary/Treasurer, and Chris Moss, Senator-at-large. In closing, Mr. Adams stated that he was directed by the Steering Committee to stress to the Board the importance of shared governance process regardless of the committee – this process allows the faculty to work with administration and classified staff to help the college run smoothly. Dr. Helm asked if the Senate had a representative from the Alisal Campus and stated that she was concerned because accreditation would expect it. Mr. Adams explained that there were vocational faculty on the senate but that their constitution would need to be changed to include specific representation of the Alisal Campus.

PRESIDENT'S REPORT

Dr. Helm reported that she met with Jeanne Gobalet on the organization of the redistricting process. Plans are to advertise for interested registered voters to serve on the Redistricting Committee (two per trustee area) in the local newspapers and website sometime in July/August. Also, Ms. Gobalet will develop a meeting schedule for the Redistricting Committee and Judy Sulsona serve as the coordinator, facilitate the meetings including the development and posting of the agenda and minutes.

Dr. Helm announced with great pride that Hartnell received a \$900,000 National Science Foundation Grant – a prestigious research grant and rarely awarded to community colleges. The purpose of the grant is to investigate sustainable energies, specifically a micro-grid in partnership with UC, Santa Cruz. Should all go well in three years, this could allow for center status and the college would be eligible for much larger awards. She commended Beverly Grova, Mike Thomas, Melissa Hornstein, and Andy Newton for their outstanding work in this grant.

Also, Dr. Helm said she was pleased that Dr. Joseph Hennawi was this year's Distinguished Alumnus and plans to nominate him on state and national levels. And, it was a delight to graduate the largest class in the college's history (500 degrees and 165 certificates). Dr. Helm thanked Dr. Ignacio Pando for doing a wonderful job in

reading all 500 graduate names and thanked Mary Dominguez and her staff for all that they do to organize the event.

BOARD REPORTS

Trustee Gonzalez-Castro said she was happy to participate in this year's HEP Ceremony –that it is rewarding and she was proud to be the translator. Also, she is happy to hear about the large number of graduates – this means the college is doing all of the right things. She thanked everyone who helped collaborate and organize Family Science and Health Day. She, for the first time ever, could not attend, but heard wonderful comments about the event and about the NASA lab –it is an incredible event. She stated that she is happy to hear about the college receiving monies to help with research—all of this helps our community and she stated she is proud to serve on this Board.

Trustee Bill Freeman said he had a great time at graduation – it's his favorite time of the year. He stated that he believes that the rules only apply if you happen to be in the majority of the Board – if you speak up, people go after you. Also, he said that in Congress everyone is heard – he has served longer than any other member on this Board and he will continue to because he serves the people of his district.

Trustee DePauw stated that she really enjoyed attending the Nursing Pinning Ceremony, Commencement, and the HEP Ceremony – the students touched her heart – it makes her realize that faculty and staff do a wonderful good.

Trustee Donohue reported that she attended this year's ceremonies and she extended kudos to Mary Dominguez and her staff – she knows the effort it takes to organize Graduation. She loved the NASA lab and she reported that the Women's Educational Leadership Institute has started identifying names of women who may be selected to participate and that she is really excited about this project.

Trustee Gutierrez stated that he is happy to be on the Board and he hopes to have a good relationship with the Board. Also, he hopes that differences can be put aside and that everyone can work in the best interest of the District and students.

Trustee Healy congratulated and welcomed Trustee Gutierrez and he thanked everyone who stayed for the meeting and he was happy to hear the college received funding – he gave kudos to Beverly. Trustee Healy stated that he really enjoyed the athletic presentation and extended his sincere thanks to Danny Teresa and staff.

Trustee Padilla-Chavez congratulated and welcomed Trustee Gutierrez and assured him that the Board has always worked in the best interest of the students because that is the work of the Board and that tonight's meeting is not typical. She shared that her most favorite part of the NASA opening was watching five and six-year-olds heading toward the NASA lab to check out the space simulator – she knows the college is on the mark – the day's events motivated her. Trustee Padilla-Chavez reported that she attended College and HEP graduations and the Nursing pinning ceremonies – both events were wonderfully organized, but the pinning ceremony touched her. She is pleased to hear about the NSF grant – this is a wonderful trend setter. She stated the college is changing and this can be hard, but the Board is learning to manage this transition as evidenced this evening. She thanked the staff who took the time to prepare the AUC report – that tonight's decision was not a reflection on their hard work.

DISCLOSURE OF

Trustee Padilla-Chavez disclosed items for Closed Session as authorized per

**CLOSED SESSION
ITEMS**

Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6:

**MOVED TO CLOSED
SESSION**

The Board of Trustees and Dr. Phoebe K. Helm, Superintendent/President, moved to Closed Session at 10:23 p.m. to consider legal, personnel, labor and/or contract matters authorized for Closed Session per Government Code Sections 3549.1, 54956.9, 54957, and/or 54957.6. Joining the Board were legal counsel, Alison Neufeld, Liebert, Cassidy, Whitmore and Judd Jordon, Lozano Smith.

1. Conference with Legal Counsel – Significant exposure to Litigation: 1 case – receipt of correspondence from Peter Kasavan claiming entitlement to additional compensation due to claimed change in project management.
2. Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to Section 54956.9(b): one potential case

**RECONVENED
CLOSED SESSION
AND REPORT OUT
FROM CLOSED
SESSION**

Trustee Padilla-Chavez reconvened the public session at 11:30 p.m. and reported that no action was taken in Closed Session.

She announced that that the June 21, 2011 Board Study Session would not be held. The next regularly scheduled meeting is July 12, 2012, 5 p.m.

ADJOURNMENT

On a motion by Trustee Donohue, seconded by Trustee Healy, and unanimously carried, the Board moved to adjourn the meeting at 11:30 p.m.

Erica Padilla-Chavez
Board of Trustees President

Phoebe K. Helm
Board Secretary

Program Discontinuance Process: Auto Collison

Dr. Suzanne L. Flannigan

Vice President, Academic Affairs and Accreditation

Dr. Esteban Soriano

Applied Development Resources, Inc.

Point of Clarification

*This discontinuance process deals **only** with the Auto Collision Program and not other auto programs including Auto Mechanics, Technology, Shop Management and/or Alternative Fuels*

Outline

- Background
- Origin and Importance of the Discontinuance Process
- Flow of the Discontinuance Process
- Previous Decisions
- AUC Discontinuance Recommendation

Background

- In 2007, Hartnell was placed on Academic Probation - one of the reasons was failure to have engaged in consistent program review
 - A process in which programs are reviewed regularly for currency, relevance, need for improvement and appropriate budget allocation

Origin of the Discontinuance Process

- The Discontinuance Process was developed by Community College faculty statewide, recommended by the Academic Senate and adopted by the Hartnell Board of Trustees in April 2001

Importance of Discontinuance Process

- AB 1725 and Hartnell Board Policy 2005 state that the Board is to "rely primarily on the academic senate (faculty) with regard to academic and professional matters..."
- Program Discontinuance is an academic matter in accordance with AB 1725

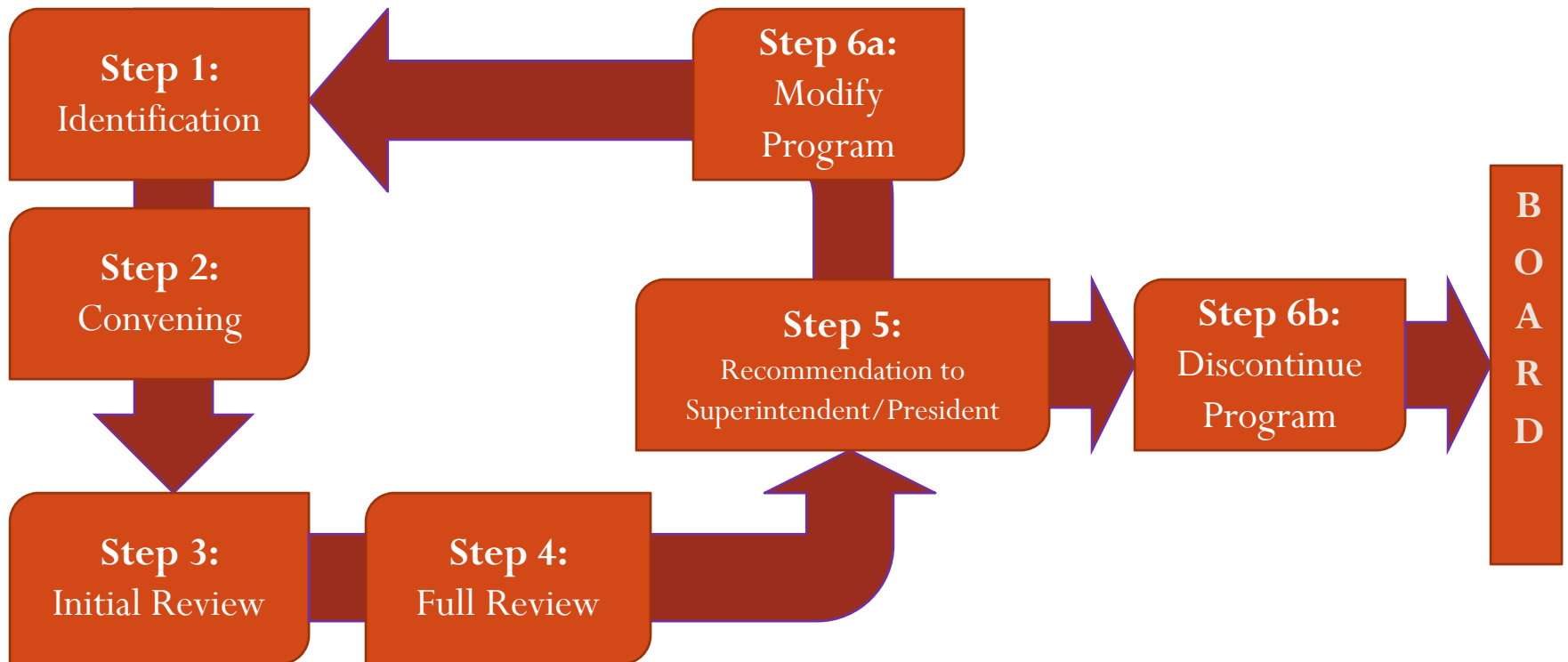
Importance of Discontinuance Process

New Regulation: Gainful Employment

“...the Obama Administration released final regulations requiring career college programs to better prepare students for "gainful employment" or risk losing access to Federal student aid.”

(Justin Hamilton, June 2, 2011)

Flow of Discontinuance Process



Step 7: Teach out

Previous Discontinuance Decisions

- Since Summer 2007, four programs have been recommended for discontinuance:
 - Medical Lab Technology
 - Animal Health Technology
 - Electronics
 - Auto Collision

Moving AUC to Discontinuance

- Auto Collision Program
 - Impacted in 2008 when the Mission Trails Regional Occupational Program (MTROP) stopped its auto collision program due to budget and personnel cuts
 - Concerns expressed by the Associate Vice President of Career Education and the Associate Vice President of Student Services in 2008, as well as the Area Dean in 2009 and 2010 about low completion and low employability rates

AUC Discontinuance Process

- Discontinuance Committee was formed and chaired by the Vice President of Academic Affairs and Accreditation in Fall 2010 and included:
 - 2 deans (neither of which was the dean overseeing AUC)
 - 2 faculty members appointed by the Academic Senate (neither of which was from the program, but one of whom was from Vocational Education)
 - 1 student appointed by the Student Senate

AUC Discontinuance Process

- The Discontinuance Committee met regularly in the fall of 2010 and did an **Initial Review**
 - The unanimous recommendation to the president was to move to a Full Review based on:
 - Very low persistence
 - Very low completion rates
 - Very few jobs

AUC Discontinuance Process

- The Discontinuance Committee met regularly between November and May and did a **Full Review** of a substantial and varied amount of qualitative and quantitative data including:
 - Student Records – Hartnell Admissions and Records Office
 - Labor Market Research – Centers of Excellence; California Community College Chancellors Office
 - Interviews of 63 AUC students conducted in English and/or Spanish (by Applied Development Resources, Inc.)

AUC Information

Employer Needs & Student Data

- **The Need for Trained Auto Collision Technicians in Our Service Area**
 - *From US Labor Bureau and CA Labor Market Reports*
- **AUC Students: Persistence, Graduation & Employment in Auto Collision Field**
 - *From Hartnell Student Enrollment Reports*
 - *From Actual Interviews with AUC Program Attendees/Graduates*

Salinas Valley Auto Collision Labor Market/Employment Needs

- Gathered and analyzed by the independent California Community College Center of Excellence (COE)
- COE was created by CCC to provide all campuses and Boards with access to real data for decision-making
- Sources of data:
 - US and CA Bureaus of Labor Statistics
 - Economic Modeling Specialists, Inc
 - Environmental Systems Research Institute
 - Info USA
 - Official North American Classification System

2010-15 Best Case Scenario for Auto Collision Employment in SV

- **# net new auto body repair jobs** in the Salinas Valley over next five years:
 - **1** (1 new job in 5 years)
- **# of replacement jobs** (requiring work experience) over next five years, per year:
 - **3.4** (per year)
- **5-year total**: 1 new job + 17 replacement jobs = 18 total over next 5 years

AUC Earnings Versus Living Wage in Monterey County

- **Living wage in Monterey County 2010:**
 - Single adult: \$11.49/hr
 - 2 adults, one child: \$25.55
 - 2 adults, 2 children: \$32.66
- **Average wages of AUC worker 2010:**
 - Entry-level, no experience: \$14.95/hr
 - Average in large or union shop: \$29.30
 - Hartnell AUC worker, entry-level: \$12.00
 - Hartnell AUC worker, today: \$17.00

Survey of Hartnell College AUC Attendees and Graduates

- Based on the database of 449 individual students enrolled/completing at least one course since end of 2006
- Completed interviews with 63 AUC students:
 - *3 graduates, 3 near completers, 57 attendees*

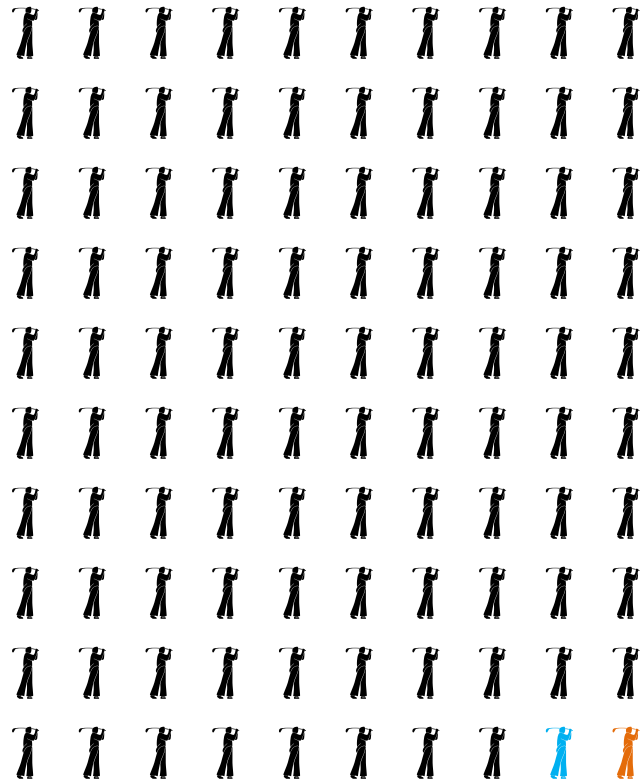
Hartnell's AUC Program: Many Students – Few Graduates

- From end of 2006-10:
449 individual students
- From 2006-2010:
3 AUC degree
3 AUC certificate
6 Total Graduates

OR...

1 in 150 earned a degree
1 in 150 earned a certificate

Every 150 AUC students:



 = degree

 = certificate

Hartnell's AUC Program: Completion Rates

Bottom line...of the 449 individual students:

- 46% (207) took only 1 AUC course
- 84% (379) took only 4 or fewer of the 16 required AUC courses, ever

Hartnell's AUC Program: (As of 1/11)

What Happened to AUC Students?

- Of 3 graduates surveyed (of 6 grads):
 - 0 Ever worked in AUC when entering
 - 0 Got AUC job after graduating
 - 0 Work in AUC field today

Hartnell's AUC Program: (As of 1/11) What Happened to AUC Students?

- Of 3 near completers surveyed (of 8):
 - 0 Ever worked in AUC when entering
 - 0 Got AUC job after finishing courses
 - 0 Work in AUC field today

Hartnell's AUC Program: (As of 1/11) What Happened to AUC Students?

- Of 57 other attendees surveyed:

Working in AUC when entering first
AUC class

Work in AUC field today

- *One was shop owner before & is now*
- *One was a welder before & is now*
- *One is actually an AUC technician*

Sources

For more complete findings and analysis, please refer to the reports:

“A Qualitative Review of Students Who Enrolled in Hartnell College Auto Collision Program (AUC) Courses Since 2007,” by ADR

“Labor Market Report: Auto Collision Occupations, Hartnell College, August, 2010,” by COE

Recommendation to Discontinue

**It is the unanimous recommendation of the
Discontinuance Committee to the
Superintendent/President that the Auto
Collision Program at Hartnell be
discontinued.**

APPENDIX B

THE FOLLOWING PERSONNEL ACTIONS WERE APPROVED AND/OR RATIFIED BY THE HARTNELL COLLEGE BOARD OF TRUSTEES AT THEIR REGULAR MEETING OF JUNE 7, 2011:

I. Retirements, resignations, releases, and leave requests

A. Ratify retirement of regular personnel:

1. Maria Castillo, Counselor – Transfer Center, Student Services (#F-16), effective June 16, 2011.

II. Appointments

A. Ratify appointment of full time academic personnel:

1. Virginia Williams, full-time, tenure-track, Nursing Instructor (#F-109), Column B, Step 13, effective August 15, 2011.
2. Amy Taketomo, full-time, tenure-track, Chemistry Instructor, (#F-110), Column D, Step 6, effective August 15, 2011.
3. Maya Watson, full-time, tenure-track, English Instructor, (#F-111), Column B, Step 5, effective August 15, 2011.
4. Christina Esparza-Luna, full-time, tenure-track, Economics Instructor, (#F-112), Column C, Step 6, effective August 15, 2011.
5. Rebecca Fields, full-time, tenure-track, Biology Instructor, (#F-113), Column E, Step 6, effective August 15, 2011.
6. Silvia Millan-Vossler, full-time, tenure-track, Math Instructor, (#F-114), Column E, Step 3, effective August 15, 2011.

B. Ratify appointments to regular classified positions:

1. Belinda Saechao, part-time, 20 hours per week, 12 months per year, Administrative Assistant (CC#3), Nursing Department, Range 18, Step A, effective May 16, 2011.
2. Monica Fernandez-Conner, full-time, 40 hours per week, 12 months per year, Financial Aid Technician (CC#100), Financial Aid Department, Range 18, Step E, effective May 9, 2011.
3. Yesenia Zamora, full-time, 40 hours per week, 12 months per year, Financial Aid Technician (CC#102), Financial Aid Department, Range 18, Step A, effective May 9, 2011.
4. Ruby Garcia, full-time, 40 hours per week, 12 months per year, Instructional Operations Technician (CC#17), Academic Affairs, Range 28, Step A, effective July 1, 2011. This action represents a promotion from full-time, Administrative Assistant (CC#167), Academic Affairs, Range 18, Step E.

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C. Ratify appointment of part-time instructors for spring semester 2011:

1. Wayne Bloechl, Geology
2. Efren Celaya, Agriculture Business Technology. Appointment based on equivalency as follows: Has adequate coursework for an AA or BS degree and has 17 years of experience in the agriculture industry.
3. Derek Duarte, Theater Arts
4. Sharon Gordon, English
5. Raye Houx, Alcohol & Other Drugs
6. Jeffrey Kettering, Administration of Justice
7. Katherine Koch, Vocational Nursing
8. Megan Lopez, Nursing
9. Joshua Lyman, Speech
10. Maria C. Marquez, Spanish
11. Silvia Millan-Vossler, Mathematics
12. Tammy Moreno, Office Technologies
13. Jennifer Niduaza, Nursing
14. Carla Pantoja, Theater Arts
15. Sarah Swaty, English
16. Leslie Turrini-Smith, Geology
17. Rene Van Lingen, Mathematics
18. Christopher Vasseur, Physical Education
19. Bruce Weldon, Oceanography
20. Susanna Williams, English
21. Rhiannon Woo, Agriculture Business Technology

D. Ratify appointment of Professional Experts:

The Financial Aid Program administers both Federal Title IV Financial Aid as well as State Financial Aid Programs to the college's students. The FA Regulatory Consultant work would help to ensure that the College remains in compliance with both State and Federal regulatory guidelines.

1. Bonnie Brown, \$40/hr (16 hrs/week), Regulatory Consultant, April 25 – June 30, 2011.

The athletic program provides competitive opportunities for Hartnell students. Experienced coaching experts assist faculty coaches in fulfilling the program's mission:

2. Nicholas Birchall, \$3500 stipend, basketball assistant coach, October 15, 2010 – March 15, 2011.
3. Jeffrey Eaton, \$1050 stipend, baseball assistant coach, January 15 – May 1, 2011.
4. Victorino Ferdinand, \$750 stipend, baseball assistant coach, January 15 – May 1, 2011.
5. Todd Meyer, \$1050 stipend, baseball assistant coach, January 15 – May 1, 2011.
6. Michael Poulin, \$1050 stipend, baseball assistant coach, January 15 – May 1, 2011.
7. Stephen Teresa, \$1050 stipend, baseball assistant coach, January 15 – May 1, 2011.

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8. Richard Vasquez, \$1050 stipend, baseball assistant coach, January 15 – May 1, 2011.

The Foster Kinship Care Education Program (FKCE) provides advanced training for current and prospective foster, relative, and non-related extended family member caregivers, adoptive parents, and local agency employees; and support for foster home recruitment activities. This grant-funded program is a joint effort of the California Community College Chancellor's Office and the Department of Social and Employment Services (DSES). Assignments include orientation leaders, trainers, childcare and activity providers, and program coordination:

9. Alexandria Cordova, \$13/hr, (as needed), ILP mentor/childcare, April 11, 2011 – June 10, 2012 (grant funded).

The Hartnell College Science Engineering Mathematics and Aerospace Academy is an innovative, national project, designed by NASA, to increase the participation and retention of historically underserved and underrepresented K-12 youth in the areas of Science, Technology, Engineering, and Mathematics (STEM):

10. Patrick McNeill, \$32/hr (20 hrs/week), SEMAA Project Director, February 2, 2011 – June 30, 2012 (grant funded).
11. Kelly Naismith, \$14/hr (20 hrs/week), SEMAA Assistant, May 4 – December 16, 2011 (grant funded).

Hartnell's theater arts program/The Western Stage (TWS) provides students the opportunity to learn their craft within a professional context. Assignment is for all 2011 subscription season, runs January 24 – December 17, 2011.

12. Andrew Sellen, \$13,600 flat rate, scenic carpenter and construction techniques, May 2 – December 17, 2011.

Administration of Justice 102 PC 832 Arrest and Firearms is designed to satisfy the curriculum standards of the Commission on Peace Officer Standards and Training (POST) as required by Penal Code 832; during the academic semesters only:

13. Ernesto Castro, \$47.86/hr (16 hrs/week), Firearms Instructor, January 1, 2011 – June 30, 2013.
14. Benjamin Jimenez, \$47.86/hr (12 hrs/week), Firearms Instructor, January 1, 2011 – June 30, 2013.
15. Benjamin Jimenez, \$47.86/hr (10 hrs/week), Defense Tactics Instructor, January 1, 2011 – June 30, 2013.

E. Ratify appointment of substitute position:

1. Torin Pyer-Pereira, \$13.59/hr (20 hrs/week), Clerical Assistant, Department of Physical Education and Athletics, April 11 – June 30, 2011.

F. Ratify appointment of volunteer position:

1. Chris Hauswirth, Physical Education

G. Ratify appointment of Student Workers for spring semester 2011:

1. Yesmin Arevalo DeAnda, Computer Lab, Student Worker I

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2. Odelia Garcia, Tutorial Center, Student Worker III
3. Lisa Medina, Counseling, Student Worker II