

Adopted

Revised

HARTNELL COMMUNITY COLLEGE DISTRICT

MINUTES

Regular Meeting of the Board of Trustees
CALL 208, Training Room
411 Central Avenue
Salinas, California

February 8, 2011

- OPEN SESSION** Meeting called to order at 5:00 p.m. by Trustee Padilla-Chavez.
- PLEDGE OF ALLEGIANCE** Trustee Montemayor led the Pledge of Allegiance.
- ROLL CALL** Erica Padilla Chavez, President
Kevin Healy, Vice President
Candi DePauw
Bill Freeman
Elia Gonzalez-Castro
Ray Montemayor
Shaundra Taylor, Student Trustee – (advisory vote per Board Policy 1030)
- ABSENT** Patricia Donohue

Phoebe K. Helm, Board Secretary (arrived at 5:55 p.m.)
- PUBLIC COMMENTS** There were none.
- CONSENT AGENDA** On a motion by Trustee Healy, seconded by Trustee DePauw, by vote of 6-0, and by advisory vote of Aye (Taylor), the Board moved to approve consent agenda items A through F. (Absent: Donohue)
- On a motion by Trustee Montemayor, seconded by Trustee DePauw, by vote 6-0, and by advisory vote of Aye (Taylor), the Board moved to revisit (discussion/separate vote) consent agenda item A, Minutes, at the request of Trustee Freeman. (Absent: Donohue)
- On a motion by Trustee Freeman, seconded by Trustee Gonzalez-Castro, by vote of 6-0, and by advisory vote of Aye (Taylor), the Board moved to revisit consent agenda items C, Quarterly Financial Status Report (discussion only), and D, Memorandum of Understanding to Join a Nursing Collaborative (discussion/separate vote). (Absent: Donohue)
- A. MINUTES On a motion by Trustee Montemayor, seconded by Trustee Healy, by vote of 6-0, and by advisory vote of Aye (Taylor), the Board moved approve the minutes of the regular meeting of January 18, 2011, subject to verifying the voting results for Consent Item C., Out-of-State/Out-of-Country Tuition Fees for 2011-2012. (Absent: Donohue)

Since the meeting, the notes and audio were reviewed and verified that the voting results for consent item C (Minutes of January 8th meeting) were accurately recorded as submitted.

- B. DISBURSEMENTS Approved disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.
- C. CCFS-311Q Reviewed and accepted the required Quarterly Financial Status Report (CCFS-311Q) for the Quarter ended December 31, 2010.
- Trustee Freeman asked if the Board should have any concerns about this report to ephens, Vice President, Support Operations responded, no.
- D. MOU –
NURSING
COLLABORATIVE Trustee Freeman asked questions about the MOU and specifically asked if Hartnell students were guaranteed a spot in the CSUMB Nursing Program to which Nancy Schur, nursing faculty, responded. After some discussion by Trustee Freeman, Trustee Healy called for the question.
- On a motion by Trustee Healy, seconded by Trustee Taylor, by vote of 6-0, the Board moved to approve the Memorandum of Understanding (MOU) between Hartnell, Cabrillo, Monterey Peninsula College, Gavilan, and CSU, Monterey Bay to join the Monterey Bay Regional Nursing Collaborative. (Absent: Donohue)
- This collaborative between the community college and CSU, Monterey Bay creates an opportunity for nursing students to complete a Bachelor’s of Science degree in nursing. The term of the MOU is for three years beginning March 1, 2011. There is no cost to the district.
- E. 2010-11
FOSTER
KINSHIP Ratified the 2010-11 Foster and Kinship Program Plan and Budget.
- F. PERSONNEL
ACTIONS Approved and/or ratified Personnel Actions. (Appendix A)

ACTION ITEMS

- AGREEMENT
H. C. C. D.-
H. C. F. A. On a motion by Trustee DePauw, seconded by Trustee Gonzalez-Castro, by vote of 6-0 and by advisory vote of Aye (Taylor), the Board moved to approve the agreement between Hartnell Community College District and the Hartnell College Faculty Association/CTA/NEA.
- BUDGET
REVISIONS On a motion by Trustee Healy, seconded by Trustee DePauw, by vote of 6-0 and by advisory vote of Aye (Taylor), the Board moved to approve budget revisions numbered 9079 to 9106.

**CITY SIDEWALK
PROJECT –
TABLED TO NEXT
MEETING**

There was a lengthy discussion on this item and questions were asked of Joseph Reyes, Director of Maintenance, Kent Stephens, Vice President, Support Operation, and legal counsel, Alison Neufeld. Trustee Taylor motioned, seconded by Trustee DePauw to approve and authorize the administration to enter into a contract with Norcal Construction, lowest responsive bidder for a city sidewalk project. The motion failed on a 3-3 vote. Trustees DePauw, Freeman, and Gonzalez-Castro voted yes, Trustees Healy, Montemayor, and Padilla-Chavez voted no, and Trustee Taylor voted yes (advisory).

On a motion by Trustee Healy, seconded by Trustee DePauw, and unanimously carried, the Board moved to table this item to the March meeting.

**CCCT BOARD
NOMINATIONS
2011**

Trustee Padilla-Chavez noted that the Board will vote for members to the California Community College Trustee Board at the April regular meeting and asked if any member is interested in being nominated. There were none.

**HARTNELL
COLLEGE AND
LOCAL 39 –
PROPOSALS**

The Board received contract re-opener proposals from Hartnell Community College District and the International Union of Operating Engineers Stationary, Local No. 39. Presenting from Hartnell College was Terri Pyer, Associate Vice President, Human Resources and Jeff Ajlouny, Business Representative, International Union of Operating Engineers.

**PUBLIC HEARING
CONTRACT RE-
OPENERS**

Trustee Padilla-Chavez opened the public hearing to receive comments on the contract re-opener proposals from Hartnell Community College District and from International Union of Operating Engineers Stationary, Local No. 39.

There were no public comments received and Trustee Padilla-Chavez closed the hearing, though, she stated that the public invited to provide their comments to the administration.

**CONSTRUCTION
PROJECTS –
UPDATE**

The Board received an updated, written report on the current construction projects. The report is on Page 84 of the February 8, 2011 Meeting Agenda Packet housed at: http://www.hartnell.edu/board/Feb_2011_Reg_Mtg_Packet.pdf

There were questions asked about the student college center, keyless entry project, Alisal Campus, and the master plan for the Alisal Campus.

It was suggested that the written construction report be formatted to easily identify current projects versus completed projects.

**FINANCIAL
STATEMENTS**

The Board received the financial statements for the period ending December 31, 2010

**SENATE REPORT
Student Senate**

Nicki Baird reported that the Book lenders Program has closed and that the Senate is excited and ready to move into their new office by the end of next week.

Academic Senate

Nancy Schur reported that the Senate met earlier this afternoon and passed their recommendation for the adjunct faculty hiring process; that they continue to work on

the equivalency process; that seven hiring committees are being formed, and that all is going well.

BOARD REPORTS

Trustee Freeman reported he attended the services of Anabel Trujillo last week and it was sad –she was an honor student and he met with her parents, and asked the meeting adjourn in her memory. Trustee Freeman announced a Hartnell football player received a scholarship to University of Arkansas; that he attended the CHISPA Annual Celebration and the luncheon at the Alisal Campus; and that he attended a joint meeting with school boards regarding youth violence and would like to see Hartnell host a public forum on how to make things better for our community.

Trustee Gonzalez-Castro reported that she attended the same meeting on youth violence and was impressed to see what the City of San Jose has done –she'd like to see Monterey County replicate this program – everyone working together; she thanked Beverly Grova and Jackie Cruz for the outstanding job they have done in fundraising – the CAT building is a wonderful building that shows their hard work – that the recent ceremony at the Alisal was outstanding; that she attended the CHISPA Annual Celebration and she thanked Dr. Helm for the invitation; that she is sorry for the loss of the student; and that Monterey Peninsula College received an A+ on the 2011 Statewide Public Education Audit, conducted by Californians Aware – that Hartnell was not invited to participate in this survey, but, in her opinion, that our College President is open and transparent. She stated that she is excited to see the play based on Cesar Chavez, and that The Western Stage advisory committee is planning another Gala Event.

Trustee Taylor reported that she attended the CHISPA event and that it was her first experience in this type of setting – that she appreciated meeting everyone. Also, she reported that she participated in the tour of the Alisal Campus, that it looks great and that she has heard students are enjoying their classes at the Alisal; and that the Senate raised enough money to provide school supplies at the beginning of each school year for the next five years for Anabel Trujillo's two young daughters.

Trustee DePauw reported that she, too, attended the celebration at the Alisal, that the building is fabulous and impressive, the event was wonderful, and she complimented Beverly and staff for all of their work. Also, she reported on Farm Day (a non-profit organization that helps educate every third grader in Monterey County about agriculture). Hartnell had wonderful representation at the February 3rd event - both Dr. Flannigan and Patricia Donohue were guides; Dr. Helm attended the VIP tour, Donna Sutton from the Nursing Program volunteered to be the nurse, Val Rodriguez, faculty, and students from the Diesel Program gave a great and impressive presentation. And, Trustee Elia Gonzalez-Castro gave a wonderful puppet presentation and entertained about 450 children that day. Trustee DePauw thanked everyone their support.

Trustee Montemayor reported on a recent meeting he attended at the Sunrise House stating that they begin to work on fundraisers and election of officers.

Trustee Healy thanked Beverly and staff for all of their work on the Alisal celebration that it was a nice event and he welcomed Dr. Atallah. Trustee Healy stated that the CCCT conference will be held in Monterey and that the Board should plan on attending.

Trustee Padilla-Chavez reported that the day was a momentous day for the college because the Board ratified the contract with faculty and she thanked staff and faculty for the work that was achieved. She invited the Board to the next Monterey County School Board Association (MCSBA) training, Best Practices for Effective Governance scheduled on March 2nd at the Monterey County Office of Education stating that this is a topic that all members need to touch up on regularly. She reported that she attended the recent MCSBA training on budgeting where she learned a lot. In closing, she thanked Dr. Helm, Beverly, taxpayers, donors, and the staff who contributed to make the Alisal Center for Advanced Technology a reality.

Trustee Freeman requested future agenda items and Trustee Padilla-Chavez reminded the members that she reviewed the process and due dates at the February meeting and asked staff to send the process and due dates to the Board members.

ADJOURNMENT On a motion by Trustee Healy, seconded by Trustee Gonzalez-Castro, and unanimously carried, the Board moved to adjourn the meeting at 6:03 p.m.

Erica Padilla-Chavez
Board of Trustees President

Phoebe K. Helm
Board Secretary

THE FOLLOWING PERSONNEL ACTIONS WERE APPROVED AND/OR RATIFIED AT THE REGULAR MEETING OF THE HARTNELL COLLEGE BOARD OF TRUSTEES OF FEBRUARY 8, 2011:

- I. Retirements, resignations, releases, and leave requests
 - A. Ratify retirement of regular personnel:
 - 1. Rachell Summers, Executive Assistant, (#CF-2), effective February 28, 2011. (The Board previously approved a March 31, 2011 retirement date).
 - B. Ratify resignation of management personnel:
 - 1. Greg Peterson, Vice President, Student Affairs & Athletics (#A-43), effective February 14, 2011.
 - C. Ratify resignation of regular personnel:
 - 1. Valerie Z. Berthiaume, Program Assistant, Student Affairs & Athletics (#CC-179), effective January 18, 2011.
 - D. Approve leave requests:
 - 1. Ann De Jesus Riley, History Instructor, 31.67% for spring semester 2011, unpaid leave of absence for professional development. This is in accordance with Article 7 Section K of the Hartnell College Faculty Association (HCFA) contract.
 - 2. Barbara Durham, Nursing Instructor, unpaid discretionary leave through April 2011, pursuant to Article 7 of the Hartnell College Faculty Association (HCFA) contract and section 87763 of the Education Code.
- II. Appointments
 - A. Ratify appointment of temporary full-time faculty:
 - 1. Lucas Cantin, Chemistry Instructor in the Math & Science Department for the spring 2011 semester, column D, step 3, effective January 20, 2011.
 - 2. Virginia Williams, Nursing Instructor in the Nursing Department for the spring 2011 semester, column B, step 13, effective January 20, 2011.
 - 3.
 - B. Ratify appointment of management position:
 - 1. Barbara Luther, Assistant to the Superintendent/President (#A56), range X, step C, effective February 14, 2011.
 - C. Ratify appointment of non-credit instructor for spring semester 2011:
 - 1. Paul Doughty, English

D. Ratify appointment of part-time instructors for spring semester 2011:

1. Alejandro Arce, Photography
2. Gerardo Aleu, Mathematics
3. Edward Barber, Physical Education
4. Daniel Beavers, Mathematics
5. Emilia Benavente, Physical Education
6. Laura Berger, Library
7. Christopher Boyles, Physical Education
8. Michael Branstetter, Mathematics
9. Elsa Brisson, Family Consumer Studies
10. Jeff Bynes, English
11. Fernando Cabrera, Spanish
12. Michael Cappetti, Construction
13. Bobby Carrillo, Administration of Justice
14. Elizabeth Cecchi-Ewing, Library
15. Carlos Chavez, Counseling
16. Ying Chu, Mathematics
17. Jesus Cuevas, Physical Education
18. Gloria Curtis, Library
19. Catherine Dacosta, Mathematics
20. Larissa Daniel, Agriculture Business Technology
21. Jordan Daniels, Construction
22. Philip Deutsche, Astronomy
23. Thu Duong, Library
24. Julie Edgcomb, Psychology
25. Steve Ettinger, Music
26. Sewan Fan, Physics
27. Kimie Garcia, Physical Education. Appointment based on equivalency as follows: MFA Dance, BS Recreation, Kinesiology and Nutrition background. Teacher training in Yoga and body work movements.
28. Richard Givens, Physical Education
29. Fay Griffin, Mathematics
30. Marvin Grim, Physical Education
31. Katherine Harris, Biology
32. Robin Hayes, Biology
33. Lynn Hilden, Mathematics
34. Kristy Holland, History
35. Chris Houston, English
36. Jonathan Hubbard, Biology
37. Carolyn Jensen, Mathematics
38. Ben Jimenez, Administration of Justice
39. Hortencia Jimenez, Sociology
40. Daniel Kaplan, Biology
41. Kevin Kessler, Education

42. Tae Sung Kim, Mathematics
43. Robert Knight, Mathematics
44. Kara Kuvakas, Geography. Appointment based on equivalency as follows: Masters in Environmental Sciences and Management, BS in Earth Science. A combination of undergraduate and graduate coursework in environmental sciences.
45. Sylvia Langland, Family Consumer Studies
46. Derrick Lavoie, Biology
47. Jose Lopez, Business
48. Matthew Love, Chemistry
49. Paul MacDonald, Physical Education
50. Alfred Martinez, Administration of Justice
51. Orin Marvel, Mathematics
52. Cicely McCreight, Counseling & Psychology
53. Rosalinda McNamara, Library
54. Ernest Mercuri, Political Science
55. Ann Merville, Anthropology
56. Pete Noble, Physical Education
57. John Owens, Construction (Plumbing). Appointment based on equivalency as follows: meets core competencies as equivalence to AA degree and general education requirements.
58. Brian Palmer, Mathematics
59. Michael Parker, Administration of Justice
60. Jamie Pedroza, Physical Education
61. John Perez, Mathematics. Appointment based on equivalency as follows: BS in Mathematics from San Jose State University and has 12 semester units of graduate level Math Ed courses, plus 2 additional courses in Education.
62. Ayaz Pirani, English
63. Linda Plummer, Library
64. Raylene Potter, Mathematics
65. Harry Price, Automotive (Mechanical) Technology. Appointment based on equivalency as follows: meets core competencies as equivalence to AA degree and general education requirements.
66. Garrett Riley-George, History. Appointment based on equivalency as follows: 21 units graduate level and 18 units upper division in history, BA History.
67. Andrew Rea, Agriculture Business Technology
68. Everett Rodriguez, Physical Education
69. Tammi Ross, Physical Education
70. Keith Sashegyi, Mathematics
71. Soad Sedrak, Mathematics
72. Criselia Serrano, Spanish
73. Steve Seymour, Physical Education

74. SungTack Shin, Mathematics. Appointment based on equivalency as follows: Ph.D. in Nuclear Engineering, which included significant graduate and undergraduate coursework in developmental and transfer level math.
 75. Tracey Spencer, Administration of Justice
 76. Alicia Steinhardt, Biology
 77. Joshua Stewman, Construction
 78. Amy Taketomo, Chemistry
 79. Jonathan Teraji, Automotive (Mechanical) Technology. Appointment based on equivalency as follows: 57 units of general education including courses that meet the 6 core competencies.
 80. Afshin Tiraie, Mathematics
 81. James Thompson, Biology
 82. MaryAnn Toney, Physical Education
 83. Paula Tyler, Physical Education
 84. Diana Upton, Early Childhood Education
 85. Simon Ward, Mathematics
 86. Andrew Washburn, Mathematics
 87. Nancy Wheat, Biology
 88. Prince Williams, Physical Education
 89. Theodis Windham, Physical Education
 90. Neil Withers, Mathematics
 91. Patrick Yuh, Biology
 92. Paul Yun, English
 93. Chris Zepeda, Physical Education
 94. Emily Zuniga, Counseling
- E. Ratify appointment of Student Workers for spring semester 2011:
1. Amy Adkins, Child Development Center, Student Worker I
 2. Monica Alvarado, Library, Student Worker I
 3. Melissa Alvarez, Advancement Office, Student Worker I
 4. Vera Amador Rodriguez, Child Development Center, Student Worker IV
 5. Thales Araujo, Advancement Office, Student Worker II
 6. Colin Auxier, Information Systems, Student Worker III
 7. Irma Barajas, Child Development Center, Student Worker III
 8. Maria Benitez, Child Development Center, Student Worker III
 9. Javier Cadena, ACE Program, Student Worker III
 10. Maria Carranza, Child Development Center, Student Worker I
 11. Susana Chavez, Child Development Center, Student Worker IV
 12. Grecia Cordova Martinez, Child Development Center, Student Worker III
 13. Karla Coronado, Child Development Center, Student Worker IV
 14. Karina Coronel, Financial Aid, Student Worker II
 15. Timothy Elliot, Information Systems, Student Worker IV
 16. Yesenia Escamilla Santiago, Child Development Center, Student Worker IV
 17. Sol Izeth Gonzalez, Child Development Center, Student Worker II
 18. Mei-Hua Guajardo, Computer Lab, Student Worker II
 19. Omar Jacuinde Caballero, Child Development Center, Student Worker I

20. Ramona Leon, Child Development Center, Student Worker III
21. Randy Leon, Library, Student Worker I
22. Maricela Lopez, Child Development Center, Student Worker I
23. Manuel Malagon Villagomez, Information Systems, Student Worker III
24. Aurora Maldonado, Child Development Center, Student Worker II
25. Elizabeth Manzo, Child Development Center, Student Worker IV
26. Evangelina Martinez Quiroz, Visual Arts, Student Worker I
27. Moises Martinez, Child Development Center, Student Worker I
28. Rosura Martinez, Child Development Center, Student Worker II
29. Daisy Medrano, Child Development Center, Student Worker I
30. Evelyn Meza, Human Resources/Equal Employment Opportunity, Student Worker I
31. Cathleen Miche, Business Office, Student Worker III
32. Miguel Munoz, Advanced Technology, Student Worker I
33. Maria Rosario Pedraza de Avalos, Child Development Center, Student Worker III
34. Andrew Pfeiffer, Information Systems, Student Worker III
35. Enrique Preciado, Library, Student Worker I
36. Evan Reeves-Fortney, Child Development Center, Student Worker I
37. Hannelore Rose, Chemistry, Student Worker III
38. Mary Rubio, Computer Lab, Student Worker III
39. Patrisia Ruiz, Child Development Center, Student Worker III
40. Maria Uribe, Language Lab, Student Worker II
41. Jose Ricardo Urquizo, Maintenance/Warehouse, Student Worker I
42. Blanca Valdez Rodriguez, Child Development Center, Student Worker II
43. Jessica Vera, King City Education Center, Student Worker I
44. Sarah Weaghtington, Information Systems, Student Worker III