

Adopted

HARTNELL COMMUNITY COLLEGE DISTRICT

MINUTES

Regular Meeting of the Board of Trustees
Board Room (CAB-112)
November 4, 2008

- OPEN SESSION** Trustee Donohue called the Regular Meeting of Board of Trustees of Hartnell Community College District to order at Governing Board Room (CAB-112) at 5:01 p.m.
- ROLL CALL** Board of Trustees
Patricia Donohue, President
Kevin Healy, Vice President
Armando Cortes, Student Trustee (has advisory vote per Board Policy 1030)
Bill Freeman – arrived @ 5:40 p.m.
Elia Gonzalez-Castro
Brad Rice
Phoebe K. Helm, Superintendent-President/Board Secretary
- ABSENT:** Juan Martinez
- ADOPT AGENDA** Approved adoption of the agenda on a motion by Trustee Healy, seconded by Trustee Rice, vote of 4-0, and advisory vote of Aye (Cortes).
- DISCLOSURE OF CLOSED SESSION ITEMS** Trustee Donohue disclosed items for Closed Session as authorized per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.
- PUBLIC COMMENTS REGARDING CLOSED SESSION** There were no public comments
- MOVED TO CLOSED SESSION** The Board of Trustees of Hartnell Community College District and Superintendent/President, Dr. Phoebe K. Helm, moved to Closed Session at 5:02 p.m. to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.
- RECONVENED OPEN SESSION** Trustee Donohue reconvened the regular meeting at 5:59 p.m.
- REPORT OUT FROM CLOSED SESSION** Trustee Donohue reported that the Board did not take any action during closed session.

PLEDGE OF ALLEGIANCE

Trustee Healy led the Pledge of Allegiance.

PUBLIC COMMENTS – OPEN SESSION ITEMS

There were no public comments.

PRESENTATIONS

Sunrise Center

At the request of Trustee Healy, Sunrise House Executive Director, Jim Rear, gave a presentation on the history, collaborations, and services of their program. Trustee Healy represents Hartnell College on this JPA Board. The presentation is available at: <http://www.hartnell.edu/board/packets/>.

Bond Oversight Committee

Damon Felice, Townsend Management, Inc. gave an update on the College’s constructions projects. The report is available at: http://www.hartnell.edu/board/packets/Board_packet_November.pdf

BOARD DEVELOPMENT

Board Policies

As defined in their development plan, and at their regular meetings, the Board will review, discuss, and revise Board Policies, as necessary. This not only provides an opportunity for the Board to revisit these policies for currency and accuracy, but also provides the public an opportunity to become familiar with board policy.

Trustee Donohue informed the Board that she was aware that Mr. Ron Waddy and the Academic Senate was reviewing Board Policy 2345, Crime Awareness and Campus Security, and recommended the Board consider tabling this policy until they come forward with suggested revisions.

Approved motion to table Board Policy 2345, Crime Awareness and Campus Security until the Academic Senate comes back to the Board on a motion by Trustee Rice, seconded by Trustee Healy, vote of 5-0, and advisory vote of Aye (Cortes).

The following policies were reviewed with no revisions:

- 2300, Operation of College Bookstore and Food Services
- 2305, Naming of Hartnell Community College District Buildings and/or Other Facilities
- 2310, Soliciting Funds or Business on Campus
- 2320, Conference and Travel
- 2325, Membership in Local Civic Organization
- 2330, Memberships in Regional, State, and National Institutional Organizations
- 2350, Hartnell College Foundation
- 2360, Permanent or Semi-Permanent Works of Art

The following policies were reviewed and revisions will be made to the following policies and submitted to the Board for their first reading at their regular meeting in December:

- 2315, Operation and Maintenance of Plant

2335, Prohibition of Dogs, Bicycles, Skateboards, Roller skates, and Golfing on Campus
2340, Smoking/Use of Tobacco Policy
2355, Western Stage Auxiliary Corporation (recommend deleting effective 12/31/2008)

BP 1050, Student Member of the Governing Board

At the October meeting, Trustee Cortes led a discussion on the publication, *Perspectives on the Role of the Student Trustee in California*. Based on this discussion, Trustee Cortes and Dr. Helm met to develop a purpose statement to be included in Board Policy 1050, Student Member of the Governing Board. The Board reviewed and discussed the statement. The policy will come back to the December meeting for its first reading.

BOARD'S GOALS FOR THE COLLEGE

Accreditation None reported.
Finances
Communications

CONSENT ACTION ITEMS

Approved Consent Actions Items A through M, O and P on a motion by Trustee Rice, seconded by Trustee Gonzalez-Castro, vote of 5-0 and advisory vote of Aye (Cortes).

ITEMS PULLED FOR FURTHER DISCUSSION/ SEPARATE VOTE

Trustee Donohue pulled Consent Action IV. N., Ratify Contract for Hartnell College Energy Efficiency Project for further discussion and separate vote.

Dr. Helm pointed out a correction to Consent Action IV.K., Approve Grant Agreement with Regents of the University of California – Small Business Development Center. The recommendation is to Ratify and not Approve as stated.

MINUTES

Approved the regular meeting minutes of October 7, 2008 and special meeting (Annual Budget Hearing) of October 7, 2008 as submitted.

DISBURSEMENTS

Ratified disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

CURRICULUM COMMITTEE

Approved Curriculum Committee actions from September 4, 2008 through October 16, 2008.

MOU – S.U.H.S.D. CAREER TECHNICAL ED

Approved Memorandum of Understanding between Salinas Union High School District and Hartnell College for implementation of the Career Technical Education Community Collaborative Project. The Salinas Union High School District will receive \$180,000 of the \$375,000 grant for implementing identified activities.

RENEWAL LTR OF AGREEMENT – ECE MENTOR PROGRAM	Approved Renewal Letter of Agreement between Hartnell College and San Francisco City College for California Early Childhood Mentor Program for the 2008-2009. Funds paid directly to the participants from San Francisco Community College District.
HEP AGREEMENT GONZALES UNIFIED SCHOOL DISTRICT	Approved the 2008-09 Agreement between Gonzales Unified School District/Gonzales Adult School and Hartnell College for High School Equivalency Program (HEP). The grant provides approximately \$400 per student served.
HEP AGREEMENT KING CITY JOINT UNION SCHOOL DISTRICT	Approved the 2008-09 Agreement between King City Joint Union School District and Hartnell College for High School Equivalency Program (HEP). The grant provides approximately \$400 per student served.
HEP AGREEMENT NORTH MONTEREY COUNTY UNIFIED SCHOOL DISTRICT	Approved the 2008-09 Agreement between North Monterey County Unified School District and Hartnell College for High School Equivalency Program (HEP). The grant provides approximately \$400 per student served.
HEP AGREEMENT WATSONVILLE-APTOS ADULT ED	Approved the 2008-09 Agreement between Watsonville/Aptos Adult Education and Hartnell College for High School Equivalency Program (HEP). The grant provides approximately \$400 per student served.
2009-2010 STATE PRESCHOOL GRANT APPLICATION	Approved the 2009-2010 Application for Continued Funding – State Preschool Contract at the maximum reimbursable rate of \$564,761.
SMALL BUSINESS DEVELOPMENT CENTER – REGENTS, UC	Ratified Grant Agreement with Regents of the University of California to operate the Hartnell College Small Business Development Center. The College will receive up to \$96,706 to operate the Hartnell College Small Business Development Center through December 31, 2008.
AGREEMENT – SALINAS ALLERGY CLINIC	Ratified 2008-09 Agreement between Salinas Allergy Clinic and Hartnell College for use of clinical facilities for the nursing program.
SALINAS FAMILY PRACTICE	Ratified 2008-09 Agreement between Salinas Family Practice and Hartnell College for use of clinical facilities for the nursing program.
BOND OVERSIGHT COMMITTEE APPOINTMENT	Approved recommendation to appoint Terry McHenry as an at-large member to Independent Citizens’ Bond Oversight Committee for a two-year term effective November 2008 to November 2010.
PERSONNEL ACTIONS	Approved and/or ratified Personnel Actions. (Appendix A)
ENERGY EFFICIENCY PROJECTS	Dr. Helm asked the Board to deny the contract with DMC Construction to complete energy efficiency projects. She reminded the Board that, at their April 1, 2008 meeting, they approved an agreement with the Chancellors Office to complete ten

energy saving projects. At the time, the projects were estimated at approximately \$137,241. However, the only and lowest bid the college received was \$355,423, which exceeded the approved amount by more than \$200,000. Therefore, Dr. Helm made the recommendation not to approve the contract and allow the college to pursue other avenues to complete the projects. She further stated her appreciation of DMC's bid and recognized that they submitted the one and only bid as a favor to the college.

A motion was made by Trustee Healy, seconded by Trustee Rice to approve and award the contract with DMC Construction for the Energy Efficiency Projects. The motion failed on a vote of 0-5 and one advisory vote of No (Cortes).

No: Donohue, Freeman, Gonzalez-Castro, Healy, Rice

Advisory No: Cortes

ACTION ITEMS

BUDGET REVISIONS

Approved budget revisions numbers 7869-7930 on a motion by Trustee Healy, seconded by Trustee Rice, vote of 5-0, and advisory vote of Aye (Cortes).

SECOND READING BOARD POLICIES

Approved the second and final reading of revised Board Policies 2210, Revolving Cash Accounts and 2225, Gifts or Donations on a motion by Trustee Freeman, seconded by Trustee Healy, vote of 5-0, and advisory vote of Aye (Cortes).

Approved to delete Board Policy 2220, Investment and Disbursement of District Scholarship Fund on a motion by Trustee Healy, seconded by Trustee Cortes on vote of 5-0 and advisory vote Aye (Cortes).

FIRST READING BOARD POLICIES

Approved first reading of revised Board Policies 2250, Collection of Monies Due the College, 2255, Parking Regulations, Fees, and Fines, and 2270, Temporary Transfers Between Funds on a motion by Trustee Freeman, seconded by Trustee Gonzalez-Castro, vote of 5-0, and advisory vote of Aye (Cortes).

FINANCIAL STATEMENTS

The Board received financial statements of district funds for period ending September 30, 2008.

ACCOUNTABILITY REPORT ON COMMUNITY COLLEGES

Pursuant to AB1417, the Board of reviewed and discussed, *Focus on Results* prepared by the California Community College Systems Office. This report dated March 2008, is the second report that has been completed by the Chancellors Office and will be provided to the Legislature in compliance with AB 1417.

The Board reviewed the Executive Summary and college level indicators specific to Hartnell College. In reading the report, it should be kept in mind that the research methodology utilized a type of cluster analysis to group the 109 community colleges into six peer groups based on specific environmental or uncontrollable factors for each indicator. Factors not under control of the college include per capita income, education level, distance to a University of California, etc. More specific descriptions of these uncontrollable factors include: 1) percent of students age 25 and older, 2) percent of students taking basic skills courses, and 3) community or neighborhood factors: a) educational attainment of residents over the age of 25, b) poverty, c) income, and d) unemployment. The weight of

these factors, and thus the resulting peer groups, vary based on the items being measured. Because of this, some of the peer groups could be counter intuitive. For example, one might not typically expect Los Angeles and Yuba Colleges in the same cluster or peer group. In most areas, Hartnell scores are similar to the peer group. In two areas, Hartnell scores below its peer group and in two it scores higher than the peer group. Faculty and staff are encouraged to consider these data as part of their quality review and continuous improvement processes. The full report (more than 700 pages) can be found at:
http://www.cccco.edu/Portals/4/TRIS/research/ARCC/arcc_2008_final.pdf

SENATE REPORTS

Student Senate None

Classified Senate None

Academic Senate None

President’s Report Dr. Helm reported that the Board would receive a revised budget with more detail, as well as the 2007-08 final audit report at their December meeting. Also, at this meeting, a special service recognition award will be given to Gin Yang-Staehlin, Facilities and Planning, Chancellors Office. Ms. Yang-Staehlin will retire in December. Dr. Helm reminded the Board that December is their annual organizational meeting. She listed recently attended community events: Annual Black and White Ball for LULAC; Grand Opening of the Leadership Garden at Rancho Cielo; the Art Gallery’s Annual Party; and that she plans to attend the Music Department’s Open House with International Music on November 7th. She reported that the college hosted a breakfast meeting this morning (11/4) that included Dr. Nancy Kotowski, Monterey County Superintendent of Schools, high school district superintendents (within Hartnell boundaries), and the directors from Salinas Adult School and Regional Occupational Program. The school and partnership group, which plans to meet monthly, identified two goals this year: 1) bridges to college and 2) articulation.

BOARD COMMUNICATION

Trustee Rice Trustee Rice reported that several years ago, the Yanks Air Museum Foundation purchased land in Greenfield with plans to construct a museum facility. Recently, the Foundation has met all of the requirements set forth by the County of Monterey to allow them to move forward with this project. The Foundation has one of the largest collections of antique military and private planes and jets in the country. The completion of this project could provide opportunities for Hartnell’s educational programs, especially its partnership with NASA.

Trustee Gonzalez-Castro Trustee Gonzalez-Castro extended her gratitude to Andy Newton for his support to the Alisal Center Foundation for the Arts; and that she attended the LULAC Black and White Ball and thanked Dr. Helm for supporting this event which provides student scholarships.

Trustee Healy Trustee Healy reported he had the pleasure and honor of participating in the Forum for the Future at Hartnell College.

Trustee Freeman Trustee Freeman reported that he participated in Alumni Day at North High School where he spoke in two classes and that this week is Homecoming.

Trustee Donohue Trustee Donohue reported that she attended the LULAC Black and White Ball; that she went to the performance *La Llorona* and that it was great work of art; and that the upcoming Western Stage performances are *Cleaning House* and *My Fair Lady*.

FUTURE ITEMS None

ADJOURNMENT Adjourned the meeting in memory of those college employees who recently lost their loved ones (Mike Cunnane, Carlos Chavarin, Dale Fuge) at 7:28 p.m. on a motion by Trustee Rice, seconded by Trustee Healy, vote of 5-0, and advisory vote of Aye (Cortes).

NEXT MEETING The next regular Board of Trustees Meeting is scheduled on December 2, 2008, 5:00 p.m., Hartnell Community College, Governing Board Room (CAB-112), 411 Central Avenue, Salinas.

In addition, Trustee Donohue announced that the January 2009 regular meeting will be moved to January 13, 2009, 5:00 p.m.

Patricia Donohue
Board of Trustees President

Phoebe K. Helm
Board Secretary

THE FOLLOWING PERSONNEL ACTIONS WERE APPROVED AND/OR RATIFIED AT THE
REGULAR MEETING OF NOVEMBER 4, 2008

I. Approve reorganization of support staff (Phase I) for new Administrative Offices:

The District is working with the California School Employees Association, Chapter 470, to mitigate the personnel impacts of this reorganization. The District's intent is that existing staffing will be transitioned into comparable positions within new Administrative Offices. At the conclusion of all Phases of this reorganization, there should be minimal impact on the general fund budget.

A. The three new Academic and Student Affairs offices will have one Division Administrative Assistant and one Administrative Assistant (all full-time, 40 hours per week, 12 months per year):

Office of Student Affairs and Athletics

1. Request to allocate new classified CSEA position as follows: Division Administrative Assistant (#CC-165).
 - a. Ratify appointment of Valerie Berthiaume, Step C, effective November 3, 2008. This action reflects a promotion from Administrative Assistant (#CC-143), Nursing and Health Sciences.
2. Request to allocate new classified CSEA position as follows: Administrative Assistant (#CC-166).

Office of Academic Affairs and Accreditation

1. Request to allocate new classified CSEA position as follows: Administrative Assistant (#CC-167)
 - a. Ratify appointment of Ruby Garcia, Step D, effective October 20, 2008. This action reflects a promotion from Clerical Assistant (#CC-20), Fine Arts, Language Arts, Social Sciences.

B. The two new Academic Deans' offices will have one Division Administrative Assistant (all full-time, 40 hours per week, 12 months per year):

Distance Education, Weekend and Evening Programs

1. Request to allocate new classified CSEA position as follows: Division Administrative Assistant (#CC-169)

Developmental Education

1. Request to allocate new classified CSEA position as follows: Division Administrative Assistant (#CC-170)

C. The new Science and Math Institute will have one Administrative Assistant (full-time, 40 hours per week, 12 months per year):

1. Request to allocate new classified CSEA position as follows: Administrative Assistant (#CC-171)

D. Approve elimination of the following vacant position allocations due to reorganization:

1. Administrative Assistant (#CC-2), Maintenance and Operations

THE FOLLOWING PERSONNEL ACTIONS WERE APPROVED AND/OR RATIFIED AT THE REGULAR MEETING OF NOVEMBER 4, 2008

2. Clerical Assistant (#CC-20), Fine Arts, Language Arts, Social Sciences
3. Clerical Assistant (#CC-139), Career Center
4. Division Administrative Assistant (#CC-23), Math and Science
5. Division Administrative Assistant (#CC-32), Occupational Education

II. Approve deletion and unallocation of vacant Management position due to reorganization of Foster Kinship Care Education Program:

- A. Coordinator, Foster Kinship Care Education/Independent Living Program (#A-25)

III. Approve reclassification for Sharon Eckhart from Foundation Support Technician (#CC-110) to Executive Assistant (#CF-13), Confidential Salary Schedule, Step E, effective November 5, 2008. Reclassification addresses the reorganization of the Office of Institutional Advancement and more closely reflects the duties performed.

IV. Approve new position: Education and Artistic Program Administrator for The Western Stage:

- A. Approve new management classification of Education and Artistic Program Administrator, an academic administrator, Management Salary Schedule Range XIII. (Job Description attached as Supplement HR-1).
- B. Request to allocate new academic management position for The Western Stage as follows: Education and Artistic Program Administrator (#A-50), (full-time, 12 months per year).

V. Approve new grant funded position: Director of Community Collaboratives and Articulation for the Office of Career and Economic Development:

- A. Approve new management classification of Director of Community Collaboratives and Articulation, an academic administrator, Management Salary Schedule Range IX (Job Description attached as Supplement HR-2).
- B. Request to allocate new academic management position for the Office of Career and Economic Development as follows: Director of Community Collaboratives and Articulation (#A-51), (full-time, 12 months per year).

VI. Retirements, Resignations, Releases and Leave Requests

- A. Rescind release of regular personnel presented at August 5, 2008 Board Meeting: Maria Murga Rivera, Administrative Assistant (#CC-2), Maintenance and Operations. Ms. Rivera transferred into a vacant Administrative Assistant position that subsequently became available, thereby cancelling any action due to layoff and placement on 39-month re-employment list.
- B. Ratify resignation of regular personnel:
 1. Gemma Uribe-Cruz, Clerical Assistant (#CC-104), Student Support Services, effective September 30, 2008.

THE FOLLOWING PERSONNEL ACTIONS WERE APPROVED AND/OR RATIFIED AT THE REGULAR MEETING OF NOVEMBER 4, 2008

2. Keith Holtaway, Director of Small Business Development Center (#A-39), effective October 22, 2008.
3. Kathie Cameron, Administrative Assistant (Title V) (#CC-125), Educational Technology and Library Services, effective November 7, 2008.

VII. Appointments

A. Ratify appointment of regular CSEA classified position:

1. Betty Rivera, full-time, 40 hours per week, 12 months per year, Senior Library Technician (#CC-119), Administrative Information Systems & Library Services, Step E, effective October 6, 2008. This action refills an existing vacant position and reflects a promotion from Library Technician (#CC-127), Administrative Information Systems & Library Services.

B. Approve interim out-of-class assignment of CSEA personnel:

1. Scott Johnson, temporary assignment to work out of class to direct the Small Business Development Center for up to three months.

C. Ratify appointment of part-time instructors for Fall Semester 2008:

1. John Anderson, Construction. Appointment based on equivalency as follows: Licensed contractor; 20 + years as President of Woodman Development Co.; production expertise as well as in all areas of general contracting; numerous continuing education hours in construction.
2. Bridget Book, Speech. Appointment based on equivalency as follows: 36+ graduate units in Mass communication programs (Chico and SJSU); BA in French literature and Anthropology, combined with teaching experience.
3. Gabriel Bravo, Counseling
4. William Faulkner, Music
5. Richard Green, Photography
6. Paula Lin, Biology. Appointment based on equivalency as follows: Undergraduate degree in Conservation biology and 30 units of graduate work in Biology.
7. Deborah Sturt, Speech. Appointment based on equivalency as follows: Bachelor of Arts in Communication/Speech and in Theater and Dance, 20+ graduate hours in Education that are appropriate in Speech/Communications.
8. Kim Yalda, Multicultural Perspectives in Education
9. Neil Withers, Mathematics. Appointment based on equivalency as follows: undergraduate degree in mathematics and appropriate graduate level coursework - 30+ units in discipline.

D. Ratify appointment of Professional Experts:

1. Lisa-Marie Barrata, Musical Accompaniment for La Llorona, The Western Stage 2008 season, \$1200.00 flat rate, September 15, 2008 to October 31, 2008.

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2. Carolee Bull, Dance Instructor, Workforce and Community Development, 40% of gross, September 15, 2008 to October 15, 2010.
3. Eva Cervantes, Instructional Aide, High School Equivalency Program (HEP), \$12.02/hr, October 1, 2008 to June 30, 2009.
4. Maria De Leon, Translating, High School Equivalency Program (HEP), \$1000.00 flat rate, April 1, 2008 to September 30, 2008.
5. Christiane Dettinger, Department of Social and Employment Services (DSES) Instructor, Career & Economic Development, \$100.00/hr, July 1, 2008 to June 10, 2009.
6. Christine Dietrich-Hart, Hartnell English Institute (HEI) Instructor, Workforce and Community Development, \$42.00/hr, August 15, 2008 to August 15, 2010.
7. Christine Dow-Hardcastle, Medical Coding Instructor, Workforce and Community Development, \$57.75/hr, September 1, 2008 to October 31, 2008.
8. John Englehorn, Sound & Lighting Technology Trainer, Workforce and Community Development, \$13.40/hr, September 23, 2008 to August 15, 2010.
9. John J. Espino, to provide Musical direction, hiring and conducting for rehearsals & performances of My Fair Lady, The Western Stage 2008 season, \$3900.00 flat rate, September 15, 2008 to October 31, 2008.
10. Jeffrey Fowler, Musical Accompaniment for La Llorona, The Western Stage 2008 season, \$1125.00 flat rate, September 15, 2008 to October 31, 2008.
11. Nancy Fowler, Musical Accompaniment for My Fair Lady, The Western Stage 2008 season, \$1125.00 flat rate, November 1, 2008 to December 31, 2008.
12. Michelle Gallindo, Musical Accompaniment for La Llorona, The Western Stage 2008 season, \$1125.00 flat rate, September 15, 2008 to October 31, 2008.
13. Jeffrey Gallagher, Musical Accompaniment for La Llorona, The Western Stage 2008 season, \$1200.00 flat rate, September 15, 2008 to October 31, 2008.
14. Richard Green, to provide photography for all publicity, production and events for The Western Stage 2008 season, \$5,088.00 flat rate, July 1, 2008 to December 31, 2008.
15. Griselda Huerta, Instructional Aide, High School Equivalency Program (HEP), \$12.02/hr, October 1, 2008 to June 30, 2009.
16. Ralph E. Huston, Guest Actor for My Fair Lady, The Western Stage 2008 season, \$5,000.00 flat rate, October 1, 2008 to December 31, 2008.
17. William Jones, Musical Accompaniment for La Llorona, The Western Stage 2008 season, \$1200.00 flat rate, September 15, 2008 to October 31, 2008.
18. William Jones, Musical Accompaniment for My Fair Lady, The Western Stage 2008 season, \$1200.00 flat rate, November 1, 2008 to December 31, 2008.
19. Kevin Jordan, Musical Accompaniment for La Llorona, The Western Stage

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- 2008 season, \$1125.00 flat rate, September 15, 2008 to October 31, 2008.
20. Karen King, Musical Accompaniment for La Llorona, The Western Stage 2008 season, \$1125.00 flat rate, September 15, 2008 to October 31, 2008.
 21. Virginia Llewellyn, FKCE Trainer, Foster and Kinship Care Education, \$25.00/hr, August 19, 2008 to June 10, 2009.
 22. Jessica Lopez, Instructional Aide, High School Equivalency Program (HEP), \$12.02/hr, October 1, 2008 to June 30, 2009.
 23. Shannon Oberst, Intern Counselor, Crisis Counseling, \$20.00/hr, September 3, 2008 to June 30, 2010.
 24. Jane A. Orzel, Musical Accompaniment for La Llorona, The Western Stage 2008 season, \$1125.00 flat rate, September 15, 2008 to October 31, 2008.
 25. Maria de la Luz Pritt, Skills Assistant, Nursing Department, \$47.86/hr, August 19, 2008 to June 30, 2010.
 26. Valerie Roper, FKCE Trainer, Foster and Kinship Care Education, \$25.00/hr, August 19, 2008 to June 10, 2009.
 27. Maria Trejo, Instructional Aide, High School Equivalency Program (HEP), \$12.02/hr, October 1, 2008 to June 30, 2009.
 28. Barbara Vella, Accompanist, Music Department, \$20.00/hr, August 18, 2008 to December 19, 2008.
 29. Claire Vincent, Accompanist, Music Department, \$20.00/hr, August 18, 2008 to December 19, 2008.
 30. Edward Waggoner, Water Technology Instructor, Workforce and Community Development, \$50.00/hr, September 8, 2008 to August 15, 2010.
 31. Nicole Wallace, Department of Social and Education Services (DSES) Trainer, Workforce and Community Development, \$100.00/hr, July 1, 2008 to June 10, 2009.
 32. Craig Whitwell, Musical Accompaniment for La Llorona, The Western Stage 2008 season, \$1200.00 flat rate, September 15, 2008 to October 31, 2008,
 33. Coy Williams, Guest Speaker, High School Equivalency Program (HEP), \$200.00 flat rate, July 1, 2008 to July 30, 2008.
 34. Michael Wolf, Water Technology Instructor, Workforce and Community Development, \$50.00/hr, October 28, 2008 to October 15, 2010.
- E. Ratify appointment of student workers for Fall Semester 2008:
1. Maricela Aboytes, Workforce & Community Development, Student Worker II
 2. Tian Ning Bao, Developmental Education, Student Worker II
 3. Yesenia DeLaTorre Martinez, Financial Aid, Student Worker III
 4. Fekita Feki, Physical Education, Student Worker I
 5. Maria Guerrero, High School Equivalency, Student Worker II
 6. Monica Martinez, Developmental Education, Student Worker II
 7. Casandra Maruri, Advancement Office, Student Worker I
 8. Harcourt Morris, Physical Education, Student Worker I

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9. Isaac Pardo, Financial Aid, Student Worker III
10. Eugeno Ponce, Soledad GearUp, Student Worker II
11. Maria Victoria Raya Martinez, Child Development Center, Student Worker I
12. Monica Uribe, Mathematic and Science, Student Worker I

VIII. Special Projects and Stipends

A. Ratify Special Project Agreement Payments:

1. Guy Agrati, assist primary faculty in conducting Nursing Skills laboratory sessions/testing; provide oversight for practice sessions; act as proctor for testing sessions (follows instructor to student ratio requirement), Nursing Department, \$49.78/hr, (not to exceed 70 hrs), August 18, 2008 to December 19, 2008.
2. James Beck, \$5000, for developing a non-credit ESL program, June 9, 2008-August 15, 2008.
3. Barbara Bielas, assist primary faculty in conducting Nursing Skills laboratory sessions/testing; provide oversight for practice sessions; act as proctor for testing sessions (follows instructor to student ratio requirement), Nursing Department, \$47.86/hr, (not to exceed 120 hrs), August 18, 2008 to December 19, 2008.
4. Jennifer Fellguth, \$1500, for creating four information competency program support modules, June 9, 2008-October 17, 2008.
5. William Jones, assist with prepping skills Lab for Fall 2008 semester and assist primary faculty in conducting Nursing Skills laboratory sessions/testing; provide oversight for practice sessions; act as proctor for testing sessions (follows instructor to student ratio requirement), Nursing Department, \$49.78/hr, (not to exceed 20 hrs.), August 18, 2008 to December 19, 2008.
6. Carol King, \$5000, for developing a non-credit ESL program, June 9, 2008-August 15, 2008.
7. Neil Ledford, \$16,000, to continue the Ag Institute program throughout the spring and summer breaks, January 1, 2008 – August 21, 2008.
8. Pimol Moth, \$1500, for providing services as a co-principal investigator for the NASA-CIPA II grant, June 18, 2008-September 6, 2008.
9. Ignacio Pando, 4 hours per week for 18 weeks at \$64.21 per hour, to provide services MESA Program Advising and Counseling Workshops, August 18, 2008 – June 4, 2009.
10. Ignacio Pando, \$7,200 disbursed in equal payments of \$800 per month for 9 months, to serve as faculty liaison, assist in building capacity and sustainability, serve as an advisor to the superintendent and as an ombudsperson for faculty, October 1, 2008-June 30, 2009.
11. Milena Strong, assist primary faculty in conducting Nursing Skills laboratory sessions/testing; provide oversight for practice sessions; act as proctor for testing sessions (follows instructor to student ratio requirement), Nursing

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Department, \$49.78/hr, (not to exceed 20 hrs.), August 18, 2008 to December
19, 2008.