

HARTNELL COMMUNITY COLLEGE DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES

November 6, 2007

- CALL TO ORDER** The Regular Meeting of the Board of Trustees of Hartnell Community College District was called to order in the Board Room at 4:06 p.m., by Board President Aaron Johnson.
- PRESENT** Board of Trustees: Aaron Johnson, President
Berna Maya, Vice-President
John Martinez, Trustee (arrived at 4:16 p.m.)
Brad Rice, Trustee
Kari Lee Valdés, Trustee
- ABSENT** Bill Freeman, Trustee
Phoebe Helm, Interim Superintendent/President – Board Secretary
- ALSO PRESENT** Lorena Moreno, Student Trustee (arrived at 5:00 p.m.)
Kathleen Rose, Interim Associate Vice President,
Academic Affairs (President’s Designee)
- ADOPT AGENDA** On a motion by Brad Rice, seconded by Kari Lee Valdés, and unanimously carried, the Board moved to adopt the agenda with amended Consent Action Item, D.13, Personnel Action.
- PUBLIC COMMENT ON CLOSED SESSION ITEMS** There were no public comments on Closed Session Items.
- CLOSED SESSION** The Board Members, Kathleen Rose and Tamberly Petrovich adjourned to Closed Session at 4:07 p.m. to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.
- OPEN SESSION** Board President, Aaron Johnson reconvened the regular meeting at 5:00 p.m.
- PRESENT** In addition to those present were:
- Management Staff:
Celia Barberena, Vice President, Student Services
Larry Carrier, Vice President, Administrative Services
Tamberly Petrovich, Director, Human Resources/Equal Employment Opportunity
- Academic Senate:
Jennifer Lagier Fellguth, President
- Hartnell College Faculty Association:
Ann Wright, President
- Classified Senate:
None present
- C.S.E.A.:
Margie Wiebusch, President

Student Senate:
Lorena Moreno, President

The Pledge of Allegiance was recited.

**REPORT OUT FROM
CLOSED SESSION**

Board President, Aaron Johnson reported out the following:

On a motion by Kari Lee Valdés, seconded by Brad Rice, and on a roll call vote, the Board moved to reject the Claim No. 8104-08-00001-01-06 as advised by Keenan and Associates, Claims Administrator for Hartnell’s property and liability insurance JPA, and in accordance with Government Code §913.

Ayes: 4
Noes: 0
Abstained: 1 (Berna Maya)

On a motion by Brad Rice, seconded by John Martinez, and on a roll call vote, the Board moved to reject the Claim No. 8104-07-00002-01-02 as advised by Keenan and Associates, Claims Administrator for Hartnell’s property and liability insurance JPA, and in accordance with Government Code §913.

Ayes: 5
Noes: 0
Abstained: 0

PUBLIC COMMENTS

There were no public comments

**PRESENTATIONS AND
REPORTS**

There was no formal report; however, Dr. Rose announced that she was informed by TMI that the pile driving will conclude this week. A full, detailed report on the status of each project can be found on the Hartnell College webpage, <http://www.hartnell.edu/board/packets>.

**Bond Oversight
Committee**

**BORONDA
INTERNATIONAL
STUDY PROGRAM**

Molly Lewis, Coordinator, Student International Program; Gary Smith, Art faculty; Janet Pessagno, English faculty; Kenny Padilla, photography student; and Cesar Mendoza, agriculture student gave a presentation on the 2007 Boronda International Study Program. Molly reported that since 1985, the Boronda International Study Program has traveled to Argentina, Mexico, Italy, Hungary, Washington D.C., Guatemala, Ghana, Japan, Taiwan, American Southwest, China, England, Spain, and most recently New York City. The students began to prepare for their trip with a spring 07 class instructed by Gary Smith where they learned about the culture and history of New York City. Janet Pessagno reported that she and the scholars scheduled four tours and participated in a variety of activities that included visiting museums, the Brooklyn Bridge, Ellis Island, Jazz Performances, the Ballet, and a Broadway play. Students, Kenny and Cesar stated that the trip was an important, significant opportunity for them.

Aaron Johnson stated that he is grateful for the program and it is an incredible learning experience for students. Molly announced that the 2008 Boronda International Study Program will be in Italy.

**BOARD’S GOALS
Accreditation
Finances
Communication
Search for Supt/Pres**

Accreditation: Dr. Kathleen Rose reported that an Accreditation Site Visit was held on October 30-31, 2007. The Accrediting Commission will not meet until January 2008; however, the team was pleased with the progress the College has made and that on-going concerns surround sustainability, open dialogue, and processes for linking resources to the improvement plan. The next report is due March 15, 2008 followed by another site visit.

Aaron Johnson thanked everyone for their work.

CONSENT ACTION

A motion was made by Brad Rice and seconded by Berna Maya to approve Consent Actions Items; however, the motion was amended (see below) because Consent Action

Item 8 was pulled for discussion and separate vote by Trustee Martinez.

While approved, Consent Action Items 4 and 11 were pulled for comment and/or discussion.

Consent Action Item 4: Trustee Maya asked for clarification on the agreement between Hartnell College and the Salinas Adult School. Dr. Barberena responded that this outreach effort is a program that helps migrant students obtain a GED. At present, Hartnell College does not have the approved curriculum, thus a partnership with the Salinas Adult School allows migrant students to enroll in classes through the Salinas Adult School and the classes are held at Hartnell College. Curriculum is currently under development by two college faculty and is expected to receive full approval by March 2008. Presently, both Cesar Chavez Library and Bardin Elementary School are potential sites for the classes. Other agreements have been established or are being established with Soledad Adult School, Greenfield, and Castroville.

Consent Action Item 11: Trustee Valdés recognized the faculty and staff for all of their efforts on the revision of course outlines and programs.

On a motion by Berna Maya, seconded by Brad Rice, and unanimously carried the Board moved to approve Consent Action Items, 1, 2, 3, 4, 5, 6, 7, 9, 10, 11, 12 and 13.

Consent Action 8: Trustee Martinez stated that he had noted that he wanted to pull for discussion and separate vote; however, he received his answers and was satisfied.

On a motion by Kari Lee Valdés, seconded by John Martinez and unanimously carried, the Board moved to approve Consent Action Item 8.

MINUTES

1. The Minutes of Regular and Special Meetings of October 9, 2007 were approved as submitted.

RATIFIED DISBURSEMENTS

2. Ratified disbursements from College accounts: General Cafeteria, Child Development, Capital Outlay Restricted, Property Acquisition Restricted and Deferred Maintenance Funds, Revolving, Bookstore, Scholarship & Loan, Athletic, Associated Student Body.

HARTNELL COLLEGE FOUNDATION – ARTICLES OF INC.

3. Approved amendment and restatement of the Hartnell College Foundation Articles of Incorporation and By-laws.

SALINAS ADULT SCHOOL / HARTNELL COLLEGE – HEP FOR 2007-2008

4. Approved the 2007-08 Agreement between Salinas Adult School and Hartnell College for High School Equivalency Program. Expenses incurred by Hartnell College are supported by the HEP grant in the amount of approximately \$325 per student served.

SOLEDAD ADULT SCHOOL / HARTNELL COLLEGE – HEP FOR 2007-08

5. Approved the 2007-08 Agreement between Soledad Adult School and Hartnell College for High School Equivalency Program. Expenses incurred by Hartnell College are supported by the HEP grant in the amount of approximately \$325 per student served.

QUARTERLY FINANCIAL STATUS REPORT – 9/30/07

6. Reviewed and accepted required State Report: Quarterly Financial Status Report (CCFS311Q) for quarter ending September 30, 2007.

UNIVERSAL PROTECTION SERVICES AGREEMENT

7. Approved agreement with Universal Protection Services for Hartnell College security services effective December 16, 2007 for an annual cost of \$317,737. This contract is in effect until June 30, 2010 unless otherwise terminated by either party.

**KASAVAN
ARCHITECTS
CONTRACT**

8. Ratified contract for architectural services with Kasavan Architects for the East Campus Center for Applied Technology Building and East Campus Master Planning Services for \$2,461,300, which will be paid by both State and Measure H funds.

**2007-08 MOU – TECH
PREP / PERALTA
COLLEGE DISTRICT**

9. Approved Memorandum of Understanding between Peralta Community College District and Hartnell College to participate in the Bay Area Regional Tech Prep Collaborative for the 2007-08 academic year. This grant provides a one-time grant award of \$40,000 Hartnell to support Tech Prep activities at Peralta as detailed in the work plan.

**2007-08 MOU –
INSTRUCTIONAL
AGREEMENT-
YOSEMITE COLLEGE
DISTRICT**

10. Approved renewal of Instructional Agreement with Yosemite Community College District/California Child Development Training Consortium for the 2007-08 academic year. This agreement supports the professional growth and development of childcare providers. A \$10,000 grant assists students with tuition, books, supplies, and instructional materials.

**CURRICULUM
COMMITTEE
ACTIONS**

11. Approved Curriculum Committee actions during the period of April 19, 2007 through October 18, 2007.

**NON-CASH
DONATIONS**

12. Accepted the non-cash donations from the Hartnell College Foundation.

PERSONNEL ACTIONS

13. Ratified and/or approved amended personnel actions. An amended personnel action item was submitted to include II.c., II.d., and III 2.a. – (Appendix A)

**BOARD POLICY 2005
SHARED
GOVERNANCE**

On a motion by Berna Maya, seconded by Kari Lee Valdés and on a roll call vote, the Board moved to approve the final reading of revised Board Policy 2005, Shared Governance – Academic Senate.

Ayes: 5
Noes: 0
Abstained: 0

BUDGET REVISIONS

On a motion by Kari Lee Valdés, seconded by John Martinez, and on a roll call vote, the Board moved to approve budget revisions numbers 7120-7237.

Ayes: 5
Noes: 0
Abstained: 0

**INFORMATION ITEM
FINANCIAL
STATEMENTS**

The Board received and accepted the financial statements for period ending September 30, 2007.

**STUDENT SENATE
REPORT**

Lorena Moreno reported that the Annual Spooktacular Event was a huge success—500 children participated, and that the Senate is working on ways to improve student participation on shared governance committees.

**ACADEMIC SENATE
REPORT**

Jennifer Lagier Fellguth reported that the Senate appointed faculty to assist with the new Basic Skills Initiative; has planned a Senate retreat on November 9; has formed a task force to draft a policy regarding minors in the classroom; that the Shared Governance Taskforce has restructured existing shared governance committees and is working on developing the “nuts and bolts” policies and procedures necessary to integrate program assessment and planning and resource allocation; that the Student Learning Outcomes Assessment Committee and full Senate attended a retreat to explore assessment options for SLOs; and the Senate Taskforce is working with Human Resources to develop a revised full-time faculty hiring procedure and faculty intern policy.

CLASSIFIED SENATE REPORT

Margie Wiebusch reported on behalf of the Classified Senate stating that they have appointed staff to shared governance committees; that the Senate is working with CSEA on the Shared Governance Taskforce; that CSEA is sponsoring a Story Book Holiday Project.

PRESIDENT’S REPORT

Dr. Rose (President’s Designee) reported that faculty continue to be engaged in accreditation activities; that two faculty are presently attending the 2007 Assessment Institute in Indiana. She commended Dyan Miller and Carol Kimbrough for their efforts in providing crisis counseling for students due to the tragic loss of an athlete, and encouraged everyone to view the College calendar on the College website, stating that it is informative and well done.

BOARD COMMUNICATION

Kari Lee Valdés reported that she is unable to attend The Western Stage Retreat scheduled on November 17, 2007 (9:00-5:00 p.m. at the Elks Lodge) and asked if one of the other trustees could attend on her behalf. Lorena Moreno, Student Trustee agreed.

Berna Maya thanked everyone for their thoughts and prayers during her mother’s surgery; she is recovering well. She also stated that the LULAC is getting ready for the holiday season and asked if anyone knew of a family that needed a meal, to please contact her.

John Martinez reported that he recently received a letter from Guanajuato and requested that a dialogue begin with the college administration, City of Salinas, Salinas Valley Memorial Healthcare System, and Salinas Rotary; as each of these entities have a relationship with Guanajuato. He suggested that a cohesive plan be developed that was inclusive of short and long-term goals. Aaron Johnson agreed that the College should explore this opportunity. Trustee Martinez also reported that he was contacted by an individual who would like to develop and teach a music course at the College. He asked if the individual could come to a meeting and present his music. Aaron suggested that John first meet with Dr. Helm and/or administration.

Aaron Johnson thanked everyone for the cards and flowers his family received on the recent birth of his daughter.

Travel Request

John Martinez reaffirmed his interest in attending the 2008 Legislative Conference in Washington D.C. The Board requested that he submit a proposed budget for the conference at the December meeting.

FUTURE AGENDA ITEMS

None presented at this time.

NEXT MEETING

The next Board of Trustees Meeting is scheduled for December 4, 2007, 4:00 p.m. in the Hartnell College Board Room, 411 Central Avenue, Salinas, CA.

ADJOURNMENT

On a motion by Kari Lee Valdés, seconded by Berna Maya and unanimously carried, the Board moved to adjourn the meeting at 5:58 p.m.

Aaron P. Johnson
Board of Trustees President

Dr. Kathleen Rose, Interim Vice President of Academic
Affairs (President’s Designee)

THE FOLLOWING PERSONNEL MATTERS WERE APPROVED AND/OR RATIFIED AT THE NOVEMBER 6, 2007 BOARD OF TRUSTEES MEETING:

Summary:

Approval of:

- New Student Worker wages (effective January 1, 2008) to reflect new minimum wage
- 1 reallocation of a CSEA Administrative Assistant position from 10 months to 12 months per year
- 2 deletions of allocations for CSEA positions: Administrative Assistant for RHORC program and Secretary for MESA program

Ratification of:

- 1 resignation of a CSEA employee
- 1 hire of a CSEA employee
- 1 Part-Time Faculty hire for Summer Session 2007
- 25 Part-Time Faculty hires for Fall Semester 2007
- 2 Short-Term employee hires
- 2 Substitute hires for CSEA positions
- 13 Professional Expert hires
- 1 Student Worker hires for Summer Session 2007
- 66 Student Worker hires for Fall Semester 2007
- 1 Volunteer
- 57 payments to Faculty for Special Projects which have been completed or are being paid on a monthly timesheet basis

Detail:

I. Classification and Compensation

- 1. Effective January 1, 2008, increase student wages to reflect increase in minimum wage as a result of Governor's signing Assembly Bill 1835 as follows:

TITLE	Step A	Step B	Step C	Step D
Student Worker I	\$8.00	\$8.32	\$8.64	\$8.96
Student Worker II	\$9.04	\$9.40	\$9.76	\$10.12
Student Worker III	\$10.40	\$10.82	\$11.23	\$11.65
Student Worker IV	\$11.92	\$12.75	\$13.59	\$14.42

II. Request for new position/change to existing position

- 1. Approve change to existing position:
 - a. Reallocate existing filled grant-funded Administrative Assistant position (#CC-125) from 10 months per year to 12 months per year, effective November 7, 2007.

THE FOLLOWING PERSONNEL MATTERS WERE APPROVED AND/OR RATIFIED AT THE NOVEMBER 6, 2007 BOARD OF TRUSTEES MEETING:

2. Delete position allocation:
 - a. Delete allocation for vacant position (#CC-147) in the Regional Health Occupations Resource Center/Medical Lab Technician/Distance Education program as follows: Administrative Assistant, full-time CSEA position.
 - b. Delete allocation for vacant regular position (#CC-152) in the MESA program as follows: Secretary, part-time CSEA position.

III. Retirements, Resignations, Releases and Leave Requests

1. Ratify resignations of regular personnel:
 - a. James McLean, Child Development Center Teacher (#CC-79), CDC, effective August 1, 2007.

IV. Appointments

1. Ratify appointment of regular classified personnel:
 - a. Mona Lisa Rodriguez, full-time, 40 hours per week, 12 months per year, Secretary (#CC-83), Counseling Department, Step B, effective October 1, 2007. This action refills an existing vacant position.
2. Ratify appointment of part-time instructors for Summer Session 2007:
 - a. Javier Dorantes, Welding, Occupational Education
3. Ratify appointment of part-time instructors for Fall Semester 2007:
 - a. Jeff Arquero, Health Services; Nursing and Health Services. Appointment based on equivalency as follows: Paramedic License together with seven years experience as a Paramedic.
 - b. Natalia Bonilla, Agriculture Technology; Occupational Education
 - c. Thomas Brown, Faculty Intern, History; Fine Arts/Language Arts/Social Sciences
 - d. Jennifer Carlquist, Health Services; Nursing and Health Services
 - e. Yvonne Crane, Theater Arts; Western Stage/Fine Arts/Language Arts/Social Sciences
 - f. Mary Davis, Nursing; Nursing and Health Services
 - g. Katera Estrada, Real Estate; Occupational Education
 - h. Rani Fischer, Mathematics; Math & Science
 - i. Richard Gray, Administration of Justice; Occupational Education
 - j. Fay Griffin, Mathematics; Math and Science
 - k. Paula Haro, Dance; Fine Arts/Language Arts/Social Sciences

THE FOLLOWING PERSONNEL MATTERS WERE APPROVED AND/OR RATIFIED AT THE NOVEMBER 6, 2007 BOARD OF TRUSTEES MEETING:

- l. Darren Lovecchio; Health Services, Nursing and Health Services
 - m. Kevin Magruder, English; Fine Arts/Language Arts/Social Sciences and Academic Learning Center
 - n. Suzzane Mansager, English; King City Education Center/Fine Arts/Language Arts/Social Sciences
 - o. John McCormick, Administration of Justice; Occupational Education
 - p. Dennis Merrill, Health Services; Math and Science
 - q. Victor Morales, Auto Collision; Occupational Education
 - r. Salvador Munoz, Construction Technology; Occupational Education
 - s. Kimie Sasaki, Dance; Fine Arts/Language Arts/Social Sciences
 - t. Suzanne Sturn, Theater Arts; Western Stage/Fine Arts/Language Arts/Social Sciences
 - u. Phillip Tabera, Ethnic Studies; Fine Arts/Language Arts/Social Sciences
 - v. Jesus Villicaña, ESL; Academic Learning Center
 - w. Young Wade, ESL; Fine Arts/Language Arts/Social Sciences
 - x. Noshir Wadia, Mathematics; Math and Science
 - y. Prince Williams, Physical Education; PE, Health Ed and Athletics
4. Ratify appointment of short-term classified employee:
- a. Carlos Garnica, Accounting Assistant, \$15.44/hr, Business Services, August 29 – September 30, 2007. This or similar services will not be extended or needed on a continuing basis.
 - b. Tracey Haneta, Clerical Assistant, \$13.00/hr, Physical Education, September 14 – October 10, 2007. This is a temporary short-term assignment that is only needed the first few weeks of the semester.
5. Ratify appointment of substitute classified employees:
- a. Carlos Garnica, Instructional Specialist, \$16.94/hr, Student Services/DSP&S, October 4, 2007 – June 1, 2008.
 - b. Ashley Robinson, Financial Aid Technician, \$14.99/hr, Student Services/Financial Aid, September 7 – October 15, 2007.
6. Ratify appointment of Professional Experts:
- a. Andres Stephens, to provide childcare and activities, along with related paperwork and training coordination if required, that are age appropriate for potential and existing resource families, \$13.00-16.00/hr, Workforce and Community Development, September 1, 2007 – June 10, 2009.
 - b. Miguel Zuniga, to provide supplemental instruction for mathematics students,

THE FOLLOWING PERSONNEL MATTERS WERE APPROVED AND/OR RATIFIED AT THE NOVEMBER 6, 2007 BOARD OF TRUSTEES MEETING:

- \$13.52/hr, Academic Learning Center, August 21, 2007 – December 21, 2007.
- c. Mary Ann Toney, to supervise lapswim class, \$625/flat rate, Workforce and Community Development, June 4 – August 24, 2007.
 - d. Rosey Oliva, to provide specialized Care trainings that address the special needs of medically fragile infants, \$100.00/hr, Workforce and Community Development, July 1, 2007 – June 10, 2009.
 - e. Bree Nakashima, to provide caregiver education on specific topics relating to resource families for the Department of Social & Employment Services Contract , \$50/hr, Workforce and Community Development, July 1, 2007 – June 10, 2009.
 - f. Eleanor Love, to supervise lapswim class, \$625/flat rate, Workforce and Community Development, June 4 – August 24, 2007.
 - g. Morgan Lucier, to revise and develop ROOTS Curriculum, \$2000/flat rate, Foster and Kinship Care Education, September 3 – 14, 2007.
 - h. Marisela Lemus, to provide childcare and activities that are age appropriate for potential and existing resource families, \$13.00/hr, Workforce and Community Development, July 1, 2007 – June 10, 2009.
 - i. Christian Gonzalez, to provide supplemental instruction for chemistry students, \$11.96/hr, Math and Science, September 14 – December 21, 2007.
 - j. Oralia Dominguez, to provide specially trained resource in recruitment activities throughout the county, \$22.00/hr, Workforce and Community Development, July 1, 2007 – June 10, 2009.
 - k. Michael Davis, to provide childcare and activities, along with related paperwork and training coordination if required, that are age appropriate for potential and existing resource families, \$13.00-16.00/hr, Workforce and Community Development, September 1, 2007 – June 10, 2009.
 - l. Tammie Attaway, to provide supplemental instruction for biology and anatomy students, \$18.30/hr, Academic Learning Center, August 27, 2007 – December 21, 2007.
 - m. Elizabeth Andrade, to provide appointment only crisis counseling sessions for enrolled students, \$20.00/hr, Crisis Counseling Department September 5, 2007 – June 13, 2008.
 - n. Ian Kile, to provide lifeguard services for Hartnell College swim classes, \$15.00/hr, Physical Education, July 1, 2007 – June 30, 2008.
7. Ratify appointment of student workers for Summer Session 2007:
 - a. Maribel Vega, Financial Aide, Student Worker I
 8. Ratify appointment of student workers for Fall Semester 2007:
 - a. Patric Aledo, Occupational Education, Student Worker I

THE FOLLOWING PERSONNEL MATTERS WERE APPROVED AND/OR RATIFIED AT THE NOVEMBER 6, 2007 BOARD OF TRUSTEES MEETING:

- b. Josefina Alegria de Coronel, Child Development Center, Student Worker IV
- c. Virginia Aquillon, Academic Learning Center, Student Worker II
- d. Thales Araujo, Advancement & Development, Student Worker I
- e. Priscilla Nichole Arreguin, TRIO, Student Worker I
- f. Maria Arellano, Child Development Center, Student Worker III
- g. Yesmin Arevalo Deanda, Academic Learning Center, Student Worker I
- h. Michaela Ballesteros, Human Resources, Student Worker I
- i. Michelle Ballesteros, Human Resources, Student Worker I
- j. Elizabeth Butler, Student Activities, Student Worker II
- k. Tara Burns, Cafeteria, Student Worker I
- l. Denise Cabrera, Academic Learning Center, Student Worker II
- m. Maria Camacho, Academic Learning Center, Student Worker I
- n. Daniel Chairez, MESA, Student Worker IV
- o. Hye Chung, Fine Arts/Language Arts/Social Science, Student Worker I
- p. Esther Diaz-Duarte, Academic Learning Center, Student Worker I
- q. Lawrence Din, Campus Safety, Student Worker II
- r. Jordan Downs, Academic Learning Center, Student Worker II
- s. Ricardo Fernandez, MESA, Student Worker IV
- t. Priscilla Galvan, Academic Learning Center, Student Worker I
- u. Briana Garcia, Fine Arts/Social Science/Language Arts, Student Worker I
- v. Imelda Garcia, High School Equivalency Program, Student Worker I
- w. Rosalia Garcia-Vargas, Cafeteria, Student Worker I
- x. Natasha Glavicic, Cafeteria, Student Worker I
- y. Ene delia Hernandez, Child Development Center, Student Worker II
- z. Leidy Hernandez Rodriguez, Institutional Research and Planning, Student Worker II
- aa. Sandra Hernandez-Mosqueda, East Salinas GearUp, Student Worker III
- bb. Biatrix Herrera, Academic Learning Center, Student Worker II
- cc. Jessica Irizarry, Cafeteria, Student Worker I
- dd. Ferdinand Jimenez, Academic Learning Center, Student Worker II
- ee. Mariana Jimenez, Workforce & Community Development, Student Worker IV
- ff. Unduk Kang, Fine Arts/Language Arts/Social Science, Student Worker I
- gg. Tsutomu Katagiri, Fine Arts/Language Arts/Social Science, Student Worker I
- hh. Violet Kildaw, Cafeteria, Student Worker I
- ii. Brian Kindle, Academic Learning Center, Student Worker II
- jj. Daniella Laureles, Marketing, Student Worker II
- kk. Eduardo Magana, Campus Safety, Student Worker II
- ll. Maria Elena Magana Villagomez, Child Development Center, Student Worker I

THE FOLLOWING PERSONNEL MATTERS WERE APPROVED AND/OR RATIFIED AT THE NOVEMBER 6, 2007 BOARD OF TRUSTEES MEETING:

- mm. Abel Maduajano, Soledad GearUp, Student Worker IV
 - nn. Deleynna Martinez, MESA, Student Worker II
 - oo. Luis Mayorga, Cafeteria, Student Worker I
 - pp. Paul McCormack, DSP&S, Student Worker III
 - qq. Kenneth Minneaan, Maintenance/Grounds, Student Worker I
 - rr. Lorena Moreno, MESA, Student Worker IV
 - ss. Rosalba Mosqueda, Soledad GearUp, Student Worker III
 - tt. Evelin Nava, Counseling/Assessment, Student Worker I
 - uu. Monica Navarro, Cafeteria, Student Worker I
 - vv. Moanililia Oakes, Academic Learning Center, Student Worker II
 - ww. Yvette Ortega, Math & Science, Student Worker I
 - xx. Ruth Oseguera Valencia, DSP&S, Student Worker III
 - yy. Monica Paloma, Academic Learning Center, Student Worker II
 - zz. Jimmy Parks, MESA, Student Worker III
 - aaa. Maria Plazola, Library, Student Worker I
 - bbb. Juan Ramirez, Academic Learning Center, Student Worker II
 - ccc. Timothy Reek, Library, Student Worker I
 - ddd. Diana Rincon Ruiz, Academic Learning Center, Student Worker II
 - eee. Miguel Rodriguez, MESA, Student Worker II
 - fff. Melissa Rojas, Fine Arts/Language Arts/Social Science, Student Worker I
 - ggg. Christina Shade, Math & Science, Student Worker I
 - hhh. Sherrie Simmons, Academic Learning Center, Student Worker IV
 - iii. Jorge Tapia, MESA, Student Worker III
 - jjj. Raquel Vargas, Child Development Center, Student Worker I
 - kkk. Angel Velasquez, Campus Safety, Student Worker II
 - lll. Sarah Weaghinton, Information Systems, Student Worker III
 - mmm. Wei Zhu, Fine Arts/Language Arts/Social Science Student Worker I
9. Ratify volunteers:
- a. Ronald Bustos, Physical Education

V. Special Projects and Stipends

1. Ratify Special Project Agreement Payments:
- a. Tony Anderson, \$200, for attending the Curriculum Committee Extra Meeting on August 30, 2007.
 - b. James Beck, \$200, for attending the Curriculum Committee Extra Meeting on August 30, 2007.
 - c. James Beck, \$200, for attending the Curriculum Committee Extra Meeting on September 13, 2007.
 - d. James Beck, \$200, for attending the Curriculum Committee Extra Meeting on September 27, 2007.
 - e. David Beymer, \$118.14, for attending the mandatory COA inservice

THE FOLLOWING PERSONNEL MATTERS WERE APPROVED AND/OR RATIFIED AT THE NOVEMBER 6, 2007 BOARD OF TRUSTEES MEETING:

- training for the 2007-2008 athletic varsity season on August 15, 2007.
- f. Barbara Bielas-Flynn, to assist faculty in conducting classes, provide oversight for student practice sessions, proctor tests, and attend BRN mandatory meetings, August 13 – December 21, 2007, projected 288 hours @ \$50.00/hr, total not to exceed \$14,400.
 - g. Darrin Bright, \$95.72, for attending the mandatory COA inservice training for the 2007-2008 athletic varsity season on August 15, 2007.
 - h. Theresa Carbajal, \$200, for attending the Curriculum Committee Extra Meeting on August 30, 2007.
 - i. Theresa Carbajal, \$200, for attending the Curriculum Committee Extra Meeting on September 13, 2007.
 - j. Maria Castillo, \$200, for attending the Curriculum Committee Extra Meeting on August 30, 2007.
 - k. Maria Castillo, \$200, for attending the Curriculum Committee Extra Meeting on September 13, 2007.
 - l. Matthew Collins, \$118.14, for attending the mandatory COA inservice training for the 2007-2008 athletic varsity season on August 15, 2007.
 - m. LaVerne Cook, \$200, for attending the Curriculum Committee Extra Meeting on September 13, 2007.
 - n. LaVerne Cook, \$200, for attending the Curriculum Committee Extra Meeting on September 27, 2007.
 - o. Carl Christensen, \$200, for attending the Curriculum Committee Extra Meeting on August 30, 2007.
 - p. Carl Christensen, \$200, for attending the Curriculum Committee Extra Meeting on September 13, 2007.
 - q. Carl Christensen, \$200, for attending the Curriculum Committee Extra Meeting on September 27, 2007.
 - r. Mary Davis, to assist faculty in conducting classes, provide oversight for student practice sessions, proctor tests, and attend BRN mandatory meetings, August 13 – December 21, 2007, projected 76.153 lab hours @ \$45.96/hr, total not to exceed \$3,500.
 - s. Jovita Dominguez, to assist faculty in conducting classes, provide oversight for student practice sessions, proctor tests, and attend BRN mandatory meetings, August 13 – December 21, 2007, projected 73.22 lab hours @ \$47.80/hr, total not to exceed \$3,500.
 - t. Richard Givens, \$95.72, for attending the mandatory COA inservice training for the 2007-2008 athletic varsity season on August 15, 2007.
 - u. Jeanne Hori-Garcia, \$200, for attending the Curriculum Committee Extra Meeting on August 30, 2007.
 - v. Jeanne Hori-Garcia, \$200, for attending the Curriculum Committee Extra Meeting on September 13, 2007.
 - w. Jeanne Hori-Garcia, \$200, for attending the Curriculum Committee Extra

THE FOLLOWING PERSONNEL MATTERS WERE APPROVED AND/OR RATIFIED AT THE NOVEMBER 6, 2007 BOARD OF TRUSTEES MEETING:

- Meeting on September 27, 2007.
- x. Jeffery Hughey, \$200, for attending the Curriculum Committee Extra Meeting on August 30, 2007.
 - y. Jeffery Hughey, \$200, for attending the Curriculum Committee Extra Meeting on September 13, 2007.
 - z. Jeffery Hughey, \$200, for attending the Curriculum Committee Extra Meeting on September 27, 2007.
 - aa. Neil Ledford, \$15,000, for implementation of new courses and programs as part of the Agriculture Institute between June 4 – August 19, 2007.
 - bb. Eleanor Love, \$118.14, for attending the mandatory COA inservice training for the 2007-2008 athletic varsity season on August 15, 2007.
 - cc. Robert Maffei, \$200, for attending the Curriculum Committee Extra Meeting on August 30, 2007.
 - dd. Robert Maffei, \$200, for attending the Curriculum Committee Extra Meeting on September 13, 2007.
 - ee. Robert Maffei, \$200, for attending the Curriculum Committee Extra Meeting on September 27, 2007.
 - ff. Dolores Magaña, to assist faculty in conducting classes, provide oversight for student practice sessions, proctor tests, and attend BRN mandatory meetings, August 13 – December 21, 2007, projected 76.153 lab hours @ \$45.96/hr, total not to exceed \$3,500.
 - gg. Lawrence Mankins, \$118.14, for attending the mandatory COA inservice training for the 2007-2008 athletic varsity season on August 15, 2007.
 - hh. Patrick McCarty, \$118.14, for attending the mandatory COA inservice training for the 2007-2008 athletic varsity season on August 15, 2007.
 - ii. Kathleen Mendelsohn, \$200, for attending the Curriculum Committee Extra Meeting on August 30, 2007.
 - jj. Kathleen Mendelsohn, \$200, for attending the Curriculum Committee Extra Meeting on September 13, 2007.
 - kk. Kathleen Mendelsohn, \$200, for attending the Curriculum Committee Extra Meeting on September 27, 2007.
 - ll. Virginia Meyers, \$95.72, for attending the mandatory COA inservice training for the 2007-2008 athletic varsity season on August 15, 2007.
 - mm. Pimol Moth, \$500, for participation, presentation and student support at the NASA CIPA Symposium from July 16 – July 19.
 - nn. Pimol Moth, \$1,500, for summer co-principal investigator work on the Engineering Program Upgrade with Project Management program from June 4 – August 17, 2007.
 - oo. Cheryl O'Donnell, \$200, for attending the Curriculum Committee Extra Meeting on August 30, 2007.
 - pp. Cheryl O'Donnell, \$200, for attending the Curriculum Committee Extra Meeting on September 13, 2007

THE FOLLOWING PERSONNEL MATTERS WERE APPROVED AND/OR RATIFIED AT THE NOVEMBER 6, 2007 BOARD OF TRUSTEES MEETING:

- qq. Cheryl O'Donnell, \$200, for attending the Curriculum Committee Extra Meeting on September 27, 2007.
- rr. Daniel Ortega, \$95.72, for attending the mandatory COA inservice training for the 2007-2008 athletic varsity season on August 15, 2007.
- ss. Ignacio Pando, \$61.43 per hour, 4 hours per week, 17 weeks, to provide counseling instruction, workshops, and counseling sessions to MESA students from August 21 – December 21, 2007
- tt. Daniel Petersen, \$200, for attending the Curriculum Committee Extra Meeting on August 30, 2007.
- uu. Daniel Petersen, \$200, for attending the Curriculum Committee Extra Meeting on September 13, 2007.
- vv. Daniel Petersen, \$200, for attending the Curriculum Committee Extra Meeting on September 27, 2007.
- ww. Melissa Stave, \$200, for attending the Curriculum Committee Extra Meeting on August 30, 2007
- xx. Melissa Stave, \$200, for attending the Curriculum Committee Extra Meeting on September 13, 2007.
- yy. Alicia Steinhardt, \$1,200, for developing online Biology 12 Human Genetics course, March 8 – June 1, 2007. This payment constitutes 100% of the stipend for first Distance Education course.
- zz. Milena Strong, to assist faculty in conducting classes, provide oversight for student practice sessions, proctor tests, and attend BRN mandatory meetings, August 13 – December 21, 2007, projected 76.15 lab hours @ \$45.96/hr, total not to exceed \$\$3,500.
- aaa. Daniel Teresa, \$118.14, for attending the mandatory COA inservice training for the 2007-2008 athletic varsity season on August 15, 2007.
- bbb. Mary Ann Toney, \$99.56, for attending the mandatory COA inservice training for the 2007-2008 athletic varsity season on August 15, 2007.
- ccc. Andrew Vasher, \$118.14, for attending the mandatory COA inservice training for the 2007-2008 athletic varsity season on August 15, 2007.
- ddd. Andy Watt, \$118.14, for attending the mandatory COA inservice training for the 2007-2008 athletic varsity season on August 15, 2007.
- eee. Chris Zepeda, \$95.72, for attending the mandatory COA inservice training for the 2007-2008 athletic varsity season on August 15, 2007.

Budget Implications:

Funds for the above personnel actions are included in the 2007/08 Budget.