

Adopted

HARTNELL COMMUNITY COLLEGE DISTRICT

MINUTES

Regular Meeting of the Board of Trustees
CALL 208, Training Room
411 Central Avenue
Salinas, California

October 4, 2011

OPEN SESSION Meeting called to order at 5:03 p.m. by Trustee Padilla-Chavez.

PLEDGE OF ALLEGIANCE Trustee Donohue led the Pledge of Allegiance.

ROLL CALL Erica Padilla Chavez, President
Kevin Healy, Vice President
Candi DePauw
Patricia Donohue
Bill Freeman
Elia Gonzalez-Castro
Ray Montemayor
Juan M. Gutierrez, Student Trustee – (advisory vote per Board Policy 1030)

Dr. Phoebe K. Helm, Superintendent/President

Trustee Padilla-Chavez announced that the Board would address two items (Appointment of Trustee and Public Hearing on an Energy Cost Savings) before taking public comments.

APPOINTMENT OF TRUSTEE Pursuant to Education Code sections 5326 and 5328, the Registrar requested that the Board appoint the one qualified candidate, Patricia Donohue, to Trustee Area 3, in lieu of an election. Trustee Donohue, an incumbent, was unopposed when the filing date closed.

On a motion by Trustee Healy, seconded by Trustee DePauw, by vote of 7-0 and by advisory vote of Aye (Student Trustee Gutierrez), the Board moved to appoint Patricia Donohue to Trustee Area 3 in lieu of an election and in compliance with Education Code, sections 5326 and 5328.

SWEARING IN OF TRUSTEE Trustee Erica Padilla-Chavez administered the Oath of Office to Patricia Donohue, Trustee Area 3, in lieu of an election and in compliance with Education Code sections 5326 and 5328.

Trustee Donohue, currently a trustee, will be seated for a second term at the Annual Organizational meeting of the Board scheduled November 29, 2011.

OPENED PUBLIC HEARING ENERGY COST SAVINGS PROJECT

Trustee Padilla-Chavez opened the public hearing on Energy Cost Savings at 5:07 p.m.

The California Community College Chancellors Office has encouraged colleges to engage in lighting retrofits and other energy savings programs to reduce costs of operations as authorized by Government Code section 4217.10, et seq.

Joseph Reyes, Director of Facilities explained that the project summary in the resolution lists the nine college facilities impacted. GreenTech Energy Services, Inc. has conducted an energy study and results have been verified by PG&E. The results indicate a return on investment of \$121,920 annually beginning in the first quarter of year three after the project is completed. Further PG&E provides incentive funding estimated at \$221,782, if the work is completed and filed before the end of 2012. The contractor, Green Tech Services, Inc. is responsible for achieving the incentive funding. General fund allocation for the contract is \$254,505.

Mr. Reyes noted that Isidro Reyes and Rob Cruz, PG&E representatives and Larry Rosenwinkel, GreenTech Energy Services were present to address the Board's questions.

CLOSED PUBLIC HEARING

There were no public comments. Trustee Padilla-Chavez closed the public hearing at 5:13 p.m. and opened the discussion to the Board.

BOARD'S COMMENTS ON ENERGY COST SAVINGS PROJECT

The Board asked several questions surrounding the payback amount, the safety of the bulbs, the annual savings, the difference of illumination, employee wages, PG&E rebate, and if this project went out to bid and if not, why. Joseph Reyes and the representatives of PG&E or GreenTech responded to each of the Board's questions.

Mr. Reyes stated that as authorized by Government Code section 4217.10, et seq. the college is not required to go out to bid on this type of project. Dr. Helm said that it was in essence a sole source contract and stated that she held off on bringing this item forward until it was determined that no local vendor was qualified to perform this specialized work in the turn key fashion required to meet the deadline. In addition, she pointed out that the contractor of this project is responsible to qualify the college for the PG&E rebate and would forgo the money should the project not be completed on time.

ACTION OF THE BOARD ON ENERGY COST SAVINGS PROJECT

On a motion by Trustee Donohue, seconded by Trustee Healy, and by roll-call vote of 7-0, and by advisory vote of Aye (Student Trustee Gutierrez), the Board adopted Adopt Resolution 11:11, Approving Energy Service Contract and Determining other Matters in Connection with an Energy Conservation Project and directed the administration to enter into a contract with GreenTech Energy Services for the Lighting Retrofit Project.

PUBLIC COMMENTS ON THE AGENDA AND WITHIN THE JURISDICTION OF THE BOARD

Francisco Estrada, Sr., community member and David Serena, Coalition, both spoke about how they are disappointed to hear that student government leaders (Juan Gutierrez and Francisco Estrada, Jr.) are being harassed and not being allowed to function as student leaders and they urged the Board for their support.

Francisco Estrada, Student, stated that since he has been elected there have been many issues surrounding his role as Student Senate President and he believes the administration has not been supportive and believes he is being harassed and that neither he nor the Senate can do the work they were elected to do.

STUDENT SENATE REPORT

Francisco Estrada, Student Senate President, reported out on Senate business at this time because he had to leave early to attend class. He reported on the annual Spooktacular event – they will have a haunted house; that the Senate is planning a combined celebration for Dia de los Muertos and Hispanic Latino month; an event is planned for Breast Cancer Awareness; that 9 senators will attend the annual California State Student Association (CSSA) Conference and training later this month, and thanked Dr. Helm for an excellent job in explaining the college’s budget and the Senate’s budget this afternoon at their regular meeting.

Trustee Gonzalez-Castro asked how the students are selected to attend the CSSA conference and Francisco explained that the conference limits attendance to nine Student Senators and the advisor. The conference is not open to the general student population.

Trustee Freeman asked how the Board could help the Student Senate with the issues Francisco stated earlier under public comments. Francisco responded that more leadership to senior administrators would be helpful.

CONSENT AGENDA

On a motion by Trustee Gonzalez-Castro, seconded by Trustee Healy, by vote of 7-0, and by advisory vote of Aye (Gutierrez), the Board moved to approve Consent items A, C, D, E, F, G, and H.

Items pulled for discussion only were: A (Student Trustee Gutierrez), F (Donohue), and G (DePauw).

Trustee Freeman pulled for separate discussion and vote Consent item B., Disbursements.

A. MINUTES

On a motion on by Trustee Gonzalez-Castro, seconded by Trustee Healy by vote of 7-0 and by advisory vote of Aye (Student Trustee Gutierrez), the Board moved to adopt the following minutes as

submitted pending verification of audio for September 13th meeting at the request of Student Trustee Gutierrez.

Student Trustee Gutierrez stated that under Board Reports (page 9) September 13, 2011 he would like a statement added that states he believes he is being denied due process because this is what he said.

1. September 7, 2011 – Workshop on Budget
2. September 13, 2011 – Regular Meeting (revised)
3. September 14, 2011 – Board’s Retreat
4. September 20, 2011 – Joint Presentation – School and College Partnerships Hartnell and Salinas Union High School District

B. DISBURSEMENTS

Trustee Freeman asked about a disbursement made to Cypress Creek Apartments and stated that the college should not be paying for anyone’s apartment. Dr. Helm responded that this expense provides housing for an interim dean whose contract includes housing expenses. The individual is retired and does not receive benefits from Hartnell. This provision is general practice for such employees and typically, the housing costs do not exceed what the benefits would have cost.

Trustee Freeman made a motion to not approve disbursements. The motion failed due to lack of a second.

On a motion by Trustee Healy, seconded by Trustee DePauw, by vote of 5-1-0-(No: Freeman) and (abstention , Montemayor)and by an advisory vote of Aye (Student Trustee Gutierrez), the Board moved to approve disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

**C. CURRICULUM
COMMITTEE ACTIONS**

Ratified the recommendations from Curriculum Committee actions for the period of September 1 through September 15, 2011.

D. PROPERTY SURPLUS

Declared the property as surplus and authorizes its disposal by the Administration. (Appendix A)

**E. FOUNDATION FOR CA
COMMUNITY
COLLEGES –
INDEPENDENT LIVING
PROGRAM**

Ratified the 2011-12 Agreement between Hartnell College and the Foundation for California Community Colleges to support the Youth Empowerment Strategies for Success Independent Living Program (YESS-ILP). The funding amount of \$22,500 will provide educational and employment training opportunities for foster and probationary youth.

F. MONTEREY
PENINSULA
ENGINEERS – ALISAL
TURNAROUNND
PROJECT

Awarded the contract and authorized the administration to enter into agreement with Monterey Peninsula Engineers, lowest responsive bidder, for the Alisal Campus Bus Turnaround Project. The project consists of the installation a turnaround at the west end of the existing access road at the Alisal Campus. The scope of work includes, but is not limited to hardscape, landscaping, and paving. The amount of the total project is \$88,055 and paid by Measure H.

Trustee Donohue asked if penalties were built in for failure to deliver the project on time and Joseph Reyes responded, yes.

Trustee Padilla-Chavez asked about the percentage of change orders in the contract. Joseph Reyes responded the usual 10% and that 10% is included in the contract.

G. OUT OF COUNTRY
TRAVEL – SILIVA
MILLIAN-VOSSLER

Approved out-of-country travel for Silvia Millan-Vossler, Math faculty. Ms. Millan-Vossler is invited to participate at the Convexity Topology, Combinatorics, and Beyond Conference at the Instituto de Matematicas, Puerto Vallarta, from October 5 – 7, 2011 at no cost to the college.

Trustee DePauw asked if any special insurance is required for out-of-country travel. Dr. Helm responded that the college's insurance covers this type of travel and the carrier requires board approval of out-of-country travel.

H. PERSONNEL ACTIONS

Approved and/or ratified Personnel Actions. (Appendix B)

ACTION ITEMS

BUDGET REVISIONS

On a motion by Trustee DePauw, seconded by Trustee Healy, by vote of 7-0 and by advisory vote of Aye (Student Trustee Gutierrez), the Board moved to approve the budget revisions numbered 9420 to 9432.

SECOND READING –
INSTRUCTIONAL
POLICIES –

On a motion by Trustee Healy, seconded by Trustee DePauw, and by advisory vote of Aye (Student Trustee Gutierrez), the Board moved to approve the second and final reading of Board Policies 4220 (Standards of Scholarships) 4030 (Academic Freedom), and 4260 (Pre Co-Requisites) and approved to delete Board Policy 4020 (Food and Wine Service).

Trustee Padilla-Chavez asked about the template used to develop these policies. Dr. Flannigan responded that polices at five other colleges were reviewed as well the Community College League of California. The League's numbering system and format are being used. The policies are reviewed and approved by the Academic Senate before being recommended to the President and the Board of Trustees.

RESOLUTION 11:10 On a motion by Trustee Donohue, seconded by Trustee Gonzalez-Castro, by roll call vote of 7-0 and by advisory vote of Aye (Student Trustee Gutierrez), the Board moved to adopt Resolution 11:10, GANN Limit Resolution Establishing Appropriations Limit for 2011-12.

RESOLUTION 11:12 On a motion by Trustee DePauw, seconded by Trustee Gonzalez-Castro, by roll call vote of 7-0 and by advisory vote of Aye (Student Trustee Gutierrez), the Board moved to adopt Resolution 11:11, Designating New Representatives to Various Community Colleges Joint Power Authorities.

INFORMATION ITEMS

CONSTRUCTION
PROJECTS – UPDATE The Board received an updated, written report on the current construction projects. The report is on Page 116 of the October 4, 2011 Meeting Agenda Packet housed at:
http://www.hartnell.edu/board/packets/October_4_2011_Packet.pdf

Trustee Gonzalez-Castro stated that the landscaping and new the entrance sign at the Alisal is beautiful. Trustee Padilla-Chavez asked when the college will close out the CAT building. Joseph responded that the college is waiting for the as built drawings from the Architect.

FIRST READING BOARD
POLICIES On August 23, 2011, the Board engaged in a Trustee Workshop that focused on the role of the Board in Accreditation. A chart provided Community College League of California policies in comparison to Hartnell Board Policies. Gaps were identified as were the fifteen (15) policies specifically related to the role of the Board and required by Accreditation. The Board agreed to prioritize the development of these policies and to engage in a retreat with a representative of the Association for Community College Trustees (ACCT) to learn about best practices with regard to these policies. That retreat was conducted on September 14, 2011 by Dr. Pamela Fisher, facilitator, Association for Community College Trustees.

Dr. Helm provided the Board with a summary of action for ten of the fifteen policies and explained each policy as they were reviewed. The first four were brought at the request of the Board and the other six are specific to accreditation requirements and best practices.

1. BP 1100 – Meeting Attendance – Revise - BP 2725, Board Member Compensation
2. BP 1105 – Mileage Allowance – Delete and Replace with BP 2735, Board Member Travel
3. BP 1106 – Life Insurance Benefits for Members of the Governing Board – Delete

4. BP 1110 – Health Benefits for Members of the Governing Board - Delete
5. *BP 1440 – Orientation for New Board Members – Delete and Replace with BP 2740, Board Education
6. *BP 2745 – Board Self-Evaluation – New
7. *BP 3200 – Accreditation – New
8. *BP 2200 – Board Duties and Responsibilities – New
9. *BP 2431 – CEO Selection – New
10. *BP 2435 – Evaluation of CEO – New

*Required by Accreditation.

The Board had a lengthy discussion while reviewing each policy each providing their opinion. Trustee Padilla-Chavez reminded the Board that this is the first reading and that no action would be taken this evening. She asked that any member who want to provide suggested language to forward their suggestions to her or to Dr. Helm. In addition, Trustee Padilla-Chavez asked that language be incorporated to address the student trustee as appropriate.

Trustee Padilla-Chavez asked both Trustees Donohue and DePauw to work with her to review related administrative procedures as they are developed. Both Trustees agreed to work with Trustee Padilla-Chavez.

LETTER FROM SALINAS UNION HIGH SCHOOL DISTRICT

The Board received a letter from the James Earhart, Superintendent of Salinas Union High School District (SUHSD) regarding the multitude of projects and partnerships between Hartnell and area schools. Since 2006, approximately \$14 million have flowed through these partnerships to support the schools.

Trustee Padilla-Chavez stated she was impressed with the recent joint Board session between Hartnell and SUHSD and that the Board will be invited to a future Board meeting of SUHSD.

LEGAL ADVISORY – STUDENT ACTIVITY FEES

The Board received a legal advisory regarding the use of the Student Activity Fee funds. Dr. Helm stated that the reason she included this as an information item in the Board’s agenda was to inform candidates as well as the public of the legal advisory and stated as a public record this letter can help future student senators have a better understanding of the purpose of student funds.

Trustee Freeman stated that without students there would be no college and no Board of Trustees and he said that he was not happy to hear that the Student Senate was prevented from having a candidates’ forum and believes it’s wrong for anyone to discourage young people from doing what they want – that it’s the students’ school and they should be allowed hold a forum on any issue.

Dr. Helm stated that she wanted to make clear that no one prevented the students from having a candidates’ forum. And, the Student

Senate President has made that same statement himself. Also, the Senate's decision to cancel the forum was their decision. In fact, the Political Science Club, co-sponsored with the Women's League of Voters, has scheduled a candidates' forum on October 13th at 6:30p.m. in Steinbeck Hall. Mr. Freeman stated that he did not believe Dr. Helm (referencing her statement that the Student Senate was not told to cancel the Candidates Forum). Dr. Helm stated she did not know how to help him with his beliefs; all she could do was to present the facts.

Student Trustee Gutierrez asked if a student body can endorse a political candidate—not financially, but by name only.

Alison Neufeld, legal counsel responded, no. Dr. Helm suggested that Student Trustee Gutierrez review the Senate Bylaws and Constitution to determine the purpose of the Associated Student Body.

INCUMBENT TRUSTEE AREAS - REDISTRICTING

Trustee DePauw asked about the purpose of this item and Dr. Helm responded that she received a question regarding the intent of "respect incumbents" as stated in the Guiding Principles adopted by the Board at their regular meeting of May 3, 2011. The Board clearly expects the ultimate result of all the plans recommended by the Redistricting Advisory Committee to comply with the voter rights act.

Trustee Padilla-Chavez stated that Joaquin Avila, Attorney, has been retained to assist the Board with the Department of Justice Pre-Clearance process and that Mr. Avila is extremely knowledgeable in the redistricting process and that he is a well regarded attorney and his advice has been sought by the White House.

SENATE REPORTS

Academic Senate: Nancy Schur reported that the Senate continues to meet regularly; that the Faculty Development Committee has developed a flex activity calendar; that the recent Emergency Preparedness Flex Day on September 27th was fantastic.

Dr. Helm took this opportunity to publicly thank Dr. Suzanne Flannigan and Joseph Reyes for all of their work on preparing for the Emergency Preparedness Flex Day and that they are working on establishing emergency preparedness policies and procedures.

Classified Senate: None were present.

Student Senate: Francisco Estrada reported on Senate business earlier in the meeting (See Page 3, Public Comments)

PRESIDENT'S REPORT

Dr. Helm's report included:

Candidates Forum –October 13, 2011, 6:30 – 8 p.m., Steinbeck Hall sponsored by Political Science Club and Women's League of Voters.

Vice President, Support Operations and Controller Search – There was a technology glitch that caused the system to kick back and not accept applications from certain carriers such as Yahoo. The application date has been extended to compensate for this glitch. And notice has been placed on the web site asking candidates to please verify that their materials have been received. Meanwhile, has asked Sharon Alheit, Grants Manager, to temporarily step in as Controller. In addition, Al Muñoz has agreed to help out as requested. Dr. Helm thanked Grace Gast for significantly helping the college over the past 30 days.

Student Senate – Dr. Helm thanked the Student Senate for inviting her to review the college and the Senate's budget. It helped her to feel like a teacher again and she appreciated the fact that they responded well to the information. It was a great opportunity for her and hopes she will be invited to do this as part of the Senate's annual leadership training each summer.

Auto Collision – Dr. Helm reported that the college is in the process of surveying employers to identify specific courses they would value as readiness for their shop, factory training or transfer.

Accreditation – Dr. Helm reported that she and Lucy Serrano will be away from the college October 16-21, 2011 leading an accreditation site visit.

Gustavo Quintero – Dr. Helm sadly announced that former student and college instructional associate was recently killed in an automobile accident by a drunk driver and she extended her condolences to his daughter, Monica, and her family. Monica is a student at the college this semester.

BOARD REPORTS

Trustee Montemayor reported that the Sunrise House's next meeting is October 13th and he plans to report more at the next meeting. Trustee Montemayor made a written request for information on those positions that are provided a living allowance.

Student Trustee Gutierrez reported that he met with Matt Coombs, VP of Information Technology, where he learned that the website will soon be revamped and students will be able to complete and submit forms online; that he attended a recent soccer game and that he believes more marketing of Hartnell's newest facilities is needed.

Trustee Healy extended well wished to Jennifer Fellguth on her

retirement and that he will see everyone in December because he cannot attend the November 1st meeting.

Trustee DePauw stated that she really enjoyed the Board's Retreat on September 14th –they accomplished a lot in a short time. She thanked Dr. Helm for the update on Auto Collision; Farm day is approaching if anyone wants to help, and she agreed with Student Trustee Gutierrez – the college should be marketing the facilities more.

Trustee Freeman stated that he was close to Gustavo Quintero - that he was a good man who will be missed by him and all others and asked that that the Board close in Gustavo's memory; that he recently attended the most recent football game where Hartnell won; that he recently talked to George Watkins, sports writer for the Californian and asked for a story on the soccer team because they are first place - and that he believes the soccer team should be front page news.

Trustee Gonzalez-Castro stated that she appreciated the Board's Retreat and that the work on the policies will help the college move forward and will provide the tools needed to meet the Board's goals – she thanked all those who participated; that she is looking for the candidates' forum on October 13th.

Trustee Padilla-Chavez shared a letter she received from Senator Canella as did other members; that she likes the idea of marketing and highlighting all the good Hartnell accomplished and she asked that when preparing Board items that staff think about how any of those items tie into the Board's goals. In closing her report, Trustee Padilla-Chavez thanked the staff for all of their work in preparing for the Title V STEM grants – that Hartnell was one of four colleges in California who not only received one, but two grants to support Latino students in science, technology, engineering, and mathematics.

CLOSED SESSION

The Board of Trustees and Dr. Phoebe K. Helm, Superintendent/ President, Terri Pyer, Associate Vice President, Human Resources, and Alison Neufeld, Legal Counsel, Liebert, Cassidy, Whitmore, moved to Closed Session at 7:07 p.m. to consider legal, personnel, labor and/or contract matters authorized for Closed Session per Government Code Sections 3549.1, 54956.9, 54957, and/or 54957.6.

1. Update on Employee Group Negotiations

RECONVENE PUBLIC SESSION AND REPORT OUT FROM CLOSED SESSION

Trustee Padilla-Chavez reconvened the public session at 7:25 p.m. and reported out the following:

On a motion by Trustee Healy, seconded by Trustee DePauw, and by unanimous vote, the Board moved to approve to give CSEA, L-39, and Confidential employees one day off on Friday, April 6,

2012 to account for 2012 being leap year.

On a motion by Trustee Montemayor, seconded by Trustee DePauw, and by unanimous vote, the Board moved to approve to give administrators, including supervisors, one day off on Friday, April 6, 2012 to account for 2012 being leap year.

ANNOUNCEMENTS

1. Board Session, October 13, 2011, 5 p.m. CALL, Room 208.
2. Regular Meeting – November 1, 5 p.m., CALL, Room 208
3. Annual Organizational Meeting – November 29, 5 p.m., CALL 208

ADJOURNMENT

On a motion by Trustee Healy, seconded by Trustee Montemayor, and unanimously carried, the Board moved to adjourn the meeting at 7:28 p.m. in memory of Gustavo Quintero, former student and recently an Instructional Associate.

Erica Padilla-Chavez
Board of Trustees President

Phoebe K. Helm
Board Secretary

SURPLUS - COMPUTERS
OCTOBER 4, 2011

APPENDIX A

Serial Numbers

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17116027
17116023
17115982
17116036
17116015
18010310
17115989
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17116039
17115999
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Serial Numbers

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17116001
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THE FOLLOWING PERSONNEL ACTIONS WERE APPROVED AND/OR RATIFIED AT THE REGULAR MEETING OF THE BOARD OF TRUSTEES ON OCTOBER 4, 2011:

I. Retirements, resignations, releases, and leave requests

A. Approve retirement of regular personnel:

1. Jennifer Fellguth, Librarian, Library (#F-31), effective June 1, 2012.

II. Appointments

A. Ratify appointment to regular classified position:

1. Ann T. Mintie, full-time, 40 hours per week, 12 months per year, Science Lab Technician (#CC-28), Math & Science Department, Range 23, Step E, effective October 11, 2011.

B. Ratify appointment of part-time instructors for fall semester 2011:

1. Guy Agrati, Nursing
2. Patricia Ahlers-Johnson, Psychology
3. Elizabeth Andrade, Psychology
4. Alejandro Arce, Photography
5. Tammie Attaway, Counseling
6. Mary Bains-Fort, Psychology, Alcohol and Other Drugs and Counseling
7. Edward Barber, Physical Education
8. Amy Barrett-Burnett, Alcohol and Other Drugs
9. Emilia Benavente, Physical Education
10. Olga Blomgren, English
11. Branstetter, Michael, Mathematics
12. Elsa Brisson, Family Consumer Studies
13. Jeffrey Bynes, English
14. Fernando Cabrera, Spanish
15. Alejandra Campos, Spanish
16. Kayla Canelo, History
17. Susannah Carney-Waddy, English
18. Emily Carr, English
19. Bobby Carrillo, Administration of Justice
20. Fernando Carrillo, Automotive (Mechanical) Technology
21. Denise Castro, Health Education
22. Dolores Christensen, Counseling
23. Ying Chu, Mathematics
24. Philip Collins, Music
25. Denise Cook, Learning Skills
26. Nicholas Corrette, Sociology
27. Nichole Crais, Health Education
28. Jesus Cuevas, Physical Education

29. Jordan Daniels, Construction
30. Jovita Dominguez, Nursing
31. Javier Dorantes-Rivera, Welding
32. Julia Edgcomb, Psychology
33. Linda Edlund, Anthropology
34. Matthew Escover, Political Science
35. Jorge Espinas, Nursing
36. Steve Ettinger, Music
37. Marilu Flores, Spanish
38. James Frye, English as a Second Language
39. Lynda Gates, Administration of Justice
40. Toni Gifford, Nursing
41. Rich Givens, Physical Education
42. Angela Gleason, Art
43. Richard Gray, Administration of Justice
44. Marvin Grim, Physical Education
45. Albar Guerrero, Physical Education
46. Wanda Guibert, English
47. Anthony Gutierrez, Administration of Justice
48. Deborah Harris, English
49. Katherine Harris, Biology
50. Lawrence Harris, Political Science
51. Patricia Henrickson, Early Childhood Education
52. Lynn Hilden, Mathematics
53. Gloria Hill, English
54. John Himelright, Philosophy
55. Kristy Holland, History
56. Chris Houston, English
57. Ben Jimenez, Administration of Justice
58. Dustin Jones, English. Appointment based on equivalency as follows: BA in English from San Diego State University and has completed all coursework for an MA in English literature and an MA certificate in composition, and is near completion of his thesis.
59. Calvin Kanow, Art
60. Jeffrey Kessler, Psychology
61. John Koza, Music
62. Kendon Kraska, Psychology
63. Rey Lagasca, Construction
64. Sylvia Langland, Family Consumer Studies
65. Derrick Lavoie, Biology
66. Jose Lopez, Business
67. Paul MacDonald, Physical Education
68. Freda Jane Meade-Roberts, Early Childhood Education
69. Juan Pablo Mercado, Ethnic Studies and Community Survey Results
70. Mariam Mooney, Mathematics
71. Pete Noble, Physical Education

72. Jose Oviedo, Mathematics. Appointment based on equivalency as follows: MS and BS in Electrical Engineering from UCSC
73. Jamie Pedroza, Physical Education
74. Bonnie Quan, Business
75. Everett Rodriguez, Administration of Justice
76. Tammi Ross, Physical Education
77. Steve Seymour, Physical Education
78. Mary Ann Toney, Physical Education
79. Paula Tyler, Physical Education
80. Nancy Villicaña, Counseling
81. Theo Windham, Physical Education
82. Chris Zepeda, Physical Education

C. Ratify appointment of Professional Experts:

The Athletic program provides competitive opportunities for Hartnell students, and professional experts assist coaches in fulfilling the program's mission:

1. Andre Bailey, \$3500, assistant men's basketball coach, October 1, 2011 – March 11, 2012.
2. Ed Barber, \$480, assistant track coach, July 18 – July 22, 2011.
3. Veronica Cortese, \$3500, assistant volleyball coach, August 15 - November 30, 2011.
4. Gaspare Montante, \$5000, assistant football coach, August 15 - November 14, 2011.
5. Carly Haddan, \$3500, assistant women's basketball coach, October 1, 2011 - March 28, 2012.
6. Gladys Mondragon, \$3500, assistant women's soccer coach, August 15 - December 4, 2011.
7. Monica Nicholson, \$3500, assistant cross country coach, August 15 - December 23, 2011.
8. Chris Zepeda, \$520, assistant track and field/cross country coach, July 18 - July 22, 2011.

Physical Education swim classes require lifeguard services:

9. Laura Donovan, \$15/hr (6 hrs/week), lifeguard, August 20, 2011 – June 19, 2012.
10. Jim Helm, \$15/hr (25 hrs/week), lifeguard, August 15, 2011 – June 1, 2012.
11. Andrew Perez, \$15/hr (20 hrs/week), lifeguard, August 15, 2011 – June 1, 2012.

The High School Equivalency Program (HEP) is funded by the US Department of Education Office of Migrant Education. HEP is a migrant education program designed to assist migrant and seasonal field workers obtain their GED and employment, military service, apprenticeship, Certificate of Skills Acquisition, Certificate of Achievement, or Associate's Degree (grant funded):

12. Claudia Flores, \$30/hr (12 hrs/week), GED Facilitator, August 15 – December 16, 2011.

The Central California New Media Center grant will establish a regional center at Hartnell that will be a leader in digital media for colleges, universities, high schools, and businesses and will create, design, and implement workforce training programs in New Media (grant funded):

13. Ana Luisa Morales, \$6100 per month, Digital Media Arts Director, August 22, 2011 – June 30, 2012.

The Salinas Science Engineering Mathematics and Aerospace Academy is an innovative, national project designed to increase the participation and retention of historically underserved and underrepresented K-12 youth in the areas of Science Technology, Engineering, and Mathematics (STEM):

14. Martin Medina, \$33.33/hr (up to 16 hrs/week), teacher, July 18 – December 31, 2011.

Hartnell's theater arts program/The Western Stage (TWS) provides students the opportunity to learn their craft within a professional context. Assignment is for all 2011 subscription season and runs January 24 – December 17, 2011:

15. John Espino, \$3500, musical conducting for the show "Curtains", September 7 – October 15, 2011.
16. Amber Hamzeh, \$4250, costume design, August 15 – September 16, 2011.
17. Suzanne Mann, \$700, costume design for the show "Curtains", August 22 – September 24, 2011.

The Foster Kinship Care Education Program (FKCE) provides advanced training for current and prospective foster, relative, and non-related extended family member caregivers, adoptive parents, and local agency employees; and support for foster home recruitment activities. This grant-funded program is a joint effort of the California Community College Chancellor's Office and the Department of Social and Employment Services (DSES). Assignments include orientation leaders, trainers, childcare and activity providers, and program coordination:

18. Jonathan Colon, \$13/hr (as needed), childcare, July 1, 2011 – June 10, 2013.
19. Mariana Jimenez, \$16/hr (as needed), childcare lead, July 1, 2011 – June 10, 2013.
20. Diana Maceira, \$30/hr (as needed), trainer, July 1, 2011 – June 10, 2013.
21. Rosemarie G. Oliva, \$100/hr (as needed), DSES trainer, July 1, 2011 – June 10, 2013.
22. Bree Nakashima, \$45/hr (as needed), FKCE trainer, July 11, 2011 – June 10, 2013.
23. Bree Nakashima, \$100/hr (as needed), DSES trainer, July 1, 2011 – June 10, 2013.

24. Valarie Roper, \$22/hr (as needed), Relative Liaison, July 1, 2011 – June 10, 2013.
25. Valarie Roper, \$25/hr (as needed), FKCE trainer, July 1, 2011 – June 10, 2013.
26. Carmen Rosales, 35/hr (as needed), FKCE trainer, July 1, 2011 – June 10, 2013.
27. Patricia Sanchez, \$13/hr (as needed), childcare, July 1, 2011 – June 10, 2013.
28. Patricia Sanchez, \$16/hr (as needed), childcare lead, July 1, 2011 – June 10, 2013.
29. Charles Trementozzi, \$22/hr (as needed), information meeting trainer, July 1, 2011 – June 10, 2013.

The Academy for College Excellence (ACE) is an award-winning program designed to help students achieve more, faster – in college and in their lives. The program teaches them the skills that will stay with them for life and helps them provide for themselves and their families. ACE is designed to get results for students from all different backgrounds (grant funded):

30. Jaime Vasquez, \$15/hr (15 hrs/week), supplemental instructor leader, August 15 – December 16, 2011.

Supplemental Instruction (SI) is a peer-led academic support program that helps students enrolled in certain historically challenging courses. SI leaders in the Tutorial Center facilitate student learning through out-of-class discussion and study skills support:

31. Kristine Savala, \$11.92/hr (20 hrs/week), English supplemental instructor August 31 – December 16, 2011.

Provide administrative coverage and supervision on Saturdays and Sundays:

32. Peter Lucido, \$42.70/hr, supervisor, August 15, 2011 – June 30, 2012.

D. Ratify appointment of substitute positions:

1. Gustavo Quintero, \$16.14/hr (20 hrs/week), visual arts instructional associate, August 29 – September 10, 2011.
2. Mercedes Quintero, \$20.58/hr (20 hrs/week), student life coordinator, August 15 – October 15, 2011.
3. Imelda Suarez, \$20.58/hr (20 hrs/week), student life coordinator, August 15 – October 15, 2011.
4. Holley Southworth, \$16.14/hr (20 hrs/week), visual arts instructional associate, August 29 – September 10, 2011.

E. Ratify appointment of Student Workers for fall semester 2011:

1. Diana Alonso, East Salinas GEARUp, Student Worker III
2. Thales Araujo, Advancement/Development, Student Worker III
3. Norma Armenta, Child Development Center, Student Worker II

4. Lynnette Banuelos, Cafeteria, Student Worker I
5. Adilenny Becerra, Child Development Center, Student Worker I
6. Antonio Berber-Zavala, Library, Student Worker I
7. Juan Castro, Tutorial Center, Student Worker III
8. Alexandria Cordova, ACE, Student Worker II
9. Yanira Cortez, Cafeteria, Student Worker I
10. Daniela Covarrubias, Student Affairs, Student Worker III
11. Florisel Cruz-Cruz, ESL, Student Worker I
12. Maria Dagnino, Child Development Center, Student Worker IV
13. Nathan DeLorimier, Cafeteria, Student Worker I
14. Selina Espinoza, Student Affairs, Student Worker III
15. Jose Garcia, Art, Student Worker IV
16. Roxana Garcia, Cafeteria, Student Worker I
17. Tenisha Garibaldo, Cafeteria, Student Worker I
18. Monica Garnica, EOPS, Student Worker II
19. Shannon Gattis, Student Life, Student Worker I
20. Eric Gomez, Child Development Center, Student Worker I
21. Jessica Gonzales, Student Affairs, Student Worker III
22. Mei-Hua Guajardo, Social & Behavioral Science, Student Worker II
23. Grisel Guerrero, Human Resources, Student Worker I
24. Roechelle Harris, Library, Student Worker I
25. Luis Hernandez, East Salinas GEARUp Grant, Student Worker III
26. Mark Hernandez, Tutorial Center, Student Worker IV
27. Jose Hinojosa, MESA, Student Worker IV
28. Jessica Humildad, Student Affairs, Student Worker III
29. Alexandra Kastner, Cafeteria, Student Worker I
30. Jessica Kelly, Child Development Center, Student Worker I
31. Judy Lantaca, MESA, Student Worker IV
32. Monica Lara, Child Development Center, Student Worker II
33. Leilani Lewellyn, Cafeteria, Student Worker I
34. Sequoia Lewis-Vines, Cafeteria, Student Worker I
35. Genesis Linares-Mejia, Student Affairs, Student Worker III
36. Kasey Lingbeck, Advanced Technology, Student Worker II
37. Erica Lomeli, Cafeteria, Student Worker I
38. Ivan Lopez Mendoza, Tutorial Center, Student Worker III
39. Monica Lopez, Student Life, Student Worker I
40. David Magill, Tutorial Center, Student Worker III
41. Jaqueline Manriquez, Child Development Center, Student Worker I
42. Juan Marin, Cafeteria, Student Worker I
43. Eduardo Margarito, Library, Student Worker I
44. Blanca Martinez-Salazar, Cafeteria, Student Worker I
45. Anthony McKay, Physical Education, Student Worker III
46. Celina Murillo, Physical Education, Student Worker III
47. Karina Murillo, Tutorial Center, Student Worker III
48. Leonel Muñoz, East Salinas GEARUp, Student Worker III
49. Monica Navarro, Student Affairs, Student Worker III
50. Mezairah Niduaza, Cafeteria, Student Worker I

51. Antonio Ocegüera Ramirez, Advanced Technology, Student Worker I
52. Leo Osornio, MESA, Student Worker IV
53. Estefania Palacios Pacheco, Chemistry, Student Worker IV
54. Mrugesh Patel, Chemistry, Student Worker IV
55. Rohit Patel, Tutorial Center, Student Worker III
56. Adonis Pedrialva, Cafeteria, Student Worker I
57. Olga Pena-Fuentes, Child Development Center, Student Worker III
58. Luis Perez Silva, Cafeteria, Student Worker I
59. Robert Ramirez, Cafeteria, Student Worker I
60. Angel Ramos, East Salinas GEARUp, Student Worker III
61. Karina Ramos, Tutorial Center, Student Worker III
62. Lorenzo Reyna, Tutorial Center, Student Worker IV
63. Leslie Rios, EOPS, Student Worker II
64. Adriana Rivera, Child Development Center, Student Worker III
65. Maria Rodriguez Villa, Tutorial Center, Student Worker II
66. Hannelore Rose, Biology, Student Worker IV
67. Mary Rubio, Social & Behavioral Science, Student Worker II
68. David Sainz, Cafeteria, Student Worker I
69. Adrian Salinas, Cafeteria, Student Worker I
70. Maria Santana, Child Development Center, Student Worker II
71. Nancy Serrato, Student Affairs, Student Worker III
72. Chahan Shah, Tutorial Center, Student Worker III
73. Alexander Sigala, Chemistry, Student Worker IV
74. Carolina Suarez Tinoco, East Salinas GEARUp, Student Worker III
75. Ariel Torres, Counseling, Student Worker II
76. Maria Uribe, Tutorial Center, Student Worker III
77. Edna Valdez, Human Resources, Student Worker I
78. Joseph Valdez, Tutorial Center, Student Worker III
79. Ana Vallejo, East Salinas GEARUp, Student Worker III
80. Samantha Villafuerte, Tutorial Center, Student Worker III
81. Chi Hao Wang, Tutorial Center, Student Worker IV
82. Kristina Webster, Student Affairs, Student Worker III