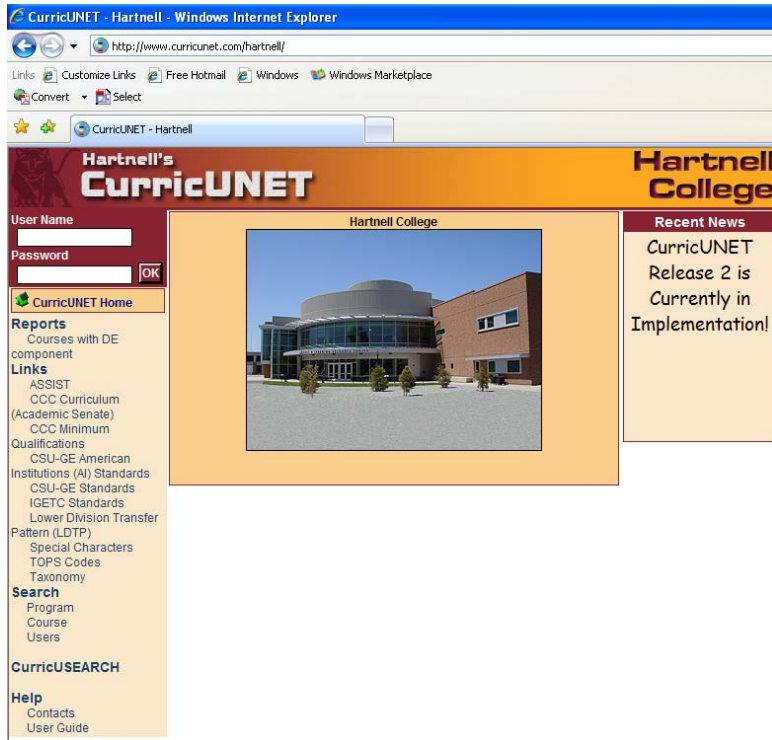


CurricUNET

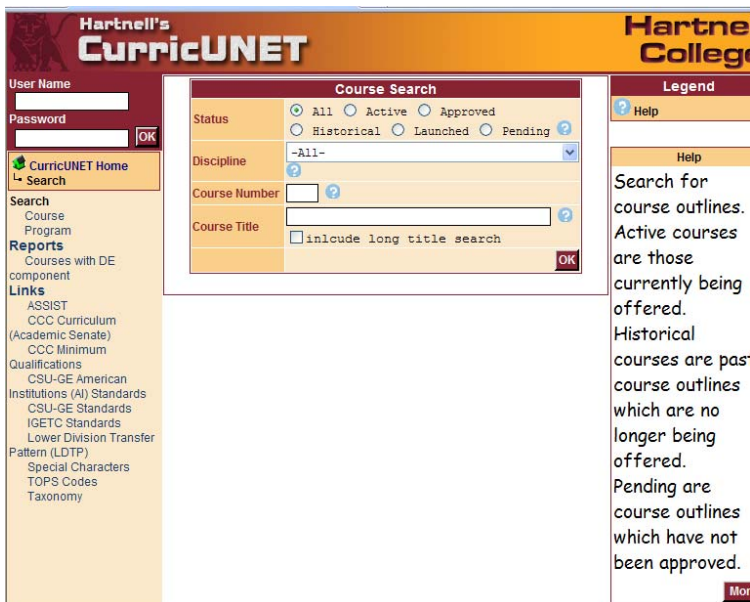
CurricUNET is the online resource Hartnell College uses to manage its curriculum approval process and to store official course outlines and approval forms.

To access CurricUNET, go to <http://www.curricunet.com/hartnell/>

You will see a screen that looks like this:



You do not need a log on to access course outlines. To search for an outline, go to **Search** on the left hand side of the screen and click **Course**. You will see this screen:



To view the outline for an existing, approved course, select **Active**, the name of the course **Discipline**, and then type in the **Number** of the course. For example:

Hartnell's CurricUNET

User Name: _____
Password: _____ **OK**

Course Search

Status: All Active Approved
 Historical Launched Pending ?

Discipline: LIB - Library Science

Course Number: 7

Course Title: include long title search **OK**

Legend

Help

Search for course outlines. Active courses are those currently being offered. Historical courses are past course outlines which are no longer being offered. Pending are course outlines which have not been approved. **More**



Governnet

Once you have entered the necessary information to find the course within the CurricUNET database, click **OK**.

Hartnell's CurricUNET

User Name: _____
Password: _____ **OK**

Course Search Results

Actions	Discipline	Course Number	Title
 	LIB	7	Information Competency in Literature and the Fine Arts
			Active **New Course**
	Hartnell	Hartnell	

Click the **CO** icon to access the course outline.

Legend

- Course Impact Report
- Course Outline Report
- Course Cover Sheet
- Course Changes Report
- Edit
- Master Database Report
- Copy

Help

Click on the **CO** icon to view a course outline. Click on the **Copy** icon to copy a course to edit. Click **More** for Guidelines on Course Revision. **More**

Governnet

Click the **CO** icon to access and display the course outline of record:

HARTNELL COLLEGE

COURSE OUTLINE

CC Approval:
Board of Trustees:
Last Revised:

DESIGNATOR & NUMBER: LIB 7

COURSE TITLE: Information Competency in Literature and the Fine Arts

CREDIT UNITS: 1

FACULTY INITIATOR: Hartnell Hartnell

<u>CONTACT HOURS PER</u>	Lecture: 16 -
<u>SEMESTER:</u>	18
	Lab: 0
	DHR: 0
	Other:

GRADING BASIS:

Grade and Pass/No Pass

PREREQUISITE:

COREQUISITE:

ADVISORY:

Students taking this course are advised that they must have basic computer skills for operating a word processing program, a spreadsheet program and e-mail, including sending attachments and files. Students also need access to the Internet and have adequate hardware and software such as Windows 98/2000/XP; Mac OS8-10 or their equivalent. Students without off-campus access to technology will be able to use the Library Media Center or open Computer labs to complete their assignments.

COURSE DESCRIPTION:

An introduction to the information competency skills required to locate, evaluate and cite materials in literature and the fine arts. Students will utilize print, Internet and other electronic sources. May be offered online.

COURSE OBJECTIVES:

Upon satisfactory completion of the course, students will be able to:

1. Evaluate the scope and level of information needed.
2. Identify and locate available materials and services.
3. Formulate context-based search strategies.
4. Utilize available sources to retrieve relevant information.
5. Interpret and evaluate the retrieved information.
6. Organize the information for effective use.
7. Cite and arrange the information in a standard format.