

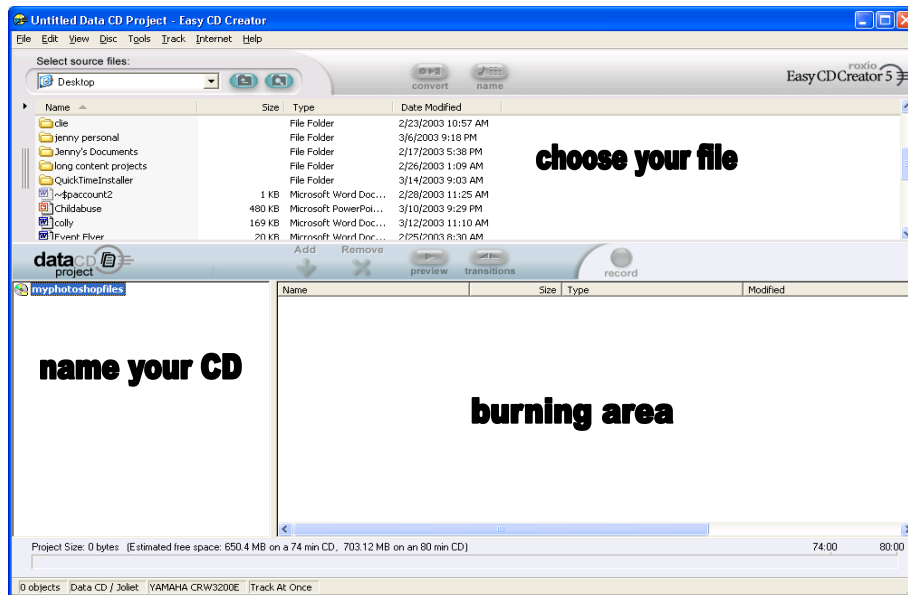
How To . . .

Create a Data CD with easy CD Creator

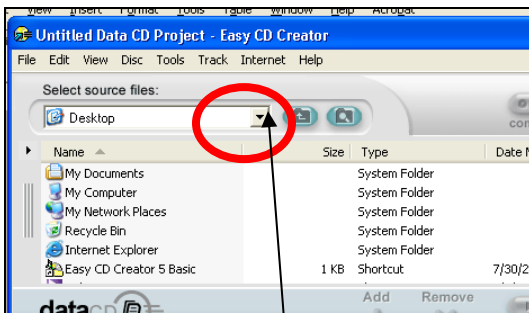
Easy CD Creator allows you to archive your files i.e. Presentations, Word documents, Spreadsheets etc. on CD for permanent storage.

Step 1: An Untitled Data CD project window will appear just like the one below.

- The Top window Pane is where you will Choose the file or files you want to burn.
- The Lower Left Pane is where you will Name your CD.
- The Lower Right Pane is where the file or files that you want to burn go.



Step 2: Select a file to burn by Clicking on the *Drop Down Arrow* below Select Source Files



Select Files Source: Field

Click the Drop Down Arrow

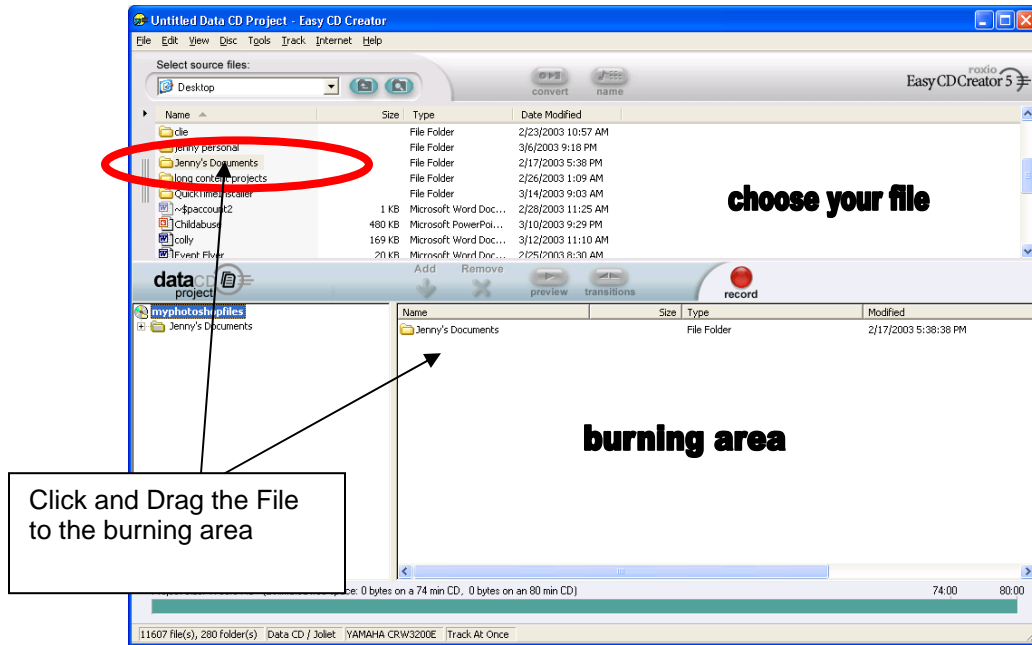


Locate the location of the file to be burned.

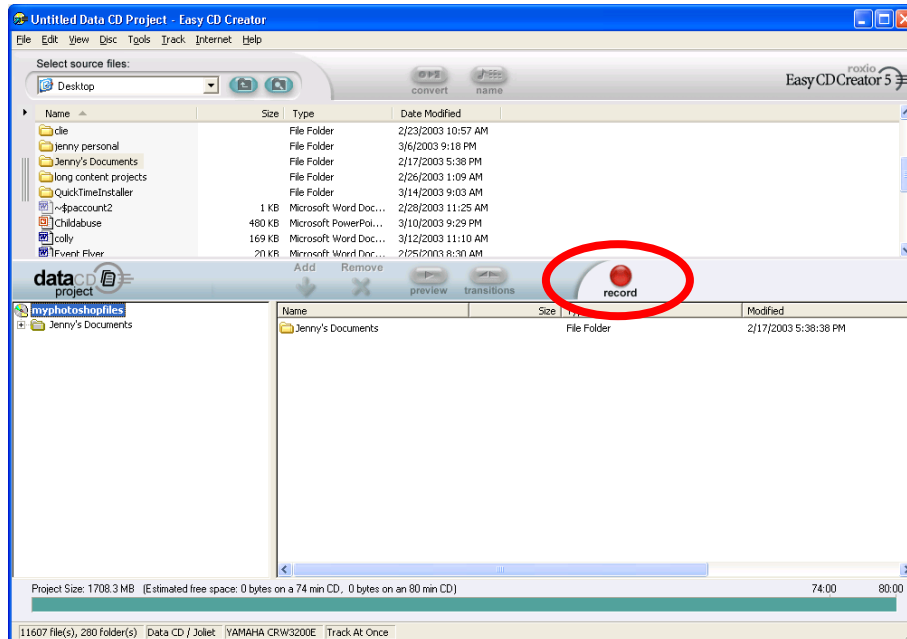
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Once you have located the file you would like to burn. Click and Drag the file to the burning area



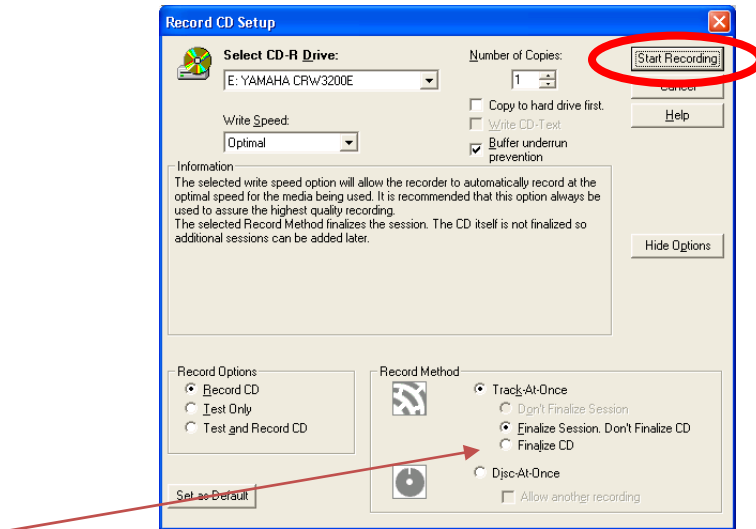
Now you are ready to record your CD, **Click on the Red Record button**



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Step 3: *The Record CD Setup Dialogue Box* appears Verify your settings and **Click Start Recording**. A Status Dialogue Box will appear indicating the time remaining until the burning process is complete.



Note: you may want to choose “Finalize CD” this means you can no longer write to the CD, but that it will be readable by almost all other computers.