

How To . . .

Burn file(s) on a CD

The hand out is to teach and show the steps illustrated on how to burn files onto a CD-ROM using Nero.



This is a picture of a CD burner. To open the cd burner press on the arrow button.



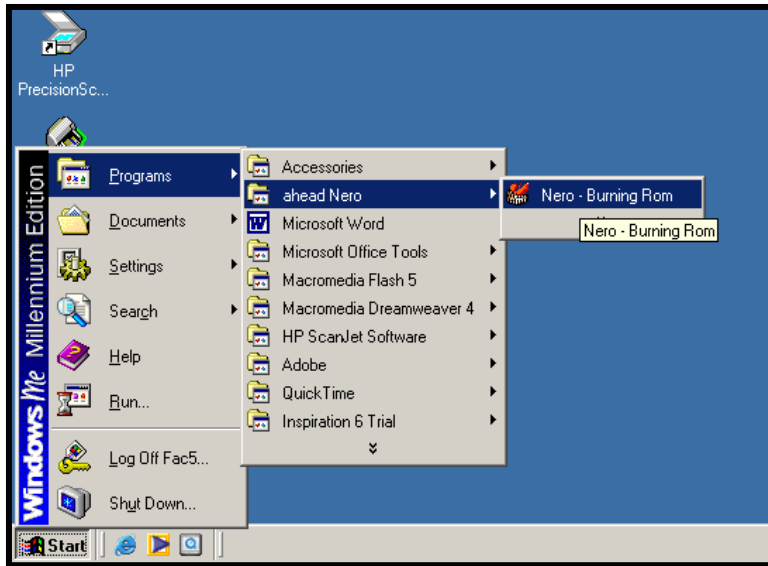
When the CD burner is opened place the blank CD into the tray. Have the CD be placed upwards. When the CD is placed press the arrow key to close it.

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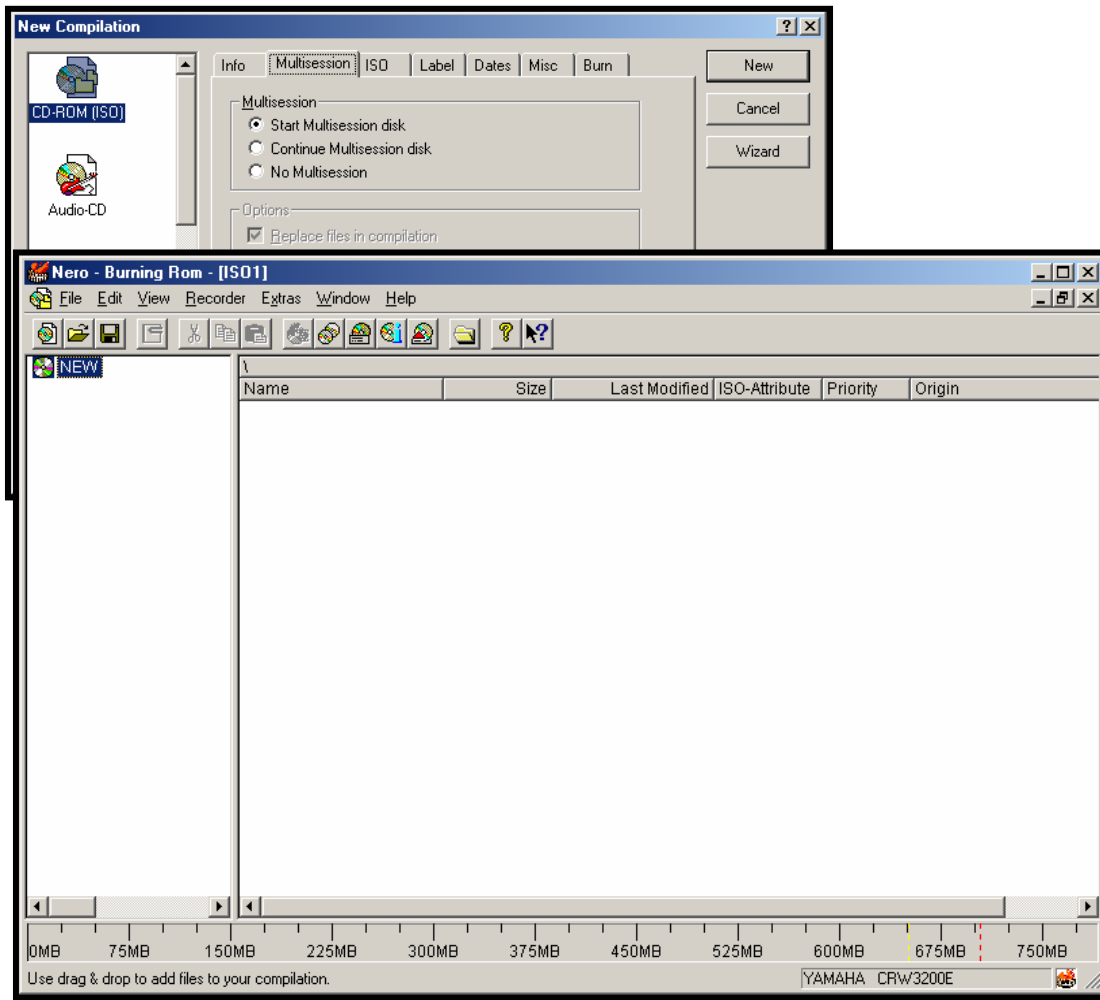
Step 1

Click **Start** → **Programs** → **ahead Nero** → **Nero Burning Rom**



Step 2

This window will start a new session to burn the CD.
Click **Start Multisession disk**.
Then click **New**.

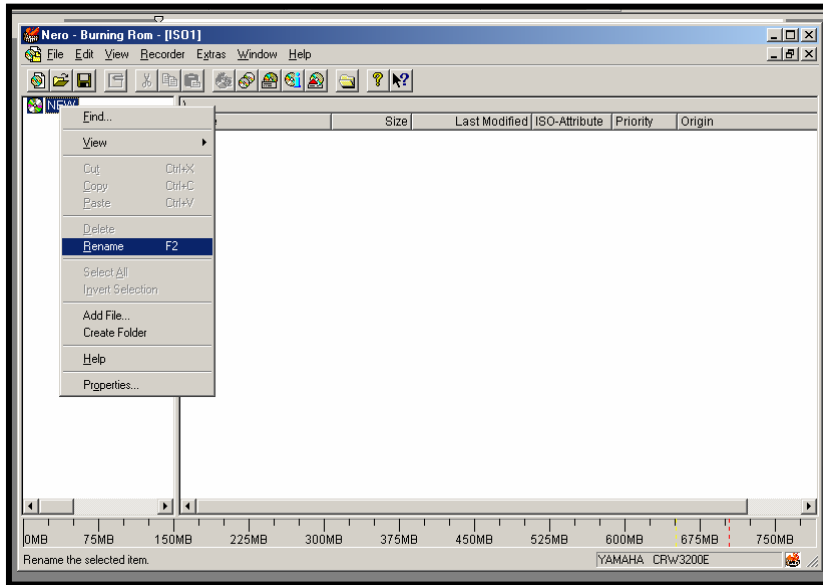


Step 3
Then
the CD

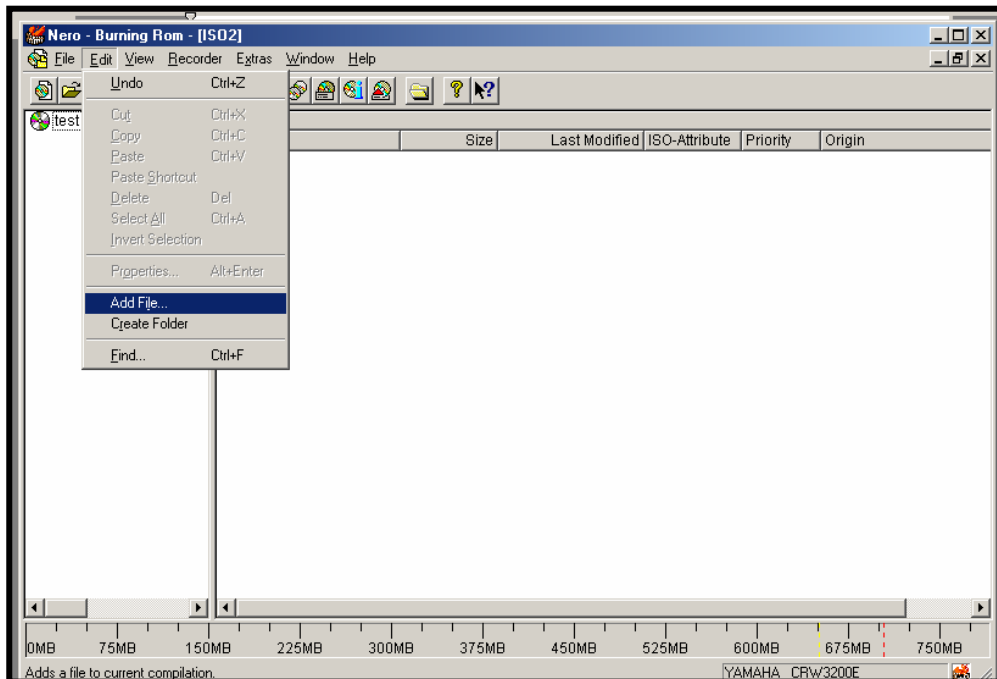
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that is highlighted that says **NEW**. Right click the CD icon and rename it to something else.



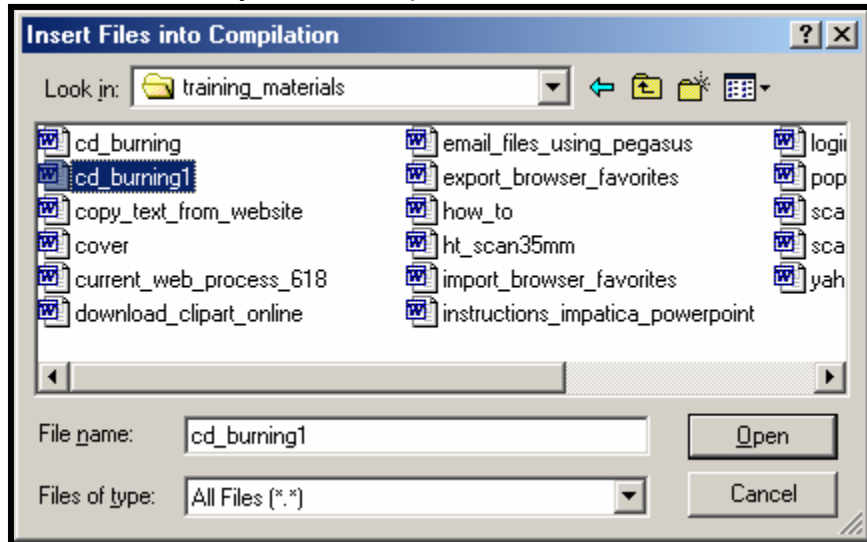
Step 4 Edit → Add Files



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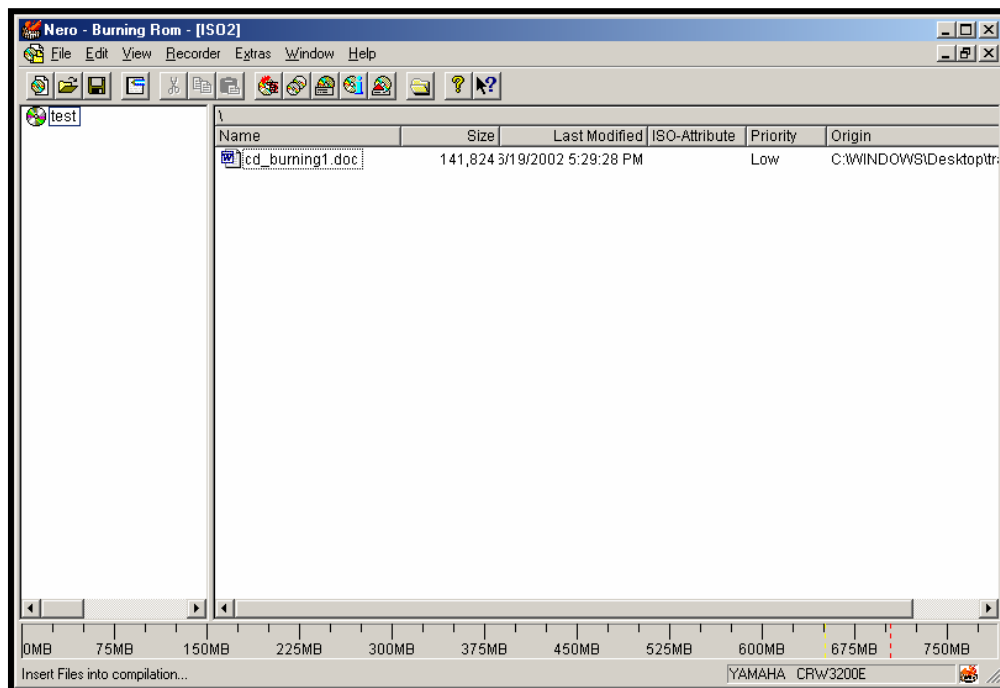
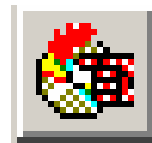
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Locate the files you want copied to onto the CD.



Step 5

Once the file is added to the CD. Click on the 8th icon [CD on fire]

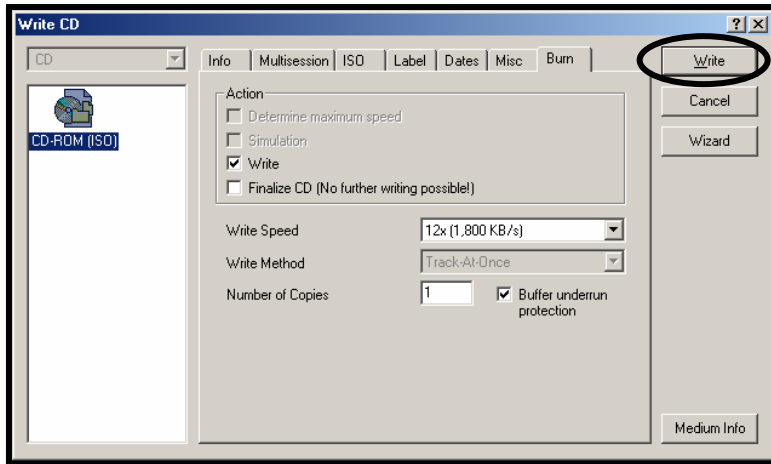


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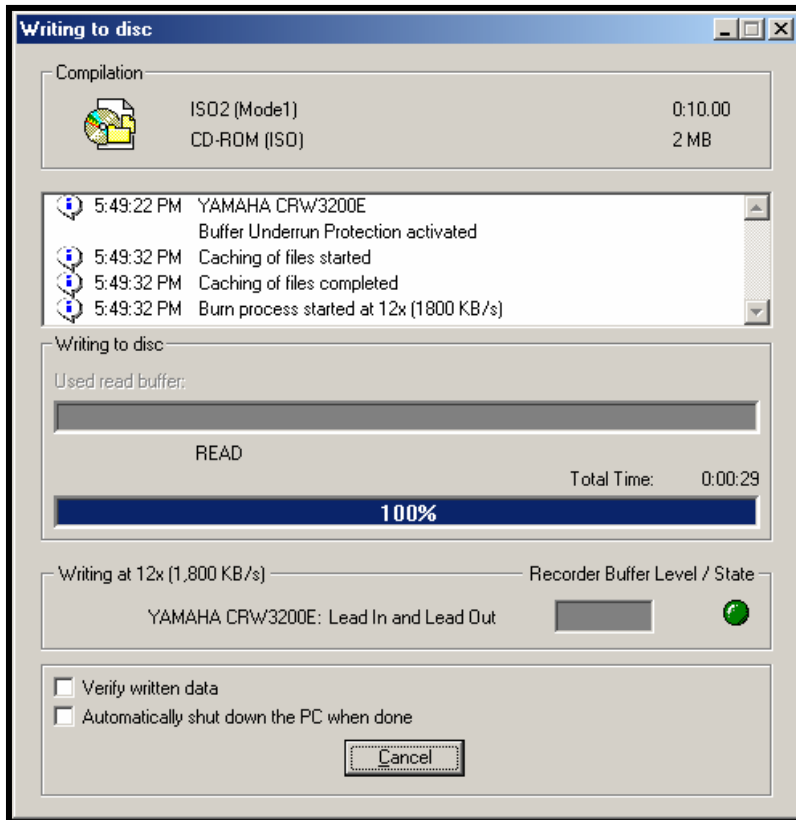
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Step 6

When you click the CD icon another window will appear and click **Write** to begin to burn files onto the CD.



This window shows the process and time of how long it will take to burn a file on a CD.



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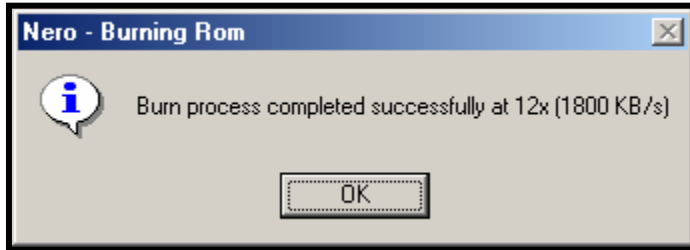
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Important:

When you make copies on the CD do not touch the computer while it is copy files.

Step 7

After the process is completed this message should appear.



Then click **OK** and close out of the program.