

HARTNELL COLLEGE
CURRICULUM COMMITTEE

Draft Minutes

12/2/2021, 3:00 PM New Time, Virtual Meeting in Zoom

Link: <https://cccconfer.zoom.us/j/95112864617>

Meeting ID: 951 1286 4617

Members Present

Faculty: Kelly Locke, Chair; Gabriel King, Gabriela Lopez, Joel McKown, Daniel Perez or Rhea Mendoza-Lewis, Mercedes del Real, Norma Cuevas, Hermelinda Rocha-Tabera, Joel Torres, Deborah Stephens, Seaneen Sullinger, Violeta Wenger, Ann Wright, Richard Chapman, Rebecca Fields, Wendy Lampart

Administrators: Joy Cowden, Sachiko Matsunaga, Cathryn Wilkinson, Maria Ceja

O & A Specialist: Guy Hanna

Support Staff: Herbert Cortez, Ruby Garcia, Jess Green

I. Adopt Agenda: **Amended to add MFGT 111A and MFGT 111B to first reading course items. Adopted as amended, MSC**

II. Approve minutes of 11/18/2021 **Tabled, MSC**

III. Consent Agenda

A) Course Inactivations

1) TAC 17 Devised Theatre Performance-Creation Workshop (3 units)
Theatre Arts AA-T template doesn't allow inclusion of this course. Removing this course from the AA will streamline the restricted electives list. Students will select 2 courses out of 8 rather than 9 choices.

2) JAJ 2 Basic Police Academy, Re-qualification (3 units)
Per South Bay Consortium, course is no longer used as a Hartnell offering.

Consent agenda approved, MSC

IV. Two Reading Course Items, Second Reading, Action

A) PEIN

1) PEIN 28 Intercollegiate Beach Volleyball (3 units)

(a) Course Approval: **Approved, MSC**

2) PEIN 48 Nontraditional Season, Beach Volleyball (1.5 units)

(a) Course Approval: **Approved, MSC**

B) LSK

- 1) LSK 1 Introduction to College and Accommodations (1.5 units) **Tabled, MSC**

v. Two Reading Course Items, First Reading, No Action

A) ETH

- 1) ETH 8 Introduction to Asian Americans (3 units)
This course will give us courses in African American Studies and Asian American Studies in addition to the existing Chicanx Studies courses.

B) PHL

- 1) PHL 5 Africana Philosophy (3 units)
The committee provided feedback including to add a little more detail to the philosophies in the content section.

C) MFGT

- 1) MFGT 111A Fundamentals of Agricultural Mechatronics A (2 units)
- 2) MFGT 11B Fundamentals of Agricultural Mechatronics B (2 units)

The committee asked some clarifying questions about these courses. They will be part of a new program (degree/certificate) that is being developed.

vi. Two Reading Program Items, Second Reading, Action

A) BUS

- 1) AS-T Business 2.0 (See proposal narrative in [Degree Review Folder](#))

(a) New Program Approval: **Approved, MSC**

vii. Other Two Reading Items, First Reading, no action.

- A) Based on the approved Modified DE Addenda, grant conditional approval for DE/Hybrid offerings of the courses that have been submitted for DE approval for spring semester. See list of courses.

Propose that the conditional approval extends through spring semester **only** and the listed courses will be reviewed during spring semester according to the full DE Addenda approval process.

The committee asked whether the list of courses is complete. An email will go out to faculty so that any courses that still need to go on the list can be added before next meeting.

VIII. Agriculture—New and Revised Certificates (See [degree review folder](#))

A) Agriculture New and Revised Overview:

- 1) [Notes on final proposed degrees and certificates](#)
- 2) [AS – Agriculture with Emphasis](#) (approved 11/18/21 meeting- listed here for reference during certificate discussion)

Note for all certificates: There is a statement about the math and English requirements that is uniform for all certificates and states the required course “or higher level course” meets the certificate requirement.

B) [Certificate of Achievement – Horticulture Technician](#)

- (a) Approve New CoA: **Approved, MSC**

C) [Certificate of Achievement – Small Farm](#)

- (a) Approve New CoA: **Approved, MSC**

D) [Certificate of Achievement – Sustainable Crop](#)

- (a) Approve New CoA: **Approved, MSC**

2) [Certificate of Achievement – Agriculture Business](#)

- (a) Approve Revisions to CoA: **Approved, MSC**

3) [Certificate of Achievement – Food Safety](#)

- (a) Approve Revisions to CoA: **Approved, MSC**

4) [Certificate of Achievement – Agriculture Production](#)

(a) Approve Revisions to CoA: **Approved, MSC**

IX. One Reading Course Items: Course Revisions

(All DE addenda become active Spring 2022, the rest of course outline becomes active Fall 2022, pending BOT approval)

A) BIO

1) BIO 12 Introduction to Genetics

(a) DE Addendum: **Tabled, MSC**

(b) Course Approval: **Tabled, MSC**

B) MFGT Proposed change to minimum course duration from 8 weeks to 2 weeks — change will be made in approved, but not yet active, course record.

1) MFGT 300 (80-90 hours)

2) MFGT 301A (80-90 hours)

3) MFGT 301B (80-90 hours)

4) MFGT 302A (80-90 hours)

5) MFGT 302B (80-90 hours)

(a) Approval of minimum course duration change: **Approved, MSC**

C) ABT **All courses below are tabled until the next meeting. Tabled, MSC.**

1) ABT 101 Organic Vegetable Production (1.5 units)

(a) DE Approval

(b) Course Approval

2) ABT 102 Organic Field Production Methods (1.5 units)

(a) DE Approval

(b) Course Approval

- 3) ABT 103 Agriculture Whole Farm Planning and Recordkeeping for Small Farmers (1.5 units)
 - (a) DE Approval
 - (b) Course Approval
- 4) ABT 104 Agriculture Business Development for New Organic Farmers (1.5 units)
 - (a) DE Approval
 - (b) Course Approval
- 5) ABT 105 Marketing Opportunities and Growth for Organic Farming (1.5 units)
 - (a) DE Approval
 - (b) Course Approval
- 6) ABT 52 Sales and Service in Agribusiness (3 units)
 - (a) DE Approval
 - (b) Course Approval
- 7) ABT 54 Agriculture Marketing (3 units)
 - (a) DE Approval
 - (b) Course Approval
- 8) ABT 58 Agriculture Laws & Regulations (3 units)
 - (a) DE Approval
 - (b) Course Approval
- 9) ABT 80 Introduction to Sustainable Agriculture and Food (3 units)
 - (a) DE Approval

(b) Course Approval

- x. Adjournment (next meeting date, December 16, 2021)