

HARTNELL COLLEGE
CURRICULUM COMMITTEE

Draft Minutes

3/4/2021, 2:00 PM, Virtual Meeting in Zoom
Link: <https://cccconfer.zoom.us/j/99405224747>
Meeting ID: 994 0522 4747

Members

Faculty Present: Kelly Locke, Chair; Gabriel King, Gabriela Lopez, Ivan Guerrero, Rhea Mendoza-Lewis, Mercedes del Real, Norma Cuevas, Hermelinda Rocha-Tabera, Joel Torres, Deborah Stephens, Seaneen Sullinger, Violeta Wenger, Ann Wright, Richard Chapman, Emily Gutierrez

Administrators Present: Joy Cowden, Sachiko Matsunaga, Mohammed Yahdi, Maria Ceja

O & A Specialist: Guy Hanna

Support Staff: Herbert Cortez, Ruby Garcia, Jess Green

I. Adopt Agenda

MSC to adopt agenda with the removal of item VI.E. NRN 226

II. Approve Minutes 2.18.2021 meeting

MSC to approve minutes with the following corrections: Add approval of PEAC 46 and correct attendance to show Rhea Mendoza-Lewis was not present.

III. Consent Agenda

A) Course inactivations/deletions (To be implemented Fall 2021 pending BOT approval).

1) NRN 43 Nursing Theory III

2) NRN 43.2 Clinical Reasoning Seminar III

3) NRN 43.1 Nursing Clinical III

4) NRN 43.3 Nursing Skills Lab III

5) BIO 13 Introduction to Forensic DNA Analysis

Consent Agenda approved, MSC

IV. Two Reading Course Items, Second Reading, Action (To be implemented Spring 2022 pending publication in the catalog or addendum).

A) JPA New Courses

1) JFS 185 Fire Fighter I Academy Skills (0.5-1 units)

(a) Course Approval: tabled

2) JFS 230 Fire Academy Prep Course (1 unit)

(a) Course Approval: tabled, MSC

JFS 185 is a variable unit course but there is no indication of what additional content/objectives will be added when the course is scheduled for double the number of units and hours. Committee members expressed the need for lab hours in the courses (both courses do contain lab hours).

There was also conversation about the need for first responder courses to address the requirements of the Chancellor's Call to Action on diversity, equity, inclusion, and antiracism. Curriculum Committee wants to know more about our role in that process and how the South Bay Consortium is ensuring that local changes to course outlines are reflected in the teaching practices. Chair will bring back further information.

B) PETH New Course

1) PETH 6 Introduction to Athletic Coaching (3 units)

(a) DE Approval: **approved, MSC**

(b) Course Approval: **approved, MSC**

v. One Reading Items—Degree and Certificate Revisions (See [degree review folder](#))

A) CSS-update degree and certificate to reflect course title and unit revisions

1) CSS Network Security Degree: **approved, MSC**

2) CSS Network Security Certificate: **approved, MSC**

vi. One Reading Items—Course Revisions and Reactivations (To be implemented Spring 2022 pending publication in the catalog or addendum)

A) ABT

1) ABT 131 Agricultural Practices for Food Safety (1.5 units)

(a) Course Approval: **approved, MSC**

2) ABT 132 Food Safety Management (1.5 units)

(a) Course Approval **approved, MSC**

3) ABT 133 Facility Management for Food Safety (1.5 units)

(a) Course Approval: **approved, MSC**

4) ABT 134 Environmental Effects on Food Borne Pathogens (1.5 units)

Note that this course is showing as a new course in Curricunet, but it is actually a course revision

(a) Course Approval; **approved, MSC**

5) ABT 135 Introduction to Food Microbiology (1.5 units)

(a) Course Approval: **approved, MSC**

B) AST

1) AST 1 Introduction to Astronomy (3 units)

(Not showing up under My Approvals—find it under All Proposals)

(a) DE Approval: **approved, MSC**

(b) Course Approval **approved, MSC**

C) BIO

1) BIO 30 Marine Biology (4 units)

(a) Course Approval: **approved, MSC**

D) HED

1) HED 6 Multicultural Health Beliefs (3 units)

MSC to table this course to explore eligibility for CSU Area F.

(a) DE Approval

(b) Course Approval

E) PETH

1) PETH 3 Concepts of Fitness and Wellness (3 units)

(a) DE Approval: **approved, MSC**

(b) Course Approval: **approved, MSC**

2) PETH 4 Mental Skills for Sports Performance (3 units)

(a) DE Approval: **approved, MSC**

(b) Course Approval: **approved, MSC**

3) PETH 5 Sport in Society (3 units)

(a) DE Approval: **approved, MSC**

(b) Course Approval: **approved, MSC**

VII. Training/Presentation Calendar

There are still topics available on the calendar. Members should select a topic and presentation date so that we can get through the topics this spring and start on creating a curriculum guide.

VIII. Cultural Curriculum Audit update

Additional planning is happening with chairs of Curriculum Committee and Academic Senate, as well as Outcomes and Assessment and Student Success and Equity Committees. A proposal is being created for:

- **Retreat for 12-15 faculty participants, distributed by metamajor**
- **Facilitator will be hired**
- **New SSEC dashboard will be used to identify some target disciplines**
- **Outcomes retreat will include course outline revision proposal (as well as other items listed in [LBCC handbook](#)).**
- **SSEC will plan activities for items 1-3 in [LBCC handbook](#), CC will plan for items 4-7 in handbook. Committees will coordinate for item 5.**

IX. Other Announcements

Congratulations on tenure! Norma, Ivan, Joel, Emily

- x. Adjournment (next meeting date, March 18, 2021)