



**Accreditation Council  
Minutes  
May 12, 2020  
Via Electronic Vote**

**MEMBERS**

Name	Representing	Present	Absent
Dr. Cathryn Wilkinson	Administration	X	
David Beymer	Full-Time Faculty	X	
Michael Hooper	Full-Time Faculty	X	
Lisa Storm	Academic Senate/Full-Time Faculty	X	
Dr. Brian Lofman	Administration	X	
Dr. Patricia Hsieh	Administration		X
Dr. Romero Jalomo	Administration	X	
Linda Wilczewski	Administration		X
Alma Arriaga	Confidential		X
Vacant	CSEA		
Vacant	CSEA		
Vacant	L-39		
Tanya Ho	Full-Time Faculty	X	
Dr. Ann Wright	Full-Time Faculty	X	
Vacant	Full-Time Faculty		
Vacant	Part-Time Faculty		
Remel Gloria	Associated Student		
Vacant	Associated Students		X

**ACTION ITEMS**

Dr. Wilkinson and Mr. Beymer presented two action items to council members via email. Members considered and voted electronically.

1. Consider approval of language for [handbook's term of service](#) for ISER Co-Chair and Co-Chairs of Standards to be as follows: *“faculty terms of service will be timed so that each serves for half of the accreditation cycle. The first term runs from the beginning of the accreditation cycle until the midterm report is accepted. The second term will start when the midterm is submitted and runs until the response to the ISER is received.”*

Majority approved; item will move forward to CPC for consideration to change language in Accreditation Council’s handbook.

2. Consider approval of [April 20, 2020 minutes](#)  
Majority approved.

#### OTHER ITEMS/BRIEF ANNOUNCEMENTS

1. [New Accreditation Basics Course](#) (On-line)  
New members must complete the course and email their certificate of completion to Dina at [dhayashi@hartnell.edu](mailto:dhayashi@hartnell.edu).
2. Members were requested to view the ACCJC webinar:  
[The Quality Focus Essay \(QFE\): Leveraging Innovation to Improve Student Achievement](#)

#### NEXT MEETING(S)

- September 21, 2020
- October 19, 2020
- November 16, 2020
- December 21, 2020 (may be changed due to Winter Break)