HARTNELLCOLLEGE

Accreditation Council
Minutes
September 20, 2021, 3-5p.m.
Via Zoom

Approved 10/18/2021

MEMBERS

Name	Representing	Present	Absent
1. Dr. Cathryn Wilkinson, Co-Chair	Administration		X
2. David Beymer, Co-Chair	Full-Time Faculty	X	
3. Cheryl O'Donnell	Academic Senate/Full-Time Faculty	X	
4. Dr. Brian Lofman (I)	Administration	X	
5. Dr. Romero Jalomo (II)	Administration	X	
6. Dr. Steve Crow (III)	Administration	X	
7. Dr. Raul Rodriguez (IV)	Administration	X	
8. Alma Arriaga	Confidential		X
9. Brenda Jones	CSEA	X	
Vacant	CSEA		
Vacant	L-39		
10. Michael Hooper	Full-Time Faculty	X	
11. Chris Moss (QFE #1)	Full-Time Faculty	X	
12. Mercedes Del Real (QFE #2)	Full-Time Faculty	X	
13. Dr. Emily Rustad (QFE #3)	Full-Time Faculty	X	
14. Cynthia Ainsworth (Rec #1 Library)	Full-Time Faculty	X	
15. Deborah Stephens (Rec #2 - Technology)	Full-Time Faculty	X	
Vacant	Part-Time Faculty		
16. Daniel Gonzalez	Associated Students	X	
Vacant	Associated Students		

CALL TO ORDER & INTRODUCTIONS — Brian Lofman

Meeting called to order at 3:09 pm. Dr. Lofman served as co-chair in Dr. Wilkinson's absence today.

ACTION ITEMS

1. Consider Approval of Agenda — David Beymer
   MOTIONED (Rodriguez), Seconded (Rustad), unanimously approved.

2. Consider Approval of Minutes of May 3, 2021 — David Beymer
   MOTIONED (O'Donnell), Seconded (Jones), unanimously approved.

Hartnell College Vision Statement: *Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.*
Hartnell College Mission Statement: Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.

3. Consider Approval of Faculty Co-Chair for AY 2021-22 and 2022-23 — Brian Lofman

MOTIONED (Jalomo), Seconded (O'Donnell), majority approved.

Dr. Lofman thanked Mr. Beymer for his two-years as the council's faculty co-chair. He opened the floor for nominations for faculty co-chair. Dr. Jalomo nominated Mr. Beymer to continue in his position as faculty co-chair; Ms. O'Donnell seconded the nomination. No other nominations were made.

Dr. Lofman asked for member preference for voting: open vote or in the chat to Dina. No member objected to open voting. Majority approved; Beymer abstained vote. Mr. Beymer will continue as faculty co-chair through Spring 2023.

INFORMATION/DISCUSSION/PRESENTATIONS

1. Review of Handbook — David Beymer

Mr. Beymer reviewed the handbook with the members. Mr. Hooper inquired about his status as the former ISER co-chair (i.e., Is there an opportunity for him to participate with another governance council or committee, or does he remain on our council?). Mr. Beymer advised that it would be best to discuss this situation with Dr. Wilkinson. Dr. Lofman agreed this is a question for Dr. Wilkinson, and mentioned that the Academic Senate is looking for more full-time faculty member participation should Mr. Hooper be available. Ms. O'Donnell commented that a four-year term is a long commitment, and suggested this as a discussion item when Dr. Wilkinson is back.

Mr. Beymer reminded everyone about their responsibilities as council members, and the most important responsibility of the council right now is the Midterm Report.

2. Discuss Future Meetings for AY 2021-22: Dates and Format (Zoom)

Mr. Beymer stated that there are two schedule conflicts for academic year 2021-2022. He and Dr. Wilkinson recommended that we cancel the December 2021 and February 2022 meetings. The plan is to distribute the first drafts to all council members for their own review in February, and we will review together at the council's March meeting.

Council did not discuss the format of future meetings.

3. Writing Assignments — Brian Lofman/ David Beymer

Mr. Beymer reviewed the writing assignments and team members. Council members are identified in red font; non-council writing team members are identified in black font. Mr. Beymer advised new ASHC representative, Daniel Gonzalez, to let him or Dr. Wilkinson know if there's a team that he would like to join.

4. Peer Review – ACCJC educational video;
Hartnell College 2020-2021 Peer Reviewers — Brian Lofman/ David Beymer

Mr. Beymer reviewed the current list of Hartnell peer reviewers. He advised those who are interested to go to the ACCJC website and fill out the peer reviewer interest form (see link in topic below).

Mr. Beymer played the ACCJC educational video, which was narrated by Dr. Catherine Webb. She is the liaison for Hartnell College.

5. ACCJC Peer Reviewer Interest Form and ACCJC Liaison to Hartnell — Brian Lofman
   Mr. Beymer shared that he is on the writing team for new Standards coming out in four years. Dr. Jalomo inquired how ACCJC is conducting onsite visits with COVID. Mr. Beymer advised that initially they were only conducting virtual visits at the beginning of COVID, but now they are having a few people go to onsite visits if they are nearby.

ANNOUNCEMENTS

1. ACCJC Educational Series to learn more about a variety of topics related to accreditation
   Mr. Beymer recommended that new members review the various educational videos from the ACCJC.
2. Dr. Lofman provided an update on the consumer information webpages. Dr. Trengove updated the webpages; there are a few more that need to be updated. Dr. Jalomo's area will update those webpages since they are related to student services.

ITEMS TO BE CONSIDERED FOR FUTURE AGENDAS:

1. Dr. Jalomo recommended reviewing ACCJC standards as related to our institutional set standards. This would be helpful for our newer members.

NEXT MEETING(S)

- October 18, 2021
- November 15, 2021
- December 20, 2021 (Winter Break) propose to cancel
- February 21, 2022 (Holiday - Washington's Day) propose to cancel
- March 21, 2022
- April 18, 2022
- May 16, 2022

MOTION TO ADJOURN — David Beymer

Meeting adjourned at 3:49 pm.