



**Accreditation Council
Minutes
October 15, 2018, 3-5p.m.
Building E-112**

Approved 11/19/18

MEMBERS

Name	Representing	Present	Absent
Dr. Sonja Lolland	Administration	X	
Michael Hooper	Full-Time Faculty	X	
Lisa Storm	Academic Senate/Full-Time Faculty	X	
Ben Figueroa	Administration	X	
Dr. Romero Jalomo	Administration		X
Dr. Brian Lofman	Administration		X
Dr. Willard Lewallen	Administration		X
Alma Arriaga	Confidential		X
Dr. Lisa Fischler	CSEA		X
Julie Silveira	CSEA		X
Vacant	L-39		
David Beymer	Full-Time Faculty	X	
Mark DeHart	Full-Time Faculty		X
Chris Moss	Full-Time Faculty		X
Dr. Ann Wright	Full-Time Faculty		X
Linda Rios	Part-Time Faculty		X
Ryan Gloria	Associated Student	X	
David Ramirez	Associated Students		X

Others

Name	Title or Representing	Present	Absent
Miriam Contreras	ISER Administrative Assistant	X	X

CALL TO ORDER & INTRODUCTIONS

Sonja Lolland/
Michael Hooper

Meeting called to order at 3:05 pm.

ACTION ITEMS

1. Consider Approval of Minutes of September 17, 2018
Motioned (Beymer), **Seconded** (Storm), unanimously approved. Michael Hooper

2. Consider Selection of Co-Chair of Council
❖ Tabled for consideration at another meeting. Sonja Lolland

Hartnell College Vision Statement: Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.

Hartnell College Mission Statement: Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.

3. Consider Approval of Institutional Self-Evaluation Report Michael Hooper
Motioned (Beymer), **Seconded** (Storm), unanimously approved to extend the date for next meeting due to the current constant updates on the report.

INFORMATION/DISCUSSION/PRESENTATIONS

1. Updated Accreditation Timeline Sonja Lolland
Dr. Lolland reviewed the timeline posted on the council's website.

2. Review of Current ISER Status Michael Hooper/
Miriam Contreras
Mr. Hooper and Ms. Contreras reported that the introduction will contain a place holder until Dr. Lewallen has approved the narrative. Standard IV is mostly done, needs minor edits. Dr. Lofman and Dr. Richard Mahon's suggested edits for the QFE's have been incorporated. TMD Creative will be editing for picture content.

Comments from council members:

- Mr. Figueroa suggested we submit additional narrative for III.D.
- Ms. Storm was concerned her section on Commission Policies weren't reviewed. Dr. Lolland assured her they have been reviewed and incorporated into the ISER report.
- Ms. Storm also wanted to be sure Dr. Mahon's suggested edits are being incorporated. Mr. Hooper assured her they are being incorporated into the ISER document.

ACTION

The pdf format of current updated ISER will be emailed to Ms. Storm on October 19, 2018 by the end of the day. Ms. Storm will email to Academic Senate for review and consideration of support.

3. Accreditation Webpage Update Sonja Lolland
Dr. Lolland advised that after the ISER report is complete, there will be a discussion on suggested webpage update.
4. New ACCJC Manual and ISER Template Sonja Lolland
Mr. Hooper suggested we start preparing for future ACCJCs visits. He stated that we should have a set process for planning. Dr. Lolland mentioned other colleges use a data folder to store evidence that can be used for future reference.
5. All College ISER and Visit Awareness All
Dr. Lolland asked for ideas on how we can prepare for the upcoming ACCJC visit in March. She had examples of guides for the visiting team, as well as a game for college wide participation. Ms.

Storm mentioned that we used to have an accreditation game a few years ago, and had considerable participation. Mr. Beymer suggested including information about ISER in Flex days in January 2019

OTHER ITEMS/BRIEF ANNOUNCEMENTS

1. New Accreditation Basics Course (On-line) <http://www.accjc.org/>
New members must complete the course and email their certificate of completion to Dina at dhayashi@hartnell.edu.

Mr. Figueroa asked if there is a list of who completed the Accreditation Basics Course. Dr. Lolland advised that there should be a list in the Accreditation Folder.

2. ACCJC 2019 Conference – Call for Presentations (10/08-12/03/18)
Dr. Lolland advised that ACCJC has a call for presentations from October 8 through December 13, 2018. If anyone is interested in presenting at the ACCJC 2019 Partners in Excellence Conference, held April 30 through May 3, 2019, please review the document on the council’s website.

NEXT MEETING(S)

- November 19, 2018
- December 17, 2018 (may change due to winter break)
- January 21, 2019 (may change due to holiday)
- February 18, 2019 (may change due to holiday)
- March 18, 2019
- April 15, 2019
- May 20, 2019 (may change due to finals week)

ADJOURNMENT

Meeting adjourned at 3:35 p.m.]

Sonja Lolland/
Michael Hooper