



1. New/Renewal Grant Project – What do you want to do?

Title: Homeless and Housing Insecure Pilot Program

Website:

Abstract:

The California State Legislature included \$9 million of ongoing funds in Assembly Bill 74 for colleges with the greatest need to implement a Homeless and Housing Insecurity Pilot Program. This pilot program is designed to address homelessness among California community college students. This legislation requires that funding be used to support rapid rehousing efforts that assist homeless and housing insecure college students. Campuses will be required to establish partnerships with community organizations that have experience providing wraparound services and rental subsidies for homeless and housing insecure students.

2. Alignment with College Strategic Plan and Feasibility

- 40 % **Goal 1** – Increase Student Completion
- 40 % **Goal 2** – Increase Student Completion Efficiency
- 10 % **Goal 3** – Increase Student Transfer to 4- Year Institute
- 10 % **Goal 4** – Improve Student Employment Subsequent to Training or Completion

List Strategic Goals

[Link to Hartnell College Strategic Plan](#)

Values: Students First, Diversity, and Alliances

Be prepared to provide data to support scoring below such as Labor Market Data.

Scoring Criteria (1-5, WEAK to STRONG)

- | | |
|---|---|
| 1) Staff expertise/experience in similar projects | 3 |
| 2) Compelling need in college or community | 5 |
| 3) Strong business/community/education partnerships | 5 |
| 4) Aligns with new funding formula | 5 |
| 5) Low demand on resources (space, equipment, etc.) | 5 |
| 6) Capable of sustaining project after grant ends | 4 |

TOTAL (30 possible)

List Accreditation Standards (i.e. I.I.A.)

[Link to Accreditation Standards](#)

IIB

3. If the project is for broad institutional capacity building, what are the plans for institution-wide development & implementation of proposed activities?

(Please include additional information, as needed, as an attachment.)

N/A

4. Does the project align with or overlap current activities or events? If yes, please provide information about activities and how current directors and program staff are involved in developing this new project/grant proposal.

(Please include additional information, as needed, as an attachment.)

N/A



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5. Grant Type		Due Date	6. Fiscal Information - Fiscal Agent	
<input checked="" type="radio"/> New		01/06/20	College <input checked="" type="radio"/>	Foundation <input type="radio"/>
<input type="radio"/> Continuation			Indirect Cost Rate: Not allowed	
Funding Source	Agency/Org		Amount of Funds Available	
Public	CCCCO		\$2.1 million (\$700,000 per year for 3 years)	
<input checked="" type="radio"/> State <input type="radio"/> Federal			7. Does proposed project require matching funds or in-kind contributions?	
Private			<input type="radio"/> No <input type="radio"/> Yes (Add justification below and complete 15. Budget Plan)	
<input type="radio"/> Foundation				
<input type="radio"/> Corporation				
<input type="radio"/> Individual				
9. Grant Timeline			8. Intellectual Property	
Grant Start Date:	Grant Ending Date:		<i>Will the proposed project in the development of an intellectual property?</i>	
03/16/20	03/15/23		<input checked="" type="radio"/> No <input type="radio"/> Yes, please explain below:	
10. P I/Proposal Lead				
Proposal Lead: Dr. Romero Jalomo			11. Additional Partners	
Title: VP Student Affairs			<i>Will this project include other agencies?</i>	
College Department: Student Affairs			<input type="radio"/> No <input checked="" type="radio"/> Yes, please explain below:	
Phone: x6855			Monterey County Department of Social Services, Catholic Charities, CHISPA, and Community Homeless Solutions.	
Email: rjalomo@hartnell.edu				

12 a. Human Resources - Staffing Positions to Support the Grant
What new/continuing positions will be created to meet the proposed project objectives?
 Please list proposed titles and one sentence job description below; include estimated cost detail and source of funding:

A case manager may be hired; the grant would provide the source of funds.

12b. Will proposed project require HCCD to eventually absorb the cost of staffing for the project?

No Yes, please explain below and complete 16a and 16 b. Sustainability and Budget Plan

If a case manager was hired, his/her salary and benefits would need to be phased into the college budget.

13a. Facilities, Furniture and Equipment Resources to Support the Grant
What new and/or remodeled space will be needed (e.g. offices, lab and activity space, etc.)?
What furniture will be needed (e.g. workstations for staff, tables and chairs, etc.)?
What equipment will be needed (e.g. computers/laptops for staff, phones, etc.)?
 Please describe below and include estimated cost and source of funding:

One workstation may be required.



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13b. Will proposed facilities, furniture and equipment needs continue after grant?

No Yes, please explain below and complete 16a and 16b. Sustainability and Budget Plan

14a. Impact to Student Affairs and its resources?

What current resources will be used to implement this grant?
What new resources will be needed?

The Directors of Student Affairs for Student Life, Equity Programs, and Financial Aid, as well as Trio, will coordinate and lend support.

14b. Impact to Institutional Research and Information Technology resources?

What new institutional research will be needed (e.g. evaluation, new data sets, new reports)?
What new informational technology will be needed (e.g. new or additional software)?

Student data regarding the target population will be needed.

14c. Will proposed institutional research and IT needs continue after grant?

No Yes, please explain below and complete 16a and 16b. Sustainability and Budget Plan

15. Budget Plan – over term of grant

	Grant	HCCD Match	Match Other
Personnel Instructional			
Personnel Non-instructional	\$ 400,000		
Operating	\$ 200,000		
Equipment	\$ 100,000		
Indirect	\$ 0		
TOTAL			

Budget Notes: Very rough estimates; the budget will be worked out with the CCCC0 upon awarding.

16a. If proposed activities will continue after grant funding ends, what are the plans for sustainability? Indicate years and activities that will be included in Program Planning and Assessment (PPA) and Resource Requests. Complete 16b. Budget Plan-after grant term ends

To be determined with the CCCC0 once the grant is awarded.

16b. Budget Plan –HCCD institutional commitment – after grant term ends

FY	20 /20	20 /20	20 /20
Personnel Instructional			
Personnel Non-instructional			
Operating			
Other			
TOTAL			

Budget Notes:



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17. Academic Senate - New Programs, Curriculum and/or Faculty - *Does the proposal include new programs, curriculum, or faculty?*

No Yes, proposed date to present to Academic Senate: _____; please list faculty members involved in development below:

18. The proposed project supports the goals and objectives of Hartnell College. *The following signatures are the responsibility of the Proposal Lead:*

Support Do Not Support _____
Proposal Lead Date

Support Do Not Support _____
Dean Date

Support Do Not Support James Jelonek 1/16/20
VP Date

19. The proposed project supports the goals and objectives of Hartnell College.

The following signatures are the responsibility of the Office of Institutional Advancement:

Support Do Not Support _____
Academic Senate Date

Support Do Not Support [Signature] 1/14/20
Vice President of Advancement and Development Date

Support Do Not Support [Signature] 1/23/2020
Accounting Manager Date

Support Do Not Support [Signature] 1/23/2020
VP Administrative Services Date

Support Do Not Support [Signature] 1/27/20
Director/VP (as required) Date

Support Do Not Support _____
Director/VP (as required) Date

20. Approval *The proposed project is approved and supports the goals and objectives of Hartnell College.*

Approved Not Approved [Signature] 2/4/20
Superintendent/President Date