



**College Planning Council
Minutes**

December 7, 2022, 3 p.m. / E-112

<https://cccconfer.zoom.us/j/87885035575>

APPROVED 3/1/2023

MEMBERS	Representing	Present	Absent
1. Jason Hough, Co-Chair	Academic Senate		X
2. Michael Gutierrez, Co-Chair (non-voting)		X	
3. David Beymer	Faculty	X	
4. Mostafa Ghous	Administration	X	
5. Delia Edeza	CSEA	X	
6. Ben Grainger	Administration	X	
8. Romero Jalomo	Administration	X	
9. Brenda Jones	CSEA		X
10. Debra Kaczmar	Administration	X	
11. Carol Kimbrough	PT Faculty	X	
12. Brian Lofman	Administration	X	
13. Daniel Lopez	Faculty	X	
14. Graciano Mendoza	Administration	X	
15. Cheryl O'Donnell	Faculty	X	
16. Shawn Pullum	CSEA President	X	
17. Apolonia Preciado Castillo	Associated Students		X
18. Elijah Ruelas	Associated Students	X	
19. Nancy Schur Beymer	HCFA President	X	
20. Cathryn Wilkinson	Administration		X

Guests: Marianne Fontes, Dean of Academic Affairs; Lisa Storm, Faculty; Senorina Vazquez, Faculty
Cynthia Ainsworth, Faculty

1. Call Meeting to Order

Cheryl O'Donnell called the meeting to order at 3:05 p.m.

2. Approval of Agenda

David Beymer motioned to approve the agenda. Shawn Pullum seconded the motion. Prior to the vote, Cheryl O'Donnell motioned to amend the agenda to include the information item, ACCJC Midterm Report. Both David Beymer and Shawn Pullum agreed to amend the motion to include the Midterm Report and the Council voted. The motion passed and the agenda was approved as amended with no opposition or abstentions. Added ACCJC Midterm Report as agenda item #7

3. Approval of Minutes – November 16, 2022

David Beymer motioned to approve the meeting minutes of November 16, 2022. Marianne Fontes seconded the motion and the Council voted. The motion passed, and the minutes were approved with no opposition or abstentions.

4. Activity Timeline for Strategic Plan Refresh

Dr. Brian Lofman presented the activity timeline for the refresh of the Strategic Plan. He began with an overview of the work that led up to the development of the Strategic Plan 2019-2024. He recalled that the Plan focuses on the District's four student success goals and metrics that align with the Chancellor's Office Vision for Success. He stated that the District has decided to not engage in the development of a new plan, but rather update and extend the existing Plan for another three years (2027), which will continue to focus on the four student success goals. The refresh began with the Board of Trustees conducting a SWOT activity earlier this fall and will continue through spring 2024 with implementation in fall 2024. There was a discussion about the climate survey tool, the incorporation of DEI in the mission, vision, and value statements, and the revision of the goals. Dr. Lofman explained that the survey tool has not been decided; that the review of the mission, vision, and value statements would be done through discussions with many, and stated that the goals likely would not change; however, the metrics/targets could possibly change to address equity. There was discussion about why not a new plan and Dr. Lofman explained that several research studies were conducted in the development of the existing plan and the District is not at a pivotal moment to repeat the same studies at this time. President Gutierrez stated the refresh process is condensed; however, the discussion with constituents will be robust, and that the Board would like to honor all of the work that was done with the existing plan.

5. Cultural Humility Toolkit

Nina Vazquez, faculty, presented the Cultural Humility Toolkit that the District is exploring. She shared an introduction video about what cultural humility is. After the introduction, she explained that the Statewide Senate has developed a cultural humility toolkit to be used at community colleges. She explained that this work is a journey and that it will be a difficult journey. She projected the toolkit that the Statewide Senate has developed and stated that the toolkit offers a framework for working on the development of a cultural humility journey. She summarized the inventory section of the toolkit. An introduction session about the toolkit is scheduled during the Student Success Conference in January with the intent to move forward slowly.

6. BP 4042, Open Educational Resources (OER) and Low-Cost Textbooks

Lisa Storm, Faculty and Open Educational Resources Coordinator provided an overview of OER and low-cost textbooks. Highlights included:

- Statewide Senate resolution encouraging the appointment of an Open Educational Resources Coordinator
- Both our local Senate and the ASCCC call for the identification of course sections that have adopted low-cost textbooks in the online course schedule
- Local Senate voted to stick with \$40, as most community colleges have selected that amount
- Advantages of low-cost textbooks; most are accessible and self-sustaining
- OER and low-cost resource support equity for students

- State and federal regulations regarding the disclosure of textbook costs
- Compliance with federal and state legislation, allows faculty to apply for a share of CA's \$115 million dollar investment in OER
- Best ways to promote zero and low-cost textbook adoption
- Open for Anti-Racism - Teams of community college faculty formed to develop and integrate OER and open pedagogy to make teaching and learning anti-racist; Hartnell College team includes Kelley McClary (leader,) Travis Williams, Susannah Carney-Waddy, Trish Sullivan, Rosser Panggat.
- Zero Textbook Cost funding (\$20,000) allocated to the College for the development and implementation of a work plan to use funding
- Work completed to-date including the development of Board Policy 4042; first reading at the November board meeting, final and second reading at the December 2022 meeting.

7. ACCJC Midterm Report

David Beymer, the co-chair Accreditation Council, reported that the ACCJC Midterm Report is complete and has been vetted across participatory governance. He encouraged all to read the document and provide input to him or Dr. Wilkinson. The report is due March 15, 2023. The next steps include Board review and approval. The report addresses the two recommendations from the last institutional self-evaluation report, institution-set standards, student learning outcomes, and quality focus essays. Cheryl O'Donnell acknowledged that Dave Beymer has been active with the statewide committee on the development of new accreditation standards.

8. Update on New Shared Governance Narrative

Cheryl projected an update to the shared governance narrative based on feedback from others. The proposed plan will be vetted across participatory governance over the spring semester.

9. Closing Comments/Adjournment

Cheryl thanked all for a great semester of work and stated that she enjoyed working on the governance task force. She wished all happy holidays. The meeting adjourned at 4:33 p.m.

NEXT MEETING(S)

February 1, 2023

February 15, 2023

March 1, 2023

March 15, 2023

April 19, 2023

May 3, 2023

May 17, 2023