



**HARTNELL COLLEGE**

**College Planning Council**

**Minutes**

**May 17, 2023, 3 p.m. / Building E-112**

Connect Via Zoom: <https://cccconfer.zoom.us/j/87885035575>

+1 669 900 6833 (US Toll), Meeting ID: 87885035575

**APPROVED/E-VOTE: 6/28/23**

<b>MEMBERS</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
1. Jason Hough, Co-Chair	Academic Senate	X	
2. Michael Gutierrez, Co-Chair (non-voting)		X	
3. David Beymer	Faculty	X	
4. Gricel Briseno	CSEA	X	
5. Mostafa Ghous	Administration	X	
6. Delia Edeza	CSEA	X	
7. Ben Grainger	Administration	X	
8. Romero Jalomo	Administration	X	
9. Brenda Jones	CSEA	X	
10. Debra Kaczmar	Administration	X	
11. Carol Kimbrough	PT Faculty	X	
12. Brian Lofman	Administration	X	
13. Daniel Lopez	Faculty	X	
14. Graciano Mendoza	Administration	X	
15. Cheryl O'Donnell	Faculty	X	
16. Shawn Pullum	CSEA President	X	
17. Apolonia Preciado Castillo	Associated Students		X
18. Elijah Ruelas	Associated Students		X
19. Nancy Schur Beymer	HCFA President	X	
20. Cathryn Wilkinson	Administration	X	

Guests: Milena Angelova, Marianne Fontes, Tracey Gomez, Peter Gray, Gayle Pitman, Dianna Rose

**1. CALL MEETING TO ORDER**

The meeting was called to order at 3:05 p.m.

**2. AGENDA**

David Beymer motioned to approve the agenda. Shawn Pullum seconded the motion. Prior to the vote, Cathryn Wilkinson motioned to amend the agenda and David Beymer agreed. The Council voted and approved the agenda to include the action item, BP/AP 4300, Field Trips, and Excursions.

**3. MINUTES – May 17, 2023**

David Beymer motioned to approve the minutes. Carol Kimbrough seconded the motion. The Council voted and the minutes were approved as submitted with no opposition.

**4. GUIDED PATHWAYS WORK PLAN 2.0**

David Beymer motioned to approve the Guided Pathways Work Plan 2.0. Shawn Pullum seconded the motion. The Council voted and approved the Work Plan without opposition.

The first reading of the plan was presented to the Council at the May 3, 2023 meeting. Dr. Peter Gray was present to deliver the final presentation. A discussion ensued. The next step is to upload the Plan to NOVA with College approvals by June 1, 2023. It was noted that the plan is a Chancellor's Office requirement for continued Guided Pathways funding and can be revised as needed.

**5. POLICY AND PROCEDURE ASSESSMENT TOOL**

David Beymer motioned to approve the policy and procedure assessment tool. Nancy Schur-Beymer seconded the motion. The Council voted and approved the policy and procedure assessment tool. Two columns will be added (responsibility party and timeline) and when ready, the tool will be announced to the college community.

**6. BP/AP 4300, FIELD TRIPS AND EXCURSIONS**

David Beymer motioned to approve Board Policy/Administrative Procedure 4300, Field Trips and Excursions. Nancy Schur-Beymer seconded the motion. The Council voted and approved BP/AP 4300, Field Trips, and Excursions.

**7. FISCAL UPDATE**

Vice President of Administrative Services, Graciano Mendoza, delivered a fiscal presentation that included an update of the May Revise, general unrestricted funds, and one-time funds. The presentation also included multi-year projections for the general unrestricted fund. Highlights of the May Revise and changes to the funding for 2023-24 are available in the full presentation posted [online](#).

**8. PPA TIMELINE FOR 2023-2024**

The Council received the Program Planning and Assessment Timeline for 2023-2024. The timeline is a rollover from the previous year. Dave Beymer noted that the cabinet is discussing the non-instructional PPA process and there may be adjustments because of the discussion. There was also discussion about the review and approval of full-time faculty hiring and who should be at the table; more will follow.

**9. STRATEGIC PLAN 2019-2024**

The Council received the Strategic Plan Scorecard for Years 1, 2, and 3. Dr. Lofman delivered the presentation. He thanked Drs. Angelova and Ting for their work in preparing the data.

**10. INNOVATION AND EFFECTIVENESS PLAN**

The Council received a progress report on the five areas of focus of the Innovation and Effectiveness Plan as the date of the meeting. Dr. Lofman noted that the College made a lot of progress and stated that he appreciates all of the good work. He encouraged that we keep moving forward.

**11. CLOSING COMMENTS/ADJOURNMENT**

Chair Hough thanked the Council for a great year and adjourned the meeting at 5:04 p.m.