



HARTNELL COLLEGE

## College Planning Council

### Minutes

May 3, 2023, 3 p.m. / E-112

<https://cccconfer.zoom.us/j/87885035575>

MEMBERS	Representing	Present	Absent
1. Jason Hough, Co-Chair	Academic Senate	X	
2. Michael Gutierrez, Co-Chair (non-voting)		X	
3. David Beymer	Faculty	X	
4. Gricel Briseno	CSEA		X
5. Mostafa Ghaus	Administration	X	
6. Delia Edeza	CSEA	X	
7. Ben Grainger	Administration		X
8. Romero Jalomo	Administration	X	
9. Brenda Jones	CSEA	X	
10. Debra Kaczmar	Administration	X	
11. Carol Kimbrough	PT Faculty	X	
12. Brian Lofman	Administration	X	
13. Daniel Lopez	Faculty	X	
14. Graciano Mendoza	Administration		X
15. Cheryl O'Donnell	Faculty	X	
16. Shawn Pullum	CSEA President	X	
17. Apolonia Preciado Castillo	Associated Students	X	
18. Elijah Ruelas	Associated Students		X
19. Nancy Schur Beymer	HCFA President		
20. Cathryn Wilkinson	Administration	X	

**Guests:** Cheryl O'Donnell, Tracey Gomez, Peter Gray, Marianne Fontes, Gayle Pitman,

#### 1. Call Meeting to Order

The meeting was called to order at 3:04 p.m.

#### 2. Approval of Agenda

David Beymer motioned to approve the agenda. Carol Kimbrough seconded the motion. The Council voted and approved the agenda moving the order of items, moving up item #6 (Receive First Reading of Guided Pathways 2.0 Work Plan) to be discussed after the approval of minutes.

#### 3. Approval of Minutes – April 19, 2023

David Beymer motioned to approve the meeting minutes of April 19, 2023. Carol Kimbrough seconded the motion. The Council voted and the minutes were approved as submitted with no opposition.

#### 4. First Reading of Guided Pathways 2.0 Work Plan

Dr. Lofman reviewed the Chancellor's Office charge for each college to complete a Guided Pathways Work Plan that is to be submitted by June 1, 2023. He summarized the process of creating working groups consisting of faculty, staff, and administrators for each section of the Work Plan, and how each group worked collaboratively over the spring semester. Drafts were sent to the Academic Senate and the College Planning Council in order to solicit revision

suggestions. Because of the compressed timeline, comments were closed at the end of May 9. Dr. Gray and Dr. Lofman reiterated that, though the Work Plan will be submitted by June 1, it will continue to be revised and adapted as part of alignment with other college initiatives through the next academic year.

#### **5. Approval of BP 1200, District Mission, Vision, and Value Statements**

David Beymer motioned to approve BP 1200. Carol Kimbrough seconded the motion. The Council voted and BP 1200, District Mission, Vision, and Value Statements was approved as proposed.

#### **6. Policy Assessment Tool**

President Gutierrez shared the policy assessment tool, the purpose of the tool is to review our current policies through an anti-racist lens and make changes accordingly.

President Gutierrez used the existing President's Honor Roll and Dean's List policy as an example, the committee reviewed the policy and used the six (6) steps to evaluate the policy. The committee agreed the policy could be adjusted to include students that complete 12 units over the course of the year the opportunity to be part of honor roll. Our current part-time students as well as students with disabilities would qualify under the updated policy and be included.

The committee commented and agreed the policy assessment tool would be beneficial and would create more equitable policies.

President Gutierrez will bring the item back at the May 17, 2023 meeting for approval.

#### **7. Review BP/AP 4300 Field Trips and Excursions**

Dr. Wilkinson presented the proposed BP/AP 4300 Field Trips and Excursions as we currently do not have a policy in place. The policy calls for the superintendent/president's approval for out of state field trips and board approval for out of the country trips.

The committee discussed and questions arose such as: student insurance and liability, athletic activities and season schedules, nursing students and clinicals, turnaround time on board approval when exceeding the specified allocation amount, language on contiguous US states which exclude Hawaii and Alaska.

Dr. Wilkinson took note of the comments and suggestions, she agreed to put together a section with definitions, and will take a closer look at the language in the BP and AP. She welcomed the committee to provide additional input and planned to bring it back at the next meeting for approval.

#### **8. Closing Comments/Adjournment**

The meeting adjourned at 4:17 p.m.

#### **NEXT MEETING(S)**

May 17, 2023