



HARTNELL COLLEGE

**Technology Development Council Minutes
February 27, 2019 2:00 – 4:00, E-112**

MEMBERS

Name	Representing	Present	Absent
Dave Phillips	Administration (P) – VP of ITR (Chair)	X	
Carla Johnson	Administration (P) - Dean of Student Affairs (Interim)	X	
Céline Pinet	Administration (P) - Distance Education Coordinator	X	
Bala Kappagantula	Administration (P) – Director of ITR		X
Mostafa Ghous	Administration (P) - Dean of South County Educational Services	X	
Matthew Trengove	Administration - Director of Institutional Research		X
Deborah Stephens	Academic Senate – Faculty, Librarian (Co-Chair)	X	
Emily Brandt	Academic Senate – Faculty, RCP	X	
Elizabeth Morales	Academic Senate – Faculty, Computer Lab		X
Cheryl O’ Donnell	Academic Senate – Faculty, Computer Lab		X
Brian Palmer	Academic Senate – Faculty, Math	X	
Nancy Wheat	Academic Senate – Faculty, Biology	X	
Yousef Al-Shinnawi	Associated Students of Hartnell College	X	
Remel Gloria	Associated Students of Hartnell College		X
Shawn Pullum	CSEA	X	
Stephen Otero	CSEA		X
Suzie Payne	Classified Manager - Controller	X	
Kenneth Stuart	L-39 – Custodian, Maintenance & Operations	X	

Others

Name	Title or Representing
Laura Otero	DE committee
Carol Hobson	DE committee
Porter ?	Pronto

CALL TO ORDER & INTRODUCTIONS

Dave Phillips

HARTNELL COLLEGE VISION STATEMENT

Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

HARTNELL COLLEGE MISSION STATEMENT

Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.

ACTION ITEMS

1. Minutes from January, 23 2019
Not available

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SPECIAL PRESENTATIONS

1. Pronto – LTI Communications Platform (remote)
To meet RSI (regular substantive interaction) needs. Can be synchronous or asynchronous. Mobile app (iOS & Android) and web-based (Canvas integration). Groups automatically loaded from Canvas, also can be created in app. Can unsubscribe from group that you were added to. Names populated from Canvas; pictures set in Pronto. Name and email address gathered from Canvas, but masked to users. SSO with Canvas, message sent to email app to verify app. Sign-in is persistent on phone, but can explicitly log out. Three roles in Pronto: admin – Pronto back-end, teacher – power over chat, can delete messages posted by anyone; students – can create groups, delete own messages. Messages are tracked in back-end, possible for admin to see deleted messages.
Instant translation option, teacher can disable. Insert photos in chat. Create tasks with due dates, can assign a person, or leave it open to claim, see claimed and assigned tasks, mark complete. Insert files from cloud accounts, view all photos and files in group settings. Gif tools feature to increase engagement. Go live to open live video chat, text chats sent during go live added to group feed, can record video as personal (only own video) or group (all participants who shared). 10 people can share video, 400 can view. Recorded video can be replayed and downloaded (mp4). Question whether videos are captioned? Group chat feed can be read out. Canvas app has link to automatically open Pronto app. Web version is nearly identical. In Canvas web page, possible to add Pronto to global navigation. In course, Pronto added to course navigation links. Within Canvas includes screen-sharing. Cost – OEI contract \$2.25/FTES (IPEDS)/year; \$1000 implementation (waived if part of pilot, OEI pays first year subscription for pilot colleges). Quick implementation in Canvas; training for faculty, administrators, 1 week. Relationship to Instructure – partnership announcements coming this summer.
Concerns that there is overlap between existing products (cranium café, confer zoom). Provides more access to student clubs for distance students (some clubs are creating Canvas shells). Instant translation is desirable. Pronto collects all interactions in one place, easier to evaluate RSI. Could roll out only to selected faculty for pilot. Yousef likes live streaming feature, not sure if students would use chat, app not that interesting, already have two apps (EllucianGo and Canvas). On the expensive side. It's a better way for students to interact with each other, put them into groups. Useful for group work, students can have chats only with group. Easier to share files than in Canvas. Suggestion to research, talk to other colleges using Pronto, come back as action item at next meeting. Would need data sharing agreement.

AREA REPORTS / REQUESTS / QUESTIONS

1. Students Student Reps
 - a. Working on legacy project: endowment for homeless students. Women's empowerment event on March 9.

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|---|-------------------|
| 2. Faculty | Faculty Reps |
| <ul style="list-style-type: none"> a. One computer classroom has net support to that teacher can see student screens, possible to use that to proctor computer-based tests on campus. Dave will price additional net support licenses. Proctorio doesn't work on campus; new firewall going in this weekend may fix this issue b. Makerspace has limited licenses/computers for specific tasks, possible to expand to additional machines/virtual machines? Dave will look into pricing. c. Privacy screens for computer labs to limit to cheating? Put in PPA or IT budget? | |
| 3. Staff | Staff Reps |
| <ul style="list-style-type: none"> a. None | |
| 4. Functional Areas (Student Affairs, Academic Affairs, Admin. Services) | Area Reps |
| <ul style="list-style-type: none"> a. Retention and success gap has shrunk after implementation of Canvas. b. Request for additional Instructional Technologist support as online/hybrid classes increase. All IT areas need additional staff. c. Cranium Café – who uses it? Are there restrictions on it? Enabled for whole institution, but not adopted, publicized. Rolling back out – faculty need to know about it. Dave will bring it to Cabinet. | |
| 5. Subcommittee Reports | |
| <ul style="list-style-type: none"> a. Online Services Committee | Bala Kappagantula |
| <ul style="list-style-type: none"> a. Data Analytics and Reporting Team | Matthew Trengove |
| <ul style="list-style-type: none"> b. Advisory Research Group | Matthew Trengove |

INFORMATION / DISCUSSION / PRESENTATIONS

- | | |
|---|---------------|
| 1. AB-705 Multiple Measures Update | Dave Phillips |
| Web tool for placement launching tomorrow. Replaces placement tests. Will be built into CCCApply | |
| 2. Network Refresh RFP Update | Dave Phillips |
| In middle of process to replace network switches, wireless access points. 4 vendors have demonstrated. Hoping for Board approval in April. | |
| City of Salinas installed fiber down Alisal and would like to be able to use our conduit across campus and state-supplied internet connection. Board wants assurance that fiber will run to east Salinas. | |

OTHER ITEMS / BRIEF ANNOUNCEMENTS

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| 1. Announcements | All |
| 2. Next Meeting Date: April 3, 2019 | All |

ADJOURNMENT

Dave Phillips

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