



HARTNELL COLLEGE

**Technology Development Council Minutes
November 17, 2021 3:00 – 5:00**

Members

Name	Representing	Present	Absent
Dave Phillips	Administration (P) – VP of ITR (Chair)	X	
Sharon Albert	Administration (P) - Assistant Dean of Career Technical Education and Workforce Development		X
Mayra Almodovar	Academic Senate – Faculty, ECE	X	
Diane Harley	Academic Senate – Faculty, ESL/English	X	
Carol Hobson	Distance Education Coordinator	X	
Carla Johnson	Administration (P) - Dean of Student Affairs	X	
Bala Kappagantula	Administration (P) – Director of ITR	X	
Elizabeth Morales	Academic Senate – Faculty, Computer Lab	X	
Nicholas Pasquale	Academic Senate – Faculty, Math	X	
David Orta	ASHC - Student	X	
Deborah Stephens	Academic Senate – Faculty, Librarian (Co-Chair)	X	
David Techaira	Classified Manager - Accounting Manager	X	
Ana Valles	CSEA – Technician (Financial Aid)	X	
Cecilia Vazquez	CSEA – Financial Aid Specialist	X	
Nancy Wheat	Academic Senate – Faculty, Biology	X	

Guests

Laura Otero

Agenda

Call to Order

Motion to approve the agenda.

Motion passes.

Approval of Agenda-approved

Approval of Minutes from October 27 2021— approved

Information / Discussion / Presentations

1. PDC/LMS Report – Laura Otero

a. Classified leadership academy has good participation.

HARTNELL COLLEGE VISION STATEMENT

Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

HARTNELL COLLEGE MISSION STATEMENT

Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.

- b. LTI request by Carol Hobson: Cidi Labs. Laura will run it through the rubric and bring the results back to council.
2. Technology Master Plan (TMP) Update – Dave Phillips
 - a) The TMP group had 2 meetings and is researching on topics to come up with a draft by end of December 2021.
3. Vaccination Record Update – Dave Phillips
 - a. The vaccination records collection site is getting ready. Currently ITR team is testing the document upload. It should be ready for students and employees by December deadline.
4. New Parking permit Update – Dave Phillips
 - a. Working with a new vendor and the system will be ready and available after Thanksgiving break.

Area Reports / Requests / Questions

1. Students
 - a. None.
2. Faculty
 - a. Mayra: Couple of IT tickets have been submitted by faculty. Need ITR team to resolve them as soon as possible?
 - b. Deborah: A third party system used by the Library has student's personal email address coming in from Shibboleth for some students. We need Hartnell student address for communication and cohort reporting.
3. Staff
 - a. Ana Valles: The recent internet outages because of AT&T caused lot of inconvenience for staff working remote, can we move to a different internet provider other than AT &T?
4. Functional Areas (Student Affairs, Academic Affairs, Admin. Services)

Carla: Any more licenses to allow both remote and on-campus access to virtual desktops?
5. Subcommittee Reports
 - a. Online Services Committee

Bala Kappagantula – November meeting had to be cancelled because of internet outage.
 - b. Data Analytics and Reporting Team

Dave Phillips – Hasn't met. Signed contract with data analytics person. add financial aid to FlexIt system to make easier to pull data for financial aid awards
 - c. Advisory Research Group

Dave Phillips— one more meeting this semester. Changed focus from faculty inquiry group to more formal research group. Less faculty involvement.

Announcements: None.

Adjourned

Next Meeting: December 8 2021

HARTNELL COLLEGE VISION STATEMENT

Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

HARTNELL COLLEGE MISSION STATEMENT

Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.