

Adopted

**HARTNELL COMMUNITY COLLEGE DISTRICT
BOND OVERSIGHT COMMITTEE MEETING**

Minutes

October 22, 2009

PRESENT	Bob Perkins Terry McHenry Juan Perez Vearl Gish
NOT PRESENT	Rick Giffin John Inman
PRESENTER	Damon Felice – Felice Consulting Services Gary Hughes - Hartnell College Barbara Yesnosky - Hartnell College
GUESTS	None
CALL TO ORDER	The meeting was called to order at 3:05 PM by Bob Perkins
ADOPTION OF AGENDA	Approved and adopted by consensus.
MINUTES	August 13, 2009 were approved and adopted by consensus.
PUBLIC COMMENT	None
BOND OVERSIGHT COMMITTEE MEMBER COMMENTS	Dave Medrano showed up and gave his letter of resignation from the BOC because as of November 14, 2009 he is retiring. He gave the BOC a letter and left the meeting. The members and staff thanked him for his years of service to the Hartnell BOC. Terry McHenry requested tax information from Piper Jaffery. HCC staff stated they would work to have that info to him by the next meeting.
SEPTEMBER 15, 2009 BOC TRAINING OVERVIEW	Bob Perkins stated that he really appreciated the meeting and really found the training useful. He said it gave him a better understanding of his roles and responsibilities as a BOC member. Vearl Gish said that because most of the members are new this type of training was very helpful and hopes that as new members join the BOC they get the same training. He also said he understanding the limits of the BOC.
ANNUAL REPORT UPDATE	Gary Hughes passed out a total of four reports from other CC Districts. (Cabrillo, Gavilan, Napa Valley & Grossmont. The consensus was that the Hartnell report format should look like Gavilan's report. The group asked for more financial information, more dates and more photos of project. GH was going to modify the report and have something for the groups review at the next meeting.

**INFORMATION
ITEMS
MEASURE H AND
CONSTRUCTION
UPDATE /DISCUSSION**

**CURRENT DESIGN, PLANNING AND CONSTRUCTION
PROJECTS**

PLANNING PROJECTS

- **Alisal Campus Master Plan**
 - ⇒ The District has begun the planning process for the 142 acres of the Alisal Campus
 - ⇒ The process will include two master plans, (1) for the +/- 42 acre campus and (1) for the remaining +/- 100 acres
 - ⇒ Once a master plan is complete the EIR process will begin with the City of Salinas
 - ⇒ The land swap with the City of Salinas is currently underway. It is anticipated that this will take between 18 and 24 month
 - ⇒ The FDA has approached the College about having a permeant facility on the Alisal Campus for their emergency response trailers. The District is currently working with to see if we can work something out with them.

- **Main Campus Facilities Master Planning Process**
 - ⇒ The 5-year Capital Outlay Plan was completed and submitted to the CCCCCO on June 29, 2009.
 - ⇒ The 2009-10 IPP for a new Health Science & Nursing Building was completed and submitted to the CCCCCO on June 29, 2009.

- **Science Building FPP**
 - ⇒ Lionakis, out of Sacramento, is the Architect of Record for this project, which includes the preparation of the FPP.
 - ⇒ The kick-off meeting for the FPP took place on 02/19-20
 - ⇒ The stakeholders took a trip to Cal Poly on 03/09 to look at their facilities
 - ⇒ At our second meeting a few general layout were established and we are working from those layouts
 - ⇒ The group took it second field trip to look at both San Mateo and San Jose City College's new science building
 - ⇒ The last programming meeting was May 8 and all the user groups concerns were addressed
 - ⇒ Lionakis completed the FPP and the Board Approved the document on June 8, 2009 and the FPP was submitted to the CCCCCO on June 29, 2009.

DESIGN PROJECTS

- **Student Center Renovation/Remodel Project**
 - ⇒ BFGC is the Architect of Record for this project
 - ⇒ The first bid was cancelled because of some conflicts which were found in the plans. The project will be back out to bid on 08/04/09 with the project to be opened on 08/25/09
 - ⇒ The second bid had a total of 14 bidders with DMC being the apparent low responsive bidder
 - ⇒ Construction is scheduled to begin in November of 2009 and be completed in 2010

- **CAB Building Renovation**
 - ⇒ The programming for this project has started
 - ⇒ The schedule is to have plans submitted to DSA by March 2010 with construction starting next summer/spring

CONSTRUCTION PROJECTS

- **PE Renovation Project**
 - ⇒ Sugimura Finney (SFA) is the Architect of Record for this project
 - ⇒ The plans were submitted to DSA on February 26, 2009
 - ⇒ The project was out to bid on May 19th and the bid opening was on June 23, 2009.
 - ⇒ There was a total of 5 bidders on the project with Perma-Green Hydroseeding (PGH) being the responsive low bidder at \$4,114,400.
 - ⇒ Work started on July 8 and phase I, the new soccer field is scheduled to be completed on August 5, 2009.
 - ⇒ The remainder of the work is scheduled to be completed by February 1, 2010.
 - ⇒ The soccer field has been completed and the first game is scheduled for 09/29/09
 - ⇒ Fence posts are being installed and the dugouts are currently being constructed.
 - ⇒ The baseball field drain system is being installed and rock will be placed in the next few weeks which will mean that the turf will be ready for installation.

- **Northeast Landscaping Project**
 - ⇒ Bellinger Foster Steinmetz (BFS), out of Monterey, is the Architect of Record for this project
 - ⇒ Monterey Peninsula Engineering is the contractor for the project (\$1,223,000)
 - ⇒ They were given notice to proceed on April 20, 2009
 - ⇒ The demo and site balance work has been completed.
 - ⇒ They are currently working the added scope of the atrium and the flat work
 - ⇒ They will not be 100% completed by the time the Nursing moves into the CALL Building but there will be a compliant pass established for them
 - ⇒ The project is anticipated to be completed by November 2009

- **CALL Building**
 - ⇒ Minor programming changes are taking place and the first equipment and furniture order was place in mid-September
 - ⇒ The first furniture install is scheduled for 10/26 and nursing will start teaching in the facility on 11/02.

- **Alisal Campus Center for Applied Technology**
 - ⇒ Kasavan Architects is the AOR for the project
 - ⇒ Dilbeck construction is the GC for this project (\$19,340,000)
 - ⇒ Construction began on July 14, 2008
 - ⇒ The project will be completed in 2010
 - ⇒ All structural steel has been erected
 - ⇒ Interior metal studs and drywall is currently going up
 - ⇒ The roofing and exterior siding is currently going up
 - ⇒ A large percentage of the concrete flatwork has been poured
 - ⇒ Check out the webcam on the Measure H website

**MEASURE H AND
CONSTRUCTION
FINANCIAL REPORT**

Barbara Yesnosky distributed a financial report of Phase II transactions through June 2009 for the BOC review for both content and format.

Terry McHenry questioned the format of the report but Barbara Yesnosky stated that this is the report format which the Datatel software generates. He asked for a different format but BY stated again that this was the only format which is available for the information requested.

Bob Perkins stated that he appreciated the report and upon his review the amounts seemed "right" with the expectations of the scope of the projects. But he did feel the report was more information than is needed.