

Adopted

**HARTNELL COMMUNITY COLLEGE DISTRICT  
BOND OVERSIGHT COMMITTEE MEETING**

**Minutes**

**November 14, 2007**

<b>PRESENT</b>	Thad Evans Harry Gamotan Rick Giffin Donald K. Young
<b>NOT PRESENT</b>	Javier Aldape Dr. Phoebe K. Helm David Medrano Noe Otero
<b>PRESENTER</b>	Damon Felice – Townsend Management Inc.
<b>GUESTS</b>	None
<b>CALL TO ORDER</b>	The meeting was called to order at 3:06 p.m. by Harry Gamotan, Chair.
<b>ADOPTION OF AGENDA</b>	Approved and adopted by consensus.
<b>MINUTES</b>	Minutes of October 10, 2007 were approved by consensus.
<b>PUBLIC COMMENT</b>	None
<b>BOND OVERSIGHT COMMITTEE MEMBER COMMENTS</b>	Chair, Harry Gamotan commented he would like the Bond Oversight Committee Members to be introduced to the new Hartnell College Board of Trustees and to Superintendent, Dr. Phoebe Helm. Damon Felice of TMI said he would make all attempts to fulfill the request and get back to Mr. Gamotan with possible scheduled dates.
<b>INFORMATION ITEMS:</b>	Damon Felice of Townsend Management Inc. provided the following report and submitted a Bond Oversight Schedule for meetings for 2007-2008.
<b>Measure H and Construction Update/Discussion and Measure H Financial Report</b>	<ul style="list-style-type: none"><li>• <b>CALL Building</b><ul style="list-style-type: none"><li>• DMC Construction is the GC for the project</li><li>• Production piles were completed on 11/07/07</li><li>• Pile caps, foundations, and SOG will begin on 11/13/07</li><li>• Structural steel will start to be erected in</li></ul></li></ul>

December/January

- **PA ADA Upgrade Project**
  - The project went out for bid on Monday, October 15<sup>th</sup>
  - Bid openings will be 11/14/07
  - Board approval on 12/04/07
  - Construction will begin in room 146 on 12/17/07 and be completed by 1/25/08
  - The remainder of the construction will begin on 12/24/07 and will be completed by 6/20/08
  - The work scope will include ADA compliance and upgrading of some of the finishes in the building
  
- **Northeast Landscaping Project**
  - Bellinger Foster Steinmetz completing the schematic drawings and should be completed with the working drawings in November/December 2007
  - Construction should begin sometime in the summer/fall of 2008 pending the completion of the exterior of the CALL Building
  - Additionally, BFS has preparing plans for the north side of Merrill Hall and the construction will start in March 2008
  
- **Marquee sign and Campus Map / Directory Signs**
  - DMC Construction is the GC for the project
  - Because of a mix up with a concrete cap submittal the project has been pushed back 4-6 weeks
  - The project should be completed in November/December
  
- **Student Center Renovation/Remodel Project**
  - BFGC is working through the construction/working drawings for the project
  - They presented options on the interior finishes of the building on 8/31
  - They will now put together interior finish boards with both finishes and colors for the users groups review and selection
  - The plans should go to DSA in December and will take about 4-6 months for review
  - Construction should begin sometime in the fall/winter of 2008
  
- **PE Renovation Project**
  - Sugimura and Associates (SAA) presented the plan to the user group on 6/28/07

- The final master plan was received by the District on 8/24/07
- A scaled model is currently begin constructed and will be on display for future fundraising
- **East Campus Center for Applied Technology**
  - Kasavan Architects is the AOR for the project
  - The Preliminary Plans, which includes Schematic Design and Design Development were sent to the Chancellors office for approval on 9/6/07
  - The Mitigated Negative Declaration was approved by the board on 9/13
  - The construction Documents will be prepared and submitted to DSA in November/December 2007
  - The project will bid in March/April 2008
  - Construction will begin in July 2008
  - The project will be completed in July 2010
- **East Campus Master Plan**
  - The District will begin the planning process for the 142 acres of the East Campus property beginning in 2008
  - Once that is completed an EIR will be prepared
- **Main Campus IPP (Initial Project Proposal)**
  - The District is beginning to plan the next building on campus
  - At this point we think that we will present documents for a new science building that will sit either on the footprint of the old library or the amphitheater
  - The IPP is due to the Chancellor's office by July 2008

**Measure H Financial Report**

No report was submitted.

**ACTION ITEMS:**

**Future Agenda Items** None.

**Next Meeting**

The next meeting of the Bond Oversight Committee will be on Wednesday, December 12, 2007 at 3:00 p.m.

**Adjournment**

The meeting was adjourned at 3: 27 p.m. by Chair, Harry Gamotan.

