

Adopted

# HARTNELL COMMUNITY COLLEGE DISTRICT

## BOND OVERSIGHT COMMITTEE MEETING

### Minutes

April 11, 2007

<b>PRESENT</b>	Rick Giffin David Medrano Donald Young Sean Dendy
<b>PRESENTERS</b>	Damon Felice – Townsend Management, Inc.
<b>GUESTS</b>	Thad Evans, Bond Oversight Committee Candidate
<b>CALL TO ORDER</b>	The meeting was called to order at 3:00 p.m. by Rick Giffin, Chair Pro-Tem.
<b>ADOPTION OF AGENDA</b>	<b>By consensus</b> , the agenda was adopted.
<b>MINUTES</b>	The March 14, 2007 minutes will be carried forward to the May meeting for approval.
<b>PUBLIC COMMENT</b>	None
<b>BOND OVERSIGHT COMMITTEE MEMBER COMMENTS</b>	Mr. Giffin reminded everyone that Joey Lasnik was being honored by Assemblywoman Caballero as Woman of the Year for 2007 for the 28 <sup>th</sup> Assembly District.
<b>INFORMATION ITEMS:</b>	
<b>Opening Comments</b>	Dr. Valeau announced that there will be a party in the new Library on April 28 <sup>th</sup> sponsored by the Hartnell College Foundation as its first major fundraiser. He stated that he hopes to ensure that everyone has an opportunity to attend this fund raising event which will help the college raise funds to support needed upkeep, etc., of the library. He encouraged all members to attend.

Dr. Valeau reported on the recent Accreditation Visit as follows:

- The work that the Bond Oversight Committee is doing in the area of Measure H contributes to the growth of the square footage on this campus and what we do to serve the students.
- This process happens every six years. The college will have some work to do and part of it will be for the overall operation of the Board of Trustees.
- What the Accreditation Team does and how they do it regarding student learning, curriculum development, and how it relates to budget and planning is nothing to be alarmed about.
- Accreditation is a good opportunity to see what we have accomplished since our last Self Study and to see what work needs to be done in the future.
- The Board approved the Accreditation Self Study and there is only one official report approved by the Western Association of Schools and Colleges.

Dr. Valeau stated that great work is being done on plans for the Agribusiness Technology Institute. He stated that local industry is working with the college. Dr. Valeau asked for questions.

Mr. Dendy stated that he didn't have a question but wanted to report that he is doing a project for his Managerial Accounting class and that 60 4<sup>th</sup> graders have been invited to the campus. He has also invited KSBW and KION, and the newspapers, so that school could be shown in a good light.

Mr. Giffin asked if there was any impact or influences on affecting Hartnell's enrollment due to the growth of CSUMB. Dr. Valeau stated that it will not necessarily impact our enrollment, and those who choose to go to a four year institution instead of a community college first, are actually the same group that would do that anyway. He stated that CSUMB is doing part of the job for us by letting the community know students should continue on with their full education through CSUMB's consortium with community colleges. He stated that CSUMB has also experienced the some problems with enrollment, as have other colleges and universities nationwide. He noted that students have the opportunity to go to adult schools, etc., and that this downturn in enrollment is always cyclical.

Mr. Giffin stated that he believes that MPC wants to go over and above what Hartnell has accomplished with their library. He stated that Monterey County demographics have shifted, and that you cannot change the curriculum to attract the students out there. He believes that more Ag classes in South County are advisable.

Dr. Valeau stated that it is difficult for community colleges to compete

with four-year schools. He stated that Hartnell's job is to help students transfer, and that we provide general educational and vocational educational opportunities. He noted that many Hartnell graduates go on to four-year colleges and universities.

Dr. Valeau stated that it is a challenge and that Hartnell is trying to help students who have traditionally been disenfranchised, and help them with their languages, etc., to assist them in becoming competitive at the four-year level.

**Measure H and  
Construction  
Update/Discussion  
And Measure H  
Financial Report**

Mr. Felice gave the following update/report:

Phase I

- Call Building – call to bid - Six general contractors are in the process of bidding this project, and Tuesday, April 17, 2007, at 2:00 p.m. in the deadline
- Tennis Courts – only thing outstanding are the signs which are being completed
- Performing Arts ADA Project – DSA April 12<sup>th</sup> – then it will be in the system for 4-6 months and then ready to be finalized
- Northeast Landscape Project – conceptual design is being finalized
- College Center – next design project – need more space for students. Going to move the Bookstore to the east side of the College Center. May have plans in the next month or so for Bond Oversight Committee to see.
- Physical Education Renovation – Master plan for entire P.E. building, pools, etc. is completed to the conceptual stage. \$1.5 million needed for construction. To do what they want to do is approximately \$10-20 million. A 3-D model will be put together showing the expenses of each part of the project to be used as a fund raising tool.
- East Campus – received funds for 40,000 sq. ft. building. Because of the work being done for the CALL building, East Campus has been deemed a lesser priority at this time. East Campus is part of the EIR and part of the Master Plan so will be working with civil engineers.
- Phase I budget numbers – 100% as far as construction, 100% complete, going through final small expenditure payments, bottom line is \$1.3-\$1.4 million from Series A into Series B, Phase B will be under budget by \$1.3M.

Dr. Valeau requested a narrative phrase to be placed on the budget page to assist the Bond Oversight Committee and the Board of Trustees in more fully understanding the information. Mr. Carrier suggested that a mark be made after the \$1.3 million noting an explanation below. Mr. Felice stated that he would add a narrative

prior to presenting the information to the Board.

Mr. Giffin asked if there was any acreage for a base ball field. Mr. Felice stated that were 18+ acres; however the college is working towards putting in new field turf at the Main Campus that will have better drainage with a potential for 10% less injuries.

#### Phase II

- Very few expenditures to date. As the college proceeds into the CALL project, and some of the other projects, the Committee will start to see more expenditures.
- On Series B, interest income and other income will be brought in from the remaining Series A funds.

Mr. Felice stated that if the Committee had any other suggestions to please let him know.

#### **ACTION ITEMS**

**Committee Member – Senior Citizens’ Organization Representative** – **By consensus**, the committee approved the appointment of Thad Evans as a new member representing senior citizens organizations.

**FUTURE AGENDA ITEMS**      None

**NEXT MEETING**      The next meeting will be held on May 9, 2007.

**ADJORNMENT**      There being no further business, Chair Pro Tem Giffin adjourned the meeting at 3:47 p.m.

/Gail Lawrence