

Adopted

HARTNELL COMMUNITY COLLEGE DISTRICT

BOND OVERSIGHT COMMITTEE MEETING

Minutes May 10, 2006

PRESENT Javier Aldape, Vice Chair
Sean Dendy
Rick Giffin
Joey Lasnik
Donald Young
Edward Valeau

ABSENT Harry Gamotan

PRESENTERS Damon Felice – Townsend Management, Inc.

GUESTS Stan Crane – Assistant to President, Hartnell College
David Medrano – Monterey County Equal Opportunity Office

CALL TO ORDER The meeting was called to order at 3:03 p.m. by Vice Chair Javier Aldape.

Vice Chair Aldape asked committee members and visitors to introduce themselves.

ADOPTION OF AGENDA Vice Chair Aldape asked that the following item be added to the agenda:

CHANGE TO ADOPTED MINUTES

October 11, 2004

- Terms

March 8, 2006

- Action Item

By consensus, the agenda was adopted as amended.

MINUTES By consensus, the minutes of April 12, 2006 were approved as written.

**CHANGE TO
ADOPTED
MINUTES**

For record keeping purposes, Dr. Valeau asked that the following changes be made to previously adopted minutes:

October 11, 2004

TERMS Ms. Lasnik reminded the committee that at the last meeting, two committee members, Harry Gamotan and Juan Sanchez, had agreed to serve for an additional two years. Karl Bisht informed the committee that he is also willing to serve for another two years.

Dr. Valeau stated that the Board of Trustees would be taking action at its November meeting to reappoint these committee members for an additional ~~one~~ two year term.

March 8, 2006

*ACTION Ms. Lasnik ~~noted that Chair Gamotan's term had ended.~~
ITEM She stated that Mr. Gamotan has served faithfully. ~~for two one year terms.~~ She recommended that ~~his current term be extended for continuity of the Committee, and that he~~ Mr. Gamotan be re-elected as the Chair of the Committee.*

Vice Chair Aldape called for a consensus.

By consensus, ~~the one year term of Mr. Gamotan was extended for continuity of the Committee; and Mr. Gamotan was re-elected to serve as the Chair of the Committee.~~

By consensus, the above noted changes to the October 11, 2004 and March 8, 2006 Adopted Minutes were approved.

**PUBLIC
COMMENT**

Vice Chair Aldape called for public comments. No comments were made.

**BOND OVERSIGHT
COMMITTEE
MEMBER
COMMENTS**

Mr. Giffin reminded the committee that the Dedication and Grand Opening of the Learning Resource Center and Parking Structure would be held on Friday, May 12th, and encouraged everyone to attend and show support. Dr. Valeau stated that a plaque with the names of the Bond Oversight Committee members is in place.

**INFORMATION
ITEMS:**

Introduction

Dr. Valeau noted that the Foundation held a successful event on Sunday in the new Learning Resource Center. He stated that it was well planned and attended.

Dr. Valeau stated that the College is currently in the process of looking at the next phase of the Bond, and has met with Bond counsel in preparation for drawing down the second dollar amount. He noted that Phase II would not include East Campus. Dr. Valeau stated that he would forward a copy of the Bond counsel's presentation to members of the Committee for their information.

Dr. Valeau stated that the Administration would be coming to the Bond Oversight Committee to talk about the next level of building. He noted that guiding principles need immediate and high level attention especially as they relate to faculty needs.

**Status of Current
Measure H Contracts
And Measure H**

Because a portion of both the Learning Resource Center (LRC) and the Center for Assessment and Lifelong Learning (CALL) buildings are funded by Measure H, Mr. Felice gave an update as follows:

Learning Resource Center

- LRC is 99% complete
- The exterior is 90% complete – sun shades need to be installed
- Books will be moved on June 5th
- LRC will be open on June 19

Mr. Felice stated that the next step will be to:

- Complete the swing space move of the Annex to the old Library then demolish the Annex
- Regional Health Occupations Resource Center (RHORC) will be moved to a trailer on East Campus
- Human Resources will be moved to the RHORC trailer on the main campus
- The Human Resources portables will then be demolished

Mr. Felice stated that \$210,000 in Bond dollars will be used for the demolitions stated above.

Center for Assessment and Lifelong Learning

- Approval has been received from the Board to drive indicator piles
- Standard “pre-qual” package is being worked on – looking at the legality of putting bid information in the pre-qual package
- Bid packages will go out within the next few weeks and will include a mandatory job walk and will be a “lump sum hard bid” process
- Working to have footings completed before the next hard rain come
- Should have 100% status from the DSA by the end of the week

Vice Chair Aldape inquired as to the usage of the Parking Structure. Dr. Crane stated that it is currently being utilized 60-70%. He stated that by the end of the spring semester the temporary parking lot on Alisal will be closed-off with chains across the entrances, and that the Tennis Courts will be back into play by the end of the summer. He also stated that there is discussion regarding adding a putting green, field turf, and shifting the softball diamonds around so that the college will have a second soccer field on the inside space.

Measure H Financial Report

Mr. Felice distributed copies of the HCCD Bond Projects Fund #45 Summary to April 30, 2006. He noted that only a handful of projects are “on-going.” He stated that a correction will be made to the document showing that the Parking Structure is “complete.”

Mr. Felice stated that the Summary shows that we are \$3,621,222 over budget, however due to investments the real budget is \$40 million plus. He stated that the forecasted amount is \$38,621,222 with \$1-1 1/2 million left to roll into Phase II. Vice Chair Aldape stated that not including investments in the bottom line could be misleading. Vice Chair Aldape volunteered to work with Mr. Felice to update the Summary to show that we are at a +5 million, not a negative 3 million.

Mr. Dendy asked for clarification on the percentage of Bond funding that will be used in the CALL. Mr. Felice stated that the CALL projects will be 40% Bond funded with the piles being on the front end of the expense.

Dr. Valeau thanked Dr. Crane and Mr. Felice for an excellent job in paying close attention to the needs of faculty and staff. He stated that the Board is very pleased with the structure of the Summary and that other colleges are now adopting this financial model.

Vice Chair Aldape noted that the College should receive good press for the Dedication and Grand Opening. Dr. Valeau and Dr. Crane stated that visitors from U.C. Berkeley and Canada College had toured the Learning Resource Center. The Librarian from Canada College was very impressed with the building, especially the technology.

ACTION ITEMS

Committee Member

Dr. Valeau stated that the Bond Oversight Committee had directed Administration to solicit candidates, for the vacant “community at large” position on the Committee, by placing ads in local newspapers, receiving applications, and interviewing candidates. He stated that the Sub Committee, consisting of Joey Lasnik, Harry Gamotan and Aaron Johnson (who was not able to be present), had interviewed Mr. David Medrano and felt that he met all the criteria.

Dr. Valeau asked Mr. Medrano if he would like to make a statement. Mr. Medrano noted that he had served as an administrator for four community colleges totaling ten years of experience, has more than 25 years experience in making policy recommendations to elected and appointed officials, and is currently serving as the Executive for the Monterey County Equal Opportunity Advisory Commission and the County Commission on Disabilities.

By consensus, David Medrano was approved to serve as a community at large representative to the Bond Oversight Committee as provided for in California Education Code 15282(a)(1) for a two-year term; and his name will be forwarded to the Board of Trustees for approval.

FUTURE AGENDA ITEMS

No agenda items were forthcoming.

ADJORNMENT

There being no further business, Vice Chair Aldape adjourned the meeting at 3:40 p.m.

Committee members and guests were invited to tour the Parking Structure and Learning Resource Center.

Next meeting of the Bond Oversight Committee will be held on Wednesday, June 14, 2006, 3:00 p.m., in the Hartnell College Board Room.

Bond Oversight Committee
May 10, 2006