

Adopted

HARTNELL COMMUNITY COLLEGE DISTRICT

BOND OVERSIGHT COMMITTEE MEETING

July 14, 2003

PRESENT

Harry Gamotan
Joe Grainger
Joey Lasnik
Sharolyn Robinson
Juan Sanchez
Michael Maas, Consultant, Bond Program Manager for
Construction Program
Tracy Bonfield, Maas Companies, Consultant
Robert Yin, Consultant, Bond Project Director for Construction
Program
Pete Ilse, Director, Maintenance, Facilities & Facilities Planning
Larry Carrier, Vice President, Assistant Superintendent, Business
Services

ABSENT

Ron Pasquinelli (excused), John Inman

CALL TO ORDER

The meeting was called to order at 3:36 p.m.

INTRODUCTIONS

Introductions of all present were made. Guest, Mark Mahaney, was welcomed by the Committee and stated that he was in attendance as a concerned citizen and community member. Director of Institutional Advancement, Cicely McCreight, and Public Relations Assistant, Ron Botini, were also welcomed.

Joey Lasnik noted that Dr. Valeau is a Fulbright Scholar to Nepal and India and would be back on campus August 4.

MINUTES

On motion of Juan Sanchez, seconded by Joe Grainger, and unanimously approved, the Committee approved the Bond Oversight Committee minutes for April 14, 2003.

period
beginning of

with a wrap-up date of August 15, just in time for the
the Fall semester.

permanent
August 1st,

Dr. Maas indicated that five of the nine tennis courts are
and will not be modified for parking purposes. After
work will begin on the remaining four tennis courts.

Dr. Maas stated that the Animal Health Technology building will
be demolished in January. We are currently working out
arrangements with the Animal Shelter to house our AHT program
in the Spring semester. Although the AHT program has low
enrollment it is an important and viable program.

Tracy

The "Campus Phone Switch" as listed in the Phase I Project
Schedule was clarified as the campus master phone system. It was
noted that no budget was allotted under "Miscellaneous." Dr.
Maas stated that it is the same as detailed at our last meeting.
Additional copies of the detailed report can be obtained from
Bonfield, if needed. Also, Dr. Maas addressed concerns over
keeping the community informed. He reported that Dr. Valeau is
setting up monthly update meetings to include all faculty, staff,
students and community members through June 2004+. These
meetings will be held on Friday afternoons at 1:00 p.m. in the
Board Room.

In addition, Cicely McCreight will be preparing newsletters which
will be distributed throughout the community. Joey Lasnik stated
that there has been discussion regarding students distributing door
hangers in the area immediately surrounding the college,
specifically when the pile driving will occur.

and

Dr. Maas reported that he has been working with the construction
company to make certain that all options on the pile driving have
been considered. The pile driving will occur between late-May
mid-August. We are considering the option of completing both the
LRC and the parking structure during the same timeframe. Thus,
causing less disruption for all concerned.

**CONSTRUCTION
AND FACILITIES
RENOVATION**

Pete Ilse reported that we have designated both major and minor
impact renovations. Major impact renovations would include
ramps, elevators, etc. and minor impact renovations would include
pipes, wiring, etc. He indicated that renovations will begin in the
Performing Arts (PA), Visual Arts (VAF), and Physical Education

(PE) buildings. In that way we will be less likely to double up on projects in the same facilities.

(ADA)

Mr. Ilse stated that the first buildings to have elevators installed will be VAF and Merrill Hall. Additionally, we are looking at the need for modifications to ramps and accessibility at the College Center, always keeping the Americans with Disabilities Act in the forefront of our planning efforts.

includes
as cross
experience. This
into our prospectus.

Dr. Maas stated that as a state community college, all building plans for Hartnell must be approved by the Division of State Architects (DSA), which is the governing arm for all projects. It takes from 4-5 months to have final plans approved. They have specific guidelines for access, equality and structure, which includes earthquake construction specifications. Title 24 additional specifications for earthquake retrofit such as bracing, which comes out of the Northridge additional cost of 20-25% is already built

Mr. Ilse stated that we are slowly but surely gaining momentum and that the Phase I list, compressed into next summer, will be challenging but doable.

Dr. Maas and the committee welcomed Robert Yin, Townsend Management, Inc., as the Bond Project Director for the College. Mr. Yin will be our on-site manager and will work very closely with Pete Ilse in the day-to-day aspects of the projects. Mr. Yin is a 1990 graduate of Cal Poly receiving his degree in Architectural Engineering and Construction Management. He has worked in both the public and private sector on projects at Stanford, Mission Bay, the airport and BART.

**CONTACT
INFORMATION**

Dr. Maas stated that he and his staff are located in a portable at the back of the college off Nacional Street. Contact phone numbers are as follows:

Tracy Bonfield	770-7043
Robert Yin	770-7044
Fax:	770-7040

NEXT MEETING

The committee agreed to schedule their next meeting for **Monday, October 6th at 3:30 p.m.**

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:12 p.m. Committee members and staff were asked to stay for pictures to be put on the web site.