

Name: \_\_\_\_\_

### Lesson J: Social Sciences

The term “Social Sciences” covers the fields of learning dealing with the structure and functions of human society. This includes anthropology, history, political science, education, psychology, business, sociology, statistics, geography, and more. At Hartnell College Library, you will find many books, periodicals, and various nonprint sources of information in these subject areas

Books in the Hartnell College Library are arranged according to the Library of Congress Classification System. Since the Social Sciences cover such a broad spectrum of subjects, it is a good idea to start your research by looking for books on your specific topic in the online catalog.

1. Using the Hartnell Online Catalog, go to the “Basic Search” screen and enter the **Library of Congress Subject Heading** “Sociology”.

How many titles are listed for “Sociology”? \_\_\_\_\_

Now look up the subject heading “Social Sciences”. How many titles are listed? \_\_\_\_\_

Look at the list of titles. Find one by **Frank Tannenbaum**. What is the title? \_\_\_\_\_

\_\_\_\_\_

2. Look for the subject “Social sciences field work”. Browse through the titles and find a book in this list about “**doing field studies**”.

Write down one of the other subject headings given for the book \_\_\_\_\_

\_\_\_\_\_

What is the Call Number for the book? \_\_\_\_\_

All books with call numbers that end with the letters “eb” are electronic books that have to be read online at the computer.

Click on the link next to “Internet Access” for the record. You should get an eBook Summary page. Click on the link, **Full Metadata**. What is the **eBook’s ISBN**?

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Dictionaries are used to find meanings or translations of, or basic information on, specific words or phrases. Dictionaries may be general or they may be confined to a specific subject area. Dictionaries are almost always arranged alphabetically.

3. Find the Business Spanish Dictionary (REF HF 1002. B875 1997). Using the Spanish to English section, look up the word **bolsa**. What does it mean? \_\_\_\_\_  
Now using the English to Spanish section, find the Spanish phrase for **junk bonds**. \_\_\_\_\_  
\_\_\_\_\_

Encyclopedias provide general information. Encyclopedias are a good starting point for doing research on a subject. Like dictionaries, encyclopedias may be general or they may be confined to a specific subject area. Encyclopedias are often, but not always, arranged alphabetically.

4. Locate the 4 volume set Encyclopedia of Crime and Justice (REF HV6017 .E52 2002). Look up **vigilantism**. Read the first paragraph of “Origins”. In which **two** parts of the country were the first settlers not protected by a system of criminal justice?

\_\_\_\_\_ and \_\_\_\_\_

Who is the author of this article on **vigilantism**? \_\_\_\_\_

Go to the bibliography at the end of the article. What is the title of the book by **Arnold Madison**? \_\_\_\_\_

5. Find the Encyclopedia of Drugs, Alcohol & Addictive Behavior (REF HV5804 .E53 2001).

Look at the **Contents** page of Volume 4. How many Appendixes are there? \_\_\_\_\_

What is the subject/title of Appendix IV? \_\_\_\_\_

Go to the “*Major Federal Antidrug Bills, Enacted 1984-2000*” in this appendix. When was the “**Smoke a Joint, Lose your License**” Bill passed? \_\_\_\_\_

What percent of a State’s federal highway funds would be lost in case of failure to meet the requirements of the law? \_\_\_\_\_

6. Read the first paragraph of the **Introduction** to Robert's Rules of Order (REF JF515 .R692 2000). The book is designed as a manual for what purpose? \_\_\_\_\_

Look up **curator** in the index. What are the duties of a curator? \_\_\_\_\_

7. Using The Gale Encyclopedia of Psychology (REF BF31 .G35 2001), look up the article about **Margaret Mead**. What are the dates of her birth and death?

Birth: \_\_\_\_\_ Death: \_\_\_\_\_

Write one of the "*See also*" subjects at the end of the article: \_\_\_\_\_

Write a bibliographic citation for the article on Margaret Mead following the MLA style.

8. Find the book The America Years (REF E174.5 .G753 1999).

Scan through some of the pages. The entries in this book are not arranged alphabetically.

How are they arranged? \_\_\_\_\_

Go to the section for the year 1929. Look at the **Business** section. On what date did the stock market crash begin? \_\_\_\_\_

How many million shares were traded that day? \_\_\_\_\_

Using the index at the back of the book look up **bagels**. What is the year and page number for the entry? Year \_\_\_\_\_ Page \_\_\_\_\_

Go to the entry. What was important about bagels that year? \_\_\_\_\_

9. Go to the **College and Career** reference section. Scan through the books on the shelves. Write down the title of one of the books that gives you **scholarship** information:

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10. In this same area, locate the Occupational Outlook Handbook (REF HF5381 .A1 O3682 2006). Look at the **Contents** page in the front of the book. Look at the **Special Features** section. What is the title of the section that starts on page 17? \_\_\_\_\_

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Using the index at the back of the book, find the entry for **Psychologists**. Go to the entry and scan through it. Look at the **Significant Points** section. How many psychologists are self-employed? \_\_\_\_\_ out of ten.

Look at the **Earnings** section. What were the median annual earnings of wage and salary clinical, counseling and school psychologists in 2004?

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Statistics from a reliable source are a useful tool when you are writing a paper. Many government, private and non-profit institutions collect and publish data on various subjects. Statistics are available from many print and online sources.

11. Locate the Statistical Abstract of the United States, 2006 edition (REF HA202 2006). Go to the index at the back of the book.

Usually indexes refer you to specific pages where you can find information. To what numbers does this index refer? \_\_\_\_\_

You need to find statistics on the number people who have immigrated to the United States from the Philippines. What are the heading and subheading you would look under in the index?

Heading: \_\_\_\_\_

Subheading: \_\_\_\_\_

Go to the appropriate table. It is very important when you are dealing with statistics to note whether the information is given in thousands, millions, percentages, by weight, etc. What is the total number of people who immigrated to the U.S. in 2004 who were born in the Philippines? \_\_\_\_\_

Now look up **Pets** in the index, and go to the table about **Pet Ownership**.

What percent of 2001 households owned pet birds? \_\_\_\_\_

What was the average number of pet birds owned that year? \_\_\_\_\_

This information on pet ownership was based on a survey of only a sample of U.S. households. How many households were included in the survey? \_\_\_\_\_

12. Go to the **2000** edition of the CQ Almanac (also called the Congressional Quarterly Almanac) (REF JK1 .C66 2000).

It has two “Table of Contents” sections. One is simply called the **Table of Contents**.

What is the other one called? \_\_\_\_\_

Using the more detailed of the two tables of contents, find the **Law and Judiciary** section. Now find the section on **Flag Desecration** here. What page is it on? \_\_\_\_\_

Go to this section and browse through the first paragraph of the entry on the “flag amendment”.

How many votes would the Senate have needed to pass the amendment? \_\_\_\_\_

Now go to the **General Index** at the back of the book. Look up the **Religious Freedom Restoration Act**. (Hint: You will have to look under “Religion and religious organizations”) Go to the entry for the act.

What is the title of the article about this act? \_\_\_\_\_

Look at the inset box with this article. There is a **PL** number in this box. This refers to the Public Law number. What is the number? **PL** \_\_\_\_\_

Using either of the tables of content find the Public Laws section. Locate the law in this section. It gives you a brief summary. On what date was this law introduced? \_\_\_\_\_

And by whom? \_\_\_\_\_

Books that provide geographic material in the form of maps are called atlases. Atlases may be devoted to specific subjects and may sometimes include narrative, statistical, or other types of information. Atlases may be found on the atlas stands or with the other reference books.

13. Using one of the “Index to World Maps” at the back of the Oxford New Concise World Atlas (REF G1021 .G4337 2003), look up **Zagreb**.

Now go to the map that shows Zagreb. On what page is it? \_\_\_\_\_

Find Zagreb on the map. What is the name of the country it is in? \_\_\_\_\_

Which country is located northwest of it? \_\_\_\_\_

Which country is located northeast of it? \_\_\_\_\_

The Internet is an invaluable and immense source of information. However, information available through the Internet is constantly changing and caution must be exercised when using it. Since anybody can make material available through the Internet, make sure you evaluate the site carefully by determining the source/author, the purpose, the currency, etc., before you use it.

In addition, remember that many countries in the world have volatile and constantly changing political situations. Business situations, stock prices, laws, to name just a few subjects, are constantly changing. You will often need to verify facts by using several sites and evaluating them carefully.

14. Using the Internet, go to **<http://www.cia.gov/cia/publications/factbook>**.

Select **India** as your country. Browse down until you come to the “Government” section.

Now look for the list of “Administrative divisions”. How many states and union territories does it say there are?

States \_\_\_\_\_ Union Territories \_\_\_\_\_

Now scroll to the top of the screen. When was this page last updated? \_\_\_\_\_

15. Open the **Ministry of External Affairs India** site at < <http://www.mea.gov.in/>>.

Click on **Welcome**.

Is there a date for this site? \_\_\_\_\_

Click on the link at the top of your screen, **India Info** to show your menu options. Click on **Land & the People**. Scroll down to the title, **People**.

Which 5 major racial groups inhabit India?

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Scroll down a little further.

India has about \_\_\_\_\_ major languages and \_\_\_\_\_ different dialects.

What is India's national language? \_\_\_\_\_

Briefly explain which of these two sites (CIA Factbook or Ministry of External Affairs India) would you trust more and why?

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Comments

What do you like or find helpful about this lesson? \_\_\_\_\_

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Is there anything unclear or confusing about the lesson? \_\_\_\_\_

Other comments \_\_\_\_\_

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