

Name _____

Instructor _____

Date _____

Course/Section _____

Hartnell College Library

www.hartnell.edu/library/

Hartnell Online Catalog

Access from the library's web page under **Online Catalogs and Digital Library Resources**

Use **Basic Search** to find books by title & subject

1. Type *Database Nation* into the search box and select **Title Begins With** from the drop down menu. Look for the book, *Database Nation: The Death of Privacy in the 21st Century*. List the following for this book:

- a. Author's first & last name: _____
- b. City of publication, the publishing company, and the publication date: _____
- c. Call number: _____
- d. Location: _____
- e. Status: _____

2. Create a bibliographic citation for the book above using the APA style: See <http://www.hartnell.edu/library/pdfs/APA.pdf> for examples.

3. Still using Basic Search, look for books by subject heading. Select the **Subject** tab and search for *computer crimes*. List below the information about the **newest book** on this subject that the library owns. Use the feature, Sort By and from the drop down menu and choose, Publication Date Descending. List the following for this book:

- a. Authors' or editors' complete name (s):

- b. Title: _____
- c. City of publication, the publishing company, and the publication date: _____
- d. Call number: _____
- e. Location: _____
- f. Status: _____

Use **Advanced Search** to find books & media

4. Select the **Advanced** search tab and in the first search box type *medical records*. In the first drop down search box select either **all of these** or **as a phrase**. In the second search box type *privacy*. Fill in the blanks below for a book related to these topics.

- a. Authors' complete name (s): _____
- b. Title: _____
- c. City of publication, the publishing company, and the publication date: _____
- d. Call number: _____
- e. Location: _____
- f. Status: _____



Academic Search Premier and MasterFILE Premier

Access from the library's web page under **Article Databases**

5. Search for articles about *security cameras* and *universities*. Locate a **recent full text article** and fill in the blanks below.

- a. Authors' first & last name (s): _____
- b. Article title: _____
- c. Periodical title (*hint: look under Source*): _____
- d. Publication date: _____
- e. On which pages does the article begin and end?

Access from the library's web page under **Article Databases**

6. Search for recent articles about *data collection* and *children*. Fill in the blanks below for one relevant article.
- Authors' first & last name (s): _____
 - Article title: _____
 - Newspaper title: _____
 - Publication date: _____
 - On which page does the article begin? _____



Access from the library's web page under **Article Databases**

7. Do a Quick Search and find articles about *privacy*. Select a recent article that provides in depth coverage about this topic. List the information below.

- Main title of the article: _____
 - Subtitle of the article (usually a question): _____

 - Authors' names: _____
 - Date of publication: _____
8. Create a bibliographic citation for **one** of the above database articles using the APA style. See <http://www.hartnell.edu/library/pdfs/APA.pdf> for examples.
