

Hartnell Community College SIFE  
**Students in Free Enterprise**  
**Project Development Worksheet**

Project Title: \_\_\_\_\_

Project Topic: \_\_\_\_\_

Project Leader: \_\_\_\_\_

**STEP 1: PROPOSAL**

**Project Goal:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Target Audience:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Project Description:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Benefits to Participants:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Benefits to SIFE:** \_\_\_\_\_

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**Project Background:** \_\_\_\_\_

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**Potential Project Partners:** \_\_\_\_\_

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**Supporting Information**

**Personnel:** \_\_\_\_\_

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**Timeline:** \_\_\_\_\_

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**Budget:** \_\_\_\_\_

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**Evaluation Plan:** \_\_\_\_\_

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**STEP 2: PROJECT PLANNING**

**Responsibility Sheet:** \_\_\_\_\_

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**Contingencies:** \_\_\_\_\_

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**Communities:** \_\_\_\_\_

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**STEP 3: PROJECT IMPLEMENTATION**

**Communication:** \_\_\_\_\_

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**Deadlines:** \_\_\_\_\_

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**STEP 4: PROJECT EVALUATION**

**Project Notebook:** \_\_\_\_\_

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**Thank You:** \_\_\_\_\_

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**Evaluation:** \_\_\_\_\_

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