Documentation and Determination of Family Size:

**Number of Children in the Family:**
The number of children shall be documented by providing at least one of the following documents, as applicable:

A. Birth Certificates;
B. Court Orders regarding child custody;
C. Adoption documents;
D. Records of Foster Care placements;
E. School or medical records;
F. County welfare department records; or
G. Other reliable documentation indicating the relationship of the child to the parent (i.e.: Baptismal certificates, declarations of home birth, Tax returns identifying the names and relationship of dependents; tribal records, refugee documentation,

The absence or presence of adults in the family:
If only the mother and father listed on the enrolling child’s birth certificate are living in the household with the child, no documentation is necessary.

When additional adults responsible for the care and welfare of the enrolling child is listed on the application, proof of income will be required of these adults, as well.

If a parent is listed on the child’s birth certificate but not living in the same household with the child, the enrolling parent shall provide documentation of the absence of that adult. Any of the following documentation is acceptable:

A. Records of divorce or legal separation;
B. Court-ordered child custody agreements;
C. Evidence that the enrolling parent is receiving child support payments from that person, has filed for child support with the appropriate agency, or has executed documents with that agency declining to file for support;
D. Record indicating the parent is incarcerated; or
E. Rental receipts or agreements, contracts, utility bills or other documents indicating two different residences for the parents of the enrolling child

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