Academic Senate
Tuesday, October 22, 2013

Present: Tony Anderson, Carol Kimbrough Larry Adams Christopher Moss, Carol King, Melissa Stave, Nancy Schur-Beymer, Melissa Hornstein, Peggy Mayfield
Absent: Steve Triano, Hetty Yelland

Guests: Ron Waddy, Kelly Locke, Cheryl O’Donnell, Kathy Mendelsohn, Ann Wright, Lisa Storm, Stephanie Low, Shannon Bliss

1. Call to Order 3:05 p.m.
2. Adopt Agenda with changes MSA (Kimbrough/Moss)
3. Approval of Minutes 10/8/13 MSA (Stave/Mayfield)
4. Public Comments—none
5. President’s Report: Tony Anderson reported: (1) Advancement Council has 2 faculty openings, (2) the Diversity Committee(HR) needs 2 faculty, and (3) Mary Dominguez needs 2 faculty (1 counselor) to review financial aid appeals. Tony has asked Beth Smith, State Academic Senate President, to give a training workshop for our trustees and senators. He suggested Hartnell host the Area B meeting Fall 2014. Tony mentioned that we need to have term limits for our standing committees so more faculty have the opportunity to serve. Tony also reported for Pam Wiese, Faculty Development Chair, who could not attend. She would like senators to look at the forms on www.fpd.virtualclass.us so they can be approved at the next senate meeting.

6. Reports
   A. Appointments to shared governance committees
   B. Curriculum Committee—Carol Kimbrough reported art courses have dominated the agenda recently. A new AST in Physics should be approved soon.
   C. SLO Committee—Cheryl O’Donnell reported the committee has been busy helping with the tracking of SLOs to Program Outcomes and Institutional Outcomes and assessing everyone’s progress. Five-year assessment calendars will be requested soon. Each discipline should identify one program outcome that has been assessed in a meaningful way to discuss during Flex days in January.
   D. DE Plan 2013—Lisa Storm reported DE will become a program due to ACCJC requirements. Another draft, to be approved by DE committee, will be sent out before the next senate meeting. Renata Funke is the DE coordinator; a faculty liaison will be elected.
7. Action Items
   1. Academic Affairs Council MSA (Schur-Beymer/Adams) to replace Carol King with Lisa Storm
   2. Send safety statement to all faculty recommending it be included on all syllabi—MSA (Adams/Kimbrough)
   3. MOOCSICLE proposal (from Discussion D)—MSA (Adams/Moss)

8. Discussion Items
   A. Potential dissolution of the SLO Committee—Cheryl O’Donnell assured senators that this was not true and that the name was being changed to Outcomes and Assessments since campus-wide outcomes and assessments are required, (which has been true from the beginning in 2007.) Kelly Locke reiterated how all outcomes affect student learning. Senators were concerned about membership (fewer faculty than administrators) in the revised committee handbook pages. Cheryl will take this concern back to the committee.
   B. Faculty input on grant proposals
      1. Often grants are pursued without any needs assessment OR faculty involvement, and then programs/courses are developed and new faculty hired in a less-than-ideal manner. A number of these incidents have occurred over the last few years. Some avenue that includes Academic Senate input and approval must be established. Faculty must be involved in all steps along the way. Larry Adams suggested a resolution needs to be presented to the Board since the Foundation has no interest in Senate involvement.
      2. Hiring a new faculty member whose job includes being the Principle Investigator (PI) of a newly awarded grant is not appropriate. This probationary faculty member is evaluated on teaching not grant management. Since the PI is legally accountable to the grant agency, a probationary faculty member could be placed in a difficult situation determining where funds can be used.
      3. Potential Resolution—MSA (Adams/Moss) that Kelly Locke draft a resolution to bring to Steering on Nov. 5 and to Senate on Nov. 12.
   C. Faculty Development Committee—(See Tony’s President Report)
   D. Lisa Storm presented a proposal to develop MOOCSICLE, a MOOC to help her ADJ program with tutoring, remediation, and assessment of SLOs and PLOs, which she would like to use Spring 2014. MSA (Adams/Schur-Beymer) to move to action today.
   E. Safety protocol—Ron Waddy asked how to move forward. Senators decided to recommend all faculty include this statement on their syllabi and to present it to the Board and Academic Council and ask that it be included in the college catalog. MSA (Adams/Schur-Beymer) to move this to action today.
   F. BSI Committee Handbook pages—tabled
   G. Committee membership turnover—tabled

9. Announcements (Senators)—none
10. Adjournment 5:05 p.m.